



PLYMOUTH CITY COMMISSION REGULAR MEETING AGENDA

201 S. Main St

Monday, May 2, 2016 - 7:00 p.m.



201 S. MAIN ST., PLYMOUTH, MI 48170

Ph (734) 453-1234 Fax (734) 455-1892

<http://www.ci.plymouth.mi.us>

1) CALL TO ORDER

- a) Pledge of Allegiance
- b) Roll Call
- c) Proclamation - Municipal Clerk's Week

2) CITIZENS COMMENTS

3) APPROVAL OF THE AGENDA

4) ENACTMENT OF THE CONSENT AGENDA

- a) Approval of April 14, 2016 Budget Session Meeting Minutes
- b) Approval of April 18, 2016 City Commission Regular Meeting Minutes
- c) Approval of April 25, 2016 Budget Session Meeting Minutes
- d) Special Event: Sand Volleyball Thursdays, May 19-October 13
- e) Special Event: Susan G Komen 3-Day [revised app], August 5-7 -in City on Aug 6
- f) Special Event: Robots in the Park, August 21
- g) Special Event: PennTasteTic Downtown Restaurant Crawl, October 4
- h) Special Event: Pumpkin Palooza, October 23

5) COMMISSION COMMENTS

6) OLD BUSINESS

7) NEW BUSINESS

- a) 3rd Quarter Budget Amendments
- b) Summer Commission Meetings in the Parks
- c) Closed Session - Attorney/Client Privilege

8) OPEN SESSION

9) REPORTS AND CORRESPONDENCE

10) ADJOURNMENT

Citizen Comments - This section of the agenda allows up to 3 minutes to present information or raise issues regarding items not on the agenda. Upon arising to address the Commission, speakers should first identify themselves by clearly stating their name and address. Comments must be limited to the subject of the item.

Persons with disabilities needing assistance with this should contact the City Clerk's office at 734-453-1234 Mon-Fri from 8:00am -4:30pm, at least 24 hours prior to the meeting. An attempt will be made to make reasonable accommodations.

Consent Agenda- The items on the Consent Agenda will be approved by one motion as Agenda Item #4. There will be no separate discussion of these items unless a Commissioner or Citizen so requests, in which case that item will then be placed on the regular agenda.

City of Plymouth 2016 Goals

- Resolve Last Issues Regarding Dissolution of Plymouth Community Fire Department Agreement (Primarily Pension issues) **Champions: Dalton, Dwyer, Valenti**
- Work Collaboratively with Plymouth Arts & Recreation Complex (PARC) organization, the Plymouth Canton School Board, and the greater Plymouth Community to continue the repurposing of Central Middle School into a high quality Arts & Recreation Complex.
Champions: Dalton, Deal, Dwyer
- Developing a succession plan for the city's key employees, especially considering the long tenures of many of our senior staff. **Champions: Deal, Pobur, Valenti**
- Develop funding plan for future capital improvements **Champions: Pobur, Wolcott, Wright**
- Work collaboratively with the DDA, community leaders, and other organizations to plan for Plymouth's 150th Birthday in 2017. This includes obtaining funding for new Kellogg Park Fountain and Kellogg Park upgrades. **Champions: Deal, Wolcott, Wright**

Proclamation

Whereas, The Office of the Municipal Clerk, a time honored and vital part of local government exists throughout the world; and

Whereas, The Office of the Municipal Clerk is the oldest among public servants; and

Whereas, The Office of the Municipal Clerk provides the professional link between the citizens, the local governing bodies and agencies of government at other levels; and

Whereas, Municipal Clerks have pledged to be ever mindful of their neutrality and impartiality, rendering equal service to all; and

Whereas, The Municipal Clerk serves as the information center on functions of local government and community; and

Whereas, Municipal Clerks continually strive to improve the administration of the affairs of the Office of the Municipal Clerk through participation in education programs, seminars, workshops and the annual meetings of their state, province, county and international professional organizations; and

Whereas, It is most appropriate that we recognize the accomplishments of the Office of the Municipal Clerk,

Now, Therefore, I, Daniel Dwyer, Mayor of the City of Plymouth, do hereby proclaim the week of May 1-7, 2016 as

“Municipal Clerks Week”

in the City of Plymouth, and further extend appreciation to our Municipal Clerk, Linda Langmesser, and to all Municipal Clerks, for the vital services they perform and their dedication to the communities they represent.

In Witness Whereof, I have hereunto set my hand and caused the Seal of the City of Plymouth to be affixed hereto this 2nd day of May, 2016.

*Daniel Dwyer, Mayor
City of Plymouth, Michigan*

CITY COMMISSION

BUDGET SESSION MEETING MINUTES

THURSDAY, APRIL 14, 2016, 5:00 p.m.

CITY HALL
201 S. Main Street
Plymouth, MI 48170

CALL TO ORDER:

A budget session of the Plymouth City Commission was held on Thursday, April 14, 2016 at City Hall, 201 s. Main St., Plymouth, Mi 48170. This meeting was called to order at 5:00 p.m. by Mayor Daniel Dwyer

PRESENT: Mayor Daniel Dwyer, Commissioners Daniel Dalton, Colleen Pobur, Suzie Deal, Joe Valenti

ABSENT: Mayor Pro-Tem Oliver Wolcott, Commissioner Mike Wright

Also present was City Manager Paul Sincock, Finance Director Mark Christiansen and various Department Heads.

City Manager Paul Sincock opened session #2 of the budget process by explaining a department information overview. He spoke about full-time equivalent staffing, challenges of part time employees, the affordable care act, economic recovery, and scheduling. He spoke about current staffing levels of 42 Full Time, 20.5 Part Time, an additional Police Officer for 2015-16 and a proposed addition of a Deputy Finance Director for 2016-17

City Manager Sincock provided a brief overview of the City Clerk Department and the success of the passport processing that is done in the Clerk/Finance Departments.

Chief Al Cox provide information concerning his department concerning personnel, Detective Bureau, Administration, 12 Hour Shifts, Specialty Areas, Training, Annual Training Calendar, Technology, Importance of Training & Technology #1 & #2.

John Buzuvis provide a Department Overview of the Community Development Department beginning with the U of M Study of 2013. He spoke about what his services his department provides, how many employees are in the department, the Community Development Budget, Permit Activity, Audited Budget and Permit Activity, as well as his Mission Statement.

Mayor Daniel Dwyer thanked everyone for provide important information concerning various departments.

ADJOURNMENT:

Hearing no further discussion, the meeting was adjourned at 6:50 p.m.

DANIEL DWYER
MAYOR

LINDA LANGMESSER
CITY CLERK

CITY OF PLYMOUTH

CITY COMMISSION MEETING MINUTES

MONDAY, APRIL 18, 2016, 7:00 p.m.

CITY HALL
201 S. Main Street
Plymouth, MI 48170

CALL TO ORDER:

PRESENT: Mayor Daniel Dwyer, Mayor Pro-Tem Oliver Wolcott; Commissioners Colleen Pobur, Mike Wright, Daniel Dalton, Suzie Deal, Joe Valenti

ABSENT: None

CITIZEN COMMENTS: None

APPROVAL OF THE AGENDA:

3. A motion was made by Commissioner Mike Wright and seconded by Commissioner Daniel Dalton for approval of the Agenda for Monday, April 18, 2016.

MOTION PASSED

ENACTMENT OF THE CONSENT AGENDA:

- 4a. Approval of March 3, 2016 City Boards & Commissions Training Minutes
- 4b. Approval of April 4, 2016 City Commission Regular Meeting Minutes
- 4c. Approval of April 11, 2016 City Commission Regular Meeting Minutes
- 4d. Approval of March, 2016 Bills
- 4e. Special Event: Friday Night Music in the Air, May 27 – September 2
- 4f. Special Event: Wednesday Night Workouts, June 1 August 31
- 4g. Special Event: An American Salute Patriotic Concert, June 25

A motion was made by Commissioner Mike Wright and seconded by Commissioner Daniel Dalton for approval of the Consent Agenda for Monday, April 18, 2016.

MOTION PASSED

COMMISSION COMMENTS:

Commissioner Colleen Pobur spoke about the recent house fire on Farmer Street. She stated she went over to watch the Firefighters, Police Dept. as it was unfolding. She stated it was very interesting, and the house was demolished. She was very proud of the great work from the team that took care of the fire from begging to end.

Commissioner Mike Wright stated he really appreciates the e-mails and memos from Paul to keep all of the Commissioners aware of what is going on.

Mayor Daniel Dwyer spoke about "Texting 9-11" program that is in place in the City of Plymouth. He stated there will be a flier going out to residents making them aware of the program. He was very pleased that the CCW was involved and has discussed this issue. They met at the Library on Friday for their regular meeting and spoke about the issue.

Commissioner Colleen Pobur spoke about a House Bill that is being discussed concerning the elimination of Downtown Development Authorities in communities. She feels that the City of Plymouth needs to keep an eye on this bill.

OLD BUSINESS:

6. None

NEW BUSINESS:

7a. Intergovernmental Agreement with Oakland County –

RES. #2016-34

WHEREAS, The City Police Department uses a computer program called CLEMIS or Court and Law Enforcement Management Information System to help protect the public health, safety and welfare; and

WHEREAS, The Department has used this software for a number of years and the program is developed by and supported by Oakland County; and

WHEREAS, There is a need to adopt an intergovernmental agreement between the City of Plymouth and Oakland County for the continued use of this system; and

WHEREAS, The proposed agreement has been reviewed by the City Police Department and the City Attorney's Office.

NOW THEREFORE BE IT RESOLVED THAT the City Commission of the City of Plymouth does hereby adopt the Agreement for I.T. Services between Oakland County and the City of Plymouth. Further, that the Mayor of the City of Plymouth is hereby authorized to sign this agreement on behalf of the City of Plymouth.

BE IT FURTHER RESOLVED THAT THE CITY CLERK Shall cause the entire agreement to be a part of the Meeting Minutes for this meeting and shall insure that the Official Meeting Minutes contain this agreement and that the on-line version of the Meeting Minutes also contain this agreement in full.

A motion was made by Commissioner Colleen Pobur and seconded by Commissioner Mike Wright for approval of the resolution.

MOTION PASSED

7b. Recognized Non-Profit Organization for "United For Gold" –

RES. #2016-35

At a regular meeting of the Plymouth City Commission and called to order by Mayor Daniel Dwyer on Monday, April 18, 2016 at 7:00 p.m. the following resolution was offered:

Moved by Mayor Pro-tem Oliver Wolcott and supported by Commissioner Joe Valenti, that the request from "United For Gold" of Plymouth, County of Wayne, asking that they be recognized as a nonprofit organization operating in the community for the purpose of obtaining charitable gaming licenses, be considered for approval.

Yeas: Mayor Daniel Dwyer, Mayor Pro-tem Oliver Wolcott, Commissioners Mike Wright, Colleen Pobur, Daniel Dalton, Suzie Deal, Joe Valenti

Nays: None

MOTION PASSED

I hereby certify that the foregoing is a true and complete copy of a resolution offered and adopted by the City Commission at a regular meeting held on Monday, April 18, 2016.

REPORTS AND CORRESPONDENCE:

8. None

ADJOURNMENT:

9. Hearing no further business, a motion was made by Commissioner Mike Wright and seconded by Commissioner Daniel Dalton to adjourn the meeting at 7:10 p.m.

MOTION PASSED

DANIEL DWYER
MAYOR

LINDA LANGMESSER
CITY CLERK

AGREEMENT FOR I.T. SERVICES BETWEEN
OAKLAND COUNTY AND
City of Plymouth

This Agreement (the "Agreement") is made between Oakland County, a Municipal and Constitutional Corporation, 1200 North Telegraph Road, Pontiac, Michigan 48341 ("County"), and the City of Plymouth, 201 S Main, Plymouth, MI 48170 ("Public Body"). County and Public Body may also be referred to jointly as "Parties".

PURPOSE OF AGREEMENT. County and Public Body enter into this Agreement for the purpose of providing Information Technology Services ("I.T. Services") for Public Body pursuant to Michigan law.

In consideration of the mutual promises, obligations, representations, and assurances in this Agreement, the Parties agree to the following:

1. **DEFINITIONS.** The following words and expressions used throughout this Agreement, whether used in the singular or plural, shall be defined, read, and interpreted as follows.
 - 1.1. **Agreement** means the terms and conditions of this Agreement and any other mutually agreed to written and executed modification, amendment, Exhibit and attachment.
 - 1.2. **Claims** mean any alleged losses, claims, complaints, demands for relief or damages, lawsuits, causes of action, proceedings, judgments, deficiencies, liabilities, penalties, litigation, costs, and expenses, including, but not limited to, reimbursement for reasonable attorney fees, witness fees, court costs, investigation expenses, litigation expenses, amounts paid in settlement, and/or other amounts or liabilities of any kind which are incurred by or asserted against County or Public Body, or for which County or Public Body may become legally and/or contractually obligated to pay or defend against, whether direct, indirect or consequential, whether based upon any alleged violation of the federal or the state constitution, any federal or state statute, rule, regulation, or any alleged violation of federal or state common law, whether any such claims are brought in law or equity, tort, contract, or otherwise, and/or whether commenced or threatened.
 - 1.3. **County** means Oakland County, a Municipal and Constitutional Corporation, including, but not limited to, all of its departments, divisions, the County Board of Commissioners, elected and appointed officials, directors, board members, council members, commissioners, authorities, committees, employees, agents, volunteers, and/or any such persons' successors.
 - 1.4. **Day** means any calendar day beginning at 12:00 a.m. and ending at 11:59 p.m.
 - 1.5. **Public Body** means the City of Plymouth, which is an entity created by state or local authority or which is primarily funded by or through state or local authority, including, but not limited to, its council, its Board its departments, its divisions, elected and appointed officials, directors, board members, council members, commissioners, authorities, committees, employees, agents, subcontractors, attorneys, volunteers, and/or any such persons' successors. For purposes of this Agreement, Public Body includes any Michigan court, when acting in concert with its funding unit, to obtain I.T. Services.
 - 1.6. **Public Body Employee** means any employees, officers, directors, members, managers, trustees, volunteers, attorneys, and representatives of Public Body, licensees,

concessionaires, contractors, subcontractors, independent contractors, agents, and/or any such persons' successors or predecessors (whether such persons act or acted in their personal, representative or official capacities), and/or any persons acting by, through, under, or in concert with any of the above who have access to the I.T. Services provided under this Agreement. "Public Body Employee" shall also include any person who was a Public Body Employee at any time during the term of this Agreement but, for any reason, is no longer employed, appointed, or elected in that capacity.

- 1.7. **Points of Contact** mean the individuals designated by Public Body and identified to County to act as primary and secondary contacts for communication and other purposes as described herein.
- 1.8. **I.T. Services** means the following individual I.T. Services provided by County's Department of Information Technology, if applicable:
 - 1.8.1. **Online Payments** mean the ability to accept payment of monies owed to Public Body initiated via a website maintained by County using a credit card, a debit card that functions as a credit card, or electronic debit of a checking account.
 - 1.8.2. **Pay Local Taxes** means the ability to accept payment of local property taxes owed to Public Body initiated via a website maintained by County using a credit card, a debit card that functions as a credit card, or an electronic debit of a checking account. (Does not apply to Public Bodies outside of Oakland County).
 - 1.8.3. **Web Publishing Suite** means the ability for Public Bodies to have and/or manage a public web presence using standard Oakland County technologies and platforms, template-based solutions, semi-custom website designs, content management, and/or support services.
 - 1.8.4. **Internet Service** means access to the Internet from Public Body's workstations. Access from the Internet to Public Body's applications, whether at County or at Public Body (hosting), is not included.
 - 1.8.5. **Oaknet Connectivity** means use of communication lines and network equipment maintained by County for the transmission of digital information whether leased or owned by County.
 - 1.8.6. **Email Service** means access to the designated application provided by County for sending and receiving electronic mail messages by Public Body.
 - 1.8.7. **Health Portal** means a portal where registered schools, community dispensing sites, nurses, district administrators and doctors can effectively communicate with the health department regarding reportable communicable diseases.
 - 1.8.8. **Over The Counter Payments** means the ability to accept payment of monies owed to Public Body initiated via a credit card reader attached to an on-premise computer with access to a website maintained by County using a credit card or a debit card that functions as a credit card.
 - 1.8.9. **Data Center Use and Services** means providing space for Public Body's equipment in County's Data Center and access to electrical power and backup power.
 - 1.8.10. **CLEMIS** means the Court and Law Enforcement Management Information System, an information management system comprised of specific software

applications (CLEMIS Applications) operated and maintained by the CLEMIS Division of County.

- 1.9. **Service Center** means the location of technical support and information provided by County's Department of Information Technology.
- 1.10. **Exhibits** mean the following descriptions of I.T. Services which are governed by this Agreement only if they are attached to this Agreement and incorporated in Section 2 or added at a later date by a formal amendment to this Agreement:

Exhibit I: Online Payments
Exhibit II: Pay Local Taxes
Exhibit III: Web Publishing Suite
Exhibit IV: Internet Service
Exhibit V: Oaknet Connectivity
Exhibit VI: Email Service
Exhibit VII: Health Portal
Exhibit VIII: Over The Counter Payments
Exhibit IX: Data Center Use and Services
Exhibit X: CLEMIS

2. **COUNTY RESPONSIBILITIES.**

- 2.1. County, through its Department of Information Technology, shall provide the I.T. Services described in IV, V and X which are attached and incorporated into this Agreement.
- 2.2. County shall support the I.T. Services as follows:
- 2.2.1. **Access.** County will provide secure access to I.T. Services for use on hardware provided by Public Body as part of its own computer system or as otherwise provided in an Exhibit to this Agreement.
- 2.2.2. **Maintenance and Availability.** County will provide maintenance to its computer system to ensure that the I.T. Services are functional, operational, and work for intended purposes. Such maintenance to County's system will include "bug" fixes, patches, and upgrades, such as software, hardware, database and network upgrades. The impact of patches and/or upgrades to the applications will be thoroughly evaluated by County and communicated to Public Body through their Points of Contact prior to implementation in Public Body's production environment. County will reserve scheduled maintenance windows to perform these work activities. These maintenance windows will be outlined specifically for each application in the attached Exhibits.
- 2.2.2.1. If changes to scheduled maintenance windows or if additional maintenance times are required, County will give as much lead time as possible.
- 2.2.2.2. During maintenance windows, access to the application may be restricted by County without specific prior notification.
- 2.3. County may deny access to I.T. Services so that critical unscheduled maintenance (i.e. break-fixes) may be performed. County will make prompt and reasonable efforts to minimize unscheduled application downtime. County will notify the Points of Contact about such interruptions with as much lead time as possible.
- 2.4. **Backup and Disaster Recovery.**

- 2.4.1. County will perform daily backups of all I.T. Services except for the I.T. Services described in Exhibit IX Data Center Use and Services. Copies of scheduled backups will be placed offsite for disaster recovery purposes.
- 2.4.2. County will maintain a Disaster Recovery ("DR") Toolkit that will be used to recover applications during a disaster or failure of County's computer system. All applications will be included in County's scheduled Disaster Recovery Test. DR Toolkit updates will be made by County as necessary.
- 2.5. **Auditing.** County may conduct scheduled and unscheduled audits or scans to ensure the integrity of County's data and County's compliance with Federal, State and local laws and industry standards, including, but not limited to, the Health Insurance Portability and Accountability Act (HIPAA) and Payment Card Industry Data Security Standard (PCI DSS.)
 - 2.5.1. In order to limit possibility of data theft and scope of audit requirements, County will not store credit card account numbers. County is only responsible for credit card data only during the time of transmission to payment processor.
- 2.6. **Training and Information Resources.** County may provide training on use of the I.T. Services on an as-needed basis or as set forth in an Exhibit to this Agreement.
- 2.7. **Service Center.** I.T. Service incidents requiring assistance must be reported to the Service Center, by the Points of Contact, to the phone number or e-mail provided below. The Service Center is staffed to provide support during County's normal business hours of 8:30 a.m. to 5:00 p.m., EST, Monday through Friday, excluding holidays. The Service Center can receive calls to report I.T. Service outages 24 hours a day, 7 days a week. Outages are defined as unexpected service downtime or error messages. Depending on severity, outage reports received outside of County's normal business hours may not be responded to until the resumption of County's normal business hours.

Service Center Phone Number	[REDACTED]
Service Center Email Address	[REDACTED]

- 2.8. County may access, use and disclose transaction information and any content to comply with the law such as a subpoena, Court Order or Freedom of Information Act request. County shall first refer all such requests for information to Public Body's Points of Contact for their response within the required time frame. County shall provide assistance for the response if requested by the Public Body's Points of Contact, and if able to access the requested information. County shall not distribute Public Body's data to other entities for reasons other than in response to legal process.
- 2.9. I.T. service providers require County to pass through to Public Body certain terms and conditions contained in license agreements, service agreements, acceptable use policies and similar terms of service, in order to provide I. T. Services to Public Body. Links to these terms and conditions will be provided to Public Body and will be listed on the County's website. County will provide notice when it becomes aware of changes to the terms and conditions of these agreements.

3. PUBLIC BODY RESPONSIBILITIES.

- 3.1. Public Body shall immediately notify County of any unauthorized use of the I.T. Services and any breach of security of the I.T. Services. Public Body shall cooperate with County in all investigations involving the potential misuse of County's computer system or data.

- 3.2. Public Body is the owner of all data provided by Public Body and is responsible to provide all initial data identified in the attached Exhibits, in a format acceptable to County, and, for the CLEMIS Exhibit, as required by applicable statute, regulation, or administrative rule. Public Body is responsible for ensuring the accuracy and currency of data contained within its applications.
- 3.3. Public Body shall follow County's I.T. Services requirements as described on County's website. Public Body shall comply with County's minimum standards for each Internet browser used by Public Body to access I.T. Services as set forth in an Exhibit(s) to this Agreement. Public Body shall meet any changes to these minimum standards that County may reasonably update from time to time.
- 3.4. Public Body shall not interfere with or disrupt the I.T. Services provided herein or networks connected with the I.T. Services.
- 3.5. Public Body requires that each Public Body Employee with access to I.T. Services shall:
 - 3.5.1. Utilize an antivirus software package/system on their equipment and keep same updated in a reasonable manner.
 - 3.5.2. Have a unique User ID and password that will be removed upon termination of Public Body Employee's employment or association with Public Body.
 - 3.5.3. Maintain the most reasonably current operating system patches on all equipment accessing the I.T. Services.
- 3.6. If authorized by County, Public Body may extend I.T. Services to other entities which are created by or primarily funded by state or local authority. If County authorizes Public Body to provide access to any I.T. Services to other entities, Public Body shall require those entities to agree to utilize an antivirus software package/system on computers accessing the I.T. Services and to assign users of the I.T. Services a unique User ID and password that will be terminated when a user is no longer associated with the entity. Public Body must require an entity receiving I.T. Services under this Section, to agree in writing to comply with the terms and conditions of this Agreement and to provide County with a copy of this writing.
- 3.7. For each I.T. Service covered by an Exhibit to this Agreement, Public Body shall designate two representatives to act as a primary and secondary Points of Contact with County. The Points of Contact responsibilities shall include:
 - 3.7.1. Direct coordination and interaction with County staff.
 - 3.7.2. Communication with general public supported by Public Body.
 - 3.7.3. Following County's procedures to report an application incident.
 - 3.7.4. If required by County, attend training classes provided by County either online or at County's Information Technology Building in Waterford, Michigan or other suitable location determined by County.
 - 3.7.5. Providing initial support services to Public Body users prior to logging a Service Center incident with County.
 - 3.7.6. Requesting security changes and technical support from the Service Center.
 - 3.7.7. Testing Applications in conjunction with County, at the times and locations mutually agreed upon by County and Public Body.

