



**CITY OF PLYMOUTH
MEETING MINUTES**

201 S Main, Plymouth, MI 48170
Ph (734) 453-1234 Fax (734) 455-1892
<http://www.ci.plymouth.mi.us>



CITY OF PLYMOUTH
RIVERSIDE CEMETERY BOARD
MONDAY, MAY 22, 2017
REGULAR MEETING MINUTES

Meeting called to order at 5:00 P.M. by Trustee Pat Grzywacz

ROLL CALL:

MEMBERS PRESENT: Trustees: Ed Krol, Pat Grzywacz, Don Hess, and Barb Solterman, Scott Farmer

MEMBERS ABSENT: None

Also present City staff representatives

CITIZEN COMMENTS:

None

APPROVAL OF AGENDA:

A motion to approve the Agenda for May 22, 2017 was made by Trustee Pat Grzywacz and seconded by Trustee Ed Krol

MOTION PASSED UNANIMOUSLY

APPROVAL OF MEETING MINUTES:

A motion to approve the minutes from May 23, 2016 was made by Trustee Don Hess and seconded by Trustee Scott Farmer

MOTION PASSED UNANIMOUSLY

BOARD MEMBER COMMENTS:

Trustees remarked about the condition of the Cemetery grounds.

Trustee Ed Krol inquired about the perimeter chain link fence that is in need of repair or replacement. The City will be addressing and researching into the cost of repair/replacement.

Trustee Pat Grzywacz asked about clarification of when water system is turned on for the season. It was discussed the water system is typically turned on beginning of May.

Trustee Barb Solterman noticed some of the crypts in the Mausoleum were missing slabs of granite. It was discussed granite is on order and the City is awaiting delivery. She also noted cracked curbs along the roadway/mausoleum building. Administration will look into conditions of the curbs.

Trustee Ed Krol mentioned back in November 2016, he received a call from resident concerned about the upkeep and condition of a grave. The City has resolved these issues and Trustee Ed Krol thanked the City for their efforts.

OLD BUSINESS:

None

NEW BUSINESS:

Review of Cemetery Rates

WHEREAS, the City of Plymouth operates a public cemetery named Riverside Cemetery; and

WHEREAS, the Cemetery Board reviews and makes recommendations to the City Commission, the rules to regulate the use of graves in Riverside Cemetery; and

WHEREAS, the Department of Municipal Services administration performed an annual review of the rate structure; and

NOW THEREFORE BE IT RESOLVED THAT The Cemetery Board does hereby recommend to the City Commission, adoption of the proposed City of Plymouth Riverside Cemetery rate structure 2017

Upon review of the rates, they appear to be in line with the rates at other publicly owned cemeteries. The approved rate structure shall be shared with the public on the City of Plymouth website and within Riverside Cemetery publications.

A motion was made by Trustee Don Hess and seconded by Trustee Scott Farmer for the approval of this resolution.

MOTION PASSED UNANIMOUSLY

REPORTS AND CORRESPONDENCE:

Wreaths Across America

Trustees are invited to volunteer on Saturday, Dec. 16, 2017, in honoring Veteran's by decorating their graves with a wreath. All are welcome.

Trustee Ed Krol, asked about clean up of the wreaths, if this would be done by the City. The City completes an annual Spring clean up every April and retrieves graves blankets, wreaths, etc.

Lawn Care

Maverick Property Maintenance returned this year as the lawn care contractor. In the past they have done a good job and were respectful and responsive to our concerns and needs.

Volunteer Clean Up Day

Trustees were impressed and thanked the OLG school students and volunteers for their efforts and look forward to seeing them return in future years.

Cemetery Walk Through

Trustees visited the LeClair Private Mausoleum located in Block D, the first interment took place May 2016. Trustees noted how nice it looked and the beauty of the stain glass window and what an enhancement to the Cemetery.

Trustees discussed how several trees were lost due to storms, and new ones have been planted to replace and beautify the Cemetery.

Trustees asked about maintenance of stones, concerned that some stones are not level and condition of old stones. The process of perpetual care was explained. Also noted were volunteer efforts to maintain older Veteran's markers.

ADJOURNMENT:

Hearing no further business, a motion to adjourn meeting was made by Trustee Barb Solterman and seconded by Trustee Pat Grzywacz at 5:50 pm.