



CITY OF PLYMOUTH
CITY COMMISSION MEETING MINUTES
MONDAY, AUGUST 20, 2018 - 7:00 P.M.
KIWANIS PARK (AUBURN & JUNCTION)

City of Plymouth
201 S. Main
Plymouth, Michigan 48170-1637

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1. CALL TO ORDER

Mayor Wolcott called the meeting to order at 7:00 p.m. and led the Pledge of Allegiance.

PRESENT: Mayor Pro Tem Colleen Pobur, Commissioners Suzi Deal, Ed Krol, Nick Moroz, Tony Sebastian and Marques Thomey.

ABSENT: None

Also present were City Manager Paul Sincock, City Attorney Bob Marzano, Police Chief Al Cox and various City Department Heads.

2. CITIZENS COMMENTS

Ellen Elliott of 760 Penniman commented on excessive noise that could violate noise ordinance from Friday concert causing vibrations at the Penn Theater and also causing a car to shake that was parked at the Gathering.

Kelly O' Donnell of 718 Burroughs recognized Adam Gerlach for his great assistance, participation and availability to the work being done for the Keep Plymouth Leafy Park Tree Blitz.

Linda Clements of 9651 Red Pine Dr. noted that she was the one in the car that was vibrating from the excessive noise from the concert at 3:15 p.m.

Pete Mundt of 643 N. Harvey asked for a status on repairs to the fire hydrant that is out of order near the sub-station site.

Jeff Noble of Gloucester St. asked about the signs on Joy St. and status of sign ordinance.

3. APPROVAL OF THE AGENDA

A motion was made by Mayor Pro Tem Pobur and seconded by Commissioner Sebastian for approval of the Agenda for Monday August 20, 2018.

MOTION PASSED 7 – 0

4. ENACTMENT OF THE CONSENT AGENDA

- a) Approval of August 6, 2018 City Commission/Boards & Commissions Joint Meeting Minutes
- b) Approval of August 6, 2018 Commission Regular Meeting Minutes
- c) Approval of July, 2018 Bills
- d) Special Event: Scarecrows in the Park- 9/14/18 through 10/31/18
- e) Special Event: Ladies Night Out- 9/20/18
- f) Special Event: PennTasteTic Downtown Restaurant Crawl- 9/25/18
- g) Special Event: Knights of Columbus M.I. Drive- 10/5/18 through 10/6/18

A motion was made by Mayor Pro Tem Pobur and seconded by Commissioner Moroz for approval of the Consent Agenda for Monday, August 20, 2018.

MOTION PASSED 7 – 0

5. COMMISSION COMMENTS

Commissioner Krol agreed with Ellen Elliot's comments about the concert being too loud on Friday.

Mayor Pro Tem Pobur and City Manager Sincock addressed the fire hydrant question, saying that there is 400 feet between each hydrant in the city and fire trucks carry 1000 feet of hose, so there is not an issue with getting water when needed. In addition, the City does annual fire hydrant inspections and those would be happening soon.

Commissioner Thomey talked about Keep Plymouth Leafy and thanked all the volunteers for the work they are doing in the City.

Mayor Wolcott talked about the Miracle League and he was there to throw the 1st pitch at their game. He encouraged everyone to attend to show support of their causes and also volunteer. He also addressed the questions related to noise at the concert and reminded everyone that Municipal Services and Police employees are available at events if any concerns arise. As this is the last summer park meeting, Mayor Wolcott thanked City Manager Sincock and staff and Municipal Services for efforts in getting parks ready for summer meetings.

Commissioner Moroz agreed that it was a good time at the Miracle League on Saturday and looked forward to seeing everyone there next Saturday.

6. PUBLIC HEARING

a) Transfer of Liquor License from R. Cook Plymouth Holdings to Bigalora.

RES. #2018-73

WHEREAS The City of Plymouth has a Liquor License Management Ordinance and this Ordinance requires that the Liquor License Control Committee (LLRC) review renewals of any Class C Liquor License; and

WHEREAS Bigalora Plymouth, LLC has requested a transfer of a Class C and SDM Liquor License with a number of permits from R. Cook Plymouth Holdings LLC; and

WHEREAS The LLRC has reviewed the request and found that it meets the criteria established in the Liquor License Management Ordinance and has recommended approval to the City Commission.