- 3.7.8. To report a service incident to the Service Center, one of Public Body's Points of Contact shall provide the following information:
 - 3.7.8.1. Contact Name
 - 3.7.8.2. Telephone Number
 - 3.7.8.3. Email Address
 - 3.7.8.4. Public Body Name
 - 3.7.8.5. Application and, if possible, the specific module with which the incident is associated.
 - 3.7.8.6. Exact nature of the problem or function including any error message that appeared on the computer screen.
 - 3.7.8.7. Any action the Points of Contact or user has taken to resolve the matter.
- 3.8. Public Body may track the status of the incident by calling the Service Center and providing the Incident Number.
- 3.9. Public Body shall respond to Freedom of Information Act Requests relating to Public Body's data.
- 3.10. I.T. service providers require County to pass through to Public Body certain terms and conditions contained in license agreements, service agreements, acceptable use policies and similar terms of service, in order to provide I. T. Services to Public Body. Public Body agrees to comply with these terms and conditions. Public Body may follow the termination provisions of this Agreement if it determines that it cannot comply with any of the terms and conditions.

4. **DURATION OF INTERLOCAL AGREEMENT.**

- 4.1. This Agreement and any amendments shall be effective when executed by both Parties with resolutions passed by the governing bodies of each Party except as otherwise specified below. The approval and terms of this Agreement and any amendments, except as specified below, shall be entered in the official minutes of the governing bodies of each Party. An executed copy of this Agreement and any amendments shall be filed by the County Clerk with the Secretary of State. If Public Body is a Court, a signature from the Chief Judge of the Court shall evidence approval by the Public Body, providing a resolution and minutes does not apply.
- 4.2. Notwithstanding Section 4.1, the Chairperson of the Oakland County Board of Commissioners is authorized to sign amendments to the Agreements to add Exhibits that were previously approved by the Board of Commissioners but are requested by Public Body after the execution of the Agreement. An amendment signed by the Board Chairperson under this Section must be sent to the Election Division in the County Clerk's Office to be filed with the Agreement once it is signed by both Parties.
- 4.3. Unless extended by an Amendment, this Agreement shall remain in effect for five (5) years from the date the Agreement is completely executed by all Parties or until cancelled or terminated by any of the Parties pursuant to the terms of the Agreement.

5. **PAYMENTS.**

- 5.1. I.T. Services shall be provided to Public Body at the rates specified in the Exhibits, if applicable.

- 5.2. **Possible Additional Services and Costs.** If County is legally obligated for any reason, e.g. subpoena, Court Order, or Freedom of Information Request, to search for, identify, produce or testify regarding Public Body's data or information that is electronically stored by County relating to I.T. Services the Public Body receives under this Agreement, then Public Body shall reimburse County for all reasonable costs the County incurs in searching for, identifying, producing or testifying regarding such data or information. County may waive this requirement in its sole discretion.
- 5.3. County shall provide Public Body with a detailed invoice/explanation of County's costs for I.T. Services provided herein and/or a statement describing any amounts owed to County. Public Body shall pay the full amount shown on any such invoice within sixty (60) calendar days after the date shown on any such invoice. Payment shall be sent along with a copy of the invoice to: Oakland County Treasurers – Cash Acctg, Bldg 12 E, 1200 N. Telegraph Road, Pontiac, MI 48341.
- 5.4. If Public Body, for any reason, fails to pay County any monies when and as due under this Agreement, Public Body agrees that unless expressly prohibited by law, County or the Oakland County Treasurer, at their sole option, shall be entitled to set off from any other Public Body funds that are in County's possession for any reason, including but not limited to, the Oakland County Delinquent Tax Revolving Fund ("DTRF"), if applicable. Any setoff or retention of funds by County shall be deemed a voluntary assignment of the amount by Public Body to County. Public Body waives any Claims against County or its Officials for any acts related specifically to County's offsetting or retaining of such amounts. This paragraph shall not limit Public Body's legal right to dispute whether the underlying amount retained by County was actually due and owing under this Agreement.
- 5.5. If County chooses not to exercise its right to setoff or if any setoff is insufficient to fully pay County any amounts due and owing County under this Agreement, County shall have the right to charge up to the then-maximum legal interest on any unpaid amount. Interest charges shall be in addition to any other amounts due to County under this Agreement. Interest charges shall be calculated using the daily unpaid balance method and accumulate until all outstanding amounts and accumulated interest are fully paid.
- 5.6. Nothing in this Section shall operate to limit County's right to pursue or exercise any other legal rights or remedies under this Agreement or at law against Public Body to secure payment of amounts due County under this Agreement. The remedies in this Section shall be available to County on an ongoing and successive basis if Public Body at any time becomes delinquent in its payment. Notwithstanding any other term and condition in this Agreement, if County pursues any legal action in any court to secure its payment under this Agreement, Public Body agrees to pay all costs and expenses, including attorney fees and court costs, incurred by County in the collection of any amount owed by Public Body.

6. **ASSURANCES.**

- 6.1. Each Party shall be responsible for any Claims made against that Party by a third party, and for the acts of its employees arising under or related to this Agreement.
- 6.2. Except as provided for in Section 5.6, in any Claim that may arise from the performance of this Agreement, each Party shall seek its own legal representation and bear the costs associated with such representation, including judgments and attorney fees.
- 6.3. Except as otherwise provided for in this Agreement, neither Party shall have any right under this Agreement or under any other legal principle to be indemnified or reimbursed by the other Party or any of its agents in connection with any Claim.

- 6.4. Public Body shall be solely responsible for all costs, fines and fees associated with any misuse by its Public Body Employees of the I.T. Services provided herein.
- 6.5. This Agreement does not, and is not intended to, impair, divest, delegate or contravene any constitutional, statutory, and/or other legal right, privilege, power, obligation, duty, or immunity of the Parties. Nothing in this Agreement shall be construed as a waiver of governmental immunity for either Party.
- 6.6. The Parties have taken all actions and secured all approvals necessary to authorize and complete this Agreement. The persons signing this Agreement on behalf of each Party have legal authority to sign this Agreement and bind the Parties to the terms and conditions contained herein.
- 6.7. Each Party shall comply with all federal, state, and local ordinances, regulations, administrative rules, and requirements applicable to its activities performed under this Agreement.

7. **DISCLAIMER OR WARRANTIES.**

- 7.1. The I.T. Services are provided on an "as is" and "as available" basis. County expressly disclaims all warranties of any kind, whether express or implied, including, but not limited to, the implied warranties of merchantability, fitness for a particular purpose and non-infringement.
- 7.2. County makes no warranty that (i) the I.T. Services will meet Public Body's requirements; (ii) the I.T. Services will be uninterrupted, timely, secure or error-free; nor (iii) the results that may be obtained by the I.T. Services will be accurate or reliable.
- 7.3. Any material or data downloaded or otherwise obtained through the use of the I.T. Services is accessed at Public Body's discretion and risk. Public Body will be solely responsible for any damage to its computer system or loss of data that results from downloading of any material.

8. **LIMITATION OF LIABILITY.** In no event shall either Party be liable to the other Party or any other person, for any consequential, incidental, direct, indirect, special, and punitive or other damages arising out of this Agreement.

9. **DISPUTE RESOLUTION.** All disputes relating to the execution, interpretation, performance, or nonperformance of this Agreement involving or affecting the Parties may first be submitted to County's Director of Information Technology and Public Body's Agreement Administrator for possible resolution. County's Director of Information Technology and Public Body's Agreement Administrator may promptly meet and confer in an effort to resolve such dispute. If they cannot resolve the dispute in five (5) business days, the dispute may be submitted to the signatories of this Agreement or their successors in office. The signatories of this Agreement may meet promptly and confer in an effort to resolve such dispute.

10. **TERMINATION OR CANCELLATION OF AGREEMENT.**

- 10.1. Either Party may terminate or cancel this entire Agreement or any one of the I.T. Services described in the attached Exhibits, upon one hundred twenty (120) days written notice, if either Party decided, in its sole discretion, to terminate this Agreement or one of the Exhibits, for any reason including convenience.
- 10.2. Early termination fees may apply to Public Body if provided for in the Exhibits.
- 10.3. The effective date of termination and/or cancellation shall be clearly stated in the written notice. Either the County Executive or the Board of Commissioners is authorized to

terminate this Agreement for County under this provision. A termination of one or more of the Exhibits which does not constitute a termination of the entire Agreement may be accepted on behalf of County by its Director of Information Technology.

11. **SUSPENSION OF SERVICES.** County, through its Director of Information Technology, may immediately suspend I.T. Services for any of the following reasons: (i) requests by law enforcement or other governmental agencies; (ii) engagement by Public Body in fraudulent or illegal activities relating to the I.T. Services provided herein; (iii) breach of the terms and conditions of this Agreement; or (iv) unexpected technical or security issues. The right to suspend I.T. Services is in addition to the right to terminate or cancel this Agreement according to the provisions in Section 10. County shall not incur any penalty, expense or liability if I.T. Services are suspended under this Section.
12. **DELEGATION OR ASSIGNMENT.** Neither Party shall delegate or assign any obligations or rights under this Agreement without the prior written consent of the other Party.
13. **NO EMPLOYEE-EMPLOYER RELATIONSHIP.** Nothing in this Agreement shall be construed as creating an employee-employer relationship between County and Public Body.
14. **NO THIRD PARTY BENEFICIARIES.** Except as provided for the benefit of the Parties, this Agreement does not and is not intended to create any obligation, duty, promise, contractual right or benefit, right to indemnification, right to subrogation, and/or any other right in favor of any other person or entity.
15. **NO IMPLIED WAIVER.** Absent a written waiver, no act, failure, or delay by a Party to pursue or enforce any rights or remedies under this Agreement shall constitute a waiver of those rights with regard to any existing or subsequent breach of this Agreement. No waiver of any term, condition, or provision of this Agreement, whether by conduct or otherwise, in one or more instances shall be deemed or construed as a continuing waiver of any term, condition, or provision of this Agreement. No waiver by either Party shall subsequently affect its right to require strict performance of this Agreement.
16. **SEVERABILITY.** If a court of competent jurisdiction finds a term or condition of this Agreement to be illegal or invalid, then the term or condition shall be deemed severed from this Agreement. All other terms, conditions, and provisions of this Agreement shall remain in full force.
17. **PRECEDENCE OF DOCUMENTS.** In the event of a conflict between the terms of and conditions of any of the documents that comprise this Agreement, the terms in the Agreement shall prevail and take precedence over any allegedly conflicting terms in the Exhibits or other documents that comprise this Agreement.
18. **CAPTIONS.** The section and subsection numbers, captions, and any index to such sections and subsections contained in this Agreement are intended for the convenience of the reader and are not intended to have any substantive meaning. The numbers, captions, and indexes shall not be interpreted or be considered as part of this Agreement. Any use of the singular or plural, any reference to gender, and any use of the nominative, objective or possessive case in this Agreement shall be deemed the appropriate plurality, gender or possession as the context requires.
19. **FORCE MAJEURE.** Notwithstanding any other term or provision of this Agreement, neither Party shall be liable to the other for any failure of performance hereunder if such failure is due to any cause beyond the reasonable control of that Party and that Party cannot reasonably accommodate or mitigate the effects of any such cause. Such cause shall include, without limitation, acts of God, fire, explosion, vandalism, national emergencies, insurrections, riots, wars,

strikes, lockouts, work stoppages, other labor difficulties, or any law, order, regulation, direction, action, or request of the United States government or of any other government. Reasonable notice shall be given to the affected Party of any such event.

20. **NOTICES**. Notices given under this Agreement shall be in writing and shall be personally delivered, sent by express delivery service, certified mail, or first class U.S. mail postage prepaid, and addressed to the person listed below. Notice will be deemed given on the date when one of the following first occur: (i) the date of actual receipt; (ii) the next business day when notice is sent express delivery service or personal delivery; or (iii) three days after mailing first class or certified U.S. mail.
 - 20.1. If Notice is sent to County, it shall be addressed and sent to: Director, Oakland County Department of Information Technology, 1200 North Telegraph Road, Pontiac, Michigan, 48341, and the Chairperson of the Oakland County Board of Commissioners, 1200 North Telegraph Road, Pontiac, Michigan 48341.
 - 20.2. If Notice is sent to Public Body, it shall be addressed to: Chief Al Cox, City of Plymouth, 201 S Main Plymouth, MI 48170.
 - 20.3. Either Party may change the individual to whom Notice is sent and/or the mailing address by notifying the other Party in writing of the change.
21. **GOVERNING LAW/CONSENT TO JURISDICTION AND VENUE**. This Agreement shall be governed, interpreted, and enforced by the laws of the State of Michigan. Except as otherwise required by law or court rule, any action brought to enforce, interpret, or decide any Claim arising under or related to this Agreement shall be brought in the 6th Judicial Circuit Court of the State of Michigan, the 50th District Court of the State of Michigan, or the United States District Court for the Eastern District of Michigan, Southern Division, as dictated by the applicable jurisdiction of the court. Except as otherwise required by law or court rule, venue is proper in the courts set forth above.
22. **ENTIRE AGREEMENT**.
 - 22.1. This Agreement represents the entire agreement and understanding between the Parties regarding the specific services described in the attached Exhibits. With regard to those services, this Agreement supersedes all other oral or written agreements between the Parties.
 - 22.2. The language of this Agreement shall be construed as a whole according to its fair meaning, and not construed strictly for or against any Party.

IN WITNESS WHEREOF, Daniel Dwyer hereby acknowledges that he/she has been authorized by a resolution of the City of Plymouth, a certified copy of which is attached, or by approval of the Chief Judge if the Public Body is a Court, to execute this Agreement on behalf of Public Body and hereby accepts and binds Public Body to the terms and conditions of this Agreement.

EXECUTED: _____ DATE: _____
Daniel Dwyer,
Mayor

WITNESSED: _____ DATE: _____

IN WITNESS WHEREOF, Michael J. Gingell, Chairperson, Oakland County Board of Commissioners, hereby acknowledges that he has been authorized by a resolution of the Oakland County Board of Commissioners to execute this Agreement on behalf of Oakland County, and hereby accepts and binds Oakland County to the terms and conditions of this Agreement.

EXECUTED: _____ DATE: _____
Michael J. Gingell, Chairperson
Oakland County Board of Commissioners

WITNESSED: _____ DATE: _____
Oakland County Board of Commissioners
County of Oakland

EXHIBIT IV
I.T. SERVICES AGREEMENT
Internet Service

INTRODUCTION

1. County shall provide an I.T. Service enabling Public Body to access Internet service from its facilities and workstations via County's Internet Service Provider (ISP). County has sole control over the selection and retention of the ISP.
2. County may, in its sole discretion, block any device or network traffic from or to Public Body that has the potential to interfere with the County's ability to provide access to internet service, any other I.T. Services or County services of any type. County will advise Public Body Points of Contact of changes to ISPs, decisions to block any device or network traffic or other changes that could impact Public Body's daily operations.
3. County shall only provide outbound access to the Internet, and shall not be obligated to provide any access for Internet devices to Public Body devices or services directly. County shall not provide an Internet routable address to the Public Body for incoming Internet traffic.
4. Public Body shall abide by the Acceptable Use Policy (AUP) of the County's Internet Service Provider (ISP) or ISP's and all changes made to the AUP(s) by the ISP(s) used during the term of the Agreement. County will provide the URL to the applicable AUP. Public Body, through its points of contact will review the AUP and oversee compliance with the policy among Public Body employees and agents.
5. Public Body shall designate two representatives to act as a primary and secondary Points of Contact with County and shall fulfill the responsibilities provided in Section 3.7 of the Contract.

SUPPORT

The I.T. Service will be supported by County's Information Technology (I.T.) Department.

SERVICE ACCESS

Service Center. I.T. Service incidents requiring assistance must be reported to the Service Center, by the Points of Contact, to the phone number or e-mail provided below. The Service Center is staffed to provide support during County's normal business hours of 8:30 a.m. EST to 5:00 p.m. EST, Monday through Friday, excluding holidays. The Service Center can receive calls to report I.T. Service outages 24 hours a day, 7 days a week. Outages are defined as unexpected service downtime or error messages. Depending on severity, outage reports received outside of County's normal business hours may not be responded to until the resumption of County's normal business hours.

EXHIBIT V
I.T. SERVICES AGREEMENT
OakNet Connectivity

INTRODUCTION

COUNTY RESPONSIBILITIES

1. County shall provide, install, and maintain the network equipment and cable necessary to deliver the I.T. Service of OakNet Connectivity, which will allow Public Body to connect to the County's network (OakNet) at Public Body's facilities and workstations. OakNet Connectivity permits Public Body to access I.T. Services that County has made available to Public Body.
2. County shall provide Public Body with a private IP address range, subnet mask, and gateway address for use by Public Body in configuring its internal network and to enable use of this I.T. Service.
3. County shall provide a single port by which Public Body may connect its internal network to OakNet
4. County shall use reasonable means to provide the I.T. Service for the transmission of information 24 hours a day, 7 days a week.
5. County and authorized Vendors shall present identification to Public Body for physical access to the OakNet Connectivity equipment for emergency service and scheduled maintenance.
6. To the extent practicable, County shall notify Public Body sixty (60) days in advance of pending changes in its contract with its third party connection provider(s). If the County's connection provider(s) is increasing costs, County shall provide Public Body with sufficient information to determine if it wishes to continue receiving this I.T. Service.

PUBLIC BODY RESPONSIBILITIES.

1. Public Body shall provide adequate space and electrical power for the County to place equipment, an equipment cabinet, and cable.
2. Public Body shall promptly provide County staff and authorized third party with physical access to County equipment for emergency service and scheduled maintenance.
3. Public Body shall not mount any equipment in the County's equipment cabinet.
4. Public Body shall be responsible for configuring and maintaining Public Body's internal network equipment and cabling. Internal network equipment shall include cables connecting Public Body and County equipment.

INTERNET SERVICE EXHIBIT IV

Service Center Information

Service Center Phone Number	[REDACTED]
Service Center Email Address	[REDACTED]

SERVICE AND SUPPORT COSTS

County will provide access to Internet Service via its Internet Service provider without fee or cost. If County determines that, in order to maintain access to Internet Service for Public Body, it must charge a fee, County will promptly notify Public Body.

LICENSED USE AND ACCESS

County grants to Public Body a nonexclusive license to use the County developed software applications, if any, needed to receive this I.T. Service. This license cannot be provided to any other party without County's consent in writing.

5. Public Body shall configure Public Body workstations and other equipment to operate properly on the internal network, including assignment/configuration of the local IP addresses, Network Address Translation (NAT), or Domain Name Services (DNS) and as required to access this I.T. Service.
6. If Public Body terminates this I.T. Service, Public Body shall pay any charges related to early termination of third party communication services provided by County on behalf of Public Body.
7. Public Body shall be responsible for all costs associated with the relocation, reconfiguration or removal of County equipment and cable, when any of these changes are initiated by or at the request of Public Body, for any reason, including but not limited to relocation of municipal offices, construction, renovation, and discontinuance of services
8. Public Body shall not attempt to access, configure, power cycle or connect to any County equipment unless specifically directed to do so by authorized County Department of Information Technology personnel or third party authorized by County.
9. Public Body shall designate two representatives to act as a primary and secondary Points of Contact with County and shall fulfill the responsibilities provided in Section 3.7 of the Contract.

SUPPORT

The I.T. Service will be supported by County’s Information Technology (I.T.) Department.

SERVICE ACCESS

Service Center. I.T. Service incidents requiring assistance must be reported to the Service Center, by the Points of Contact, to the phone number or e-mail provided below. The Service Center is staffed to provide support during County’s normal business hours of 8:30 a.m. EST to 5:00 p.m. EST, Monday through Friday, excluding holidays. The Service Center can receive calls to report I.T. Service outages 24 hours a day, 7 days a week. Outages are defined as unexpected service downtime or error messages. Depending on severity, outage reports received outside of County’s normal business hours may not be responded to until the resumption of County’s normal business hours.

Service Center Information

Service Center Phone Number	[REDACTED]
Service Center Email Address	[REDACTED]

SERVICE SUPPORT COSTS

County will invoice Public Body monthly for the cost of the communication lines. These charges will be based upon the rates set by the County's connection provider. County may choose to waive any fees for qualified law enforcement departments and for Public Bodies located within Oakland County.

LICENSED USE AND ACCESS

County grants to Public Body a nonexclusive license to use the County developed software applications, if any, needed to receive this I.T. Service. This license cannot be provided to any other party without County's consent in writing.

EXHIBIT X
I.T. SERVICES AGREEMENT
CLEMIS

INTRODUCTION.

The Courts and Law Enforcement Management Information System (known as "CLEMIS") is a multi-faceted, regional public safety information management system, operated and maintained by the Oakland County Department of Information Technology, CLEMIS Division. CLEMIS is comprised of many software applications.

CLEMIS was created in 1968 to address the inability of criminal justice/public safety agencies to electronically share data in a timely manner. The purpose of CLEMIS is to provide innovative technology and related services to criminal justice/public safety agencies to enable them to share data and to improve the delivery of criminal justice/public safety services. Public Bodies that use CLEMIS have realized lower costs and improved efficiency in providing criminal justice/public safety services. These benefits allow first responders additional time to serve and protect citizens.

The Parties agree to the following terms and conditions:

1. **DEFINITIONS.** The following words and expressions used throughout this Exhibit, whether used in the singular or plural, shall be defined and interpreted as follows.
 - 1.1. **CLEMIS** is the Court and Law Enforcement Management Information System, an information management system, comprised of CLEMIS Applications operated and maintained by the CLEMIS Division with recommendations and counsel from the CLEMIS Advisory Committee.
 - 1.2. **CLEMIS Advisory Committee (formerly known as the CLEMIS Advisory or Policy Board)** is an advisory committee that leads the CLEMIS Consortium and that provides recommendations and counsel to the CLEMIS Division regarding the operation and maintenance of CLEMIS.
 - 1.3. **CLEMIS Applications** are the specific software applications that comprise CLEMIS. These software applications are listed and described on the CLEMIS Website and are included in the definition of I.T. Services under this Agreement.
 - 1.4. **CLEMIS Consortium** is a non-legal entity comprised of all CLEMIS Members. Its purpose is to empower criminal justice/public safety agencies to maximize the use of collected data, to enhance daily operations and engage in comprehensive planning. The Consortium is led by the CLEMIS Advisory Committee.
 - 1.5. **CLEMIS Division** is the division in the Oakland County Department of Information Technology responsible for the operation and maintenance of CLEMIS.
 - 1.6. **CLEMIS Fee** is the sum of costs for use of CLEMIS, CLEMIS Applications, and services provided by the CLEMIS Division. These costs are listed and itemized on the CLEMIS Website.
 - 1.7. **CLEMIS Member** means the Public Body that executes this Exhibit and compiles with this Agreement.

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EXHIBIT X

I.T. SERVICES - INTERLOCAL AGREEMENT

Approved by CLEMIS Strategic Planning Committee 07-08-15

Approved by CLEMIS Advisory Committee 07-16-15

- 1.8. CLEMIS Website is the portion of the County's website dedicated to CLEMIS located at www.oakgov.com/clemis or www.clemis.org.
- 1.9. Criminal Justice Information Services ("CJIS") Security Policy is the effective security policy approved by the CJIS Advisory Policy Board setting forth security requirements, guidelines, and agreements for protecting transmission, access, storage, use, generation of, and sources of Criminal Justice Information ("CJI") as defined in the CJIS Security Policy.
- 1.10. Fire Records Management System ("FRMS") is a CLEMIS Application that provides an integrated technology system to participating fire departments, which is further described on the CLEMIS Website.

