



**CITY OF PLYMOUTH
MEETING MINUTES**

201 S Main, Plymouth, MI 48170
Ph (734) 453-1234 Fax (734) 455-1892
<http://www.ci.plymouth.mi.us>



**NORTHVILLE – PLYMOUTH FIRE ADVISORY BOARD
MEETING MINUTES -
Monday, September 19, 21016**

ROLL CALL – Chair Ken Roth, Vice-Chair Colleen Pobur, Members Pat Sullivan, Paul Sincock and Al Smolen.

Others present were Fire Chief Steve Ott, Fire Capt. Jim Davison, Plymouth Public Safety Director Al Cox, City Police Lt./Fire Investigator Jamie Grabowski, Lt. Robert Weiland.

APPROVALS OF MEETING MINUTES – The Meeting Minutes of the Meeting of June 6, 2016 were distributed in advance of the meeting. It was moved by Member Pobur and seconded by Member Roth to approve the Minutes as presented.

MOTION PASSED

PERSONNEL STAFFING REPORT - Chief Ott reported that the number of staff was the same as it was in June some of the people are different. There were a total of 54 Department Staff as of September 13, 2016. 24 of those are assigned to Station 1 in Northville and 29 are assigned in Plymouth at Stations 2 & 3. The Chief remains an unassigned member of the Department. This was informational only and no action was taken.

SECOND QUARTER RUN VOLUME REPORT - Through the end of the Second quarter of the year the Department had made a total of 719 Runs, with 502 of them being medical and the remaining 217 were fire or other. The Chief mentioned that for the first six months of the year Station 1 had 45.6% of the call volume to date and Station 2 had 54.4% of the call volume. Year to date through the end of August the run volumes changes a little with Station 1 handling 43.7% of the runs and Station 2 handling 56.3% of the run volume as Station 2 saw a slight increase in run volume in July & August.

TRAINING REPORT - Chief Ott stated that the Second Quarter Training Report showed an emphasis on "back to basics" including pump operations, fire attach, roof ventilation, driver's training and Passport Accountability System, and several other topics. During the second quarter of 2016 the Department conducted or participated in a total of 53 training sessions which represented approximately 1,754 hours of Departmental Training. There was a question from member Pobur about the Passport Accountability System and Chief Ott explained the new system that Western Wayne County is using for this process.

HURON VALLEY AMBULANCE RESPONSE TIMES - It was reported by Member Paul Sincock that the response time report for Huron Valley Ambulance in the City of Plymouth was an average of 4:56 (minutes/seconds) from time of call to the arrival of the HVA unit at the scene. This was well within the established guidelines per the contract with the City of Plymouth and HVA. This was an informational item and no action was taken.

REVIEW OF PLYMOUTH STATION RESPONSE TIMES - It was reported that the average Year to Date response time for Emergent Calls for the Plymouth Station was 7:33 (minutes/seconds) from the time of the call to the arrival of the first Fire Unit on scene. The All Calls average fire response time was 8:21 year to date. Member Roth asked when the Board would have this same information for the City of Northville Station. Chief Ott reported that the Northville Dispatch Center was going through a transition with the Dispatch Supervisor and that he has the information that Plymouth receives from the CLEMIS computer system. He also indicated that the Northville Station calculates response time from time of dispatch to arrival and they would be about the same as the Plymouth Station.

No action was taken on this item as it was informational.

PURCHASE OF A NEW PUMPER BY CITY OF PLYMOUTH - Member Sincock reported that the NPFAB was required to review and to recommend purchases over \$75,000 to the various elected Boards as needed. He went on to report that Plymouth has a 1988 Pierce Fire Truck (1761) and that due to its age the City has been keeping an "eye out" for a demonstrator fire engine that would meet the pump and capacity of the current 1721. Sincock reported that the City did find a demonstrator truck that had a 1,500 GPM pump with on board foam capabilities and a booster tank with 1,000 gallons of water. Again, due to the age of 1761 and the NFPA Standard for fire apparatus that it be removed from service after 25 years. It was stated that the current 1761 did pass all of its annual pump tests and is maintained at a high level. There was also a discussion related to the City of Plymouth's ISO Rating of 4 and how keeping equipment current is extremely important to the maintenance of that rating and the impact of the rating on home owners and business insurance costs.

The City of Plymouth requested that the NPFAB review the potential lease -purchase of a 2015 Rosenbauer fire pumper for the City of Plymouth. The proposal had Plymouth purchasing the truck on a lease agreement and making a down payment of \$71,554 and five annual payments of \$48,634.30. At the end of the five year lease the truck would have a predetermined value of \$208,423 and at that time the City of Plymouth simply turn the truck in and lease another truck or purchase the truck outright for the residual value of \$208,423.

There were significant details provided on the new truck to the NPFAB. After a brief discussion it was moved by Member Sullivan and seconded by Member Pobur.

WHEREAS The City of Plymouth and the City of Northville offer fire services to their residents Through an Inter-Local Agreement between the two communities, and

WHEREAS As a part of the agreement the two cities are responsible for the purchase and Replacement of Fire Apparatus (trucks), and

WHEREAS The City of Plymouth has a 1988 Fire Truck that has exceeded the recommended Service life for Fire Apparatus, and

WHEREAS The City of Plymouth has found a demonstrator fire truck that meets the needs Of the Department to include a 1,500 GPM pump, on board foam capacity, and A 1,000 gallon booster tank, and

WHEREAS The NPFAB has reviewed the proposal for a lease of the truck and have reviewed The details of the truck as well.

NOW THEREFORE BE IT RESOLVED THAT the Northville Plymouth Fire Advisory Board does hereby recommend to the Plymouth City Commission that they authorize the lease of the 2015 Rosenbauer Fire Truck from Emergency Vehicles Plus of Milan, Michigan.

MOTION PASSED

INFORMATIONAL ITEMS - The Board was presented with a number of published articles including an article on Canton Township Fire responding to a house fire at the same location where they put out a garage fire the day earlier. There were also two articles on Public Safety Models. An article from Phoenix indicating that when fire fighters are out on medical runs it "shorts" fire fighting staff and they are looking for alternatives to the Fire Department for non-emergency transport to the hospitals. There were three articles on fires at fire stations across the country.

NEXT MEETING DATE – It was determined that the next meeting of the NPFAB would be on Monday, December 5, 216 at 4:00 p.m. at Plymouth City Hall.

ADJOURNMENT – There being no further business to come before the NPFAB it was moved by Member Smolen and seconded by Member Sullivan to adjourn the meeting.

MOTION PASSED

Respectfully Submitted,

Paul J. Sincock
Recording Secretary