NOW THEREFORE BE IT RESOLVED THAT the City Commission of the City of Plymouth does hereby recommend to the Michigan Liquor Control Commission that the request from Bigalora Plymouth, LLC for the transfer of a Class C Liquor and SDM License and various permits be recommended for approval to the State of Michigan Liquor Control Commission.

Mayor Wolcott opened the Public Hearing at 7:16 p.m. for public comment. Hearing no public comment, Mayor Wolcott closed the Public Hearing at 7:17 p.m.

A motion was made by Mayor Pro Tem Pobur and seconded by Commissioner Deal for approval of the above resolution.

MOTION PASSED 7 – 0

7. OLD BUSINESS - None

8. NEW BUSINESS

a) Plymouth Canton Little League - Bingo at Fall Festival

RES. #2018-74

WHEREAS The City of Plymouth is host to the annual Plymouth Fall Festival which is held in the City's Downtown Area, Kellogg Park and the Gathering Pavilion; and
WHEREAS Bingo Games have been a part of the Festival for many years; and
WHEREAS The Plymouth Fall Festival is held the weekend after Labor Day each year; and
WHEREAS The Plymouth Fall Festival Board has indicated that the Plymouth Canton Little League is authorized to run the Bingo Games at the Fall Festival and they have a duly authorized license from the State of Michigan Bureau of the State Lottery to host the Bingo Games.

NOW THEREFORE BE IT RESOLVED THAT the City Commission of the City of Plymouth does hereby authorize the Plymouth Canton Little League to use the Gathering Pavilion for Bingo Games during the 2018 Plymouth Fall Festival.

A motion was made by Commissioner Thomey and seconded by Commissioner Krol for approval of the above resolution.

MOTION PASSED 7 – 0

b) Intergovernmental Agreement with Wayne County

RES. #2018-75

WHEREAS The City of Plymouth and the County of Wayne are two separate Governmental Units; and
WHEREAS They have chosen to enter into an Intergovernmental Agreement for improvements to City's Plymouth Cultural Center carpet and flooring; and

NOW THEREFORE BE IT RESOLVED THAT The City Commission of the City of Plymouth does hereby authorize the Mayor to execute the documents titled Agreement between the County of Wayne and the City of Plymouth for Improvements to the Plymouth Cultural Center carpet and flooring. This agreement is to have the County provide \$15,332.00 to assist the City with those improvements.

A motion was made by Mayor Pro Tem Pobur and seconded by Commissioner Sebastian for approval of the above resolution.

MOTION PASSED 7 – 0

INTERGOVERNMENTAL AGREEMENT COPY IS ATTACHED

c) Carpet Replacement Cultural Center

RES. #2018-76

WHEREAS The City of Plymouth operates the Plymouth Cultural Center and Ice Arena to help provide for the public welfare and enjoyment of the community; and

WHEREAS From time to time it is necessary to complete improvements to this facility and the carpet and flooring in the large meeting room and hallway/fireplace area is over 18 years old and is in poor condition; and

WHEREAS The City of Plymouth has the opportunity to participate with Sourcewell Municipal Government Pricing; a large national group purchasing program for municipalities to complete the replacement flooring project.

NOW THEREFORE BE IT RESOLVED THAT the City Commission of the City of Plymouth does hereby authorize a contract with Empire Today - Business Flooring to remove and replace the carpet and flooring in the Plymouth Cultural Center large meeting room as well as the hallway/fireplace area in an amount of \$24,974.76.

BE IT FURTHER RESOLVED THAT funding for this purchase is authorized by the Wayne County Park Millage Funds in the amount of \$15,332.00 and made available to the City through and Intergovernmental Agreement with Wayne County and from the City Recreation Capital Improvement Fund in the amount of \$9,642.76.

A motion was made by Commissioner Krol and seconded by Commissioner Sebastian for approval of the above resolution.

MOTION PASSED 7 – 0

d) Appointment of City Treasurer

RES. #2018-77

WHEREAS Section 4.6 of the City Charter requires that the City Manager announce each appointment to fill appointive offices of the City to the City Commission; and

WHEREAS The City Manager has announced that John Scanlon has been appointed to the position of Treasurer/Finance Director for the City of Plymouth.

NOW THEREFORE BE IT RESOLVED THAT the City Commission of the City of Plymouth does hereby approve of the City Manager’s appointment of John Scanlon as Treasurer/Finance Director for the City of Plymouth effective September 1, 2018.

A motion was made by Commissioner Krol and seconded by Mayor Pro Tem Pobur for approval of the above resolution.

