



**CITY OF PLYMOUTH  
MEETING MINUTES**

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CITY OF PLYMOUTH  
CITY COMMISSION MEETING MINUTES  
201 S. MAIN STREET, PLYMOUTH, MI 48170  
MONDAY, SEPTEMBER 19, 2016, 7:00 p.m.

**CALL TO ORDER:**

**PRESENT:**

Mayor Daniel Dwyer, Commissioners Mike Wright, Colleen Pobur, Daniel Dalton, Suzie Deal, Joe Valenti

**ABSENT:** Mayor Pro-tem Oliver Wolcott

Also present was City Manager Paul Sincock, City Attorney Robert Marzano and various City Department heads.

**PROGRESS UPDATE: Kellogg Park & Fountain Project -**

Commissioner Mike Wright provided a presentation on behalf of his committee members – Mayor Pro-tem Oliver Wolcott and Suzie Deal, concerning the Kellogg Park and Fountain Project. He wanted everyone to know that what they have read in the newspapers and the rumors they have heard is a little sketchy. He provided some history and perspective of the project. There is no public money involved and the fountain will be moving approximately 20' to the west for a much better view. Fourteen trees will be removed due to disease and other issues, which will allow for more light in the park to help the grass that was having a hard time growing. The project for the DDA has been ongoing since "2014" and all the information has been posted on their website and the opportunity for the public to review since that time. The current fountain has a lot of mechanical issues because of being vandalized and has been in place for years. The fountain is the 5th version of fountains and has had a lot of use and misuse. The new fountain will be functioning 365 days a year and have an updated style with a safeguard for vandalism.

Commissioner Wright explained that the Wilcox Foundation began conversations about this project in early 2015 and offered to underwrite the cost of the fountain. At that time, the City decided to upgrade the park and do much needed upgrades. Russell Designs bid on the project and they are located in Northville. There was also a meeting scheduled with City Boards, the Chamber of Commerce, businesses adjacent to the park, the City Commission as well as all the service clubs in the City of Plymouth to provide their input. The initial proposal was placed on the website and late last month they received technical designs of what the park should look like. On October 13th there will be a discussion on the proposals and further discussion with the Planning Commission, as well as the Historical District Commission and then the City Commission will receive the report. They are planning for a fundraising event for the project and information will be coming out soon. He stated the estimate cost of the project is for \$700,000 for the fountain replacement, which the Wilcox Foundation will be covering, and \$500,000 for Kellogg Park improvements.

**CITIZEN COMMENTS:**

Ellen Elliott, 404 Irvin, Plymouth, thanked the City of Plymouth for assisting the Penn Theater for the utility pole that fell. She stated that it got taken care of very efficiently and the City Commission should be very proud of all the employees they have and how well the community works together to solve problems.

Marques Thomey, 802 Coolidge, Plymouth, praised the Police Department for their presence to curb the speeding at the area of Main and Penniman. He explained that the problem of traffic and the need for an overhead crosswalk was discussed at a previous meeting concerning Sheldon Road. He

provided a report and spoke about a solution for pedestrians. He thanked the Police Department again for their dedication and protection to the residents of the City of Plymouth.

Jan Dersey, 1181 Dewey, Plymouth, spoke about the fountain project that she found out about by reading the newspapers. She is concerned that not everyone knows because there are those people that do not read newspapers or go to meetings. She is concerned about the meetings that have been held and not everyone knew about them or was invited to attend and that is why there is such a big misconception of the project. Most people she has talked to like the current fountain and maybe the City could do some upgrades and keep the existing fountain. The new design is way to elaborate and a radical change for the park is a really big deal. She asked the Commission to slow the project down and allow feedback from the community. She stated that it is a very important decision and needs to include all the residents to have input.

Dave Rucinski, 1392 Maple, Plymouth, expressed concern that there are no updates of substantial information on the City website for citizens to look at. He stated Kellogg Park is the focal point where family gather and special events are attended. The new design is too large and does not fit the community and he is worried about the play area in the park being taken away from the kids with the redesign. He has had conversation with various entities about the project but the information on the DDA website has not changed since February 2016. He would like the City to provide a study to residents comparing the old fountain to the new proposed fountain.

