



**CITY OF PLYMOUTH  
MEETING MINUTES**

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CITY OF PLYMOUTH  
CITY COMMISSION MEETING MINUTES  
TUESDAY, JULY 5, 2016, 7:00 p.m.

**CALL TO ORDER:**

**PRESENT:** Mayor Daniel Dwyer (arrived at 7:22 p.m.), Mayor Pro-tem Oliver Wolcott (presided over the meeting); Commissioners Mike Wright, Daniel Dalton, Suzie Deal

**ABSENT:** Commissioners Colleen Pobur and Joe Valenti, excused

Also present was City Manager Paul Sincock, and sitting in for City Attorney Robert Marzano was Macia Abdulla. Various City Department Heads were also present.

**CITIZEN COMMENTS:** None

**APPROVAL OF THE AGENDA:**

3. A motion was made by Commissioner Dan Dalton and seconded by Commissioner Mike Wright for approval of the Agenda for Tuesday, July 5, 2016.

**MOTION PASSED**

**ENACTMENT OF THE CONSENT AGENDA:**

4a. Approval of the June 20, 2016 City Commission Regular Meeting Minutes

4b. Special Event: Bumpers, Bikes & Bands, Sunday, 7/17/2016

A motion was made by Commissioner Mike Wright and seconded by Commissioner Suzie Deal for approval of the Consent Agenda for Tuesday, July 5, 2016.

**MOTION PASSED**

**COMMISSION COMMENTS:** None

**OLD BUSINESS-** None

**NEW BUSINESS:**

7a. Zoning Ordinance Update – Front Porches -  
RES. #2016-63

WHEREAS, The City Commission of the City of Plymouth has had a First Reading of proposed amendments to the Definitions, Single Family, Two Family, Schedule of Regulations, Miscellaneous Provisions (projections into setbacks) and Parking, Loading Requirements; and  
WHEREAS, The City of Plymouth Planning Commission has drafted the proposed language and held a Public Hearing to take public comments on the amended language on May 11, 2016; and  
WHEREAS, The City of Plymouth Planning Commission voted to forward the proposed text amendments to the Definitions, Single Family, Two Family, Schedule of Regulations, Miscellaneous Provisions and Parking, Loading Requirements and further authorizes the above noted text amendments be scheduled for a second reading at the next regularly scheduled City Commission meeting.

A motion was made by Commissioner Dan Dalton and seconded by Commissioner Mike Wright for approval of the resolution.

**MOTION PASSED**

7b. Sidewalk and Utility Patch Repair Contract –  
RES. #2016-64

WHEREAS, It is the goal of the City Commission to Improve Public Spaces and the Infrastructure of the City; and

WHEREAS, There is a need to inspect sidewalks around the City to insure that they are safe and City shall inspect one-quarter of the City each year; and

WHEREAS, There is a need to repair utility patches in the roadway or sidewalks that were a result of the City doing utility work; and

NOW THEREFORE BE IT RESOLVED THAT the City Commission of the City of Plymouth does hereby authorize an extension of the unit based bid of Rotondo Construction, Inc. of Farmington Hills, Michigan not to exceed \$85,073.75 based on their bid submittal:

*Remove and Replace 4" Concrete Sidewalk	\$5.25 per S.F.
*Remove and Replace 6" concrete drive approach and 6" sidewalk	\$6.25 per S.F.
*Remove and Replace 6" sidewalk ramps (MDOT)	\$9.00 per S.F.
*Remove and Replace concrete curb and gutter for curb drop	\$29.00 per L.F.
*Remove and Replace 8" concrete pavement and integral curb	\$58.50 per S.Y.
*Remove and Replace bituminous pavement/cold patch & replace w/8" concrete pavement	\$59.85 per S.Y.
*Adjust Structure (up to 1 foot)	\$75.00 each
*Reconstruct Structure	\$75.00
V.F.	
*Replaster Structure	\$75.00
each	

BE IT FURTHER RESOLVED THAT the City Commission of the City of Plymouth does hereby establish the following criteria for sidewalk repairs.

- SETTLEMENT/HEAVING – A rise or drop of approximately  $\frac{3}{4}$  of an inch or more between any two (2) sections of sidewalk.
- CRACKING – More than two (2) cracks of one-quarter ( $\frac{1}{4}$ ) inch in width or more in any two (2) lineal feet of sidewalk section.
- SCALING – If, in any five (5) foot lineal section of sidewalk, more than twenty-five (25%) percent of the surface area has scaled off to a depth of one-quarter ( $\frac{1}{4}$ ) inch or greater, that section of sidewalk shall be replaced
- TOO FLAT – The concrete has dipped to allow water to pond to a depth of three-quarters ( $\frac{3}{4}$ ) of an inch or more.
- CITY REPAIRS – The City of Plymouth shall be responsible for expenses related to the installation of new-handicapped ramps at the corners and for any sidewalk flags that have manhole covers in them. In addition, the City shall attempt to locate the responsible party for damage caused to sidewalks by utility dig ups. The City shall NOT be responsible for raised sidewalks due to tree roots and it remains the policy of the City NOT to remove live healthy trees.