2. CLEMIS DIVISION RESPONSIBILITIES.

- 2.1. Provision of CLEMIS Applications. County shall provide Public Body with access to CLEMIS and the specific CLEMIS Applications and services marked on Addendum A, which may be changed from time to time. Addendum A is fully incorporated into this Agreement. Notwithstanding any provision in this Agreement, Addendum A and any changes thereto shall be signed by the CLEMIS Division Manager on behalf of County and the Chief of Police on behalf of the City of Plymouth. The operational descriptions of the CLEMIS Applications and services are set forth on the CLEMIS Website.
- 2.2. Compliance with Laws, Rules, Regulations, and Policies. County shall comply with all applicable laws, rules, and regulations and the CJIS Security Policy in the delivery, operation, and maintenance of CLEMIS Applications and in the transmission, access, storage, and use of data through or in CLEMIS Applications.
- 2.3. No Verification of Data. County does not verify or review data entered into and stored in CLEMIS for accuracy.

3. PUBLIC BODY RESPONSIBILITIES.

- 3.1. Execution of Exhibit V. Unless approved in writing by the CLEMIS Division, Public Body must execute Exhibit V to this Agreement (OakNet Connectivity) to provide connectivity for the use and operation of CLEMIS Applications. If Public Body receives approval from the CLEMIS Division not to use OakNet, such approval will be marked on Addendum A.
- 3.2. Execution of Management Control Agreement. Public Body shall execute a Management Control Agreement with County as required by and consistent with the CJIS Security Policy, which may be amended from time to time. The Management Control Agreement shall be executed by the persons authorized to sign Addendum A.
- 3.3. Compliance with Laws, Rules, Regulations, and Policies. Public Body and Public Body Employees shall comply with the CJIS Security Policy and all applicable laws, rules, and regulations when using CLEMIS and when generating, entering, and using data that is stored in CLEMIS.
- 3.4. Access to CLEMIS. Only Public Body Employees authorized by Public Body may access and use CLEMIS. Public Body shall keep a list of Public Body Employees authorized to access and use CLEMIS. Public Body shall review this list at least quarterly to ensure its accuracy. Upon written request of County, Public Body shall provide this list

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EXHIBIT X

I.T. SERVICES - INTERLOCAL AGREEMENT

Approved by CLEMIS Strategic Planning Committee 07-08-15

Approved by CLEMIS Advisory Committee 07-16-15

to County. Public Body shall not allow any individuals, who are not on this list, to access and use CLEMIS.

- 3.5. **Security/Background Checks.** Public Body shall provide for and pay for security/background checks for all Public Body Employees who access and use CLEMIS, as required by the CJIS Security Policy and any other applicable law, rule, and regulation.
 - 3.6. **Data Entry.** Public Body is solely responsible for entering all data that is required by any CLEMIS Applications into CLEMIS.
 - 3.7. **Data Ownership.** All data entered into CLEMIS by Public Body shall be and shall remain the data of Public Body.
 - 3.8. **Data Accuracy.** Public Body is solely responsible for ensuring that all data entered into and stored in CLEMIS is accurate and complete. Accurate and complete means that the data does not contain erroneous information. Public Body shall immediately correct erroneous information upon discovery of error. To ensure accurate and complete data, Public Body shall conduct regular and systemic audits to minimize the possibility of generating, transmitting, and storing erroneous information.
 - 3.9. **Data Update/Expungement/Redaction.** Public Body is solely responsible for updating, expunging, correcting, record locking, or redacting Public Body's data entered into or stored in CLEMIS, as required by law, rule, regulation, court order, or the CJIS Security Policy.
 - 3.10. **Access to Public Body Facilities.** Public Body shall allow County employees access to Public Body facilities for maintenance of CLEMIS and to audit Public Body's use of CLEMIS.
 - 3.11. **Provision of Hardware/Equipment.** The hardware/equipment needed to access and use CLEMIS shall be purchased, maintained, repaired and replaced by Public Body, unless otherwise agreed, in writing, by the Parties. The hardware/equipment shall meet the specifications and requirements set forth by the CLEMIS Division.
 - 3.12. **Changes or Alternations to Public Body Facilities.** If Public Body is required to or decides to make changes or alternations to its facilities/buildings for any reason, then Public Body is responsible for all costs and expenses associated with moving or relocating hardware/equipment used to access CLEMIS or with moving or relocating the medium/connectivity, e.g., fiber, wireless connections, ISDN Lines, T1 Lines, etc., used to access CLEMIS.
 - 3.13. **E-Mail Address.** Public Body shall create and monitor a generic CLEMIS email address. The CLEMIS Division will provide Public Body instructions on how to create this email address. This email address will be the main point of contact for scheduled maintenance, outages, alerts, etc.
 - 3.14. **Cooperation.** Public Body shall fully cooperate with County concerning the performance of this Agreement.
4. **PROVISION OF PUBLIC BODY DATA TO PUBLIC BODY OR THIRD PARTIES.**
- 4.1. **Request by Public Body for Public Body Data.** Public Body may request in writing that County provide a copy of portions of Public Body's data to Public Body. County will

provide such data in a format and time period determined by County, but will use its best efforts to provide the data in the format and time period requested by Public Body.

4.2. **Freedom of Information Act Request/Court Orders to County for Public Body Data.**

County is required and will respond, pursuant to applicable law and/or court order, to Freedom of Information Act ("FOIA") requests and court orders addressed to it and received by it for Public Body data possessed by County. Before responding to a FOIA request or a court order concerning Public Body's data possessed by County, County will use its best efforts to inform Public Body of the request or order and give them an opportunity to provide County with information that could impact County's response to the FOIA request or court order.

4.3. **Continuous Access to Public Body Data by Third Parties.**

4.3.1. In Addendum A, Public Body may request that County provide continuous access to Public Body's data to a third party. Addendum A shall identify the third party and shall set forth any specific instructions regarding the provision of such data to the third party. The County shall determine the manner in which to provide access to Public Body's data.

4.3.2. County shall provide and shall continue to provide access to Public Body's data to the third party identified in Addendum A, until Public Body provides written notice to the CLEMIS Manager to stop or change such access. The written notice shall contain the date on which access to Public Body's data shall stop. Upon receipt of this notice, County shall promptly stop the third party's access to Public Body's data and shall use its best efforts to stop third party access to Public Body's data on the date requested by Public Body.

4.3.3. In order to effectuate the third party's continuous access to Public Body's data, County will require the third party to execute an agreement with County to govern delivery and/or access to Public Body's data. The CLEMIS Manager is authorized to sign this agreement on behalf of County.

4.4. **Providing Public Body Data to Third Parties.** County will not provide data to a third party, unless County is the recipient of a Freedom of Information Act request or court order or is directed in Addendum A to provide data to a third party. Notwithstanding any other provision, County shall provide Public Body's data to related Mugshots, Livescan, Michigan Incident Crime Reporting, and Crash/UD-10 traffic crash reports to the Michigan State Police.

4.5. **Costs for Providing Public Body Data.** If County incurs any costs in providing Public Body's data to a third party or to Public Body, then Public Body shall be responsible for those costs and shall reimburse County for those costs. The CLEMIS Division shall invoice Public Body for such costs. Public Body shall pay the invoice at the location and within the time period stated in the Agreement. The CLEMIS Division may waive these costs in its sole discretion.

4.6. **Protected Health Information.** If the data, to be provided to a third party, is Protected Health Information" or "PHI" (defined in 45 CFR 160.103) under the Health Insurance Portability and Accountability Act of 1996 ("HIPAA") and under the changes to HIPAA

made by the Health Information Technology for Economic and Clinical Health Act (“HITECH Amendment”), then County and Public Body shall execute a Business Associate Agreement.

- 4.7. **County not Responsible for Third Party Use of Data.** Public Body acknowledges and agrees that if it requests County to provide access to Public Body’s data to a third party, County shall not be responsible for any actions of the third party and the third party’s use of Public Body’s data.

5. **FINANCIAL RESPONSIBILITIES—CLEMIS FEE**

- 5.1. **Payment of CLEMIS Fee.** Public Body shall pay the CLEMIS Fee to County for the CLEMIS Applications and services, which are marked on Addendum A. The amount of the CLEMIS fee and the costs that comprise the CLEMIS Fee are listed and itemized on the CLEMIS Website. The CLEMIS Division shall invoice Public Body on a quarterly basis for the CLEMIS Fee, unless otherwise specified. Public Body shall pay the invoice at the location and within the time period stated in the Agreement.
- 5.2. **Establishment of CLEMIS Fee.** The CLEMIS Division upon the recommendation and counsel of the CLEMIS Advisory Committee shall establish the CLEMIS Fee. The CLEMIS Fee shall be posted on the CLEMIS website and may be obtained from the CLEMIS Division.
- 5.3. **Review of CLEMIS Fee.** The CLEMIS Division and the CLEMIS Advisory Committee shall annually review the CLEMIS FEE.
- 5.4. **CLEMIS and FRMS Funds.** County has established and shall continue to have separate enterprise funds within the County budget for revenues, expenses, and operations of CLEMIS (hereinafter “CLEMIS Fund and FRMS Fund”).
- 5.5. **Deposit of CLEMIS Fee.** All monies paid by Public Body to County pursuant to this Exhibit shall be deposited into the CLEMIS Fund or FRMS Fund, as applicable. Only revenues and expenses stemming from CLEMIS operations and maintenance are recorded in the CLEMIS Fund and FRMS Fund; no other County revenues and expenses are recorded in these Funds. Any equity in the CLEMIS Fund and FRMS Fund at the end of the County’s fiscal year shall be rolled into the CLEMIS Fund and FRMS Fund for the next fiscal year. Surplus/equity in the CLEMIS Fund and FRMS Fund can only be used for CLEMIS operations and maintenance and not for the general operations of County or Public Body. Any County general fund contributions (transfers) to the CLEMIS Fund and FRMS Fund are strictly based on availability and official appropriation by County and cannot be deemed permanent on-going contributions.
- 5.6. **Financial Statement for CLEMIS and FRMS Funds.** The County Fiscal Services Division shall prepare financial statements for the CLEMIS Fund and FRMS Fund on a quarterly basis. These financial statements will be posted on the CLEMIS Website on a quarterly and year-end basis. The County Director of Management and Budget or his/her designee shall report the condition of the CLEMIS Fund and FRMS Fund to the CLEMIS Advisory Committee, on a quarterly basis.
- 5.7. **Refund of CLEMIS Fee for Operational Problems.** Subject to Section 18 (Force Majeure) of the Agreement, if any CLEMIS Applications are not operational for more than

fourteen (14) consecutive calendar days, County shall refund the CLEMIS Fee, already paid by Public Body, for the days that the CLEMIS Applications were not operational.

6. **COUNTY/PUBLIC BODY RESPONSIBILITIES FOR CLEMIS CITATION PAYMENT APPLICATION AND CLEMIS CRASH PURCHASE APPLICATION.** If a Public Body uses the CLEMIS Citation Payment Application (hereinafter "Payment Application") and/or the CLEMIS Crash Purchase Application (hereinafter "Purchase Application"), then the following terms and conditions apply:

- 6.1. **Placement of URL.** Public Body shall be responsible for placing the Payment Application and the Purchase Application URLs on its website; the URLs shall be provided by County. Public Body shall include this URL in printed or electronic communications to the general public regarding the Payment Application and the Purchase Application.
- 6.2. **Questions Regarding Payment of Tickets/Citations/Parking Tickets and Purchase of Crash/Accident Reports.** County shall refer all questions that County receives to Public Body regarding the payment of citations/tickets/parking tickets and the purchase of crash/accident reports and regarding the amount of monies owed to Public Body.
- 6.3. **Security of Data.** County shall secure and protect data received through the Payment Application and Purchase Application (including credit card information) according to law, County's contractual obligations, and reasonable business standards and practices.
- 6.4. **No Interference with Contract.** Third-party service providers such as PayPal Inc. and Elavon, Inc. are required for the operation of the Payment Application and Purchase Application. Neither Public Body nor Public Body Employees shall act or fail to act, either directly or indirectly, in a manner to cause any purported breach in any term or condition in any agreement between County and such third party.
- 6.5. **Enhanced Access Fee.** Persons or entities paying citations/tickets/parking tickets through the Payment Application or purchasing crash/accident reports through the Purchase Application shall be charged an Enhanced Access Fee, in addition to the monies owed to Public Body.
- 6.6. **Payment Transaction for Payment Application.** When using the Payment Application, a person or entity paying a citation/ticket/parking ticket will authorize two transactions, at the time of payment: (1) one transaction for payment of monies owed to Public Body/Court and (2) one transaction for payment of the Enhanced Access Fee. The funds for the payment to Public Body/Court will be directed to the depository account designated and/or owned by Public Body/Court. The funds for the Enhanced Access Fee will be directed to a depository account designated and owned by County.
- 6.7. **Amount of Enhanced Access Fee for Payment Application.** The Enhanced Access Fee charged to persons/entities paying citations/tickets/parking tickets through the Payment Application shall be in an amount established by the Oakland County Board of Commissioners, Miscellaneous Resolution # 07121 and as subsequently amended by the Oakland County Board of Commissioners. Public Body shall receive one dollar (\$1.00) of the Enhanced Access Fee collected for each citation/ticket paid through the Payment Application. Given the small amount of the Enhanced Access Fee for parking tickets,

Public Body shall receive no portion of the Enhanced Access Fee collected for parking tickets paid through the Payment Application.

- 6.8. **Amount of Enhanced Access Fee for Purchase Application.** The Enhanced Access Fee charged to persons/entities purchasing crash/accident reports through the Purchase Application shall be in an amount established by the Oakland County Board of Commissioners, Miscellaneous Resolution # 09182 and as subsequently amended by the Oakland County Board of Commissioners. Public Body shall receive one dollar (\$1.00) of the Enhanced Access Fee collected for the purchase of each crash/accident report through the Payment Application.
- 6.9. **Amount of Fee for Crash/Accident Report.** Public Body shall set the fee for the purchase of the crash/accident report through the Purchase Application. The amount of this fee shall be listed in Addendum A.
- 6.10. **Distribution of Enhanced Access Fees and Fees for Crash/Accident Reports.** Public Body's portion of the Enhanced Access Fees, set forth in this Exhibit, and the fee for the crash/accident reports, set forth in Addendum A, shall be disbursed to Public Body pursuant to its written instructions. Public Body shall provide the written instructions, required by this section to CLEMIS Division.
- 6.11. **Obligations and Responsibilities if Public Body is a Court.**
 - 6.11.1. **Access to Website.** If Public Body is a Court, then County shall provide access to a password protected website where Public Body/Court can issue credits or refunds and view daily, weekly, and monthly transactions processed through the Payment Application.
 - 6.11.2. **Contract for Credit Card Processing.** If Public Body is a Court, then County shall establish, maintain, and pay for a separate contract for credit card processing services with the entities currently providing credit card processing services for County, i.e., PayPal Inc. and Elavon, Inc.
 - 6.11.3. **Separate Depository Bank Account.** If Public Body is a Court, then it shall maintain a corresponding depository bank account, with a depository financial institution acceptable to County, for the receipt of monies owed to Public Body/Court. Public Body/Court shall provide County with all necessary bank account numbers and routing number to give effect to this requirement.

7. CLEMIS ADVISORY COMMITTEE.

- 7.1. **Establishment and Purpose of CLEMIS Advisory Committee.** The CLEMIS Advisory Committee was established to obtain advice and guidance from CLEMIS Members concerning policy, technical, and operational questions for CLEMIS Applications. The purpose behind the CLEMIS Advisory Committee is to allow CLEMIS Members to provide input regarding the operation and management of CLEMIS. The CLEMIS Advisory Committee leads the CLEMIS Consortium and provides recommendations and counsel to the CLEMIS Division regarding the operation, maintenance, and budget for CLEMIS (including suggested security policies, development/operation/modifications to CLEMIS Applications, and actions regarding misuse of CLEMIS).

Page 7 of 9

EXHIBIT X

I.T. SERVICES - INTERLOCAL AGREEMENT

Approved by CLEMIS Strategic Planning Committee 07-08-15

Approved by CLEMIS Advisory Committee 07-16-15

- 7.2. **Composition of CLEMIS Advisory Committee.** The composition of the CLEMIS Advisory Committee is posted on the CLEMIS Website.
- 7.3. **CLEMIS Advisory Committee Meetings.** The CLEMIS Advisory Committee meets at least four (4) times per year. CLEMIS Members are encouraged to attend.
- 7.4. **CLEMIS Advisory Committee Officers.** Every July, the CLEMIS Advisory Committee shall elect a Chairperson by majority vote. The Chairperson shall select and appoint a Co-Chairperson. The CLEMIS Division Manager shall serve as Executive Secretary to the CLEMIS Advisory Committee. The Executive Secretary shall prepare the agenda for CLEMIS Advisory Committee meetings. Prior to each meeting, the Chairperson and the Executive Secretary shall review the contents of each agenda.
- 7.5. **CLEMIS Advisory Committee—Subcommittees.** The CLEMIS Advisory Committee may create subcommittees as it deems appropriate. The subcommittees and their composition and responsibilities shall be posted on the CLEMIS Website. The CLEMIS Advisory Committee Chairperson shall appoint the chairpersons of the subcommittees, except for the Chairperson of the Strategic Planning subcommittee, whose Chairperson is the current President of Oakland County Chiefs of Police Association and except for the Chairperson of Fire Governance whose Chairperson is elected by the Fire Governance Committee members.
8. **TRAINING.** Public Body shall require all Public Employees who use or access CLEMIS to attend training classes required by the CLEMIS Division. The format of the training classes will be at the discretion of the CLEMIS Division, e.g., train the trainer, classroom training, or on-line/remote training. If the training classes are held at County facilities or held in an on-line/remote format, then such training classes are at no cost to Public Body or Public Employees. If the training classes are held at non-County facilities, there may be a charge to Public Body based on time, materials, and location of training classes.
9. **SUPPORT AND MAINTENANCE SERVICES.** County shall maintain and support the CLEMIS Applications. The CLEMIS Fee includes the costs for support and maintenance services for the CLEMIS Applications and other services provided by the CLEMIS Division, unless otherwise indicated on Addendum A. When providing support and maintenance services for CLEMIS, County has the authority to prioritize its resources, including, but not limited to, the order in which calls for support or maintenance will be resolved and allocation of time of its employees, agents, subcontractors, and equipment.
10. **OBLIGATIONS & RESPONSIBILITIES UPON TERMINATION/CANCELLATION.**
- 10.1. **Use of CLEMIS & CLEMIS Applications.** Upon the effective date of termination or cancellation of this Exhibit, Public Body shall stop using CLEMIS and CLEMIS Applications and it shall not have access to CLEMIS and CLEMIS Applications.
- 10.2. **Use and Access to Public Body's Data.** Upon the effective date of termination or cancellation of this Exhibit, Public Body's data shall not be useable by or accessible to any other CLEMIS Member.
- 10.3. **Transition of Data upon Termination/Cancellation.** Upon termination or cancellation of this Agreement, CLEMIS shall provide a copy of Public Body's data to Public Body in an electronic format and a time period determined by County. Upon written confirmation

from Public Body that it received its data, County will purge Public Body's data from CLEMIS and any disaster recovery sites. If County incurs any costs in copying Public Body's data, then Public Body shall be responsible for those costs and shall reimburse County for those costs. The CLEMIS Division shall invoice Public Body for such costs. Public Body shall pay the invoice at the location and within the time period stated in the Agreement. The CLEMIS Division may waive these costs in its sole discretion.

- 10.4. **Obligation to Pay CLEMIS Fee Upon Termination/Cancellation.** Public Body's obligation to pay the CLEMIS Fee shall stop on the effective date of termination or cancellation. If the termination or cancellation date is other than the end of a quarter, any CLEMIS Fee, paid in advance to County, shall be refunded to Public Body on a pro-rated daily basis for the time period that Public Body paid in advance.

ADDENDUM A

I. CLEMIS CATEGORIES / TIERS

Public Body shall receive the CLEMIS Applications and services associated with the category/tier selected below. The CLEMIS Website describes each category/tier listed below, describes the CLEMIS Applications that are received with a particular category/tier, and lists the cost for the below categories. As used in this Addendum "FTE" means Full-Time Equivalents (Sworn Officers).

- Tier 1
 16 or more FTE's 6 – 15 FTE's 1 – 5 FTE's
- Tier 2
 16 or more FTE's 6 – 15 FTE's 1 – 5 FTE's
- Tier 2.5
 16 or more FTE's 6 – 15 FTE's 1 – 5 FTE's
- Tier 3
 16 or more FTE's 6 – 15 FTE's 1 – 5 FTE's
- Tier 4 Rescinded
- Tier 5 Rescinded
- Tier 6 (eCLEMIS)
 19 or more FTE's 6 – 18 FTE's 1 – 5 FTE's
- Tier 7 Public Safety Answering Point (PSAP)/Central Dispatch Center
- Tier 8 Jail Management (outside Oakland County)
- Federal Departments, Offices or Agencies Inquiry Only in the State of Michigan
(does not contribute any data)
- District Court in Oakland County (excluding 52nd District Courts)
 Pays CLEMIS Fee: receives ticket data.
 OPT-OUT of CLEMIS Citation Payment Application
 Does not pay CLEMIS Fee: receives ticket data load and must exclusively use CLEMIS Citation Payment Application.
- District Court outside Oakland County
 Pays CLEMIS Fee: receives ticket data.
 OPT-OUT of CLEMIS Citation Payment Application
 Does not pay CLEMIS Fee: receives ticket data load and must exclusively use CLEMIS Citation Payment Application.
- Circuit Court (outside Oakland County - does not contribute any data)
- Prosecutor Office (outside Oakland County, does not contribute any data)
- FRMS Participant (Fire Records Management System)

II. ADDITIONAL CLEMIS APPLICATIONS

Public Body may select and shall receive any of the CLEMIS Applications, selected below, for a separate cost. The cost for the CLEMIS Applications is set forth on the CLEMIS Website.

Mobile Data Computers ("MDC")

- WITH County provided wireless WITHOUT County provided wireless
 CAD Only WITHOUT County provided wireless

Livescan

- WITH printer WITHOUT printer

Mugshot

- Capture Station and Investigative Investigative Only

Jail Management

- CLEMIS Member located in Oakland County
 CLEMIS Member located outside Oakland County

OakVideo (CLEMIS Member located outside Oakland County)

Crime Mapping Application

Pawn Application

Fire Records Management System In Oakland County

- Phase I Phase II

Fire Records Management System Outside Oakland County

Fire Department In Oakland County Data Extract

Fire Department Outside Oakland County Data Extract

CRASH Report Payment Amount: \$ 5.00

Enhanced Access Fee Disbursement Instructions

- Disbursement when Requested Disbursement Quarterly

Make Check Payable to: City of Plymouth

OPT-OUT of Exhibit V (OakNet Connectivity) OakNet connectivity is not needed

CLEMIS Member / Public Body requests that County provide Public Body's data to the following entity:

Vendor Name: _____

Address: _____

Contact: _____ Phone: _____

Email: _____

COUNTY: _____
James Hess, CLEMIS Division Manager Date

PUBLIC BODY: Plymouth City Commission _____

Title/Name: Mayor Daniel Dwyer _____

Signature: _____
Date

(to be completed by Public Body)

CITY COMMISSION
BUDGET SESSION MEETING MINUTES
MONDAY, APRIL 25, 2016, 6:00 p.m.

CITY HALL
201 S. Main Street
Plymouth, MI 48170

CALL TO ORDER:

A budget session of the Plymouth City Commission was held on Monday, April 25, 2016 at City Hall, 201 S. Main Street, Plymouth, MI 48170. This meeting was called to order at 6:00 p.m. by Mayor Daniel Dwyer.

PRESENT: Mayor Daniel Dwyer, Mayor Pro-Tem Oliver Wolcott, Commissioner Colleen Pobur, Mike Wright, Daniel Dalton, Suzie Deal, Joe Valenti

ABSENT: None

Also present was City Manager Paul Sincock, Finance Director Mark Christiansen and various Department Heads.

City Manager Paul Sincock opened session #3 of the budget review process by explaining that there would be discussion concerning the Administrative Fee and the impact of the adoption of this fee. He stated that the Recreation Department and Municipal Services would provide a 2016 overview of their departments.

