



**CITY OF PLYMOUTH  
MEETING MINUTES**

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CITY OF PLYMOUTH  
CITY COMMISSION MEETING MINUTES  
MONDAY, MAY 16, 2016, 7:00 p.m.  
CITY HALL  
201 s. Main Street  
Plymouth, MI 48170

**CALL TO ORDER:**

**PRESENT:** Mayor Daniel Dwyer, Mayor Pro-Tem Wolcott; Commissioners Mike Wright, Colleen Pobur, Daniel Dalton, Suzie Deal, Joe Valenti

**ABSENT:** None

**PROCLAMATIONS:**

Public Works Week – May 15th thru Saturday May 21, 2016

Municipal Services Director Chris Porman spoke about the recent award that was presented to the City of Plymouth for the enhanced recycling program. He stated he was proud that only the City won this award and was presented at St. John's Conference Center.

Arbor Day – May 20th, 2016

National Police Week – week of May 15th, 2016 and also Proclaimed Peace Officers' Memorial Day as May 15, 2016.

Mayor Dwyer thanked Chris Porman and Also Chief Al Cox for all they do to keep the City safe.

**CITIZEN COMMENTS:** None

**APPROVAL OF THE AGENDA:**

3. A motion was made by Commissioner Suzie Deal and seconded by Commissioner Colleen Pobur for approval of the amended Agenda for Monday, May 16, 2016.

**MOTION PASSED**

**ENACTMENT OF THE CONSENT AGENDA:**

4 a. Approval of May 2, 2016 City Commission Regular Meeting Minutes

4b. Approval of April, 2016 Bills

4c. Special Event: 2016 Plymouth Memorial Day Parade, May 30, 2016

4d. Special Event: MI Philharmonic Youth Orchestra Pops Concert, June 7, 2016

4e. Special Event: Summer Solstice Celebration-Plymouth Yoga Room, June 18, 2016

4f. Special Event: Plymouth Community Fall Festival, September 9, 10, 11, 2016

A motion was made by Commissioner Colleen Pobur and seconded by Commissioner Joe Valenti for approval of the amended Consent Agenda for Monday, May 16, 2016.

**MOTION PASSED**

**COMMISSION COMMENTS:**

5. Commissioner Joe Valenti stated he wanted to make it known to everyone that there are rumors going around and he does not have any financial, personal, or otherwise with anyone from Westborn Market management.

Mayor Dan Dwyer spoke about last week's meeting at Conference of Western Wayne and the discussion that they had about foreclosures in Wayne County. He has met several times with the new Wayne County Treasurer and he was at that particular meeting with a list of the foreclosures and it is a good sign that the City of Plymouth had zero foreclosures.

OLD BUSINESS: None

NEW BUSINESS:

7a. Liquor Management Ordinance – 1st reading :

Mayor Dwyer explained that this agenda item is an ordinance amendment and it will take two readings for it to become a legal ordinance. The Commission is not voting on the increase in the cap for liquor licenses, this is just a change in the language to an existing ordinance. The City Commission will have a separate meeting to discuss the cap of liquor licenses at a future meeting to be scheduled.

City Manager Paul Sincock provided an overview of the Liquor Management Ordinance and indicated to the City Commission to not schedule a 2nd reading until the Planning Commission has a chance to review the changes. Also, between readings of the proposed changes, the City Commission will have a chance to review further and provide to the City Manager in advance any proposed changes they would like to have inserted. The Liquor License Review is recommending that the changes in the Liquor Management Ordinance be adopted as presented for the first reading. These changes will offer clarification on the proposed changes in the ordinance.

A motion was made by Commissioner Pobur and seconded by Commissioner Valenti for approval of the following resolution:

RES. #2016-39

WHEREAS, The City of Plymouth has a Liquor Management Ordinance and from time to time the City Commission determines that it will need to be updated; and

WHEREAS, As a result of the required Annual Review of Liquor Licenses the City Commission determined that they would like to maintain the number the number of Liquor Licenses available in the B-2 or DDA District; and

WHEREAS, The Local Liquor License Review Committee has recommended a number of changes to the Liquor Management Ordinance.

NOW THEREFORE BE IT RESOLVED THAT the City Commission of the City of Plymouth does hereby adopt the proposed changes in the Liquor Management Ordinance as attached to these Meeting Minutes.

BE IT FURTHER RESOLVED THAT the City Clerk of the City of Plymouth is hereby directed to include the entire proposed changes in the Ordinance in the Meeting Minutes of this City Commission meeting.

