



CITY OF PLYMOUTH MEETING MINUTES

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CITY COMMISSION
BUDGET SESSION MEETING MINUTES
THURSDAY, APRIL 14, 2016, 5:00 p.m.
CITY HALL
201 S. Main Street
Plymouth, MI 48170

CALL TO ORDER:

A budget session of the Plymouth City Commission was held on Thursday, April 14, 2016 at City Hall, 201 s. Main St., Plymouth, Mi 48170. This meeting was called to order at 5:00 p.m. by Mayor Daniel Dwyer

PRESENT: Mayor Daniel Dwyer, Commissioners Daniel Dalton, Colleen Pobur, Suzie Deal, Joe Valenti
ABSENT: Mayor Pro-Tem Oliver Wolcott, Commissioner Mike Wright

Also present was City Manager Paul Sincock, Finance Director Mark Christiansen and various Department Heads.

City Manager Paul Sincock opened session #2 of the budget process by explaining a department information overview. He spoke about full-time equivalent staffing, challenges of part time employees, the affordable care act, economic recovery, and scheduling. He spoke about current staffing levels of 42 Full Time, 20.5 Part Time, an additional Police Officer for 2015-16 and a proposed addition of a Deputy Finance Director for 2016-17

City Manager Sincock provided a brief overview of the City Clerk Department and the success of the passport processing that is done in the Clerk/Finance Departments.

Chief Al Cox provide information concerning his department concerning personnel, Detective Bureau, Administration, 12 Hour Shifts, Specialty Areas, Training, Annual Training Calendar, Technology, Importance of Training & Technology #1 & #2.

John Buzuvis provide a Department Overview of the Community Development Department beginning with the U of M Study of 2013. He spoke about what his services his department provides, how many employees are in the department, the Community Development Budget, Permit Activity, Audited Budget and Permit Activity, as well as his Mission Statement.

Mayor Daniel Dwyer thanked everyone for provide important information concerning various departments.

ADJOURNMENT:

Hearing no further discussion, the meeting was adjourned at 6:50 p.m.