City Finance Director Mark Christiansen provided information concerning the proposed Administrative Fee. He provided photo and tax information on various properties throughout the City of Plymouth, the SEV/Taxable Value History, and the lost Admin Fee Revenues 2006-2016. He explained the "Property Tax Administration Fee", as it is now called, is defined and limited under the provisions of section 211.44 of the Michigan Compiled Laws as part of what is commonly referred to as the General Property Tax Laws. Section 211.44(3) includes that definition and states that the collecting tax unit "...SHALL add a property tax administration fee of not more than 1% of the total tax bill per parcel" However, section 211.44(4) then states that "The governing body of the collecting unit may WAIVE all or part of the property tax administration fee ...". The City of Plymouth levied the 1% fee until 1984 when a lawsuit was settled eliminating the fee. The current law also requires, since December 31, 1982, that the property tax administration fee can only be established or re-established by resolution or ordinance

of the governing body of the collecting unit. As of 2014, Plymouth is one of only 4 communities of the total of 43 who does not levy a property tax collection fee. He stated that it is being recommended that the administration re-adopt the property tax administration fee consistent with the existing law and practices of the vast majority of the 1700+ communities throughout the state is, by far, the best alternative to bring a small amount of stability to the general fund revenue stream at least until the majority of the burdensome pension debt can be reduced or eliminated in ten years.

After discussion and debate among the City Commission a motion was made by Commissioner Colleen Pobur and seconded by Commissioner Mike Wright for approval of implementing the 1% Administration Fee as outlined in 211.44 of the Michigan Compiled Laws, commonly referred to as the General Property Tax Laws.

ROLL CALL VOTE:

Commissioner Daniel Dalton	Yes
Commissioner Colleen Pobur	Yes
Commissioner Suzie Deal	Yes
Mayor Pro-tem Oliver Wolcott	No
Commissioner Mike Wright	Yes
Commissioner Joe Valenti	Yes
Mayor Daniel Dwyer	No

MOTION PASSED 5-2

Finance Director Christiansen also spoke about Solid waste and recycling Rates and indicated that these funds are in excellent financial health after operating for two years under the new contract costs and is projected to have a fund balance excess as of June 30, 2017. He stated the Administration is recommending that the rate be decreased from 1.92 to 1.82% for this budget year.

A motion was made by Commissioner Colleen Pobur and seconded by Commissioner Joe Valenti to drop the rate for Solid Waste from 1.92 to 1.82%, as recommended by the Administration for this budget year.

MOTION PASSED

Finance Director Christiansen spoke about Water and Sewer Rates and the Great Lakes Water Authority (GLWA), and the former Detroit Water and Sewer Department (DWSD). He provided handouts to the Commission. He recommended to the City Commission increasing the Water Rates by 1.55% and felt comfortable with this number.

RECREATION DEPARTMENT:

Recreation Director Steve Anderson provided an overview of his department and began with information concerning his current Department Staffing. He spoke about the Plymouth Cultural Center and the Ice Arena. He stated the prime season is mid August thru mid May and the non-prime season is mid May thru mid August. They have two main goals to provide recreational, athletic and logistical services for the Plymouth Community and to be an asset or resource for all City operations. He provided a list of groups they provide logistical and/or Administrative Support for and City Internal Support. His "Fluid Budget" numbers are: Annual Budget, \$1.1 million, General Fund Allocation \$200,000, Geo Project Loan payback to General Fund \$98,580, 2006 LTGO payback to General Fund \$18,430. The approximate fees/revenue generated per year - \$900,000, current positive Recreation Fund Balance \$298,000(28%), Recreation Fund Balance after Bleacher Project \$198,000 (19%). He provided information concerning Facility Fees, Program Fees, operational/overhead costs of City administered programs, Program/Class Rate Structures.

DEPARTMENT OF MUNICIPAL SERVICES:

Municipal Services Director Chris Porman provided an overview of his department beginning with his current staffing level. He indicated that the DMS Operations are \$8,196,450 cost to the City and the General Fund amount is \$1,164,990.00. He spoke about the General Fund Activities by account number and also provided information regarding Major/Local Streets and Solid Waste. He spoke about the various account numbers he uses and what is involved. Also, training being done to keep up with the Water License(s), NRPA and MPSI Training at the Institute and his goal to have all of his staff complete the Institute Training. He also spoke about MAPSI Training and that it is a joint venture and two City employees completed the Institute this year.

Mayor Dwyer and the Commissioner thanked the Finance Director and City Manager, as well as the Administration for all their hard work with putting this budget document together and providing important information to the City Commission.

ADJOURNMENT:

Hearing no further business, the meeting was adjourned at 8:25 p.m.

DANIEL DWYER, MAYOR

LINDA LANGMESSER, CITY CLERK

Renewal

City of Plymouth SPECIAL EVENT APPLICATION

>> FEES WILL BE CHARGED FOR ALL SPECIAL EVENTS <<

Complete this application in accordance with the City of Plymouth Special Events Policy, and return it to the City Manager's Office at least 21 Calendar days prior to the starting date of the event.

Sponsoring Organization's Legal Name B.F. LLC (Thursday Evening Sand Volleyball Group)

Ph# 734-306-1064 **Fax#** _____ **Email** Laura.Ply.VB@aol.com **Website** _____

Address 1415 Sheridan **City** Plymouth **State** MI **Zip** 48170

Sponsoring Organization's Agent's Name Laura Flora **Title** Manager

Ph# 734-306-1064 **Fax#** _____ **Email** Laura.Ply.VB@aol.com **Cell#** 734-306-1064

Address 46227 Ann Arbor Rd **City** Plymouth **State** MI **Zip** 48170

Event Name Thursday Sand Volleyball

Event Purpose to play volleyball weekly

Event Date(s) Thursday May 19 - Oct. 13, 2016

Event Times 6pm - dark

Event Location Sand volleyball court at Fairground Park

What Kind Of Activities? Volleyball (adult)

What is the Highest Number of People You Expect in Attendance at Any One Time? 14

Coordinating With Another Event? YES NO **If Yes, Event Name:** _____

Event Details: (Provide a detailed description of all activities that will take place. Attach additional sheets if necessary.)

Our group of professional adults has been playing volleyball on Thursday evenings at the Fairground Park sand court for the past 14 years.

We do not require any special services from the City of Plymouth. We keep the park clean and often pick up litter, fill in holes and rack the sand, and make repairs to the net.

We are requesting a permit, so that we know we are definitely able to play. We plan our schedules around it; leave work early, hire babysitters, etc. We count on this evening for a good workout and quality time with friends. We follow volleyball with dinner and drinks at one of the nearby Plymouth restaurants.

1. **TYPE OF EVENT:** Based on Policy 12.2, this event is: *(Weddings Ceremonies – Please Review Section 12.2 f.)*
City Operated Co-sponsored Event Other Non-Profit Other For-Profit Political or Ballot Issue

2. **ANNUAL EVENT:** Is this event expected to occur next year? YES NO
If Yes, you can reserve a date for next year with this application (see Policy 12.15). To reserve dates for next year, please provide the following information:
Normal Event Schedule (e.g., third weekend in July): Thursdays May 10 - Oct 15
Next year's specific dates: 6pm-dark

See section 12.13 for license & insurance requirements for vendors

3. **FOOD VENDORS/ CONCESSIONS?** YES NO **OTHER VENDORS?** YES NO
4. **DO YOU PLAN TO HAVE ALCOHOL SERVED AT THIS EVENT?** YES NO
5. **WILL ALCOHOL BE SERVED ON PRIVATE PROPERTY AS PART OF THIS EVENT?** YES NO
6. **WILL YOU NEED ELECTRICITY AND/OR WATER?** YES NO

CITY SERVICES REQUIRED? If needed, please attach a letter indicating all requests for City Services.
(see Attachment B)

None

7. **AN EVENT MAP** IS IS NOT attached. If your event will use streets and/or sidewalks (for a parade, run, etc.), or will use multiple locations, please attach a complete map showing the assembly and dispersal locations and the route plan. Also show any streets or parking lots that you are requesting to be blocked off.

8. **EVENT SIGNS:** Will this event include the use of signs? YES NO
If Yes, refer to Policy 12.8 for requirements, and describe the size and location of your proposed signs: **Please complete a sign illustration / description sheet and include with the application.**

Signs or banners approved by the City of Plymouth for Special Events shall be designed and made in an artistic and workman like manner. THE CITY MANAGER MUST APPROVE ALL SIGNS. SIGNS CANNOT BE ERECTED UNTIL APPROVAL IS GIVEN.

Signs and/or Banners may be used during the event only. Please refer to Special Event Policy for information related to the installation of banners on Downtown Street Light Poles in advance of event. NO SIGNS ARE ALLOWED IN THE PARK IN ADVANCE OF THE EVENT.

9. **UNLIMITED PARKING:** Are you requesting the removal of time limits on parking (see Policy 12.5)?
YES NO

If Yes, list the lots or locations where/why this is requested:

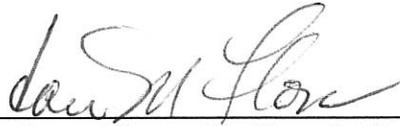
10. CERTIFICATION AND SIGNATURE: I understand and agree on behalf of the sponsoring organization that

- a. A Certificate of Insurance must be provided which names the City of Plymouth as an additional named insured party on the policy. (See Policy 12.10 for insurance requirements)
- b. Event sponsors and participants will be required to sign Indemnification Agreement forms (refer to Policy 12.12).
- c. All food vendors must be approved by the Wayne County Health Department, and each food and/or other vendor must provide the City with a Certificate of Insurance which names the City of Plymouth as an additional named insured party on the policy. (See Policy 12.13)
- d. The approval of this Special Event may include additional requirements and/or limitations, based on the City's review of this application, in accordance with the City's Special Event Policy. The event will be operated in conformance with the Written Confirmation of Approval. (see Policy 12.11 and 12.16)
- e. The sponsoring organization will provide a security deposit for the estimated fees as may be required by the City, and will promptly pay any billing for City services which may be rendered, pursuant to Policy 12.3 and 12.4.

As the duly authorized agent of the sponsoring organization, I hereby apply for approval of this Special Event, affirm the above understandings, and agree that my sponsoring organization will comply with City's Special Event Policy, the terms of the Written Confirmation of Approval, and all other City requirements, ordinance and other laws which apply to this Special Event.

4/7/16

Date



Signature of Sponsoring Organization's Agent

RETURN THIS APPLICATION at least twenty (21) days prior to the first day of the event to:

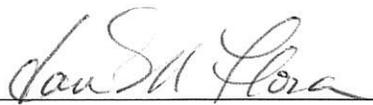
**City Manager's Office
City Hall
201 S. Main Street
Plymouth MI 48170**

Phone: (734) 453-1234 ext. 203

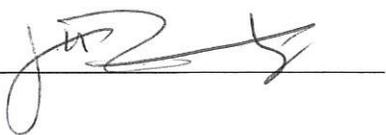
11. INDEMNIFICATION AGREEMENT

INDEMNIFICATION AGREEMENT

The **B.F. LLC** _____ (*organization name*) agree(s) to defend, indemnify, and hold harmless the City of Plymouth, Michigan, from any claim, demand, suit, loss, cost of expense, or any damage which may be asserted, claimed or recovered against or from the **Sand VB** _____ (*event name*) by reason of any damage to property, personal injury or bodily injury, including death, sustained by any person whomsoever and which damage, injury or death arises out of or is incident to or in any way connected with the performance of this contract, and regardless of which claim, demand, damage, loss, cost of expense is caused in whole or in part by the negligence of the City of Plymouth or by third parties, or by the agents, servants, employees or factors of any of them.

Signature 

Date 4/7/16

Witness 

Date 4/7/16



City of Plymouth

201 SOUTH MAIN STREET
PLYMOUTH, MICHIGAN 48170-1688
(734) 453-1234
FAX: (734) 455-1892
www.ci.plymouth.mi.us

April 21, 2015

Thursday Evening Sand Volleyball Group
Attn: Laura Flora
1415 Sheridan
Plymouth, MI 48170
Laura.PLY.VB@aol.com

**RE: Thursday Sand Volleyball - Thursdays, May 14-September 24, 2015 6pm to dark
Fairground Park Sand Volleyball Court**

Dear Laura;

This is to inform you that your recent Special Event Application has been **Approved** for the date listed above by the Plymouth City Commission on April 20, 2015. Your event requirements for approved dates are attached.

If "Approved" is indicated above, please be advised that there may be charges for City Services in accordance with the Special Event Policy and Fee Schedule. We have provided a copy of the "Event Review" sheet, which estimates the potential costs, if any, that you will incur for your event and lists possible additional restrictions and/ or requirements for your event. Please be advised that this cost is only an initial estimate, and your actual costs may be substantially higher depending on your need for services.

For events requiring certificates of Insurance, the City requires a copy of your insurance carrier's 'ACCORD FORM' and it must list the City of Plymouth as an additional insured on your policy. The City cannot accept an Accord Form that shows the City as a certificate holder, unless it also states that the certificate holder is an additional insured on the policy.

If "Denied" is indicated above, feel free to contact the City Manager's office for further detail. If you have any additional questions regarding your application status, please contact the City Manager's Office at 734-453-1234, ext. 203.

Sincerely,

Maureen A. Brodie

Maureen A. Brodie, cmc
Deputy City Clerk

enclosures

cc.: Municipal Services

THE CITY OF HOMES
PRINTED ON RECYCLED PAPER

EVENT REVIEW

EVENT NAME: Thursday Sand Volleyball

(note: all fees are only initial estimates and can increase upon assessment of services after the close of the event).

MUNICIPAL SERVICES: Approved <input checked="" type="checkbox"/> Denied <input type="checkbox"/> (list reason for denial) Initial <u>CP</u>			
<u>NO SERVICES NEEDED</u>			
\$250 Bathroom Cleaning Fee Per Day of Event? YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>			
Regular Time Costs: \$	Overtime Costs: \$	Equipment & Materials Costs: \$	
POLICE: Approved <input checked="" type="checkbox"/> Denied <input type="checkbox"/> (list reason for denial) Initial <u>acc</u>			
<u>NO SERVICES NEEDED</u>			
Regular Time Costs: \$	Overtime Costs: \$ <u>2</u>	Equipment & Materials Costs: \$	
FIRE: Approved <input checked="" type="checkbox"/> Denied <input type="checkbox"/> (list reason for denial) Initial <u>JH</u>			
<u>NO SERVICES NEEDED</u>			
Regular Time Costs: \$	Overtime Costs: \$	Equipment & Materials Costs: \$	
HVA: Approved <input type="checkbox"/> Denied <input type="checkbox"/> (list reason for denial) Initial			
<u>-</u>			
DDA: Approved <input checked="" type="checkbox"/> Denied <input type="checkbox"/> (list reason for denial) Initial <u>TB</u>			
Regular Time Costs: \$ <u>0</u>	Overtime Costs: \$	Equipment & Materials Costs: \$	
RISK MANAGEMENT: Approved <input checked="" type="checkbox"/> Denied <input type="checkbox"/> (list reason for denial) Initial <u>MB</u>			
Class I – Low Hazard	<input type="checkbox"/>		
Class II – Moderate Hazard	<input checked="" type="checkbox"/>	<u>must provide cert of ins. naming City of Plymouth as additional insured.</u>	
Class III – High Hazard	<input type="checkbox"/>		
Class IV – Severe Hazard	<input type="checkbox"/>		
APPROVED:	NOT APPROVED:	DATE:	

City of Plymouth SPECIAL EVENT APPLICATION

>> FEES WILL BE CHARGED FOR ALL SPECIAL EVENTS <<

Complete this application in accordance with the City of Plymouth Special Events Policy, and return it to the City Manager's Office at least 21 Calendar days prior to the starting date of the event.

Sponsoring Organization's Legal Name The Susan G. Komen Breast Cancer Foundation, dba Susan G. Komen

Ph# n/a Fax# n/a Email n/a Website www.the3day.org

Address 5005 LBJ Freeway, Suite 250 City Dallas State TX Zip 75244

Sponsoring Organization's Agent's Name Susan G. Komen MI 3 Day c/o Melissa Guffin **Title** Event Production Manager

Ph# 773-247-5360 ext 196 Fax# _____ Email mguffin@event360.com Cell# 512-507-7249

Address 8300 Peaceful Hill Lane City Austin State TX Zip 78748

Event Name Susan G. Komen Michigan 3-Day

Event Purpose The Susan G. Komen 3 Day is a unique event that unites thousands of men and women in the fight against breast cancer. Together, they will raise millions of dollars to fight the disease and walk 60 miles in three days to help raise awareness.

Event Date(s) August 5-7, 2016

Event Times In the City of Plymouth on Saturday, August 6th between 8:00 a.m. - 5:30 p.m.

Event Location See attached Route Map, proposed Lunch site at Plymouth Cultural Center with a Cheering Station at Kellogg Park.

What Kind Of Activities? Walking on city sidewalks and lunch stop for participants.

What is the Highest Number of People You Expect in Attendance at Any One Time? 900 participants over the course of 3-4 hours

Coordinating With Another Event? YES NO **If Yes, Event Name:** _____

Event Details: (Provide a detailed description of all activities that will take place. Attach additional sheets if necessary.)

Please see attached Event Descriptions.

1. **TYPE OF EVENT:** Based on Policy 12.2, this event is: *(Weddings Ceremonies – Please Review Section 12.2 f.)*
City Operated Co-sponsored Event Other Non-Profit Other For-Profit Political or Ballot Issue

2. **ANNUAL EVENT:** Is this event expected to occur next year? YES NO

If Yes, you can reserve a date for next year with this application (see Policy 12.15). To reserve dates for next year, please provide the following information:

Normal Event Schedule (e.g., third weekend in July):

First weekend of August

Next year's specific dates:

TBD

See section 12.13 for license & insurance requirements for vendors

3. **FOOD VENDORS/ CONCESSIONS?** YES NO **OTHER VENDORS?** YES NO

4. **DO YOU PLAN TO HAVE ALCOHOL SERVED AT THIS EVENT?** YES NO

5. **WILL ALCOHOL BE SERVED ON PRIVATE PROPERTY AS PART OF THIS EVENT?** YES NO

6. **WILL YOU NEED ELECTRICITY AND/OR WATER?** YES NO

CITY SERVICES REQUIRED? If needed, please attach a letter indicating all requests for City Services.
(see Attachment B)

7. **AN EVENT MAP IS** **IS NOT** attached. If your event will use streets and/or sidewalks (for a parade, run, etc.), or will use multiple locations, please attach a complete map showing the assembly and dispersal locations and the route plan. Also show any streets or parking lots that you are requesting to be blocked off.

8. **EVENT SIGNS:** Will this event include the use of signs? YES NO

If Yes, refer to Policy 12.8 for requirements, and describe the size and location of your proposed signs: **Please complete a sign illustration / description sheet and include with the application.**

Signs or banners approved by the City of Plymouth for Special Events shall be designed and made in an artistic and workman like manner. THE CITY MANAGER MUST APPROVE ALL SIGNS. SIGNS CANNOT BE ERECTED UNTIL APPROVAL IS GIVEN.

Signs and/or Banners may be used during the event only. Please refer to Special Event Policy for information related to the installation of banners on Downtown Street Light Poles in advance of event. NO SIGNS ARE ALLOWED IN THE PARK IN ADVANCE OF THE EVENT.

9. **UNLIMITED PARKING:** Are you requesting the removal of time limits on parking (see Policy 12.5)?

YES NO

If Yes, list the lots or locations where/why this is requested:

10. **CERTIFICATION AND SIGNATURE:** I understand and agree on behalf of the sponsoring organization that
- a. A Certificate of Insurance must be provided which names the City of Plymouth as an additional named insured party on the policy. (See Policy 12.10 for insurance requirements)
 - b. Event sponsors and participants will be required to sign Indemnification Agreement forms (refer to Policy 12.12).
 - c. All food vendors must be approved by the Wayne County Health Department, and each food and/or other vendor must provide the City with a Certificate of Insurance which names the City of Plymouth as an additional named insured party on the policy. (See Policy 12.13)
 - d. The approval of this Special Event may include additional requirements and/or limitations, based on the City's review of this application, in accordance with the City's Special Event Policy. The event will be operated in conformance with the Written Confirmation of Approval. (see Policy 12.11 and 12.16)
 - e. The sponsoring organization will provide a security deposit for the estimated fees as may be required by the City, and will promptly pay any billing for City services which may be rendered, pursuant to Policy 12.3 and 12.4.

As the duly authorized agent of the sponsoring organization, I hereby apply for approval of this Special Event, affirm the above understandings, and agree that my sponsoring organization will comply with City's Special Event Policy, the terms of the Written Confirmation of Approval, and all other City requirements, ordinance and other laws which apply to this Special Event.

4-11-16

Date



Signature of Sponsoring Organization's Agent

RETURN THIS APPLICATION at least twenty (21) days prior to the first day of the event to:

**City Manager's Office
City Hall
201 S. Main Street
Plymouth MI 48170**

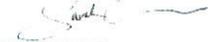
Phone: (734) 453-1234 ext. 203

11. INDEMNIFICATION AGREEMENT

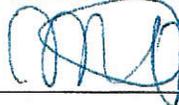
INDEMNIFICATION AGREEMENT

The ~~d/b/a Susan G. Komen~~ The Susan G. Komen Breast Cancer Foundation, Inc. (*organization name*) agree(s) to defend, indemnify, and hold harmless the City of Plymouth, Michigan, from any claim, demand, suit, loss, cost of expense, or any damage which may be asserted, claimed or recovered against or from the Susan G. Komen Michigan 3-Day (*event name*) by reason of any damage to property, personal injury or bodily injury, including death, sustained by any person whomsoever and which damage, injury or death arises out of or is incident to or in any way connected with the performance of this contract, and regardless of which claim, demand, damage, loss, cost of expense is caused in whole or in part by the negligence of the City of Plymouth or by third parties, or by the agents, servants, employees or factors of any of them.

The Susan G. Komen Breast Cancer Foundation, Inc.
d/b/a Susan G. Komen

Signature 

Date 4-11-16

Witness 

Date 4-11-16



Susan G. Komen 3-Day® Description

This year thousands of women and men will come together in an amazing display of courage and commitment. They'll walk 60 miles over the course of three days, each raising \$2,300 or more in the fight to end breast cancer forever.

As participants cover the mileage on foot, volunteers help along the way. As evening approaches, the walkers come home to an amazing Mobile City, complete with sleeping tents, hot meals, showers, medical services and everything they need to rest up safely for the next day's journey. As the walkers reach the end of 60 inspirational miles, they are greeted by a joyful Closing Ceremony to celebrate their accomplishment.

Each Susan G. Komen 3-Day® walker commits to raising \$2,300 or more for the cause. They're not fundraising experts. They're not athletes. They're ordinary people who've been inspired to make a difference. Because they made the simple decision to do something bold, to not sit by while breast cancer takes its toll, lives will be saved.

Seventy-five percent of the net proceeds raised by the Komen 3-Day help fund national research and large public health outreach programs for women and men facing breast cancer. The remaining 25 percent helps fund local community and Affiliate support and outreach programs.

For more information about the 3-Day®, visit The3Day.org or call 800-996-3DAY. For more information about Susan G. Komen®, breast health or breast cancer, visit www.komen.org or call 1-877 GO KOMEN.



LUNCH STOP DESCRIPTION

The lunch stop is a primary support area for Susan G. Komen 3-Day® participants and is set up midway along the day's route. It is operated by event volunteers and staff and is designed to give the walkers a place to rest, re-hydrate, refuel and take care of basic first aid needs.

Generally there will be six 15' diameter free-standing (non-staked) tents, which will serve water, sports drink and pre-made box lunches, and host a volunteer medical team. There will also be a refrigerated 24' truck, which stores the box lunches until they are served.

Portable toilets are also part of a lunch stop and are typically delivered the evening before use and picked-up the evening after they are used. Supplies (a storage container, water, snacks and ice) are dropped off the morning of the event and removed when the site is officially closed.