Patrick O'Neil, property owner of 843 Penniman, stated he would love to have reconsideration for increasing the liquor license cap and table the discussion until the parking issue is solved. He spoke about the DDA unanimously passing a resolution to not increase the liquor licenses for the City. He suggested they not drop the issue and perhaps make more licenses available when the parking problem is taken care of. He stated there is already a wait to dine at most restaurants and if they allow another license and bring in more patrons with no additional parking, it will a bigger problem for parking. He stated his clients meet him in the evening at his building and they have issues trying to find a place to park, and it is a real problem. He stated he knows there is more than one candidate expressing an interest and wanting this additional license, with no additional parking.

A township resident stated he is partners with several people with a business in town and he likes to have a drink and dine in town often. He feels if the Commission does not address the parking issue it will slowly cause people to leave. He sees people driving around town looking for a spot to park and he also is concern as Patrick O'Neil is about the impact this is having on business.

Paul Salom, building and property owner in town, stated he would like to see an increase in the licenses but doesn't feel the City is ready for it because of parking. His tenants constantly complain that their clients are complaining and especially on Thursday, Friday and Saturday. He would like to see the additional license and one of his tenants is interested, but this is not the time and the Commission needs to stay where they are at with the number of licenses.

Ron Cook, property owner with no liquor licenses, stated his tenants are ready to move because of the difficult situation with parking in this town. He suggested the Commission or DDA consider hiring a company to build a five or more story deck and leasing it. He stated it is being done around the country and the people driving around looking for parking just might not come back. Maybe a consideration for shuttle service would be something to look at as well. The Commission need to

keep the cap on liquor licenses until the parking issue is solved.

Dean Rovonelli, Bario Restaurant on Forest Ave., spoke about bicycle communities and maybe take a look at encouraging people to come into town and park their bikes. He stated Bario Restaurant has their own lot for patrons and his employees have no where to park. He stated it is becoming an issue and with nice weather, maybe promote a bicycle community.

James Mulhern, Chairman of the Planning Commission, stated that the Planning Commission would be more than happy to take a look at this ordinance when it is given to them.

Mayor Dwyer thanked Jim Mulhern and his team on the Planning Commission for all they do for the City.

Mayor Dwyer spoke about the recent DDA Meeting and felt it was very productive and people need to realize that times change, circumstances change and should take this into consideration.

Patrick O'Neil feels very strongly that this parking issue needs to be kicked back to the DDA to continue to research alternatives.

Mayor Pro-Tem Wolcott stated he is very proud of the conversation and how passionate people are and there were ideas to do things now that are doable at the DDA meeting, as opposed to long range. The DDA will have to look at these larger projects in earnest.

Commissioner Pobur spoke about the process with the Liquor License Review Committee Meetings. She stated that this ordinance amendment was a lot of work and she put a lot of hours herself, but feels it is an improvement and clarifies a lot and makes it easier to understand and is a road map for them. She does not feel Saxton's Property project has failed and does feel that parking is a problem, but also the competitiveness of the businesses come into play. She stated she also wanted to clear the air about all the rumors going on downtown about her and Commissioner Valenti. She stated it absolutely not fair and they work very hard for their \$20 a meeting, and she would like them to just stop doing this. She suggested perhaps looking at sections of the ordinance that may be tweaked, but the majority of the content is still very good.

Mayor Dwyer stated he would vote no, unless the text changes to the document have no increase in the cap.

A motion was made by Commissioner Valenti and seconded by Commissioner Pobur to review every line of the ordinance being proposed and every line that states "14" Licenses" remain and delete the number "15".

MOTION PASSED

Commissioner Wright stated he would like the opportunity to go through the document one additional time.

Mayor Dwyer stated this ordinance will come back in three weeks for vote on the modification so this gives the Commissioners time for review and to add any additional suggestions.

MOTION PASSED TO

APPROVE THE RESOLUTION #2016-39 AS AMENDED

7b. Overnight Parking Policy Update –

RES. #2016-40

WHEREAS, The City Commission established a Parking Policy in November of 2004; and  
WHEREAS, From time to time the Parking Policy needs to be updated and most recently the City Administration is recommending changes to the Parking Policy related to overnight on street parking.  
NOW THEREFORE BE IT RESOLVED THAT THE City Commission of the City of Plymouth does hereby adopt the following highlighted sections to the Parking Policy.

OVERNIGHT PARKING – ON STREET:

SECTION 70-93 – OVERNIGHT PARKING:

Parking on any public street, court, or alley within the city limits is hereby prohibited between the hours of 3:00 am and 6:00 am with the exception of Sundays and holidays.