Mayor Wolcott expressed appreciation to Teresa Cischke for a remarkable run of 44 years of dedication to the City of Plymouth and wished her well in her retirement.

MOTION PASSED 7 – 0

e) Redevelopment Ready Communities Sign Ordinance Review

RES. #2018-78

WHEREAS The City of Plymouth is engaged with Michigan Economic Development Corporation Redevelopment Ready Community's program to become a certified Redevelopment Ready Community; and

WHEREAS The certification process requires a review of development and redevelopment related processes, ordinances, policies and procedures and to take steps to make them clear, predictable and effective; and

WHEREAS This certification process requires that the City review ordinances related to development, which would include what is commonly known as the Sign Ordinances.

NOW THEREFORE BE IT RESOLVED THAT the City Commission of the City of Plymouth hereby directs the City Planning Commission to complete a review of what is commonly known as the City's Sign Ordinances to develop possible changes to comply with the Redevelopment Ready Community Standards to make the Ordinances clear, predictable and effective.

BE IT FURTHER RESOLVED THAT the City Commission of the City of Plymouth hereby directs the City Administration to seek a proposal from the City's Planning Consultant to provide special services to assist the Planning Commission in their review of the Sign Ordinances and to have that proposal approved by the City Commission.

A motion was made by Commissioner Thomey and seconded by Commissioner Sebastian for approval of the above resolution.

Mayor Wolcott explained the process of how City ordinances are routinely being reviewed and revised as needed as part of the Redevelopment Ready Communities program; The City Commission recommends the Planning Commission to review and revise as needed. Once it is through their processes, it is brought back to the City Commission for review and to adopt or not adopt the revisions.

Hyka Krause of 792 S. Harvey asked if the recommendation is available to the public. Mayor Wolcott clarified the process and the Planning Commission meetings are open to the public. Mayor Pro Tem Pobur also explained that any information currently available is part of the City Commission agenda and is on the City's website. Planning Commission meetings and agendas are also available on the City's website.

MOTION PASSED 7 – 0

f) Development of 110 W. Ann Arbor Rd.

RES. #2018-79

WHEREAS The City of Plymouth desires to promote economic development and growth within its borders; and

WHEREAS The City believes that the proposed Shops of Plymouth (Project) at 110 W. Ann Arbor Road will meet that purpose; and

WHEREAS Wayne County also desires to promote economic development and growth within its borders and supports the Project; and

WHEREAS While reviewing the plans for the Project, Wayne County has identified that part of the project may fall within an area that the County has identified, in their 1969 Master Plan as a potential site for a future expanded right of way; and

WHEREAS Wayne County has noted that a portion of the Project that is located proximate to the potential future expanded right of way that is identified in the 1969 County Master Plan, and should the County seek additional right of way from the private property owners in the future, it may cause an increase in costs to the County and delay implementation of any possible future expansion of the right of way in the area of the Project.

NOW THEREFORE BE IT RESOLVED THAT the City Commission of the City of Plymouth hereby supports the development of the Project according to the submitted and approved plans. Further, any potential future expansion of the County right of way in the area of what is now known as 110 W. Ann Arbor Road would be a matter between the property owner(s) and the County of Wayne.

A motion was made by Mayor Pro Tem Pobur and seconded by Commissioner Krol for approval of the above resolution.

City Manager Sincock and Mayor Pro Tem Pobur explained that this is a formality and has no effect on the City. There is no liability to the City; Lilley Rd is a County road and Ann Arbor Road is a state highway.

MOTION PASSED 7 – 0

9. REPORTS AND CORRESPONDENCE

a) City Commission Liaison Reports

Mayor Wolcott reported that the Saxton's item on the last DDA agenda was tabled to allow for more discussion and there will be information on the Saxton's development in September.

a) Appointments

Commissioner Deal / Appointments Committee recommended appointments of Maura Hynes (expires 12/31/21), Kari Poirier (expires 12/31/19) and Ellen Elliott (expires 12/31/18) to fill vacant positions on the DDA Board.

A motion was made by Commissioner Krol and seconded by Mayor Pro Tem Pobur for approval of the above appointments.

MOTION PASSED 7 – 0

10. ADJOURNMENT

Hearing no further discussion, Mayor Wolcott asked for a motion to adjourn. A motion to adjourn was made by Mayor Pro Tem Pobur and seconded by Commission Deal for adjournment of the meeting at 7:50 p.m.

MOTION PASSED 7 – 0