Vehicles ranging from passenger cars and minivans to a 24' box truck will need access to the site and will require parking. A coach bus will also be staged on-site to transport participants who wish to stop walking when they arrive at lunch.



ROUTE DESCRIPTION

This year thousands of women and men will come together in an amazing display of courage and commitment. They'll walk 60 miles over the course of three days, approximately 20 miles each day. Each day, the route is open during daylight hours only.

Throughout the 60 miles, the participants are supported each step of the way. At no time will we block or direct traffic in any manner. Participants walk only on sidewalks, shoulders and in bike lanes, and follow all pedestrian traffic laws as they venture along the route. The event is supported by a team of dedicated volunteer route safety crew members stationed at various points along the route. The route safety team ensures that participants are abiding by all traffic laws and crossing streets safely. All along the route, six to ten 12-passenger "Sweep" vans patrol the route picking up participants who are unable to continue walking. The last walker is escorted by an event staff member known as "the caboose," who is in constant communication with the event Command Center and is also tracked via GPS locator.

Approximately every three to four miles, the participants will come to a rest stop, or service area, designated as a pit stop, grab & go or lunch stop. All stops are operated by event volunteers and staff. Both pit stop and lunch stop areas are designed to give the participants a place to rest, re-hydrate, refuel and take care of basic first aid needs. Licensed medical professionals are located at each of the pit stops and ambulances are stationed where the majority of the participants are gathered. Some of these stops also have coach buses stationed on-site to transport walkers who are unable to continue walking.

Each rest stop has an opening and closing time, to ensure participants keep a pace that enables them to complete the route before sunset. Participants arriving after the designated closing time board a coach bus and are moved ahead to either another stop along the route or to the end of the route.

The entire route is monitored from our well-equipped Command Center, which is stationed at our campsite on Friday and Saturday and at our closing location on Sunday. Up-to-the-minute reports are sent to the Command Center where we track the location and pace of the walkers, record any incidents, and handle all emergencies.



Headquarters
5005 LBJ Freeway, Suite 250, Dallas, TX 75244
1-877 GO KOMEN
www.komen.org

Subject: Susan G. Komen 3-Day™ Walks

The purpose of this letter is to introduce Event 360, Inc. to you. Event 360 has been contracted by Susan G. Komen for the Cure® to provide event production services for the Susan G. Komen 3-Day™ event, which is a series of charitable fundraising walks that will be held in communities like yours throughout the United States.

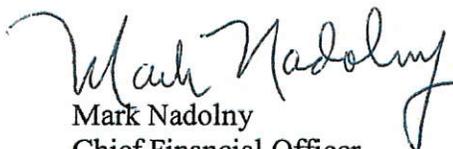
The goal of the 3-Day® event is to raise funds for the continuing fight against breast cancer and to foster awareness about this deadly disease in communities nationwide. The thousands of participants in the 3-Day for the Cure event walk 60 miles over the course of three days, each raising \$2,300 or more to fight breast cancer. 100% of the net proceeds from the 3-Day® benefit Komen and fund innovative global breast cancer research and local community programs supporting education, screening and treatment. In its 30 years, Komen has funded more breast cancer research than any other non-profit organization while providing screenings, treatment assistance and social and financial support to women and families facing the disease. But, there is still much more work to be done. Breast cancer continues to be the leading cancer in women, with 1.6 million women expected to be diagnosed globally this year alone. The 3-Day helps drive leading-edge treatments that are saving lives, and a community that supports women and men facing the disease. For further information about Komen, breast health or breast cancer, please visit komen.org or call 1.877.00 KOMEN. For more information about the 3-Day, please visit the3Day.org.

I am writing on behalf of Komen to ask for your support as Event 360 works to develop a walking route in your community for the 3-Day. Komen and Event 360 are committed to operating a safe and successful event that will reflect positively on your community, while raising funds and awareness for this worthy cause.

If you would like further information or have questions, please contact Komen's 3-Day Project Manager, Norm Bowling, at 972-701-2144 or nbowling@komen.org.

Thank you for your support and cooperation.

Sincerely,


Mark Nadolny
Chief Financial Officer

Internal Revenue Service
District Director

Department of the Treasury

Date: NOV 03 1983

Employer Identification Number:
75-1835298
Accounting Period Ending:
June 30
Form 990 Required: Yes No

The Susan G. Komen Foundation, Inc.
2700 Republic Bank Tower
Dallas, TX 75201

Person to Contact:
EO Technical Assistor
Contact Telephone Number:
214 757-2728
EO:7215:MW

Dear Applicant:

Based on information supplied, and assuming your operations will be as stated in your application for recognition of exemption, we have determined you are exempt from Federal income tax under section 501(c)(3) of the Internal Revenue Code.

We have further determined that you are not a private foundation within the meaning of section 509(a) of the Code, because you are an organization described in section 509(a)(1) and 170(b)(1)(A)(vi).

If your sources of support, or your purposes, character, or method of operation change, please let us know so we can consider the effect of the change on your exempt status and foundation status. Also, you should inform us of all changes in your name or address.

Generally, you are not liable for social security (FICA) taxes unless you file a waiver of exemption certificate as provided in the Federal Insurance Contributions Act. If you have paid FICA taxes without filing the waiver, you should contact us. You are not liable for the tax imposed under the Federal Unemployment Tax Act (FUTA).

Since you are not a private foundation, you are not subject to the excise taxes under Chapter 42 of the Code. However, you are not automatically exempt from other Federal excise taxes. If you have any questions about excise, employment, or other Federal taxes, please let us know.

Donors may deduct contributions to you as provided in section 170 of the Code. Bequests, legacies, devises, transfers, or gifts to you or for your use are deductible for Federal estate and gift tax purposes if they meet the applicable provisions of sections 2055, 2106, and 2522 of the Code.

The box checked in the heading of this letter shows whether you must file Form 990, Return of Organization Exempt from Income tax. If Yes is checked, you are required to file Form 990 only if your gross receipts each year are normally more than \$10,000* If a return is required, it must be filed by the 15th day of the fifth month after the end of your annual accounting period. The law imposes a penalty of \$10 a day, up to a maximum of \$5,000, when a return is filed late, unless there is reasonable cause for the delay.

You are not required to file Federal income tax returns unless you are subject to the tax on unrelated business income under section 511 of the Code. If you are subject to this tax, you must file an income tax return on Form 990-T. In this letter, we are not determining whether any of your present or proposed activities are unrelated trade or business as defined in section 513 of the Code.

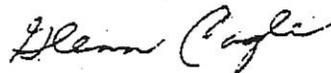
You need an employer identification number even if you have no employees.

If an employer identification number was not entered on your application, a number will be assigned to you and you will be advised of it. Please use that number on all returns you file and in all correspondence with the Internal Revenue Service.

Because this letter could help resolve any questions about your exempt status and foundation status, you should keep it in your permanent records.

If you have any questions, please contact the person whose name and telephone number are shown in the heading of this letter.

Sincerely yours,



GLENN CAGLE
DISTRICT DIRECTOR

* For tax years ending on and after December 31, 1982, organizations whose gross receipts are not normally more than \$25,000 are excused from filing Form 990. For guidance in determining if your gross receipts are "normally" not more than the \$25,000 limit, see the instructions for the Form 990.

Beginning January 1, 1984, unless specifically excepted, you must pay taxes under the Federal Insurance Contributions Act (social security taxes) for each employee who is paid \$100 or more in a calendar year.

Estimates are approximate

EVENT REVIEW

EVENT NAME: Susan G. Komen MI 3-Day

(note: all fees are only initial estimates and can increase upon assessment of services after the close of the event).

MUNICIPAL SERVICES:	Approved <input checked="" type="checkbox"/>	Denied <input type="checkbox"/> (list reason for denial)	Initial <u>GP</u>
\$250 Bathroom Cleaning Fee Per Day of Event?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	
Regular Time Costs:	\$	Overtime Costs:	\$
		Equipment & Materials Costs:	\$
	LABOR \$ 750		Lunch @ Cultural Center
	VEHICLE \$ 150		to open for use \$175/hr
	FENCE + SIGNS \$ 400		for lobby use only

POLICE:	Approved <input checked="" type="checkbox"/>	Denied <input type="checkbox"/> (list reason for denial)	Initial <u>gcu</u>
Regular Time Costs:	\$	Overtime Costs:	\$
		Equipment & Materials Costs:	\$
			1824 -
	3 OFFICERS @ 8 HOURS		

FIRE:	Approved <input checked="" type="checkbox"/>	Denied <input type="checkbox"/> (list reason for denial)	Initial <u>SP0</u>
Regular Time Costs:	\$	Overtime Costs:	\$
		Equipment & Materials Costs:	\$
	4 firefighters @ 8 hours each, 8 AM - 4 PM		\$525.00

HVA:	Approved <input checked="" type="checkbox"/>	Denied <input type="checkbox"/> (list reason for denial)	Initial <u>GP</u>
Regular Time Costs:	\$	Overtime Costs:	\$
		Equipment & Materials Costs:	\$
	HVA BIKES \$650		

DDA:	Approved <input checked="" type="checkbox"/>	Denied <input type="checkbox"/> (list reason for denial)	Initial <u>TB</u>
Regular Time Costs:	\$ 450	Overtime Costs:	\$
		Equipment & Materials Costs:	\$
	DDA SIGNAGE + STAFFING		

RISK MANAGEMENT:	Approved <input checked="" type="checkbox"/>	Denied <input type="checkbox"/> (list reason for denial)	Initial <u>MB</u>
Class I - Low Hazard	<input type="checkbox"/>		
Class II - Moderate Hazard	<input checked="" type="checkbox"/>		CERTIFICATE OF INSURANCE NEEDED PRIOR TO EVENT
Class III - High Hazard	<input type="checkbox"/>		Naming City of Plymouth as 'Additional Insured'
Class IV - Severe Hazard	<input type="checkbox"/>		

APPROVED: _____ NOT APPROVED: _____ DATE: _____

SITE FEE APPLIED TO ALL EVENTS

City of Plymouth SPECIAL EVENT APPLICATION

>> FEES WILL BE CHARGED FOR ALL SPECIAL EVENTS <<

Complete this application in accordance with the City of Plymouth Special Events Policy, and return it to the City Manager's Office at least 21 Calendar days prior to the starting date of the event.

Sponsoring Organization's Legal Name Robotics Parents and Mentors Booster Club

Ph# _____ Fax# _____ Email 862.first@gmail.com Website Lightningrobotics.com

Address 8415 N. Canton Center Road City Canton State MI Zip 48187

Sponsoring Organization's Agent's Name Joseph Jagadics Title Lead Mentor

Ph# _____ Fax# _____ Email joejagadics@gmail.com Cell# 734-812-8496

Address 8389 Farrest Dr. City Canton State MI Zip 48187

Event Name Robots in the Park

Event Purpose To share First Robotics and STEM with the community

Event Date(s) September 25th 2016 August 21st

Event Times 10am - 6pm

Event Location Kellog Park and the Gathering Space

What Kind Of Activities? Robot displays and demos

What is the Highest Number of People You Expect in Attendance at Any One Time? 100

Coordinating With Another Event? YES NO If Yes, Event Name: _____

Event Details: (Provide a detailed description of all activities that will take place. Attach additional sheets if necessary.)

This event will be used to share the First Robotics program with the community. The Plymouth-Canton Community Schools District has First Robotics teams at all school levels. The robotics teams will all be present at the park. The students will talk about what it means to be on a First team, technical experience, business/marketing practices, teamwork, ect. The teams (high school, middle school, elementary school) will have past robots for the public to see; watch in action. There will also be activities where the community can interact with the robots; drive, program, and explore aspects of them. Last year, when

we hosted this event, there was a great turnout and we had the chance to reach out to the community.

1. **TYPE OF EVENT:** Based on Policy 12.2, this event is: *(Weddings Ceremonies – Please Review Section 12.2 f.)*

City Operated Co-sponsored Event Other Non-Profit Other For-Profit Political or Ballot Issue

2. **ANNUAL EVENT:** Is this event expected to occur next year? YES NO

If Yes, you can reserve a date for next year with this application (see Policy 12.15). To reserve dates for next year, please provide the following information:

Normal Event Schedule (e.g., third weekend in July): _____

Next year's specific dates: _____

See section 12.13 for license & insurance requirements for vendors

3. **FOOD VENDORS/ CONCESSIONS?** YES NO **OTHER VENDORS?** YES NO

4. **DO YOU PLAN TO HAVE ALCOHOL SERVED AT THIS EVENT?** YES NO

5. **WILL ALCOHOL BE SERVED ON PRIVATE PROPERTY AS PART OF THIS EVENT?** YES NO

6. **WILL YOU NEED ELECTRICITY AND/OR WATER?** Both YES NO

CITY SERVICES REQUIRED? If needed, please attach a letter indicating all requests for City Services.
(see Attachment B)

Site Rental Fee \$100
Restroom Cleaning \$250

7. **AN EVENT MAP IS** **IS NOT** attached. If your event will use streets and/or sidewalks (for a parade, run, etc.), or will use multiple locations, please attach a complete map showing the assembly and dispersal locations and the route plan. Also show any streets or parking lots that you are requesting to be blocked off.

8. **EVENT SIGNS:** Will this event include the use of signs? YES NO
If Yes, refer to Policy 12.8 for requirements, and describe the size and location of your proposed signs: **Please complete a sign illustration / description sheet and include with the application.**

Signs or banners approved by the City of Plymouth for Special Events shall be designed and made in an artistic and workman like manner. THE CITY MANAGER MUST APPROVE ALL SIGNS. SIGNS CANNOT BE ERECTED UNTIL APPROVAL IS GIVEN.

Signs and/or Banners may be used during the event only. Please refer to Special Event Policy for information related to the installation of banners on Downtown Street Light Poles in advance of event. NO SIGNS ARE ALLOWED IN THE PARK IN ADVANCE OF THE EVENT.

9. **UNLIMITED PARKING:** Are you requesting the removal of time limits on parking (see Policy 12.5)?
YES NO

If Yes, list the lots or locations where/why this is requested:

10. **CERTIFICATION AND SIGNATURE:** I understand and agree on behalf of the sponsoring organization that
- a. A Certificate of Insurance must be provided which names the City of Plymouth as an additional named insured party on the policy. (See Policy 12.10 for insurance requirements)
 - b. Event sponsors and participants will be required to sign Indemnification Agreement forms (refer to Policy 12.12).
 - c. All food vendors must be approved by the Wayne County Health Department, and each food and/or other vendor must provide the City with a Certificate of Insurance which names the City of Plymouth as an additional named insured party on the policy. (See Policy 12.13)
 - d. The approval of this Special Event may include additional requirements and/or limitations, based on the City's review of this application, in accordance with the City's Special Event Policy. The event will be operated in conformance with the Written Confirmation of Approval. (see Policy 12.11 and 12.16)
 - e. The sponsoring organization will provide a security deposit for the estimated fees as may be required by the City, and will promptly pay any billing for City services which may be rendered, pursuant to Policy 12.3 and 12.4.

As the duly authorized agent of the sponsoring organization, I hereby apply for approval of this Special Event, affirm the above understandings, and agree that my sponsoring organization will comply with City's Special Event Policy, the terms of the Written Confirmation of Approval, and all other City requirements, ordinance and other laws which apply to this Special Event.

3/16/2016
Date

Tosper Jaynes
Signature of Sponsoring Organization's Agent

RETURN THIS APPLICATION at least twenty (21) days prior to the first day of the event to:

**City Manager's Office
City Hall
201 S. Main Street
Plymouth MI 48170**

Phone: (734) 453-1234 ext. 203

11. INDEMNIFICATION AGREEMENT

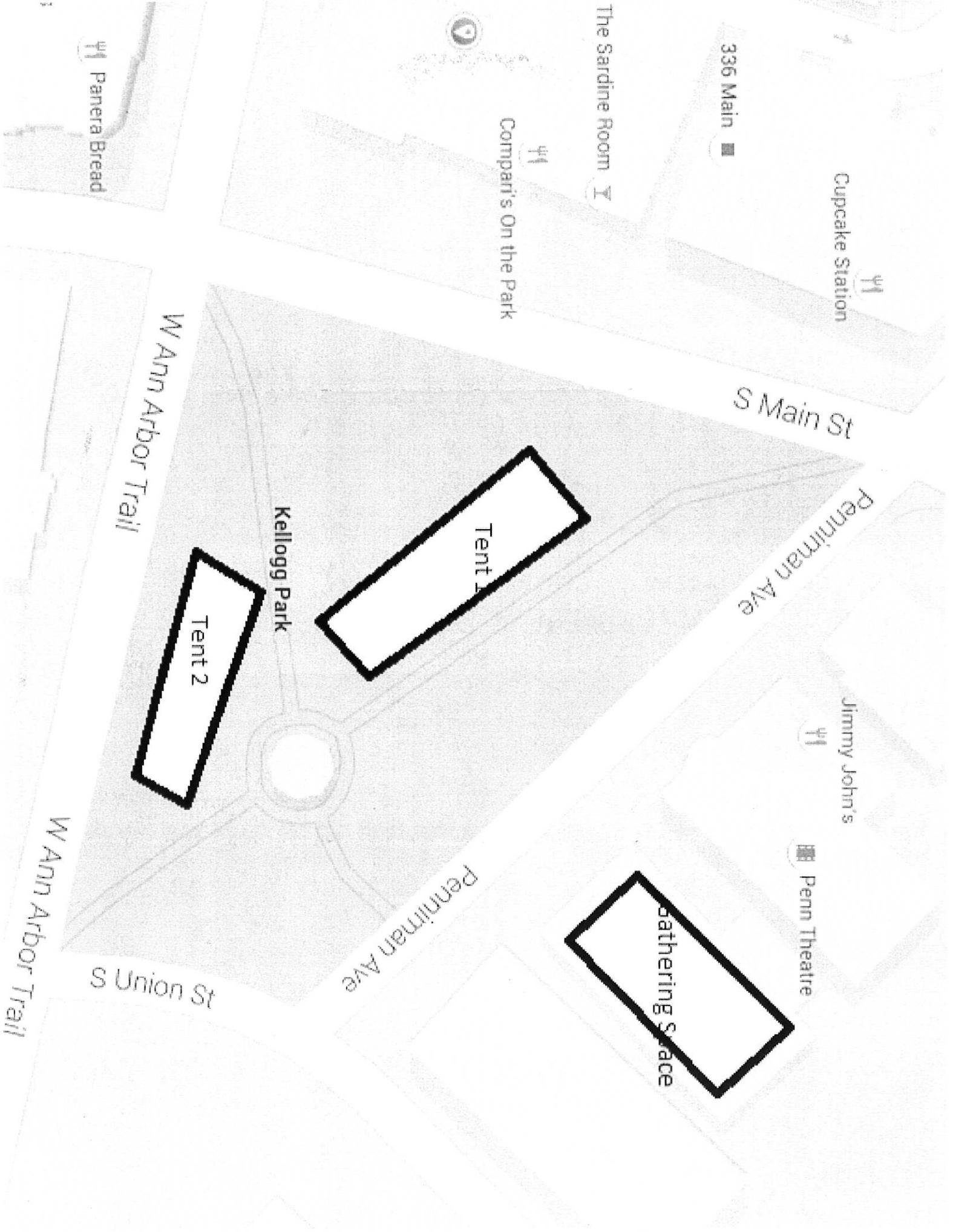
INDEMNIFICATION AGREEMENT

Robotics Parents
and Mentors
Booster Club

The Robotics Parents and Mentors Booster Club (*organization name*) agree(s) to defend, indemnify, and hold harmless the City of Plymouth, Michigan, from any claim, demand, suit, loss, cost of expense, or any damage which may be asserted, claimed or recovered against or from the Robots in the Park (*event name*) by reason of any damage to property, personal injury or bodily injury, including death, sustained by any person whomsoever and which damage, injury or death arises out of or is incident to or in any way connected with the performance of this contract, and regardless of which claim, demand, damage, loss, cost of expense is caused in whole or in part by the negligence of the City of Plymouth or by third parties, or by the agents, servants, employees or factors of any of them.

Signature Joseph Joseph JOSY'S TAGALOG Date 3/16/2016

Witness [Signature] Date 3-16-16



Cupcake Station

336 Main

The Sardine Room

Compari's On the Park

Panera Bread

S Main St

Penniman Ave

Tent 1

Kellogg Park

Tent 2

W Ann Arbor Trail

Jimmy John's

Penn Theatre

Gathering Space

Penniman Ave

S Union St

W Ann Arbor Trail

DEPOSIT REQUIRED:

Event Sponsors **MUST** submit either a cash deposit of estimated expenses, check with payment of estimated expenses or a valid Credit Card that can be used to submit final payment. If a credit card is used for final payment it is subject to an additional 5% processing fee.

Check: Dated: 3-16-16 Check Number: 1715 AMOUNT: \$ 350.00

CASH DEPOSIT: Date: _____ AMOUNT: \$ _____

Credit Card:

Name on Card: _____

Type of Card: (circle one) MasterCard VISA American Express Discover

Card Number: _____

Security Code on Card: _____

I hereby authorize the City of Plymouth to charge the fees for this event connected with the performance of this contract, and regardless of which claim, demand, damage, loss, cost of expense is caused in whole or in part in accordance with the Special Event Policy.

I further understand that I will have an opportunity to pay expenses for the event by check or cash within 30 days of billing or my card will be charged for the entire amount due to the City, Plus 5% for credit card processing.

Authorized Signature:  Joseph Agady 371812d6

Deposit Rec'd \$350⁰⁰

EVENT REVIEW

EVENT NAME: *Robots in the Park*

(note: all fees are only initial estimates and can increase upon assessment of services after the close of the event).

MUNICIPAL SERVICES: Approved <input checked="" type="checkbox"/> Denied <input type="checkbox"/> (list reason for denial) Initial <i>CP</i>			
<i>1 FTE DURING EVENT 8HR</i>			
\$250 Bathroom Cleaning Fee Per Day of Event? YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>			
Regular Time Costs:	\$	Overtime Costs:	\$ <i>488</i> Equipment & Materials Costs: \$ <i>100</i>
POLICE: Approved <input checked="" type="checkbox"/> Denied <input type="checkbox"/> (list reason for denial) Initial <i>Dec</i>			
<i>NO SERVICES NEEDED</i>			
Regular Time Costs:	\$	Overtime Costs:	\$ <i>0</i> Equipment & Materials Costs:
FIRE: Approved <input checked="" type="checkbox"/> Denied <input type="checkbox"/> (list reason for denial) Initial <i>Jed</i>			
<i>No Services Needed</i>			
Regular Time Costs:	\$	Overtime Costs:	\$ Equipment & Materials Costs:
HVA: Approved <input type="checkbox"/> Denied <input type="checkbox"/> (list reason for denial) Initial			
<i>—</i>			
DDA: Approved <input checked="" type="checkbox"/> Denied <input type="checkbox"/> (list reason for denial) Initial <i>TB</i>			
Regular Time Costs:	\$ <i>0</i>	Overtime Costs:	\$ Equipment & Materials Costs:
RISK MANAGEMENT: Approved <input checked="" type="checkbox"/> Denied <input type="checkbox"/> (list reason for denial) Initial <i>MB</i>			
Class I – Low Hazard	<input type="checkbox"/>		
Class II – Moderate Hazard	<input checked="" type="checkbox"/>		
Class III – High Hazard	<input type="checkbox"/>		
Class IV – Severe Hazard	<input type="checkbox"/>		
APPROVED:	NOT APPROVED:	DATE:	

City of Plymouth SPECIAL EVENT APPLICATION

>> FEES WILL BE CHARGED FOR ALL SPECIAL EVENTS <<

Complete this application in accordance with the City of Plymouth Special Events Policy, and return it to the City Manager's Office at least 21 Calendar days prior to the starting date of the event.

