



**CITY OF PLYMOUTH
MEETING MINUTES**

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MEETING MINUTES

Local Liquor License Review Committee (LLRC)

Monday, March 21, 2016

City Hall – 6:00 p.m.

CALL TO ORDER: Members Present- Joe Valenti, Colleen Pobur

APPROVAL OF MEETING MINUTES of February 29, 2016 - It was moved by Member Valenti and seconded by Member Pobur to approve the Meeting Minutes of February 29, 2016.

MOTION PASSED

PRESENTATION FROM SEAN O'CALLAGHAN'S OUTDOOR PATIO – Chairperson Pobur introduced the owner of Sean O'Callaghan's who wanted to make a presentation to the LLRC related to placing an outdoor patio in four parking spaces in front of his location on Penniman. The owner presented a drawing of the proposed parking spots patio area. He also indicated that if we are going to issue new licenses to new people just coming into town, the City should take care of those who are already here and have been here for a number of years. After a brief discussion, this matter was referred back to the City of Plymouth Downtown Development Authority for review and any potential action.

REVIEW OF POTENTIAL CRITERIA FOR EXPANSION OF ALLOWABLE NUMBER OF LIQUOR LICENSES – Chairperson Pobur indicated that the City Commission has authorized an increase in the number of liquor licenses allowed in the B-2 or DDA District and that the LLRC was now reviewing the criteria for the review of applications. Member Valenti indicated that he felt there was a need to define the inputs into the process. Chairperson Pobur stated that they need to define what is important to the City. Mr. Valenti said that the ability to manage patrons is most important. He also questioned if the City should be involved in trying to regulate businesses and stated that we do not need another 20 something bar. Chairperson Pobur suggested that they go through the list of criteria that is currently in the Ordinance. This would allow the members present to come up with the list of criteria and it can be voted on at the next meeting when Member Dwyer is back in town. Member Valenti said that he does not see this as a two meeting process and this will be a multiple meeting process.

The LLRC then began to review the existing criteria that are a part of the Liquor Management Ordinance. The discussion started by looking at Ordinance 6-32, Section 4 – Review Factors. There was a discussion related to sub-section b – Total Number of similar licenses in the City. It was discussed that this is not relevant anymore and could be removed from the Ordinance. There was also a suggestion that sub-sections c & d – Input from residents and surrounding business owners & impact of the establishment on surrounding businesses and neighborhoods could be combined into one sub-section.

Member Valenti suggested that the LLRC needs to be attentive to sub-section e – Whether a proposed licensed premise is part of a multi-use project with substantial new retail, office or residential components and the size of the licensed premise relative to the overall project or development. He indicated that there may be a difference on the LLRC as to what is important to

one member and less important to another member and this same thing could happen at the City Commission level when reviewing applications for potential approval and members could weight them differently.

City Manager Sincock stated that the current process is to conduct an Administrative Review once the City has received paperwork from the State of Michigan Liquor Control Commission that a license is ready to transfer into the City. He stated that the City really needs the paperwork from the State first in order to know that the proposed operator really does have a license in hand that is ready to transfer pending local approval. Sincock also stated that the only group that the City is aware of that has a license in the transfer process is Westborn Market and they have submitted a local application as well.

City Attorney Robert Marzano gave a brief discussion related to the criteria that is listed in the current Ordinance. He suggested that if we are going to revise the Ordinance that the group might as well go through the entire Ordinance and suggest changes.

Chairperson Pobur suggested that in advance of the next meeting that each member could create list of what is important to them related to review criteria.

TABLED ITEM – REQUEST FOR CLASS C LICENSE TRANSFER INTO THE CITY FOR WESTBORN MARKET

– No action was taken and this item remains on the table.

OTHER REPORTS AND BUSINESS FOR THE LLRC – The members determined that the next meeting of the LLRC should be on Monday, April 4, 2016 at 5:00 p.m. at the Plymouth City Hall.

ADJOURNMENT- There being no further business to come before the LLRC it was moved by Member Valenti and seconded by Member Pobur to adjourn the meeting.

MOTION PASSED

Respectfully submitted:

Paul Sincock
City Manager