



CITY OF PLYMOUTH MEETING MINUTES

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CITY OF PLYMOUTH
CITY COMMISSION MEETING MINUTES
PLYMOUTH CITY HALL COMMISSION CHAMBERS
Monday, April 2, 2018, 7:00 p.m.

1. CALL TO ORDER

Mayor Wolcott called the meeting to order at 7:00 p.m. and led the Pledge of Allegiance.

PRESENT: Mayor Oliver Wolcott, Commissioners Daniel Dalton, Suzi Deal, Ed Krol, and Nick Moroz.

ABSENT: Mayor Pro Tem Colleen Pobur and Commissioner Mike Wright were excused.

Also present were City Manager Paul Sincock, Acting City Attorney Jeff Schroder, Acting Sergeant at Arms Officer Dave Edwards and various City Department Heads.

Mayor Wolcott presented proclamations in recognition of Public Works Week and Arbor Day.

2. CITIZENS COMMENTS

Ellen Elliot - Recognized Ofc David Edwards (Acting Sergeant at Arms) and complimented Steve Anderson and Ron Baase of the Recreation Department for their efforts on behalf of the City during figure skating .

3. APPROVAL OF THE AGENDA

A motion was made by Commissioner Dalton and seconded by Commissioner Deal for approval of the Agenda for Monday April 2, 2018.

MOTION PASSED 5 – 0

4. ENACTMENT OF THE CONSENT AGENDA

- a) Approval of March 19, 2018 Commission Regular Meeting Minutes
- b) Approval of February, 2018 Bills
- c) Special Event: Plymouth Lion's Club Annual White Cane Fundraiser, 5/5/18
- d) Special Event: Robots in the Park, 8/12/18

A motion was made by Commissioner Mroz and seconded by Commissioner Dalton for approval of the Consent Agenda for Monday, April 2, 2018.

MOTION PASSED 5 – 0

5. COMMISSION COMMENTS

Commissioner Krol spoke on the 50th Anniversary of Miller Woods and the programs be hosted at the Plymouth District Library in celebration of the event.

Commissioner Mroz state for the record, Go Blue.

6. PUBLIC HEARING

a) Approval of Operations Plan for Liquor License- Greek Islands, Westborn Market.

City Manager Sincock reviewed the proposed resolutions for the Public Hearing.

RES. #2018-24

WHEREAS The City of Plymouth has a Liquor License Management Ordinance and this Ordinance requires that the Liquor License Control Committee (LLRC) review proposed operations of any Class C Liquor License; and

WHEREAS The LLRC did review the application of Westborn of Plymouth, LLC (a.k.a. Westborn Market) who have requested that the City Authorize the ownership of the establishment to operate their Class C Liquor License with SDM (packaged liquor), Outdoor Service Permit, Sunday A.M. Sales Permit, Sunday Sales P.M. Permit. in accordance with their Submitted Operations Plan as presented to the LLRC on March 26, 2018; and

WHEREAS The City Administration and the LLRC has reviewed the request and found that it does meet the criteria established in the Liquor License Management Ordinance.

NOW THEREFORE BE IT RESOLVED THAT the City Commission of the City of Plymouth does hereby authorize the request of Westborn of Plymouth, LLC to operate a Class C Liquor License with SDM (packaged liquor), Outdoor Service Permit, Sunday A.M. Sales Permit, Sunday Sales P.M. Permit. in accordance with their plan presented to the LLRC on March 26, 2018 be approved.

RES. #2018-25

WHEREAS The City of Plymouth has a Liquor License Management Ordinance and this Ordinance requires that the Liquor License Control Committee (LLRC) review proposed operations of any Class C Liquor License; and

WHEREAS The LLRC did review the application of G.I. Poros, Inc. (a.k.a. Greek Islands) who have requested that the City Authorize the ownership of the establishment to operate their Class C Liquor License with Direct Connection Permit, Sunday A.M. Sales Permit, Sunday Sales P.M. Permit and Outdoor Service permit in accordance with their Submitted Operations Plan as presented to the LLRC on March 26, 2018; and

WHEREAS The City Administration and the LLRC has reviewed the request and found that it does meet the criteria established in the Liquor License Management Ordinance.

NOW THEREFORE BE IT RESOLVED THAT the City Commission of the City of Plymouth does hereby authorize the request of G.I. Poros, Inc. to operate a Class C Liquor License with Direct Connection Permit, Sunday A.M. Sales Permit, Sunday Sales P.M. Permit and Outdoor Service Permit in accordance with their plan presented to the LLRC on March 26, 2018 be approved.

