

CITY OF PLYMOUTH
Planning Commission – Master Plan Sub-Committee Meeting
Monday April 25, 2016
7:00pm
Plymouth City Hall-City Commission Conference Room
Meeting Minutes

Meeting called to order at 7:05pm.

Members Present: Jennifer Kehoe, Jennifer Frey, Scott Silvers, Conrad Schewe

Others Present: John Buzuvis, Community Development Director
Paulette Longe, Resident

Approval of Meeting Minutes: None

Discussion

General Discussion was had related to the draft Scope of Work submitted by Sally Elmiger for the 2016 Master Plan Review. The following comments and discussion was had specifically:

- Is it necessary to review/revise the Background Studies chapters of the Master Plan or is that information better put somewhere else?
- Adding the following categories to consider when writing questions for the on-line survey portion of the Master Plan review:
 - Old Village
 - Complete Streets
 - Parking (including Downtown)
 - Aesthetics/design guidelines
- Prepare 4-6 sub-area plans, including plans for “transitional areas” as identified by the sub-committee/planning commission
 - Sub-area examples: Old Village, Downtown.
 - Transitional areas: Bathey, 909 Sheldon, etc.
- Importance of thoroughly reviewing and revising the current and future land use maps
- Importance of the Planning Consultant’s attendance at various City Commission, Mayor & Chair and Master Plan sub-committee meetings
- Plan for and focus on the intentional implementation of the revised/reviewed Master Plan so the document is used by various City departments and boards in future decision making and project planning efforts
- Reworking the Master Plan into an easy to read/use document
- Investigate Form Based Code techniques as part of Master Plan review
- Create a separate section of the Master Plan focused on Complete Streets(non-motorized transportation)
- Designing the revised plan to be as user friendly as possible and “searchable” as a web-based document
- Establishing a timeline for the process/project
- Intention to have the Master Plan consulted/used as part of future Capital Improvement program planning

- Importance of the Master Plan to guide all future land use/zoning/rezoning decisions
- Consider Neighborhood Character (size of homes, aesthetics etc.)
- Volume of residential development/redevelopment currently taking place in town

MOTION TO ADJOURN

A motion was made by Comm. Schewe and seconded by Comm. Frey to adjourn.

Meeting Adjourned: 7:48pm