A resident from Plymouth Township, 44910 Governor Bradford, stated she used to live in the City and wanted the City Commission to know that people living outside of the City are concerned about the park and what changes are going to happen. She asked to have the website updated so they can follow what is being proposed.

Ed Krol, 1108 Beech, Plymouth, stated he is a member of the Cemetery Board and at their May 23rd meeting a volunteer was present to speak about a project to put wreaths on the grave sites to all Veterans at Riverside Cemetery. He state that this group is "Wreaths Across America" and they have a website and the City will remove all the wreaths by February. He is going to try to get someone from that group to come to a Commission meeting to make a presentation.

Greg Hatty, 449 Sunset, Plymouth, spoke about the importance of the park and feels 'if it ain't broke, don't fix it". His family enjoys the trees and why take mature trees down. He enjoys the park as is, and maybe just clean it up a bit and don't spend extreme amounts of money. He asked that the City consider putting a sign in the park explaining the proposed project and put a suggestion box in place.

James Burrows, 1014 Dewey, Plymouth, stated he supports the suggestions provided by the residents and enjoys the peaceful park. He feels it is important that everyone be allowed to share their views and that bigger is not always better.

#### APPROVAL OF THE CONSENT AGENDA:

4. A motion was made by Commissioner Colleen Pobur and seconded by Commissioner Mike Wright for approval of the Agenda for Monday, September 19, 2016.

MOTION PASSED 6 – 0

#### ENACTMENT OF THE CONSENT AGENDA:

5a. Approval of September 6, 2016 City Commission Regular Meeting Minutes

5b. Approval of August 2016 Bills

5c. Special Event: CORE Cardio Drumming 10/1/2016

A motion was made by Commissioner Mike Wright and seconded by Commissioner Daniel Dalton for approval of the Consent Agenda for Monday, September 19, 2016.

MOTION PASSED 6 – 0

#### COMMISSION COMMENTS:

Commissioner Joe Valenti spoke about the audit presentation that he spoke about this last year and wondered if there might be a way of making it go better. He asked the City Commission to please

forward him an e-mail with any suggestions regarding the upcoming audit presentation. He feels that the treescape in the City is very important and was pleased that the Commission has made it one of their goals. He stated he has been reviewing ordinances from other communities that have addressed issues regarding treescapes.

City Manager Sincock expanded on the discussion on the information he has retrieved and stated that the Commission need to be aware that there are numerous legal issues that will come with this issue. Mayor Dwyer spoke about the non-existent Tree Committee and stated that he has received a lot of e-mails and phone calls with comments and concerns. He spoke about his conversation with the Planning Commission Chairman and this type of ordinance would begin at their legal. The Chairman stated that they are concerned with the treescape issue being brought up since they are in the process of re-doing the Master Plan for the City of Plymouth. The Planning Commission has indicated that they would like to include this item when they are completed. They will then work with the three people on the City Commission (Mayor Dwyer, Commissioners Valenti and Dalton) to draft an ordinance and hold public hearings. Mayor Dwyer thanked everyone for coming out to speak about the Kellogg Park Project and asked them to not wait to read about things in the newspapers. They should check out the City Website, call City Hall, get on the e-mail blast and also ask to have agenda's e-mailed to review what is going on. He thanked everyone for their feedback and assured them that the City will work on updating the websites to make the information current.

OLD BUSINESS: None

NEW BUSINESS:

8a. Sale of Surplus Vehicle -

RES. #2016-86

WHEREAS, The City of Plymouth has reviewed the offer to purchase received in response to its Notice of Sale for one police patrol vehicle; and

WHEREAS, All the vehicles are being sold AS IS with no warranty either expressed or implied; and

WHEREAS, City Administration is recommending that the following high bids be accepted:

2009 Ford Crown Victoria                      Trumbull Auto Sales \$1,951

NOW, THEREFORE BE IT RESOLVED that the Mayor and City Commission do hereby accept the offer to purchase submitted;

BE IT FURTHER RESOLVED that these vehicles are being sold AS IS with no warranty either expressed or implied.