INTENT:

It is the intent of the City of Plymouth to keep streets as clear as possible between the hours of 3:00 am and 6:00 am. Fewer vehicles on the street during these times provides for better street maintenance in the form of cleaning and snow removal. In addition, clear streets promote crime deterrence and offer the police department better visibility while conducting neighborhood patrols.

POLICY:

OVERNIGHT RESIDENTIAL PARKING PERMIT PROCESS:

Applications for Overnight Parking Permits are available at the Police Department front counter within City Hall or online via the City's website ([www.ci.plymouth.mi.us](http://www.ci.plymouth.mi.us)).

Applications must be completed in their entirety and submitted with all required documentation.

Completed applications will then be turned over to the Police Department Ordinance Officer to review and investigate the need for a permit per this policy.

#### TEMPORARY OVERNIGHT PARKING AUTHORIZATION:

It is understood that specific situations arise from time to time in which overnight on-street parking may be necessary. Such situations are considered temporary and infrequent. They may include emergencies, home or driveway, construction, and out-of-town guests. To facilitate this need, the Temporary Overnight Parking List has been established to provide authorization for such temporary and infrequent situations.

Temporary overnight parking authorization will be limited to no more than 14 days in a calendar month. In extreme cases, additional days may be permitted at the discretion of the Chief of Police or his designee.

The Temporary Overnight Parking List is maintained within the Plymouth Community Communications Center (PCCC). A vehicle may be placed on this list by calling the PCCC and providing the following information of the vehicle that will be parked on the street:

1. Address in which the vehicle owner/driver will be visiting
2. Vehicle Make
3. Vehicle License Plate Number
4. Beginning and ending dates being requested to park on the street between 3:00 am and 6:00 am (limited to 14 days in any calendar month).

A motion was made by Commissioner Dan Dalton and seconded by Mayor Pro-tem Oliver Wolcott for approval of the resolution.

MOTION PASSED

#### 7c. Recognized Non Profit Chamber of Commerce –

RES. #2016-41

At a Regular Meeting of the Plymouth City Commission called to order by Mayor Daniel Dwyer on Monday, May 16, 2016 at 7:00 p.m. the following resolution was offered:

Moved by Commissioner Colleen Pobur and supported by Mike Wright that the request from Plymouth Community Chamber of Commerce of Plymouth, Michigan, County of Wayne, asked that they be recognized as a 501©6 nonprofit organizations operating in the community for the purpose of obtaining charitable gaming licenses, be considered for APPROVAL.

YEAS: Mayor Dwyer, Mayor Pro-tem Wolcott, Commissioners Wright, Pobur, Dalton, Deal, Valenti

NAYS: None

ABSENT: None

MOTION PASSED

#### 7d. Trash Cart & Bag Rates 2016-17 -

RES. #2016-42

WHEREAS, The City of Plymouth operates a solid waste and recycling program to help protect the public health, safety and welfare; and

WHEREAS, The City Commission of the City of Plymouth reviews rates for the Solid Waste and Recycling Program as a part of the budget review process; and

WHEREAS, The City Commission did conduct a review of the program during the recent Budget Study Sessions; and

WHEREAS, Public Act 298 of 1917 authorizes an operating levy of up to 3.00 mills for waste disposal and recycling, subject to the restrictions of the Headlee Amendment to the State Constitution; and

WHEREAS, The maximum operating millage rate for the levy of 2016 taxes for such purposes has been reduced from 2.2605 to 2.2349 mills pursuant to the requirements of the Headlee Amendment; and

WHEREAS, The City Commission, after reviewing the financial condition of the Waste & Recycling Fund at a budget session held on April 25, 2016 and concluding that the operating millage rate for 2016 can be reduced to 1.82 mills without causing significant adverse financial impact to the fund.

NOW THEREFORE BE IT RESOLVED THAT the City Commission of the City of Plymouth does hereby

adopt the current rate of \$9.50 per month for trash cart service and \$3.00 per trash bag for solid waste disposal and that this rate shall be effective on July 1, 2016.

BE IT FURTHER RESOLVED THAT the City Commission of the City of Plymouth hereby establishes a new rate of 1.82 mills to be used to provide tax support for operations of the Waste & Recycling Fund for the 2016-17 Fiscal Year and that such millage rate be incorporated into the general budget resolution to be presented to the City Commission in June of 2016

A motion was made by Commissioner Mike Wright and seconded by Commissioner Joe Valenti for approval of the resolution.