Sponsoring Organization's Legal Name Plymouth Community Chamber of Commerce

Ph# 734-453-1540 Fax# 734-404-6026 Email teri@plymouthmich.org Website www.plymouthmich.org

Address 850 W. Ann Arbor Trail City Plymouth State MI Zip 48170

Sponsoring Organization's Agent's Name Teri Fry Title Event Manager

Ph# same Fax# same Email same Cell# _____

Address same City _____ State _____ Zip _____

Event Name PennTasteTic Downtown Restaurant Crawl

Event Purpose Promote the Downtown Restaurnats

Event Date(s) October 4, 2016

Event Times 5-8 p.m.

Event Location Downtown Plymouth

What Kind Of Activities? Attendees sample food at Downtown Restaurants and vote for their favorite

What is the Highest Number of People You Expect in Attendance at Any One Time? 100

Coordinating With Another Event? YES NO If Yes, Event Name: _____

Event Details: An evening for local residents to sample the specialties of the Downtown Restaurants.
Proceeds from ticket sales will benefit the Friends of the Penn and the
Plymouth Community Chamber of Commerce.

1. **TYPE OF EVENT:** Based on Policy 12.2, this event is: *(Weddings Ceremonies – Please Review Section 12.2 f.)*
City Operated Cosponsored Event Other NonProfit Other ForProfit Political or Ballot Issue

2. **ANNUAL EVENT:** Is this event expected to occur next year? YES NO

If Yes, you can reserve a date for next year with this application (see Policy 12.15). To reserve dates for next year, please provide the following information:

Normal Event Schedule (e.g., third weekend in July): _____

Next year's specific dates: _____

See section 12.13 for license & insurance requirements for vendors

3. **FOOD VENDORS/ CONCESSIONS?** YES NO **OTHER VENDORS?** YES NO

4. **DO YOU PLAN TO HAVE ALCOHOL SERVED AT THIS EVENT?** YES NO

5. **WILL ALCOHOL BE SERVED ON PRIVATE PROPERTY AS PART OF THIS EVENT?** YES NO

6. **WILL YOU NEED ELECTRICITY AND/OR WATER?** _____ YES NO

CITY SERVICES REQUIRED? If needed, please attach a letter indicating all requests for City Services.
(see Attachment B)

None

7. **AN EVENT MAP IS** **IS NOT** attached. If your event will use streets and/or sidewalks (for a parade, run, etc.), or will use multiple locations, please attach a complete map showing the assembly and dispersal locations and the route plan. Also show any streets or parking lots that you are requesting to be blocked off.

8. **EVENT SIGNS:** Will this event include the use of signs? YES NO

If Yes, refer to Policy 12.8 for requirements, and describe the size and location of your proposed signs: **Please complete a sign illustration / description sheet and include with the application.**

Signs or banners approved by the City of Plymouth for Special Events shall be designed and made in an artistic and workman like manner. THE CITY MANAGER MUST APPROVE ALL SIGNS. SIGNS CANNOT BE ERECTED UNTIL APPROVAL IS GIVEN.

Signs and/or Banners may be used during the event only. Please refer to Special Event Policy for information related to the installation of banners on Downtown Street Light Poles in advance of event. NO SIGNS ARE ALLOWED IN THE PARK IN ADVANCE OF THE EVENT.

9. **UNLIMITED PARKING:** Are you requesting the removal of time limits on parking (see Policy 12.5)?

YES NO

If Yes, list the lots or locations where/why this is requested:

The length of the event is over the 2-3 hour time limit in public parking areas

10. **CERTIFICATION AND SIGNATURE:** I understand and agree on behalf of the sponsoring organization that
- a. A Certificate of Insurance must be provided which names the City of Plymouth as an additional named insured party on the policy. (See Policy 12.10 for insurance requirements)
 - b. Event sponsors and participants will be required to sign Indemnification Agreement forms (refer to Policy 12.12).
 - c. All food vendors must be approved by the Wayne County Health Department, and each food and/or other vendor must provide the City with a Certificate of Insurance which names the City of Plymouth as an additional named insured party on the policy. (See Policy 12.13)
 - d. The approval of this Special Event may include additional requirements and/or limitations, based on the City's review of this application, in accordance with the City's Special Event Policy. The event will be operated in conformance with the Written Confirmation of Approval. (see Policy 12.11 and 12.16)
 - e. The sponsoring organization will provide a security deposit for the estimated fees as may be required by the City, and will promptly pay any billing for City services which may be rendered, pursuant to Policy 12.3 and 12.4.

As the duly authorized agent of the sponsoring organization, I hereby apply for approval of this Special Event, affirm the above understandings, and agree that my sponsoring organization will comply with City's Special Event Policy, the terms of the Written Confirmation of Approval, and all other City requirements, ordinance and other laws which apply to this Special Event .

4/20/16
Date

Teri Fry
Signature of Sponsoring Organization's Agent

RETURN THIS APPLICATION at least twenty (21) days prior to the first day of the event to:

**City Manager's Office
City Hall
201 S. Main Street
Plymouth MI 48170**

Phone: (734) 4531234 ext. 203

11. INDEMNIFICATION AGREEMENT

INDEMNIFICATION AGREEMENT

The Plymouth Community Chamber of Commerce (*organization name*) agree(s) to defend, indemnify, and hold harmless the City of Plymouth, Michigan, from any claim, demand, suit, loss, cost of expense, or any damage which may be asserted, claimed or recovered against or from the PennTasteTic Downtown Restaurant Crawl (*event name*) by reason of any damage to property, personal injury or bodily injury, including death, sustained by any person whomsoever and which damage, injury or death arises out of or is incident to or in any way connected with the performance of this contract, and regardless of which claim, demand, damage, loss, cost of expense is caused in whole or in part by the negligence of the City of Plymouth or by third parties, or by the agents, servants, employees or factors of any of them.

Signature Teri Fry

Date 4/20/16

Witness Sandy Leighton

Date 4/20/16

EVENT REVIEW

EVENT NAME: PennTastic DT Restaurant
Cancel

(note: all fees are only initial estimates and can increase upon assessment of services after the close of the event).

MUNICIPAL SERVICES:	Approved <input checked="" type="checkbox"/>	Denied <input type="checkbox"/> (list reason for denial)	Initial <u>CP</u>
----------------------------	--	--	-------------------

\$250 Bathroom Cleaning Fee Per Day of Event? YES NO

Regular Time	\$	Overtime Costs:	\$	Equipment &	\$
Costs:				Materials Costs:	

NO SERVICES NEEDED

POLICE:	Approved <input checked="" type="checkbox"/>	Denied <input type="checkbox"/> (list reason for denial)	Initial <u>ACC</u>
----------------	--	--	--------------------

Regular Time	\$	Overtime Costs:	\$	Equipment &	\$
Costs:				Materials Costs:	

NO SERVICES NEEDED

FIRE:	Approved <input checked="" type="checkbox"/>	Denied <input type="checkbox"/> (list reason for denial)	Initial <u>JW</u>
--------------	--	--	-------------------

Regular Time	\$	Overtime Costs:	\$	Equipment &	\$
Costs:				Materials Costs:	

No Services Needed

HVA:	Approved <input type="checkbox"/>	Denied <input type="checkbox"/> (list reason for denial)	Initial
-------------	-----------------------------------	--	---------

Regular Time	\$	Overtime Costs:	\$	Equipment &	\$
Costs:				Materials Costs:	

DDA:	Approved <input checked="" type="checkbox"/>	Denied <input type="checkbox"/> (list reason for denial)	Initial <u>TB</u>
-------------	--	--	-------------------

Regular Time	\$	Overtime Costs:	\$	Equipment &	\$
Costs:				Materials Costs:	

RISK MANAGEMENT:	Approved <input checked="" type="checkbox"/>	Denied <input type="checkbox"/> (list reason for denial)	Initial <u>MB</u>
-------------------------	--	--	-------------------

Class I – Low Hazard	<input checked="" type="checkbox"/>	CERTIFICATE OF INSURANCE NEEDED PRIOR TO EVENT Naming City of Plymouth as 'Additional Insured'
Class II – Moderate Hazard	<input type="checkbox"/>	
Class III – High Hazard	<input type="checkbox"/>	
Class IV – Severe Hazard	<input type="checkbox"/>	

APPROVED: _____ NOT APPROVED: _____ DATE: _____

SITE FEE APPLIED TO ALL EVENTS

City of Plymouth
SPECIAL EVENT APPLICATION

>> FEES WILL BE CHARGED FOR ALL SPECIAL EVENTS <<

Complete this application in accordance with the City of Plymouth Special Events Policy, and return it to the City Manager's Office at least 21 Calendar days prior to the starting date of the event.

Sponsoring Organization's Legal Name Plymouth Community Chamber of Commerce

Ph# 734-453-1540 Fax# 734-404-6026 Email teri@plymouthmich.org Website www.plymouthmich.org

Address 850 W. Ann Arbor Trail City Plymouth State MI Zip 48170

Sponsoring Organization's Agent's Name Teri Fry Title Event Manager

Ph# same Fax# same Email same Cell# _____

Address same City _____ State _____ Zip _____

Event Name Pumpkin Palooza

Event Purpose Children's Halloween Event

Event Date(s) October 23, 2016

Event Times Noon to 3 p.m.

Event Location Downtown Plymouth

What Kind Of Activities? games, activites, entertainment

What is the Highest Number of People You Expect in Attendance at Any One Time? ~400

Coordinating With Another Event? YES NO If Yes, Event Name: _____

Event Details: This event replaces the old Pumpkin Caper. It is designed to give children a more hands-on event with games, activites, entertainment, costume contests and more.

1. **TYPE OF EVENT:** Based on Policy 12.2, this event is: *(Weddings Ceremonies – Please Review Section 12.2 f.)*
City Operated Cosponsored Event Other NonProfit Other ForProfit Political or Ballot Issue

2. **ANNUAL EVENT:** Is this event expected to occur next year? YES NO

If Yes, you can reserve a date for next year with this application (see Policy 12.15). To reserve dates for next year, please provide the following information:

Normal Event Schedule (e.g., third weekend in July): _____

Next year's specific dates: _____

See section 12.13 for license & insurance requirements for vendors

3. **FOOD VENDORS/ CONCESSIONS?** YES NO **OTHER VENDORS?** YES NO

4. **DO YOU PLAN TO HAVE ALCOHOL SERVED AT THIS EVENT?** YES NO

5. **WILL ALCOHOL BE SERVED ON PRIVATE PROPERTY AS PART OF THIS EVENT?** YES NO

6. **WILL YOU NEED ELECTRICITY AND/OR WATER?** _____ YES NO

CITY SERVICES REQUIRED? If needed, please attach a letter indicating all requests for City Services.
(see Attachment B)

Yes, the streets will need to closed by 10:00 a.m. for setting up tents and tables.

We will need trash containers.

7. **AN EVENT MAP IS** **IS NOT** attached. If your event will use streets and/or sidewalks (for a parade, run, etc.), or will use multiple locations, please attach a complete map showing the assembly and dispersal locations and the route plan. Also show any streets or parking lots that you are requesting to be blocked off.

8. **EVENT SIGNS:** Will this event include the use of signs? YES NO

If Yes, refer to Policy 12.8 for requirements, and describe the size and location of your proposed signs: **Please complete a sign illustration / description sheet and include with the application.**

Signs or banners approved by the City of Plymouth for Special Events shall be designed and made in an artistic and workman like manner. THE CITY MANAGER MUST APPROVE ALL SIGNS. SIGNS CANNOT BE ERECTED UNTIL APPROVAL IS GIVEN.

Signs and/or Banners may be used during the event only. Please refer to Special Event Policy for information related to the installation of banners on Downtown Street Light Poles in advance of event. NO SIGNS ARE ALLOWED IN THE PARK IN ADVANCE OF THE EVENT.

9. **UNLIMITED PARKING:** Are you requesting the removal of time limits on parking (see Policy 12.5)?
YES NO

If Yes, list the lots or locations where/why this is requested:

The length of the event is over the 2-3 hour time limit in public parking areas

10. CERTIFICATION AND SIGNATURE: I understand and agree on behalf of the sponsoring organization that

- a. A Certificate of Insurance must be provided which names the City of Plymouth as an additional named insured party on the policy. (See Policy 12.10 for insurance requirements)
- b. Event sponsors and participants will be required to sign Indemnification Agreement forms (refer to Policy 12.12).
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- d. The approval of this Special Event may include additional requirements and/or limitations, based on the City's review of this application, in accordance with the City's Special Event Policy. The event will be operated in conformance with the Written Confirmation of Approval. (see Policy 12.11 and 12.16)
- e. The sponsoring organization will provide a security deposit for the estimated fees as may be required by the City, and will promptly pay any billing for City services which may be rendered, pursuant to Policy 12.3 and 12.4.

As the duly authorized agent of the sponsoring organization, I hereby apply for approval of this Special Event, affirm the above understandings, and agree that my sponsoring organization will comply with City's Special Event Policy, the terms of the Written Confirmation of Approval, and all other City requirements, ordinance and other laws which apply to this Special Event .

4/20/16

Date

Teri Fry

Signature of Sponsoring Organization's Agent

RETURN THIS APPLICATION at least twenty (21) days prior to the first day of the event to:

**City Manager's Office
City Hall
201 S. Main Street
Plymouth MI 48170**

Phone: (734) 4531234 ext. 203

11. **INDEMNIFICATION AGREEMENT**

INDEMNIFICATION AGREEMENT

The Plymouth Community Chamber of Commerce (*organization name*) agree(s) to defend, indemnify, and hold harmless the City of Plymouth, Michigan, from any claim, demand, suit, loss, cost of expense, or any damage which may be asserted, claimed or recovered against or from the Pumpkin Palooza (*event name*) by reason of any damage to property, personal injury or bodily injury, including death, sustained by any person whomsoever and which damage, injury or death arises out of or is incident to or in any way connected with the performance of this contract, and regardless of which claim, demand, damage, loss, cost of expense is caused in whole or in part by the negligence of the City of Plymouth or by third parties, or by the agents, servants, employees or factors of any of them.

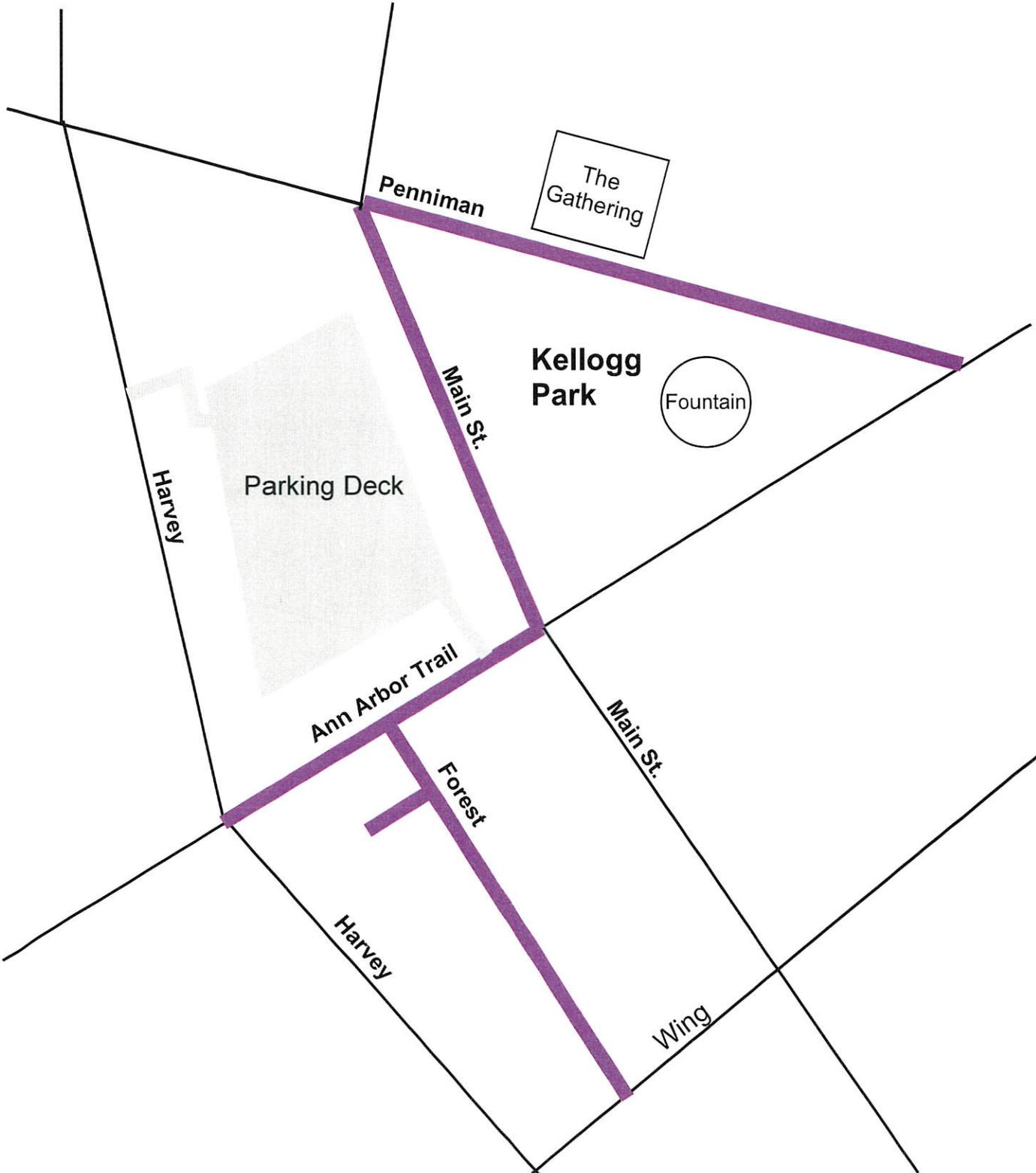
Signature Teri Fry

Date 4/20/16

Witness Sandy Leighton

Date 4/20/16

2016 Pumpkin Palooza



Streets Closed 

EVENT REVIEW

EVENT NAME: Pumpkin Palooza

(note: all fees are only initial estimates and can increase upon assessment of services after the close of the event).

MUNICIPAL SERVICES:	Approved <input checked="" type="checkbox"/>	Denied <input type="checkbox"/> (list reason for denial)	Initial <u>CP</u>
\$250 Bathroom Cleaning Fee Per Day of Event?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	
Regular Time Costs: \$	Overtime Costs: \$	Equipment & Materials Costs: \$	
	<u>900</u>	<u>300</u>	
<u>2 FTE</u>			
<u>PA SYSTEM</u>			
<u>ROAD CLOSURES</u>			
<u>CLEAN UP</u>			

POLICE:	Approved <input checked="" type="checkbox"/>	Denied <input type="checkbox"/> (list reason for denial)	Initial <u>ANC</u>
Regular Time Costs: \$	Overtime Costs: \$	Equipment & Materials Costs: \$	
	<u>456-</u>		
<u>2 OFFICERS P/3 HRS EACH</u>			

FIRE:	Approved <input checked="" type="checkbox"/>	Denied <input type="checkbox"/> (list reason for denial)	Initial
Regular Time Costs: \$	Overtime Costs: \$	Equipment & Materials Costs: \$	
	<u>250.00</u>		
<u>4 Firefighters - 16 hrs @ \$45.00 hr</u>			

HVA:	Approved <input type="checkbox"/>	Denied <input type="checkbox"/> (list reason for denial)	Initial
Regular Time Costs: \$	Overtime Costs: \$	Equipment & Materials Costs: \$	

DDA:	Approved <input checked="" type="checkbox"/>	Denied <input type="checkbox"/> (list reason for denial)	Initial <u>TB</u>
Regular Time Costs: \$	Overtime Costs: \$	Equipment & Materials Costs: \$	

RISK MANAGEMENT:	Approved <input checked="" type="checkbox"/>	Denied <input type="checkbox"/> (list reason for denial)	Initial <u>MB</u>
Class I – Low Hazard <input type="checkbox"/>	CERTIFICATE OF INSURANCE NEEDED PRIOR TO EVENT Naming City of Plymouth as 'Additional Insured'		
Class II – Moderate Hazard <input checked="" type="checkbox"/>			
Class III – High Hazard <input type="checkbox"/>			
Class IV – Severe Hazard <input type="checkbox"/>			

APPROVED: _____ NOT APPROVED: _____ DATE: _____

SITE FEE APPLIED TO ALL EVENTS

City of Plymouth



201 SOUTH MAIN STREET
 PLYMOUTH, MICHIGAN 48170-1688
 (734) 453-1234
 FAX: (734) 455-1892
 www.ci.plymouth.mi.us

**TO: Paul Sincock
 City Manager**

**FROM: Mark Christiansen
 Finance Director**

**RE: 2015-16 Third Quarter Budget
 Amendments –March 31, 2016**

DATE: April 26, 2016

FILENAME: 3QTR1516

Attached please find the Revenue and Expenditure reports through March 31, 2016 for the 2015-16 fiscal year for the General Fund and nine principal special revenue and enterprise funds of the city. Also included is a summary of revenues, expenditures and changes in fund equity for the current year (green) and a similar comparative summary for the prior year (yellow) for each of these funds.

Normally, the second and third quarters of each fiscal year are the quarters which reflect the most significant modifications to the budget. At this point, nine months into the fiscal year, patterns of expenditures related to MSD are relatively clear and, with the exception of unforeseen emergencies, anticipated remaining expenditures for the balance of the fiscal year can be generally anticipated. Unlike some previous years where large capital outlays were drawing down the fund balance of the General Fund and other operating funds, the lack of significant capital expenditures this year has created a stabilizing or increasing effect on operating fund balances for most funds this fiscal year. Despite a decline of \$ 549,112 in the combined fund balances for these operating funds at the beginning of the current fiscal, these ten funds reflect an increase of \$ 150,606 as of March 31, 2016 when compared to the same time during the prior fiscal year. The street funds, Waste & Recycling Fund, DDA Operating Fund, Building Fund, Neighborhood Services Fund and Equipment Fund all show significantly higher balances this year compared to last year. The General Fund and Recreation Fund show relatively small declines while the Water and Sewer Operating & Maintenance Fund shows a significant decline related to the high level of capital outlay associated with the Mill Street construction project.

General Fund

General Fund revenues through nine months of the fiscal year are essentially identical to those of the previous year. The amended budget through nine months is also nearly identical to last year varying by only \$ 17,170 on a budget of almost \$ 7.8 million. Expenditures, however, have

increased by \$ 296,307 and this is the primary cause of the fund balance reduction from \$ 3,061,894 to \$ 2,869,710 as of March 31, 2016. Although departmental activities of the General Fund are all over the board, some with increases and others with decreases, the primary cause of the reduction in fund balance can be traced to the \$ 374,272 increase in police expenditures most of which is related to the legacy cost increases of slightly more than \$ 232,000 and an increase in costs for the dispatch contract of \$ 73,800.

Most other General Fund departments are at expenditure levels based on budgetary expectations. However, capital outlay as of March 31, 2016 is up compared to last year by \$ 51,748 even though year end expectations will be less than last year due to timing of those purchases and interfund subsidies are down by \$ 66,532 due to the significantly improved revenue picture for the Building Fund. In fact, all subsidies to the Building Fund have been eliminated and that fund is now paying current and past administrative charges back to the General Fund.

None of these circumstances is unexpected as the General Fund balance charts and graphs indicated during budget discussions showed these declines for both the current and projected fiscal years. And, with the approval of the levy of the property tax administration fee, the fund balances for the current year and each of the five following fiscal years will increase progressively to potentially \$ 2,502,782 in fiscal year 2020-21 as opposed to \$ 1,284,062 which would have been the case without the adoption of this revenue source.

Street Funds

The Major and Local Street Funds are showing a combined fund balance increase of \$ 233,755. This increase is a reflection of the continuing one year additional maintenance funding the state is providing before the five year construction financing increases begin pursuant to the \$ 1.2 billion funding package approved by the legislature and Governor in November of 2015 and which begins effective with the 2016-17 fiscal year. This major change to the street funding programs throughout the state will increase our annual revenues from the current level of \$ 617,620 to \$ 954,640 in the 2020-21 fiscal year allowing the city to maintain an approximate \$ 700,000 construction program for the next 5 years utilizing existing reserves and these increased revenues without the necessity of issuing bonds.