A motion was made by Commissioner Colleen Pobur and seconded by Commissioner Joe Valenti for approval of the resolution.

MOTION PASSED 6 – 0

8b. Parking Policy Updates -

City Manager Sincock stated that the agenda item for parking policy updates is a proposed action recommended by the DDA and would require action of the City Commission to change the parking policy. He stated the City Administration DOES NOT RECOMMEND to the City Commission that the City's Parking Policy be reversed related to restrict the allowable enforcement times back to 8:00 p.m. The change in the enforcement hours has had an almost immediate impact on parking habits of employees. There have been more open spaces on the lower level of the Central Deck as a result of the change to 11:00 p.m. The suggestion is that if the City Commission does wish to change the Parking Enforcement times that they only move it back to 10:00 p.m.

A motion was made by Commissioner Joe Valenti and seconded by Commissioner Mike Wright for discussion concerning the proposed resolution.

Ellen Elliott, 404 Irvin, Plymouth, spoke about attending DDA meetings and why she feels the 8:00 enforcement times make more sense. She stated there is no enforcement after 6:00 p.m. and the 8:00 time frame takes care of issues and makes more sense if it is enforced properly.

Greg Hatty, 449 Sunset, Plymouth, stated he agrees with Ellen and he has also been attending the DDA meetings. He feels if enforcement is done it would eliminate employees in the main parking lot.

Wes Graff, Director of the Community Chamber of Commerce, stated he had many businesses and customers share their comments and concerns about this issue. They feel that the enforcement officer working later in the day made the difference, but he does not work late enough. He did have a heavy impact on how tickets are distributed and the later enforcement would take care of many issues. He recommended after 6:00 p.m. – 8:00 p.m. in the lot and 9:00 p.m. in the deck.

Commissioner Pobur stated she has spoken to a restaurant owner about this parking issue and feels since this current time frame is only 45 days into it, it is too soon to start making changes. Mayor Dwyer stated whatever time frame the City Commission choose, they need to give it time to see if it works. He stated he would choose the 9:00 p.m. time frame and knows whatever is decided the Police Department will comply with.

James Kemper, 625 Arthur, Plymouth, stated he moved here from Ann Arbor and wondered if there had been any discussions regarding shuttle services. Mayor Dwyer stated that there had been some discussion but everyone felt this just would not work here for various reasons.

A motion was made by Commissioner Colleen Pobur and seconded by Commissioner Mike Wright for a friendly amendment to change the parking time limit to 10:00 p.m. and have it remain for six months from September 19, 2016.

Commissioner Valenti	YES
Commissioner Pobur	YES
Commissioner Wright	NO
Commissioner Dalton	NO
Commissioner Deal	NO

MOTION FAILED 3 – 2

Mayor Dwyer stated he would take this information back to the DDA and let them deal with how they want to handle it going forward.

(RES #2016-87 (AMENDMENT FOR APPROVAL OF RESOLUTION FAILED)

WHEREAS, The City commission established a Parking Policy in November of 2004; and

WHEREAS, From time to time the Parking Policy needs to be updated.

NOW THEREFORE BE IT RESOLVED THAT THE City Commission of the City of Plymouth does hereby adopt the following highlighted sections to the Parking Policy.

CENTRAL PARKING LOT/STRUCTURE PARKING TIME LIMITS:

All parking spaces on the lower level of the Central Parking Lot shall be limited to THREE HOUR parking (70-116). All parking time limit restrictions shall be enforced between the hours of 9:00 a.m. to \_\_\_\_\_ p.m. Monday through Saturday, except designed holidays.

Signs shall be posed at the entrance to the lower level to indicate the time restrictions for all spaces (70-116).