MOTION PASSED

7d. Water & Sewer Rate Card #18 –

RES. #2016-43

WHEREAS, The City of Plymouth operates a water and sewer system to protect the public health, safety and welfare; and

WHEREAS, the Great Lakes Water Authority have imposed rate adjustments for wholesale water and sewer service charges to the City of Plymouth effective July 1, 2016; and

WHEREAS, Other operating and capital costs for both water and sewer operating systems have changed from the prior fiscal year; and

WHEREAS, Total estimated cost increases for operations and capital needs for fiscal year 2016/17 have increased from those for fiscal year 2015/16.

NOW, THEREFORE BE IT RESOLVED THAT the City Commission of the City of Plymouth DOES HEREBY ADOPT Water and Sewer Rate Card #18 (attached to this resolution) to be effective for all services beginning on July 1, 2016 establishing a water rate \$5.07 per 1,000 gallons consumed and a sewer rate of \$6.56 per 1,000 of water consumed and a sewer rate of \$6.56 per 1,000 of water consumed for fiscal year 2016/17 beginning July 1, 2016.

BE IT FURTHER RESOLVED THAT the City Clerk is hereby directed to publish Water and Sewer Rate Card #18 to inform the residents of the newly established rate structure.

A motion was made by Commissioner Mike Wright and seconded by Mayor Pro-tem Oliver Wolcott for approval of the resolution.

MOTION PASSED

7e. Assessing Contract –

RES. #2016-44

WHEREAS, The City of Plymouth is required by State Law to provide certain assessing services for the establishment of values for tax purposes; and

WHEREAS, The City of Plymouth has used a private firm to provide this service over the past several years, with excellent service levels for our property owners; and

WHEREAS, From time to time it is necessary to review this professional services contract and renew it; and

WHEREAS, The City Administration has reviewed the new proposed contract with WCA Assessing and has found that it offers price stability, excellent service and certain enhancements for the City in terms of pricing of special services.

NOW THEREFORE BE IT RESOLVED THAT The City Commission of the City of Plymouth does hereby authorize the Contract between the City of Plymouth and WCA Assessing. Further, the City Commission authorizes the Mayor and the City Clerk to sign the contract on behalf of the City.

BE IT FURTHER RESOLVED THAT the City Clerk is hereby directed to attach a complete copy of the contract to these Meeting Minutes and to incorporate the contract into the Meeting Minutes for this City Commission Meeting.

A motion was made by Commissioner Colleen Pobur and seconded by Commissioner Mike Wright for approval of the resolution.

MOTION PASSED

7g. Master Plan Budget Allocation –

RES. #2016-45

WHEREAS, Communities throughout the state (of Michigan) must review their Master Plan every five as required by State of Michigan law; and

WHEREAS, the City of Plymouth's Master plan was last reviewed by the Planning Commission and

adopted by the City Commission in October 2011; and

WHEREAS, The Planning Commission has formed a Master Plan Review Sub-Committee to review and recommend a scope of work for the required five year review of the City's Master Plan; and

WHEREAS, The Master Plan Sub-Committee has reviewed the existing document and has presented a draft scope of work to the Planning Commission to consider at a regular Planning Commission Meeting; and

WHEREAS, The Planning Commission has reviewed the scope of work and recommends that the City Commission review the scope and allocate funds in an amount not to exceed \$18,920 for Carlisle Wortman to provide assistance and technical expertise in the review/update of the City's Master Plan.

NOW THEREFORE BE IT RESOLVED THAT the City Commission of the City of Plymouth authorizes the expenditure of up to \$18,920 from account 249.371.818.000 to Carlisle Wortman for technical direction and support for the review of the City's Master Plan as required by State Law every five (5) years.

A motion was made by Commissioner Daniel Dalton and seconded by Commissioner Joe Valenti for approval of the resolution.

MOTION PASSED

7h. Special Event for Praise in the Park –

Mayer Dan Dwyer stated he requested that this item be pulled off the consent agenda because he was not excited about the possibilities of the sound system going off too early in the morning, and also that they did not specify what local charity they are raising money for.

Municipal Services Director Chris Porman indicated that they are setting their equipment up early but the sound will not actually be turned on until later in the morning.

A motion was made by Commissioner Mike Wright and seconded by Commissioner Colleen Pobur for approval of the Special Event Request for "Praise in the Park" for Praise Baptist Church on June 26 from 6:30am – 2:00pm in Kellogg Park.

MOTION PASSED

8. REPORTS AND CORRESPONDENCE:

Mayor Dan Dwyer spoke about the report submitted to the Commission concerning their 2016 Goals. He wanted all the Commissioners to review the update and continue to work on their individual goals.

9. ADJOURNMENT:

Hearing no further discussion, a motion was made by Commissioner Colleen Pobur and seconded by Mayor Pro-tem Oliver Wolcott for adjournment of the meeting at 8:27 p.m.

MOTION PASSED