



**City of Plymouth
Historic District Commission Meeting Minutes**

201 S. Main Street Plymouth, MI 48170
Wednesday, August 1, 2018, 7:00 PM

1. CALL TO ORDER

Chair Polin called the meeting to order at 7:00 PM.

PRESENT: Jeremy Borys, Stan Cole, Joe Hawthorn, Linda May, Joe Philips, John Townsend and Colleen Polin

Also present was Community Development Director, John Buzuvis.

2. CITIZEN COMMENTS

None.

3. APPROVAL OF THE MEETING MINUTES

a) A motion was made by Commissioner Townsend and seconded by Commissioner Hawthorne to approve the study session/training meeting notes of May 2, 2018 as presented.

MOTION PASSED UNANIMOUSLY

b) A motion was made by Commissioner Cole and seconded by Commissioner Borys to approve the meeting minutes from June 6, 2018, as amended.

MOTION PASSED UNANIMOUSLY (Comm. Philips abstained as he was not present at this meeting)

4. APPROVAL OF THE AGENDA

A motion was made by Commissioner Townsend and seconded by Commissioner Philips to revise the agenda, moving Commission Comments to follow Number 7, Old Business, as amended.

MOTION PASSED UNANIMOUSLY

5. NEW BUSINESS

a) H18-05: Signage Review of 290 S. Main

Brad Petty, Graphic Visions, applicant, presented a new photo and showed samples of the substrate & proposed colors for the Be Unique signage. Mr. Petty explained they will be using the same material as existed or possibly using a sign foam for the salon's signage. He explained the letters will be on the same plane and the mechanical fasteners will have buttons over the tops of them to hide the fasteners. The buttons will be white over white or black over black in color. The building is a contributing building

Board Discussion

Commissioner Philips thanked the applicant for the additional photos of the signage.

Chair Polin commended the applicant for the design, font and logo of the signage. Chair Polin read from standards for rehabilitation on new signage.

Citizen Comments

None.

A motion was made by Comm. Borys, supported by Comm. Hawthorne, to issue a Certificate of Appropriateness for the approval of H18-05, 290 S. Main, signage, the building is a contributing structure within the historic district, the work as proposed meets the secretary of interior standards for rehabilitation specifically:

9. New additions, exterior alterations, or related new construction shall not destroy historic materials that characterize the property. The new work shall be differentiated from the old and shall be compatible with the historic materials, feature, size, scale, proportion and massing to protect the historic integrity of the property and its environment.

And Ordinance language:

(3) The general compatibility of the exterior design, arrangement, texture and materials proposed to be used;

YES BORYS, COLE, HAWTHORNE, MAY, PHILIPS, TOWNSEND AND POLIN

NO NONE

MOTION PASSES UNANIMOUSLY.

6. OLD BUSINESS

None.

7. COMMISSIONER COMMENTS

Comm. Philips stated he really valued the training the board received and would like to have it on an annual basis.

John Buzuvis, CDD, explained to the board that we are now members of the Michigan Preservation Network which offers free training seminars to the board members and they are welcome to attend them, if they wish.

Comm. Philips thanked Mr. Buzuvis for applying on behalf of the board members.

Chair Polin spoke about the signage located at 789 W. Ann Arbor Trail. Michigan First Mortgage signage, lighting and a banner on the railing have recently been installed and Mr. Buzuvis responded that the banner is not permitted and will be coming down soon.

Colleen Pobur, City Commissioner, gave an update on the Kellogg fountain progress. A meeting is scheduled with the proposed contractors along with the Wilcox foundation to determine the actual cost involved, with suggestions on changes to reduce costs.

Chair Polin spoke about a gift for Glenn Kremer on behalf of the Commissioners thanking him for his 18 years of service on this board. The picture is an etching of downtown Plymouth with the board members signing the back side.

8. REPORTS AND CORRESPONDENCE

Colleen Polin read an article about being a volunteer, which helps in keeping the Community be the kind you want to live in.

9. ADJOURNMENT

Hearing no further business, a motion was made by Commissioner Philips, supported by Commissioner May to adjourn the meeting at 7:33 PM.

MOTION PASSED UNANIMOUSLY