Recreation Fund

Both revenues and expenditures in the Recreation Fund have remained very consistent with last year. The Recreation Capital Improvement Fund (not shown in this schedule), however, has significantly higher expenditures than last year related to the soon to be installed new bleachers in the ice arena. This project is funded from recreation fund balances and CDBG grant funds. CDBG grant funds are significantly slow in arriving. Therefore, internal financing is occurring in the recreation funds until those outside revenue sources arrive.

Waste & Recycling Fund

This very health operating fund has an increase in fund balance of \$ 164,714 despite the significant changes to current operations with the operating contract adopted two years ago. The strong health of this fund is the primary reason for recommending a reduction to the operating millage rate for this fund effective July 1, 2016. Revenues for this fund are up by \$ 14,812 while expenditures are down \$ 95,321. Year end fund balance is expected to exceed \$ 600,000 compared to \$ 579,478 for the previous year.

DDA Operating Fund

The DDA is one of two city "component" units of the city meaning they are separate legal corporations distinct from the city but, by statute, are required to have budgets and amendments approved by their own board as well as by the City Commission. The amendments pertaining to this fund #248 as well as the DDA Capital Improvement Fund # 405 were approved by the DDA board earlier in April.

Despite some brutally high operating expenses related to the maintenance of the bond -financed Saxton parking property purchase, the DDA Operating Fund remains in a sound financial position showing a fund balance increase of \$ 75,953. The current fund balance of \$ 742,628 is expected to decline further to \$ 603,588 as of June 30, 2016 but that would still reflect a gain of \$ 67,800 compared to the prior year end fund balance.

I believe it is critical that a future plan be developed as soon as possible in regard to major elements for the DDA parking plans. The potential costs associated with these downtown facilities is exceedingly high and the revenues available from the DDA and city are both now severely limited over the next decade based on the debt funding for the Saxton purchase and the high annual maintenance costs associated with the existing deck. It is essential to establish a financial plan as to how new facilities will be funded.

Building Fund

This fund is the "roller coaster" fund of the city being the most volatile of all the operating funds from a revenue perspective. Because of that, in times of high permit revenue, no General Fund revenues have been required as a subsidy. Such situations occurred in 2004-05, and for the past two years when permit revenues, respectively, were \$ 436,630, \$ 357,048 and \$ 571,506 to date this fiscal year. However, in 2000-01 and 2009-10, when total permit revues were only \$ 88,167 and \$ 107,321, respectively, the city's General Fund had to contribute \$ 157,380 and \$ 140,000 in order to keep this fund solvent. It is impossible to predict precisely when the ups and downs will occur but it is a certainty that they will continue on the roller coaster ride in the future. For this reason and because the General Fund will now face significant pressures from legacy costs for the next decade, it is highly recommended that all reasonable efforts be made to significantly boost the fund balance of the Building Fund during what remains of the current peak revenue period to provide a cushion for future recessionary years when permit revenues are unavailable at

current levels so that the General Fund is not required to subsidize these operations or, if unavoidable, hopefully at lower levels than in the past. Through March 31st, the Building Fund shows a gain of \$ 134,616 in fund balance to the current level of \$ 246,174. The estimated year end fund balance as shown in the proposed new budget is \$ 198,815 but could easily exceed \$ 250,000 at year end depending on the pace of continued construction activity.

Neighborhood Services Fund

In November of 2015, the city ceased supervision of operations of the senior transportation program and turned over all operations to Plymouth Township. The city now contributes to costs of the program on the same formula basis utilizing CDBG funds of approximately \$ 12,000, SMART revenues received of approximately \$ 9,000 and the rest coming, ultimately, from a General Fund subsidy which has historically been approximately \$ 25,000 but which will increase to between \$ 40,000 and \$ 50,000 depending upon usage between city and township customers.

Water & Sewer Operating & Maintenance Fund

The Water & Sewer Operating & Maintenance Fund is the only fund showing a significant reduction in fund balance of \$ 542,783. It is not, however a result of operations but due to significant capital outlay. Revenues as of March 31, 2016 are up by \$ 46,997 while expenditures are down \$ 242,631. However, because this is an "enterprise" fund and because the fund balance shown here is an "unrestricted" fund balance, there can be losses from year to year in the unrestricted portion of the fund balance while there are gains in fixed assets. During the fiscal years ending June 30, 2013, 2014 and 2015 capital assets were recorded in this fund totaling \$ 2,842,081. Those acquisitions are in part responsible for the reduction of starting fund balance from last year by \$ 832,411. And this reduction is why the March 31, 2016 unrestricted fund balance has declined by \$ 542,783. From an operations standpoint, the fund balance has actually increased by \$ 289,628.

Equipment Fund

This fund which has struggled the past few years because the equipment rental charges were temporarily reduced has been slowly returning to greater financial stability and shows a fund balance increase of \$ 258,001. The Equipment Fund is much like the Water & Sewer Fund in that the fund balances shown are the unrestricted portions of the total fund balance and , as such, do not reflect just changes from revenues and expenditures. The net increase to fund balance for the Equipment fund solely from operations is \$ 277,295.

From an operational standpoint taken as a whole, these funds are remarkably stable compared with last year but, nevertheless improving by \$ 150,606. For third quarter activity, the proposed amendments are relatively normal and affect 15 funds of the city. Most proposed changes are small with the exception of the General Fund, the transfer of \$ 96,000 between the Recreation

Operating Fund and Capital Improvement Fund, the two capital construction funds associated with the 2015 bond sale and the Water & Sewer Operating & Maintenance Fund.

For the fifth consecutive year, none of the funds are in a condition of financial stress at the present time. The Building Fund, which has struggled in past years, no longer receives a General Fund subsidy but now returns an administrative fee to the General Fund in the amount of \$ 40,000 for this year and in the proposed budget for next year. This fiscal year is the sixth consecutive year of positive signs in revenue streams throughout the budget although the improvements remain quite small at this time. This trend can be seen temporarily in property taxes and state shared revenues in addition to cable and franchise revenues, gas and weight taxes and permit revenues. Meanwhile, except for notable exceptions such as legacy costs, most expenditures have remained flat or have experienced very small increases. If the current rebound in the housing market continues with increases in sales and income growth, the next few years should show improvements from the dismal results of the early post recession years.

The proposed amendments involve a significant number of funds and accounts but the amounts of the amendments are generally small except for those highlighted above. In fact, for the first three quarters of the fiscal year, the amended General Fund budget is only 2.1% higher than originally budgeted. With only one final budget amendment remaining for the second meeting in June, it is clear at this juncture that we will end the current fiscal year in very good financial shape. However, past budget amendment practices for both the 3rd and 4th quarters of each fiscal year are designed to cover any possible year end shortfalls and, as a result, year end fund balances generally wind up better than reflected by these last two budget amendments. We expect that to be the case this year, as well.

Another positive sign in the past three years relates to the current trend of inter-fund subsidies historically provided by the General Fund to the Major and Local Street Funds, Recreation Fund, Building Fund and Neighborhood Services Fund. For the past eight completed fiscal years, these subsidies have totaled \$ 476,550, \$ 538,390, \$ 531,650, \$ 396,050, \$ 332,350, \$ 329,991, \$ 316,510 and 226,441. The estimated subsidy for fiscal year 2015 -16 is now projected to be no more than \$ 225,400 with \$ 200,000 of that total going to the Recreation Fund and these subsidies continue to trend generally lower than in the immediate past. Reducing these subsidies over time is clear evidence of improving fiscal health not only for the General Fund but for each of the subsidiary operating funds.

Despite the city's continuing struggle with declining revenue streams and cost increases, it is clear from the comparative summaries of revenues, expenditures and change in fund balance, that we are headed for another excellent year, financially, despite state wide economic influences that otherwise tend to hold back progress. In addition, signs of a strengthening real estate market continue to show improvement for a sixth straight year, especially in regard to the market here in Plymouth. With any moderate growth in tax revenues and support from the state, it is my belief that the city's problems with future deficit projections can be eradicated for several years to come.

There will be one final budget amendment for the fiscal year which will occur at the second meeting in June.

BUDGET AMENDMENTS

The proposed budget amendments required through the end of the third quarter of the 2015-16 fiscal year as shown on the Budget Adjustment Summary relate to changes in budgetary patterns which were not anticipated when the budget was originally adopted in June of 2015. The resolution on the following page is necessary to adopt these amendments.

RESOLUTION

WHEREAS, actual patterns of departmental expenditures occur differently than originally projected in the 2015-2016 City Budget as adopted in June of 2015; and

WHEREAS, overall revenue and expenditure forecasts require modifications to the original budgetary allocations as established in the adopted budget; and

WHEREAS, the City Budget amendments require the approval of the City Commission for changes between activity departments and between funds of the City;

NOW, THEREFORE BE IT RESOLVED, that the 2015-2016 City Budget is hereby amended as indicated in the 3rd quarter amendments column of the attached Budget Amendments Summary which is made a part of this resolution.

BE IT FURTHER RESOLVED, that the City Finance Director is authorized to change the budgetary appropriations as necessary in accordance with this resolution effective March 31, 2016.

BUDGET ADJUSTMENT SUMMARY
THIRD QUARTER - FY 15-16

FUND DEPT./ACTIVITY	Approved Budget	1st Qtr. Amendments	2nd Qtr. Amendments	3rd Qtr. Amendments	4th Qtr. Amendments	Tot. All Amendments	Amended Budget
GENERAL FUND REVENUE: #101							
Property Taxes	5,014,460	-	(12,100)	(31,890)	-	(43,990)	4,970,470
Licenses & Permits	5,100	-	-	-	-	-	5,100
Federal/State Grants	-	-	-	-	-	-	-
State-Shared Revenues	858,030	-	-	(36,160)	-	(36,160)	821,870
Charges for Services	730,530	-	-	4,640	-	4,640	735,170
Cemetery Revenues	146,000	-	20,000	(5,000)	-	15,000	161,000
Parking Revenues	69,400	-	(16,000)	(4,000)	-	(20,000)	49,400
Other Operating Revenues	845,180	-	(104,000)	(14,200)	-	(118,200)	726,980
Appropriation of Surplus	80,000	-	136,100	227,550	-	363,650	443,650
Total Operating Revenue	7,748,700	-	24,000	140,940	-	164,940	7,913,640
Transfers In From Other Sources	500	-	500	-	-	500	1,000
Total Revenue All Classes	7,749,200	-	24,500	140,940	-	165,440	7,914,640
GENERAL FUND EXP: #101							
City Commission	69,130	3,200	1,000	5,500	-	9,700	78,830
City Manager	339,280	-	5,600	(2,210)	-	3,390	342,670
Legal Services	135,800	-	(17,000)	(3,000)	-	(20,000)	115,800
Finance Department	490,420	-	-	(4,320)	-	(4,320)	486,100
City Clerk/Elections	216,510	-	-	(2,950)	-	(2,950)	213,560
Management Information Services	233,740	-	-	(3,710)	-	(3,710)	230,030
Cemetery	141,670	250	3,320	4,440	-	8,010	149,680
Police Department	3,690,500	-	(13,400)	(16,700)	-	(30,100)	3,660,400
Fire Department	820,840	300	-	213,700	-	214,000	1,034,840
DPW Administration	195,820	1,000	2,050	5,070	-	8,120	203,940
City Hall Maintenance	79,200	2,000	11,490	4,240	-	17,730	96,930
Parks & Public Property	162,740	-	9,000	(310)	-	8,690	171,430
DPW Yard Maintenance	59,340	650	3,400	(40)	-	4,010	63,350
Street Lighting	190,000	-	-	-	-	-	190,000
Miscellaneous MSD Services	4,330	-	-	(30)	-	(30)	4,300
Bathey Maintenance Expense	1,360	-	-	(20)	-	(20)	1,340
Special Events	125,040	500	23,000	(150)	-	23,350	148,390
Parking System	39,360	-	2,300	18,400	-	20,700	60,060
MSD Services - DDA	86,120	-	35,000	8,690	-	43,690	129,810
Other Functions	149,250	-	17,000	11,500	-	28,500	177,750
Capital Outlay	197,800	1,000	(33,000)	(63,000)	-	(95,000)	102,800
Debt Service	61,390	-	-	-	-	-	61,390
Tot. Gen'l Operating Expenditures	7,489,640	8,900	49,760	175,100	-	233,760	7,723,400
Transfers Out to Other Sources	225,400	-	-	-	-	-	225,400
Contingency	34,160	(8,900)	(25,260)	(34,160)	-	(68,320)	(34,160)
Total Expenditures	7,749,200	-	24,500	140,940	-	165,440	7,914,640

BUDGET ADJUSTMENT SUMMARY
THIRD QUARTER - FY 15-16

FUND DEPT/ACTIVITY	Approved Budget	1st Qtr. Amendments	2nd Qtr. Amendments	3rd Qtr. Amendments	4th Qtr. Amendments	Tot. All Amendments	Amended Budget
MAJOR ST FUND REV: #202							
Gas & Weight Taxes	384,270	-	-	-	-	-	384,270
Contrib & Other	10	-	-	-	-	-	10
Appropriation of Surplus	-	-	-	-	-	-	-
TOTAL REVENUE	384,280	-	-	-	-	-	384,280
MAJOR ST FUND EXP: #202							
Administration/Debt	102,500	-	-	(90)	-	(90)	102,410
Routine Maintenance	46,430	9,500	10,680	4,490	-	24,670	71,100
Stormwater System Maintenance	3,000	-	-	-	-	-	3,000
Traffic Signal Maintenance	28,210	-	7,400	49,970	-	57,370	85,580
Snow & Ice Control	66,890	-	1,300	15,750	-	17,050	83,940
Road Construction	50,000	-	-	(70,120)	-	(70,120)	(20,120)
Contingency	87,250	(9,500)	(19,380)	-	-	(28,880)	58,370
TOTAL EXPENDITURES	384,280	-	-	-	-	-	384,280

FUND DEPT/ACTIVITY	Approved Budget	1st Qtr. Amendments	2nd Qtr. Amendments	3rd Qtr. Amendments	4th Qtr. Amendments	Tot. All Amendments	Amended Budget
LOCAL ST FUND REV: #203							
Gas & Weight taxes	166,030	-	-	-	-	-	166,030
Contrib & Other	98,270	-	-	-	-	-	98,270
Appropriation of Surplus	-	-	-	-	-	-	-
TOTAL REVENUE	264,300	-	-	-	-	-	264,300
LOCAL ST FUND EXP: #203							
Administration/Debt	7,440	-	-	(90)	-	(90)	7,350
Routine Maintenance	93,140	-	8,500	3,630	-	12,130	105,270
Stormwater System Maintenance	3,000	-	-	14,400	-	14,400	17,400
Traffic Signal Maintenance	19,730	-	-	(190)	-	(190)	19,540
Snow & Ice Control	44,780	-	-	-	-	-	44,780
Road Construction	50,000	-	-	(17,750)	-	(17,750)	32,250
Contingency	46,210	-	(8,500)	-	-	(8,500)	37,710
TOTAL EXPENDITURES	264,300	-	-	-	-	-	264,300

FUND DEPT/ACTIVITY	Approved Budget	1st Qtr. Amendments	2nd Qtr. Amendments	3rd Qtr. Amendments	4th Qtr. Amendments	Tot. All Amendments	Amended Budget
RECREATION FUND REV: #208							
Cultural Center Revenues	580,000	-	-	(29,000)	-	(29,000)	551,000
Transfer from General Fund	200,000	-	-	-	-	-	200,000
Administrative Charges	50	-	-	-	-	-	50
Program Fees & Charges	359,200	-	44,000	(29,000)	-	15,000	374,200
Appropriation of Surplus	46,000	-	-	155,760	-	155,760	201,760
TOTAL REVENUE	1,185,250	-	44,000	97,760	-	141,760	1,327,010
RECREATION FUND EXP: #208							
Cultural Center & Administration	878,730	(1,000)	(6,000)	90,950	-	83,950	962,680
Recreation Services	42,970	1,000	160	3,800	-	4,960	47,930
Youth Athletics	13,620	-	-	-	-	-	13,620
Miracle League	9,100	-	-	-	-	-	9,100
PCHA	41,220	-	46,740	-	-	46,740	87,960
PCHA - Mini Mites	23,140	-	-	-	-	-	23,140
MSD Services	8,640	-	3,500	3,010	-	6,510	15,150
Soccer	113,900	-	-	-	-	-	113,900
Liquor	5,520	-	-	-	-	-	5,520
Classes & Special Events	39,420	-	-	-	-	-	39,420
Therapeutic Program	1,000	-	-	-	-	-	1,000
Senior Programs-Classes	6,820	-	-	-	-	-	6,820
Contingency	1,170	-	(400)	-	-	(400)	770
TOTAL EXPENDITURES	1,185,250	-	44,000	97,760	-	141,760	1,327,010

BUDGET ADJUSTMENT SUMMARY
THIRD QUARTER - FY 15-16

PARC FUND REV:	#209						
Contrib. & Other		-	-	85,000	-	85,000	85,000
Appropriation of Surplus		-	-	-	-	-	-
TOTAL REVENUES		-	-	85,000	-	85,000	85,000
PARC FUND EXP:	#209						
Parking Improvements		-	-	78,000	5,000	83,000	83,000
Contingency		-	-	7,000	(5,000)	2,000	2,000
TOTAL EXPENDITURES		-	-	85,000	-	85,000	85,000

FUND DEPT/ACTIVITY	Approved Budget	1st Qtr Amendments	2nd Qtr. Amendments	3rd Qtr. Amendments	4th Qtr. Amendments	Tot. All Amendments	Amended Budget
SOLID WASTE FUND REV:	#226						
Property Taxes	836,840	-	-	-	-	-	836,840
Sales of Service	371,220	-	-	-	-	-	371,220
Appropriation of Surplus	-	-	-	-	-	-	-
TOTAL REVENUE	1,208,060	-	-	-	-	-	1,208,060
SOLID WASTE FUND EXP:	#226						
Operating Expenses	1,187,910	1,230	2,000	(5,850)	-	(2,620)	1,185,290
Landfill Closure	-	-	-	-	-	-	-
Contingency	20,150	(1,230)	(2,000)	5,850	-	2,620	22,770
TOTAL EXPENDITURES	1,208,060	-	-	-	-	-	1,208,060

FUND DEPT/ACTIVITY	Approved Budget	1st Qtr Amendments	2nd Qtr. Amendments	3rd Qtr. Amendments	4th Qtr. Amendments	Tot. All Amendments	Amended Budget
PARKING FUND REV:	#232						
Contrib. & Other	10	-	-	-	-	-	10
Appropriation of Surplus	-	-	-	-	-	-	-
TOTAL REVENUES	10	-	-	-	-	-	10
PARKING FUND EXP:	#232						
Parking Improvements	-	-	-	-	-	-	-
Contingency	10	-	-	-	-	-	10
TOTAL EXPENDITURES	10	-	-	-	-	-	10

FUND DEPT/ACTIVITY	Approved Budget	1st Qtr. Amendments	2nd Qtr. Amendments	3rd Qtr. Amendments	4th Qtr. Amendments	Tot. All Amendments	Amended Budget
DDA OPER FUND REV:	#248						
Property Taxes-Non School	896,350	-	-	2,300	-	2,300	898,650
Program Fees & Other	75,150	-	-	46,950	-	46,950	122,100
Appropriation of Surplus	-	-	-	-	-	-	-
TOTAL REVENUES	971,500	-	-	49,250	-	49,250	1,020,750
DDA OPER FUND EXP:	#248						
Administration	241,930	-	-	(11,460)	-	(11,460)	230,470
Police Services	18,710	-	-	-	-	-	18,710
Parking System	37,970	-	-	-	-	-	37,970
Saxton Parking Facility	-	-	-	84,730	-	84,730	84,730
DDA Marketing	88,700	-	-	-	-	-	88,700
Streetscape Maintenance	213,090	-	-	2,900	-	2,900	215,990
Capital Outlay	-	-	-	-	-	-	-
Contrib to DDA Debt Funds	277,100	22,000	-	-	-	22,000	299,100
Contrib to DDA Cap Imp Fund	20,000	-	-	31,000	-	31,000	51,000
Contingency	74,000	(22,000)	-	(57,920)	-	(79,920)	(5,920)
TOTAL EXPENDITURES	971,500	-	-	49,250	-	49,250	1,020,750

BUDGET ADJUSTMENT SUMMARY
THIRD QUARTER - FY 15-16

FUND DEPT/ACTIVITY	Approved Budget	1st Qtr Amendments	2nd Qtr. Amendments	3rd Qtr. Amendments	4th Qtr. Amendments	Tot. All Amendments	Amended Budget
BLDG & ENGINEERING FD REV:							
#249							
Permit Fees	326,480	141,800	141,750	53,500	-	337,050	663,530
Contrib. & Other	19,830	500	1,000	(3,930)	-	(2,430)	17,400
Appropriation of Surplus	-	-	-	-	-	-	-
TOTAL REVENUES	346,310	142,300	142,750	49,570	-	334,620	680,930
BLDG & ENGINEERING FD EXP:							
#249							
Engineering/Inspections	335,990	72,000	100,500	133,980	-	306,480	642,470
Capital Outlay	-	-	-	-	-	-	-
Contingency	10,320	70,300	42,250	(84,410)	-	28,140	38,460
TOTAL EXPENDITURES	346,310	142,300	142,750	49,570	-	334,620	680,930

FUND DEPT/ACTIVITY	Approved Budget	1st Qtr Amendments	2nd Qtr. Amendments	3rd Qtr. Amendments	4th Qtr. Amendments	Tot. All Amendments	Amended Budget
NBHD SERVICES FUND REV:							
#252							
Miscellaneous	112,340	-	(49,460)	(15,350)	-	(64,810)	47,530
Transfer from General Fund	25,400	-	-	-	-	-	25,400
Appropriation of Surplus	11,100	-	470	20,350	-	20,820	31,920
TOTAL REVENUES	148,840	-	(48,990)	5,000	-	(43,990)	104,850
NBHD SERVICES FUND EXP:							
#252							
Administration	-	500	-	-	-	500	500
OVDA Community Center	2,000	-	-	-	-	-	2,000
Senior Transportation	144,840	400	(47,890)	5,000	-	(42,490)	102,350
Contingency	2,000	(900)	(1,100)	-	-	(2,000)	-
TOTAL EXPENDITURES	148,840	-	(48,990)	5,000	-	(43,990)	104,850

FUND DEPT/ACTIVITY	Approved Budget	1st Qtr Amendments	2nd Qtr. Amendments	3rd Qtr. Amendments	4th Qtr. Amendments	Tot. All Amendments	Amended Budget
BROWNFIELD OPERATING FUND REV:							
#254							
Captured Property Taxes	401,160	-	-	-	-	-	401,160
Contrib. & Other	10	-	-	-	-	-	10
Appropriation of Surplus	-	-	-	-	-	-	-
TOTAL REVENUES	401,170	-	-	-	-	-	401,170
BROWNFIELD OPERATING FUND EXP:							
#254							
Administration	39,820	-	-	-	-	-	39,820
Remediation Reimbursements	361,340	-	-	-	-	-	361,340
Contrib. to Site Remediation Fund	-	-	-	-	-	-	-
Contingency	10	-	-	-	-	-	10
TOTAL EXPENDITURES	401,170	-	-	-	-	-	401,170