The upper level of the parking deck shall be limited to eight hour parking and residential parking with permit. The upper level of the parking deck shall have time limits enforced between the hours of 6:00 a.m. to \_\_\_\_ p.m. Monday through Saturday, expect designated holidays.

ON STREET OR PUBLIC PARKING LOT MARKED PARKING SPACES (Commercial Areas):

On Street Parking Spaces and public parking lots in the old Village Commercial Area shall be limited to Two (2) hour maximum parking times. On Street Parking in the downtown commercial district, also known as the Downtown Development District shall be limited to a two (2) hour maximum parking time.

Parking in the Penniman Parking Surface Lot shall be limited to either three or eight hour parking in designated areas as determined by the City Manager. Parking restrictions in these areas of the City shall be enforced Monday through Saturday between the hours of 9:00 a.m.; and

Signs shall indicate the parking time restriction as well as the enforcement time.

VOTE FOR RESOLUTION FAILED (see above)

8c. Fire Truck Lease Authorization –  
RES. #2016-88

WHEREAS, The City of Plymouth and the City of Northville offer fire services to their residents through an Inter-Local Agreement between the two communities; and

WHEREAS, As a part of the agreement the two cities are responsible for the purchase and replacement of Fire Apparatus (trucks); and

WHEREAS, The City of Plymouth has a 1988 Fire Truck that has exceeded the recommended service life for fire Apparatus; and

WHEREAS, The City of Plymouth has found a demonstrator fire truck that meets the needs of the Department to include a 1,500 GPM pump, on board foam capacity; and a 1,000 gallon booster tank; and

WHEREAS, The NPFAB has reviewed the proposal for a lease of the truck and have reviewed the details of the truck as well.

NOW THEREFORE BE IT RESOLVED THAT the Plymouth City Commission authorize the lease of the 2015 Rosenbauer Fire Truck from Emergency Vehicles Plus of Milan, Michigan. The lease agreement is authorized through Community Leasing Partners with a down payment in the amount of \$71,554 and five annual payments of \$48,634.30.

A motion was made by Commissioner Pobur and seconded by Commissioner Wright for approval of the resolution.

MOTION PASSED 6 – 0

6d. Authorization to Hire –

RES. #2016-89

WHEREAS, The City Commission did adopt what is commonly known as the Hiring Ordinance in August of 2000; and

WHEREAS, The Ordinance requires that the City Administration seek prior and express approval for any full time position; and

WHEREAS, The City Administration is seeking Prior and Express approval for the hiring of a Police Officer to fill a vacancy in that Department.

NOW THEREFORE BE IT RESOLVED THAT the City Commission of the City of Plymouth does hereby authorize prior and express approval to hire a police officer. The City Administration is authorized to proceed with hiring the new Police Officer.

A motion was made by Commissioner Daniel Dalton and seconded by Commissioner Suzie Deal for approval of the resolution.

MOTION PASSED 6 – 0

#### REPORTS AND CORRESPONDENCE:

9a. Traffic Control Orders - A list of Traffic Control Orders to be put in place was presented and City Manager Sincock stated that this was not an agenda item that needed to have action taken by the Commission.

Bill Lawton from the Community Financial Credit Union spoke about the parking that his employees have in that area and wanted the Commission to know that the parking spots on Wing Street are used by more individuals than his employees.

9b. Presentation by Chief Al Cox - City Manager Sincock spoke about the goal adopted by the City Commission concerning succession planning. In the goal update that was presented at the September 6th City Commission Meeting, the Commission indicated that "Commissioners will be learning more to understand some of the processes already in place". This new effort will allow our key employees an opportunity to present respective information to the City Commission in a formal meeting.

Chief Cox provided a presentation of the hiring process of an officer from start to finish and had handouts for review.

The City Commission indicated that this was a very helpful session and thanked Chief Cox for providing the information.

ADJOURNMENT:

10. A motion was made by Commissioner Colleen Pobur and seconded by Commissioner Daniel Dalton for adjournment of the meeting at 9:35 p.m.

MOTION PASSED 6 – 0