Mayor Wolcott opened the Public Hearing at 7:11 p.m. for public comment.

Hearing no further comment, Mayor Wolcott closed the Public Hearing at 7:12 p.m.

A motion was made by Commissioner Dalton and seconded by Commissioner Deal for approval of Resolution 2018-24.

MOTION PASSED 5 – 0

A motion was made by Commissioner Deal and seconded by Commissioner Krol for approval of Resolution 2018-25.

MOTION PASSED 5 – 0

7. OLD BUSINESS - None

8. NEW BUSINESS

a) Recreation Master Plan - Establish Review Period and Public Hearing Date

City Manager Sincock reviewed this item.

RES. #2018-26

WHEREAS The City of Plymouth operates a Parks and Recreation Department to promote the Public welfare; and

WHEREAS The City reviews and updates its Recreation Master Plan every five years in Accordance with state guidelines; and

WHEREAS Public Input to the plan is a critical element of the plan and there is a need to open a 30 day window for public review, prior to a Public Hearing.

NOW THEREFORE BE IT RESOLVED THAT the City Commission of the City of Plymouth does hereby authorize the start of the Public Review Period and establishes Monday, May 7, 2018 as the date for the Public Hearing at 7:00 p.m. for the Recreation Master Plan.

A motion was made by Commissioner Dalton and seconded by Commissioner Deal for approval of the above resolution.

MOTION PASSED 5 – 0

b) Authorization to Purchase Road Salt

City Manager Sincock reviewed this item. Municipal Services Director Chris Porman spoke on salt quantity usage by the City as well as the purchasing process with MIDEAL program.

RES. #2018-27

WHEREAS The City of Plymouth operates a road system and the winter months require that the City take certain snow and ice control measures to insure the public safety; and

WHEREAS The City of Plymouth uses a significant amount of Road Salt to keep the City’s roads passable during the winter months; and

WHEREAS The City is may choose to participate in the State of Michigan group purchasing plan known as the MIDEAL for the purchase of Road Salt.

NOW THEREFORE BE IT RESOLVED THAT the City Commission of the City of Plymouth does hereby authorize the City Administration to enter into an agreement with the State of Michigan for the purchase of Road Salt through the MIDEAL Extended Purchasing Plan for the 2018 - 19 winter season. The City shall contract for 1,500 tons of road salt and comply with the terms of the MIDEAL contract when it is awarded.

A motion was made by Commissioner Deal and seconded by Commissioner Dalton for approval of the above resolution.

MOTION PASSED 5 – 0

c) Presentation of 2018-19 Budget - NO ACTION NEEDED

City Manager Sincock presented the 2018-19 Budget to the City Commission and the 1st Budget Study Session will be April 5, 2018. Additional sessions will take place on April 9th and April 12th if needed.

d) Public Act 202 Retirement Reporting Waiver

City Manager Sincock reviewed this item.

RES. #2018-28

WHEREAS The City of Plymouth filed the 2017 Retirement System Annual Report (Form 5572) with the Department on Treasury as required by Public Act 202 of 2017; and

WHEREAS The City's pension plan is funded below the 60% funded status set by Public Act 202; and

WHEREAS By making additional payments the City has made financially responsible steps to fund the pension liability; and

WHEREAS The City Commission must approve a resolution to apply for the waiver to avoid underfunded status;

NOW, THEREFORE BE IT RESOLVED, that the City Finance Director is authorized to apply for the waiver set for by Public Act 202 effective April 2, 2018 , which is made a part of this resolution.

BE IT FURTHER RESOLVED, that the City Commission authorizes the City Finance Director to make additional payments for defined benefit cost beyond the annually required contribution when financially able to do so.

A motion was made by Commissioner Dalton and seconded by Commissioner Krol for approval of the above resolution.

MOTION PASSED 5 – 0

9. REPORTS AND CORRESPONDENCE

a) City Commission Liaison Reports

Commissioner Mroz spoke on the topic of the Master Plan. Commissioner Krol explained the ZBA application process and the agenda for the upcoming ZBA meeting.

10. ADJOURNMENT

Hearing no further discussion, Mayor Wolcott asked for a motion to adjourn. A motion to adjourn was made by Commissioner Krol and seconded by Commissioner Dalton for adjournment of the meeting at 7:45 p.m.

MOTION PASSED 5 – 0