A motion was made by Commissioner Mike Wright and seconded by Commissioner Suzie Deal for approval of the resolution.

MOTION PASSED

7c. Parking Policy Update – extend Parking Enforcement to 11:00 p.m. –  
RES. #2016-65

WHEREAS, The City Commission established a Parking Policy in November of 2004; and  
WHEREAS, From time to time the Parking Policy needs to be updated and most recently the City Administration is recommending changes to the Parking Policy related to overnight on street parking.  
NOW THEREFORE BE IT RESOLVED THAT THE City Commission of the City of Plymouth does hereby adopt the following highlighted sections to the Parking Policy.

#### CENTRAL. PARKING LOT/STRUCTURE PARKING TIME LIMITS

All parking spaces on the lower level of the Central Parking Lot shall be limited to THREE HOUR parking (70-116). All parking time limit restrictions shall be enforced between the hours of 9:00 a.m. to 11:00 p.m. Monday through Saturday, except designated holidays.

Signs shall be posed at the entrance to the lower level to indicate the time restrictions for all spaces (70-116).

The upper level of the parking deck shall be limited to eight hour parking and residential parking with permits. The upper level of the parking deck shall have time limits enforced between the hours of

6:00 a.m. to 11:00 p.m., Monday through Saturday, except designated holidays.

ON STREET OR PUBLIC PARKING LOT MARKED PARKING SPACES (Commercial Areas):

On Street Parking Spaces and public parking lots in the Old Village Commercial Area shall be limited to Two (2) Hour maximum parking times. On Street Parking in the downtown commercial district, also known as the Downtown Development District shall be limited to a two (2) hour maximum parking time.

Parking in the Penniman Parking Surface Lot shall be limited to either three or eight hour parking in designated areas as determined by the City Manager. Parking restrictions in these areas of the City shall be enforced Monday through Saturday between the hours of 9:00 a.m. and 11:00 p.m. except designed holidays.

Signs shall indicate the parking time restriction as well as the enforcement times.

A motion was made by Commissioner Dan Dalton and seconded by Commissioner Mike Wright for approval of the resolution.

MOTION PASSED

7d. Charter Amendment – Election Filing Timing –

RES. #2016-66

WHEREAS, There is a need to amend the Charter for the City of Plymouth from time to time to bring certain areas into compliance with State Law.

WHEREAS, State Elections supersedes the charter language for the City of Plymouth and therefore the City of Plymouth needs to amend Chapter 10, Section 10.9, Nomination Petitions to appear on the ballot for November 8, 2016 as follows:

CITY OF PLYMOUTH CHARTER AMENDMENT

The purpose of the proposed amendment to Section 10.9 of the Plymouth City Charter is to make it consistent with state law. The City Charter currently requires candidates to file petitions by the 12th Tuesday before the August Primary. A recent change in state law now requires candidates to file petitions by the 15th Tuesday before the August Primary.

Section 10.9 – Nominating Petitions

Persons desiring to qualify as candidates for any office under this Charter shall file an official petition therefore with the clerk signed by not less than forty (40) or more than one-hundred (100) registered electors of the City. Such petitions shall be filed with the Clerk, along with such affidavit of identity that may be required by State Law by no later than the deadline date and time as provided by State Law.

Shall Chapter 10, Section 10.9 of the Plymouth City Charter be amended to eliminate the current filing deadline time frame and change the filing dates to the date compliant with State Law?

YES \_\_\_\_\_  
NO

NOW, THEREFORE BE IT RESOLVED that pursuant to MCL 117.21(1) an amendment to an existing City Charter may be proposed by the legislative body, the amendment "shall" be submitted to the electors of the City at the next regular municipal or general state election, which would be November 8, 2016. An Amendment being proposed will need to have a 3/5 vote of the members-elect. The language was changed by legislature and beginning January 1, 2014 the various county, township and city clerk's shall receive nominating petitions or filing fees filed under State Election Law, Section 551, under this act up to 4 p.m., eastern standard time, of the fifteenth Tuesday before the August Primary.

THEREFORE, The City Commission is proposing an amendment to Charter Section 10.9, Nominating Petitions, of the City Charter and requesting that the City Attorney and City Clerk proceed with the ballot language to be forwarded to the City Election Commission, the State and County to be approved for the ballot for November 8, 2016 election.

A motion was made by Mayor Daniel Dwyer and seconded by Commissioner Mike Wright for approval of the resolution.

MOTION PASSED

8. REPORTS AND CORRESPONDENCE: None

9. ADJOURNMENT:

Hearing no further business, a motion was made by Commissioner Dan Dalton and seconded by Mayor Daniel Dwyer for adjournment of the meeting at 7:28 p.m.

MOTION PASSED