FUND DEPT/ACTIVITY	Approved Budget	1st Qtr Amendments	2nd Qtr. Amendments	3rd Qtr. Amendments	4th Qtr. Amendments	Tot. All Amendments	Amended Budget
BROWNFIELD SITE REMEDIATION FUND REV:							
#255							
Contrib. from BRA Operating Fund	-	-	-	-	-	-	-
Other	50	-	-	-	-	-	50
Appropriation of Surplus	-	-	-	-	-	-	-
TOTAL REVENUES	50	-	-	-	-	-	50
BROWNFIELD SITE REMEDIATION FUND EXP:							
#255							
Administration	-	-	-	-	-	-	-
Remediation Payments	-	-	-	-	-	-	-
Contingency	50	-	-	-	-	-	50
TOTAL EXPENDITURES	50	-	-	-	-	-	50

BUDGET ADJUSTMENT SUMMARY
THIRD QUARTER - FY 15-16

FUND DEPT/ACTIVITY	Approved Budget	1st Qtr. Amendments	2nd Qtr. Amendments	3rd Qtr. Amendments	4th Qtr. Amendments	Tot. All Amendments	Amended Budget
DRUG LAW ENFORCEMENT FUND REV: #265							
Miscellaneous	4,010	-	-	-	-	-	4,010
Appropriation of Surplus	1,990	-	-	-	-	-	1,990
TOTAL REVENUES	6,000	-	-	-	-	-	6,000
DRUG LAW ENFORCEMENT FUND EXP: #265							
Police Department	6,000	-	-	-	-	-	6,000
Contingency	-	-	-	-	-	-	-
TOTAL EXPENDITURES	6,000	-	-	-	-	-	6,000

FUND DEPT/ACTIVITY	Approved Budget	1st Qtr. Amendments	2nd Qtr. Amendments	3rd Qtr. Amendments	4th Qtr. Amendments	Tot. All Amendments	Amended Budget
OWI FORFEITURE FUND REV: #266							
Miscellaneous	6,010	-	-	-	-	-	6,010
Appropriation of Surplus	4,990	-	-	-	-	-	4,990
TOTAL REVENUES	11,000	-	-	-	-	-	11,000
OWI FORFEITURE FUND EXP: #266							
Police Department	11,000	-	-	-	-	-	11,000
Contingency	-	-	-	-	-	-	-
TOTAL EXPENDITURES	11,000	-	-	-	-	-	11,000

FUND DEPT/ACTIVITY	Approved Budget	1st Qtr. Amendments	2nd Qtr. Amendments	3rd Qtr. Amendments	4th Qtr. Amendments	Tot. All Amendments	Amended Budget
OMNIBUS FORFEITURE FUND REV: #267							
Miscellaneous	1,000	-	-	-	-	-	1,000
Appropriation of Surplus	5,500	-	-	-	-	-	5,500
TOTAL REVENUES	6,500	-	-	-	-	-	6,500
OMNIBUS FORFEITURE FUND EXP: #267							
Police Department	6,500	-	-	-	-	-	6,500
Contingency	-	-	-	-	-	-	-
TOTAL EXPENDITURES	6,500	-	-	-	-	-	6,500

FUND DEPT/ACTIVITY	Approved Budget	1st Qtr. Amendments	2nd Qtr. Amendments	3rd Qtr. Amendments	4th Qtr. Amendments	Tot. All Amendments	Amended Budget
2006 LTGO CAP IMP DEBT RETMNT FD REV: #306							
Contrib. & Other	122,800	-	-	-	-	-	122,800
Appropriation of Surplus	-	-	20	-	-	20	20
TOTAL REVENUES	122,800	-	20	-	-	20	122,820
2006 LTGO CAP IMP DEBT RETMNT FD EXP: #306							
Debt Service	122,770	-	50	-	-	50	122,820
Contrib. & Other	-	-	-	-	-	-	-
Contingency	30	-	(30)	-	-	(30)	-
TOTAL EXPENDITURES	122,800	-	20	-	-	20	122,820

BUDGET ADJUSTMENT SUMMARY
THIRD QUARTER - FY 15-16

FUND DEPT/ACTIVITY	Approved Budget	1st Qtr Amendments	2nd Qtr. Amendments	3rd Qtr. Amendments	4th Qtr. Amendments	Tot. All Amendments	Amended Budget
2015 LTGO CAP IMP BOND DEBT RETMNT FD-DDA REV: #315							
Contrib. & Other	370,850	(266,600)	-	-	-	(266,600)	104,250
Appropriation of Surplus	-	-	-	-	-	-	-
TOTAL REVENUES	370,850	(266,600)	-	-	-	(266,600)	104,250
2015 LTGO CAP IMP BOND DEBT RETMNT FD-DDA EXP: #315							
Debt Service	370,800	(266,600)	-	-	-	(266,600)	104,200
Contrib. & Other	-	-	-	-	-	-	-
Contingency	50	-	-	-	-	-	50
TOTAL EXPENDITURES	370,850	(266,600)	-	-	-	(266,600)	104,250

FUND DEPT/ACTIVITY	Approved Budget	1st Qtr Amendments	2nd Qtr. Amendments	3rd Qtr. Amendments	4th Qtr. Amendments	Tot. All Amendments	Amended Budget
2015 LTGO CAP IMP BOND DEBT RETMNT FD-W/S REV: #316							
Contrib. & Other	-	266,600	-	-	-	266,600	266,600
Appropriation of Surplus	-	-	-	-	-	-	-
TOTAL REVENUES	-	266,600	-	-	-	266,600	266,600
2015 LTGO CAP IMP BOND DEBT RETMNT FD-W/S EXP: #316							
Debt Service	-	266,600	-	-	-	266,600	266,600
Contrib. & Other	-	-	-	-	-	-	-
Contingency	-	-	-	-	-	-	-
TOTAL EXPENDITURES	-	266,600	-	-	-	266,600	266,600

FUND DEPT/ACTIVITY	Approved Budget	1st Qtr Amendments	2nd Qtr. Amendments	3rd Qtr. Amendments	4th Qtr. Amendments	Tot. All Amendments	Amended Budget
PUBLIC IMPROVEMENT FUND REV: #401							
Contrib. & Other	50	-	-	-	-	-	50
Appropriation of Surplus	155,000	-	-	-	-	-	155,000
TOTAL REVENUES	155,050	-	-	-	-	-	155,050
PUBLIC IMPROVEMENT FUND EXP: #401							
Capital Improvements	155,000	-	-	-	-	-	155,000
Contingency	50	-	-	-	-	-	50
TOTAL EXPENDITURES	155,050	-	-	-	-	-	155,050

FUND DEPT/ACTIVITY	Approved Budget	1st Qtr Amendments	2nd Qtr. Amendments	3rd Qtr. Amendments	4th Qtr. Amendments	Tot. All Amendments	Amended Budget
RECREATION CAP IMP FUND REV: #402							
Contrib. & Other	4,050	-	-	109,700	-	109,700	113,750
Appropriation of Surplus	-	-	-	-	-	-	-
TOTAL REVENUES	4,050	-	-	109,700	-	109,700	113,750
RECREATION CAP IMP FUND EXP: #402							
Capital Improvements	-	-	-	113,750	-	113,750	113,750
Contingency	4,050	-	-	(4,050)	-	(4,050)	-
TOTAL EXPENDITURES	4,050	-	-	109,700	-	109,700	113,750

BUDGET ADJUSTMENT SUMMARY
THIRD QUARTER - FY 15-16

FUND DEPT/ACTIVITY	Approved Budget	1st Qtr Amendments	2nd Qtr. Amendments	3rd Qtr. Amendments	4th Qtr. Amendments	Tot. All Amendments	Amended Budget
DDA CAP IMP FUND REV: #405							
Contrib. & Other	20,050	27,000	-	36,000	-	63,000	83,050
Appropriation of Surplus	15,000	-	-	-	-	-	15,000
TOTAL REVENUES	35,050	27,000	-	36,000	-	63,000	98,050
DDA CAP IMP FUND EXP: #405							
Capital Improvements	35,000	27,000	-	36,000	-	63,000	98,000
Contingency	50	-	-	-	-	-	50
TOTAL EXPENDITURES	35,050	27,000	-	36,000	-	63,000	98,050

FUND DEPT/ACTIVITY	Approved Budget	1st Qtr Amendments	2nd Qtr. Amendments	3rd Qtr. Amendments	4th Qtr. Amendments	Tot. All Amendments	Amended Budget
2012 GO BOND CONSTRUCTION FD REV: #470							
Contrib. & Other	800	-	-	-	-	-	800
Appropriation of Surplus	1,927,114	-	-	-	-	-	1,927,114
TOTAL REVENUES	1,927,914	-	-	-	-	-	1,927,914
2012 GO BOND CONSTRUCTION FD EXP: #470							
Street Construction	1,927,914	-	-	-	-	-	1,927,914
Contrib. & Other	-	-	-	-	-	-	-
Contingency	-	-	-	-	-	-	-
TOTAL EXPENDITURES	1,927,914	-	-	-	-	-	1,927,914

FUND DEPT/ACTIVITY	Approved Budget	1st Qtr Amendments	2nd Qtr. Amendments	3rd Qtr. Amendments	4th Qtr. Amendments	Tot. All Amendments	Amended Budget
2015 LTGO CAP IMP BOND CONSTR FD-DDA REV: #475							
Contrib. & Other	1,000	(570)	-	-	-	(570)	430
Appropriation of Surplus	1,113,630	(1,054,960)	-	200,650	-	(854,310)	259,320
TOTAL REVENUES	1,114,630	(1,055,530)	-	200,650	-	(854,880)	259,750
2015 LTGO CAP IMP BOND CONSTR FD-DDA EXP: #475							
Utility Construction/Parking Acquisition	979,330	(979,330)	-	200,650	-	(778,680)	200,650
Contrib. & Other	135,300	(76,200)	-	-	-	(76,200)	59,100
Contingency	-	-	-	-	-	-	-
TOTAL EXPENDITURES	1,114,630	(1,055,530)	-	200,650	-	(854,880)	259,750

FUND DEPT/ACTIVITY	Approved Budget	1st Qtr Amendments	2nd Qtr. Amendments	3rd Qtr. Amendments	4th Qtr. Amendments	Tot. All Amendments	Amended Budget
2015 LTGO CAP IMP BOND CONSTR FD-W/S REV: #476							
Contrib. & Other	-	570	-	-	-	570	570
Appropriation of Surplus	-	1,054,960	-	298,640	-	1,353,600	1,353,600
TOTAL REVENUES	-	1,055,530	-	298,640	-	1,354,170	1,354,170
2015 LTGO CAP IMP BOND CONSTR FD-W/S EXP: #476							
Utility Construction/Parking Acquisition	-	979,330	-	270,000	-	1,249,330	1,249,330
Contrib. & Other	-	76,200	-	-	-	76,200	76,200
Contingency	-	-	-	28,640	-	28,640	28,640
TOTAL EXPENDITURES	-	1,055,530	-	298,640	-	1,354,170	1,354,170

BUDGET ADJUSTMENT SUMMARY
THIRD QUARTER - FY 15-16

FUND DEPT/ACTIVITY	Approved Budget	1st Qtr Amendments	2nd Qtr. Amendments	3rd Qtr. Amendments	4th Qtr. Amendments	Tot. All Amendments	Amended Budget
W/S CAPITAL IMPROVEMENT FUND REV: #560							
Contrib. & Other	150,800	-	-	-	-	-	150,800
Appropriation of Surplus	-	-	-	-	-	-	-
TOTAL REVENUES	150,800	-	-	-	-	-	150,800
W/S CAPITAL IMPROVEMENT FUND REV: #560							
Utility Construction	-	72,000	-	-	-	72,000	72,000
Contingency	150,800	(72,000)	-	-	-	(72,000)	78,800
TOTAL EXPENDITURES	150,800	-	-	-	-	-	150,800

FUND DEPT/ACTIVITY	Approved Budget	1st Qtr Amendments	2nd Qtr. Amendments	3rd Qtr. Amendments	4th Qtr. Amendments	Tot. All Amendments	Amended Budget
WATER/SEWER OPER FUND REV: #592							
Sales & Service Charges	4,539,610	-	-	(231,000)	-	(231,000)	4,308,610
Sale of Bonds	-	-	-	-	-	-	-
Appropriation of Surplus	-	-	137,880	-	-	137,880	137,880
TOTAL REVENUES	4,539,610	-	137,880	(231,000)	-	(93,120)	4,446,490
WATER/SEWER OPER FUND EXP: #592							
Administration	3,812,920	-	234,000	(231,960)	-	2,040	3,814,960
Trunk & Lateral	197,990	-	-	(2,250)	-	(2,250)	195,740
Mains Maintenance	171,410	-	130	(910)	-	(780)	170,630
Meter Maintenance	165,370	-	-	(2,250)	-	(2,250)	163,120
Service Maintenance	45,310	-	3,750	(410)	-	3,340	48,650
Hydrant Maintenance	40,000	-	-	(310)	-	(310)	39,690
Capital Outlay	-	-	-	-	-	-	-
Contingency	106,610	-	(100,000)	7,090	-	(92,910)	13,700
TOTAL EXPENDITURES	4,539,610	-	137,880	(231,000)	-	(93,120)	4,446,490

FUND DEPT/ACTIVITY	Approved Budget	1st Qtr Amendments	2nd Qtr. Amendments	3rd Qtr. Amendments	4th Qtr. Amendments	Tot. All Amendments	Amended Budget
EQUIPMENT FUND REV: #661							
Miscellaneous	820,010	312,100	(120,000)	(66,200)	-	125,900	945,910
Appropriation of Surplus	-	-	-	-	-	-	-
TOTAL REVENUES	820,010	312,100	(120,000)	(66,200)	-	125,900	945,910
EQUIPMENT FUND EXP: #661							
Miscellaneous	744,300	500	-	(72,420)	-	(71,920)	672,380
Contingency	75,710	311,600	(120,000)	6,220	-	197,820	273,530
TOTAL EXPENDITURES	820,010	312,100	(120,000)	(66,200)	-	125,900	945,910

FUND DEPT/ACTIVITY	Approved Budget	1st Qtr Amendments	2nd Qtr. Amendments	3rd Qtr. Amendments	4th Qtr. Amendments	Tot. All Amendments	Amended Budget
CEMETERY TRUST FUND REV: #711							
Miscellaneous	10,500	-	8,500	-	-	8,500	19,000
Appropriation of Surplus	-	-	-	-	-	-	-
TOTAL REVENUES	10,500	-	8,500	-	-	8,500	19,000
CEMETERY TRUST FUND EXP: #711							
Miscellaneous	500	-	500	-	-	500	1,000
Contingency	10,000	-	8,000	-	-	8,000	18,000
TOTAL EXPENDITURES	10,500	-	8,500	-	-	8,500	19,000

**CITY OF PLYMOUTH
REVENUES, EXPENDITURES & CHANGES IN FUND EQUITY
UNAUDITED - YEAR ENDED JUNE 30, 2016
MARCH, 2016**

FUND #	FUND NAME	ESTM FUND		-----FY 15-16-----		% EXP	15-16 AMENDED BUDGET	FUND BALANCE THRU 03/31/16
		BALANCE 6/30/2015	REVENUES THRU 03/31/16	EXPENDITURES THRU 03/31/16				
101	GENERAL FUND	1,772,343	6,673,939	5,576,572		71.74%	7,773,700	2,869,710
202	MAJOR STREETS FUND	1,164,347	290,836	257,948		67.12%	384,280	1,197,235
203	LOCAL STREETS FUND	448,353	244,672	123,871		46.87%	264,300	569,153
208	RECREATION FUND	270,188	899,383	845,495		68.78%	1,229,250	324,076
226	WASTE/RECYCLING FUND	579,478	1,115,043	724,078		59.94%	1,208,060	970,443
248	DDA OPERATING FUND	535,788	976,785	769,945		79.25%	971,500	742,628
249	BUILDING FUND	52,415	598,648	404,888		64.13%	631,360	246,174
252	NEIGHBORHOOD SERVICES FUND	55,511	54,206	65,042		65.14%	99,850	44,675
592	WATER/SEWER FUND	4,781,981	2,899,647	2,935,902		62.77%	4,677,490	4,745,726
661	EQUIPMENT FUND	193,686	752,574	481,830		47.61%	1,012,110	464,429
	TOTALS	9,854,090	14,505,733	12,185,572		66.76%	18,251,900	12,174,252

**CITY OF PLYMOUTH
REVENUES, EXPENDITURES & CHANGES IN FUND EQUITY
UNAUDITED - YEAR ENDED JUNE 30, 2015
MARCH, 2015**

FUND #	FUND NAME	FUND BALANCE		-----FY 14-15-----		% EXP	14-15 AMENDED BUDGET	FUND BALANCE THRU 03/31/15
		6/30/2014	REVENUES THRU 03/31/15	EXPENDITURES THRU 03/31/15	THRU 03/31/15			
101	GENERAL FUND	1,723,490	6,618,669	5,280,265	67.78%	7,790,870	3,061,894	
202	MAJOR STREETS FUND	1,088,359	284,197	240,738	63.85%	377,060	1,131,818	
203	LOCAL STREETS FUND	323,300	198,310	120,795	42.75%	282,590	400,815	
208	RECREATION FUND	299,197	914,374	865,159	73.67%	1,174,450	348,412	
226	WASTE/RECYCLING FUND	524,897	1,100,231	819,399	68.71%	1,192,620	805,729	
248	DDA OPERATING FUND	468,419	882,023	683,767	77.94%	877,330	666,675	
249	BUILDING FUND	108,941	340,186	337,569	72.92%	462,900	111,558	
252	NEIGHBORHOOD SERVICES FUND	39,258	47,558	85,007	60.38%	140,780	1,808	
592	WATER/SEWER FUND	5,614,392	2,852,650	3,178,533	69.94%	4,544,940	5,288,509	
661	EQUIPMENT FUND	212,949	506,307	512,828	71.05%	721,760	206,428	
	TOTALS	10,403,202	13,744,504	12,124,061	69.02%	17,565,300	12,023,646	

ACCOUNT DESCRIPTION	YTD BALANCE 03/31/2015 NORM (ABNORM)	END BALANCE 06/30/2015 NORM (ABNORM)	2015-16 ORIGINAL BUDGET	2015-16 AMENDED BUDGET	YTD BALANCE 03/31/2016 NORM (ABNORM)	ACTIVITY FOR MONTH 03/31/2016 INCR (DECR)	% BDDT USED
Fund 101 - GENERAL FUND							
Revenues							
Dept 001-PROPERTY TAXES							
403.000 CURRENT PROPERTY TAX/REAL	4,815,045.41	4,815,045.41	4,893,710.00	4,893,710.00	4,896,821.47	146,835.47	100.06
405.000 TAXES RECOVERED BY COUNTY	(56,197.98)	(64,390.89)	(20,000.00)	(40,000.00)	(53,028.49)	20,647.16	132.57
406.000 TAXES REINSTATED BY COUNTY	0.00	0.00	25,000.00	25,000.00	0.00	0.00	0.00
408.000 PRIOR YEAR TAX REFUNDS	0.00	0.00	(15,000.00)	(5,000.00)	0.00	0.00	0.00
409.000 PERSONAL PROPERTY TAX REPL RE	0.00	0.00	38,000.00	38,000.00	25,791.00	0.00	67.87
410.000 PAYMENT IN LIEU OF PROP TAX	0.00	35,111.78	33,000.00	33,000.00	0.00	0.00	0.00
413.000 PRIOR YR PP ADJUSTMENT	0.00	(11,524.67)	0.00	0.00	0.00	0.00	0.00
420.000 UNCOLLECTABLE TAXES/REAL-PERS	0.00	(11,642.58)	(2,500.00)	(2,500.00)	0.00	0.00	0.00
437.000 CURRENT PROP TAX/CFT-IFT	13,862.92	13,862.92	12,750.00	10,650.00	12,796.07	0.00	120.15
445.000 PENALTIES & INTEREST	22,065.30	31,583.24	32,000.00	32,000.00	18,418.06	17,595.15	57.56
448.000 COLLECTION FEES	16,480.80	16,480.80	17,500.00	17,500.00	16,433.55	0.00	93.91
Total Dept 001-PROPERTY TAXES	4,811,256.45	4,824,526.01	5,014,460.00	5,002,360.00	4,917,231.66	185,077.78	98.30
Dept 002-LICENSES & PERMITS							
476.000 PERMITS/NON-BUSINESS LICENSE	3,400.00	3,770.01	5,000.00	5,000.00	3,254.00	120.00	65.08
476.100 GOING OUT OF BUSINESS	0.00	100.00	100.00	100.00	0.00	0.00	0.00
Total Dept 002-LICENSES & PERMITS	3,400.00	3,870.01	5,100.00	5,100.00	3,254.00	120.00	63.80
Dept 003-FEDERAL GRANTS							
531.000 STATE/FEDERAL GRANTS	0.00	3,609.15	0.00	0.00	33,659.60	32,849.60	100.00
Total Dept 003-FEDERAL GRANTS	0.00	3,609.15	0.00	0.00	33,659.60	32,849.60	100.00
Dept 004-STATE SHARED REVENUES							
576.100 ST SHARED REV/SALES TAX-CONST	485,454.00	698,133.00	723,910.00	723,910.00	473,501.00	115,392.00	65.41
576.300 CVTRS/(EVIP) INCENTIVE PAYMEN	80,480.00	121,020.00	121,620.00	121,620.00	81,080.00	20,270.00	66.67
579.000 ST SHARED REV/LIQUOR LICENSE	165.00	12,321.10	12,500.00	12,500.00	412.60	0.00	3.30
Total Dept 004-STATE SHARED REVENUES	566,099.00	831,474.10	858,030.00	858,030.00	554,993.60	135,662.00	64.68
Dept 005-CHARGES FOR SERVICES							
583.000 CHARGES FOR SVCS/WATER FUND	146,819.97	195,759.96	205,550.00	205,550.00	154,162.53	17,129.17	75.00
584.000 CHARGES FOR SVCS/EQUIP FUND	35,677.53	47,570.04	50,000.00	50,000.00	37,500.03	4,166.67	75.00
585.000 CHARGES FOR SVCS/SOLID WASTE	107,730.00	143,640.00	150,830.00	150,830.00	128,122.53	27,569.17	84.94
585.500 CHARGES FOR SVCS/BUILDING FUN	5,159.97	6,879.96	25,000.00	25,000.00	18,749.97	2,083.33	75.00
585.700 CHARGES FOR SVCS/REC FUND	10,320.03	13,760.04	13,760.00	13,760.00	10,320.03	1,146.67	75.00
586.000 CHARGES FOR SVCS/LIBRARY	1,891.74	2,433.32	2,000.00	2,000.00	0.00	0.00	0.00
587.000 CHARGES FOR SVCS/COURT	3,729.55	5,256.66	1,000.00	1,000.00	0.00	0.00	0.00
588.000 CHARGES FOR SVCS/DDA-ADMIN	38,999.97	51,999.96	53,010.00	53,010.00	39,757.50	4,417.50	75.00
589.000 CHARGES FOR SVCS/DDA-MSD	91,185.03	121,580.04	116,090.00	116,090.00	87,067.53	9,674.17	75.00
589.500 CHARGES FOR SVCS/DDA-PARKING	24,750.00	33,000.00	34,470.00	34,470.00	25,852.50	2,872.50	75.00
590.000 CHARGES FOR SVCS/DDA-HOUS COM	25,987.50	29,317.81	20,000.00	20,000.00	15,000.03	1,666.67	75.00
590.750 CHARGES FOR SVCS/HOUS P/R FEE	9,547.47	12,729.96	15,000.00	15,000.00	11,250.00	1,250.00	75.00
591.000 CHARGES FOR SVCS/OTHER COMM	1,797.99	1,797.99	3,500.00	3,500.00	285.40	171.24	8.15
591.500 CHARGES FOR SVCS/COUNCIL ON A	772.47	0.00	500.00	500.00	375.03	41.67	75.01
592.000 CHARGES FOR SVCS/BROWNFIELD	20,497.50	26,937.57	39,820.00	39,820.00	32,763.10	32,763.10	82.28
Total Dept 005-CHARGES FOR SERVICES	524,866.72	692,663.31	730,530.00	730,530.00	561,206.18	104,951.86	76.82

ACCOUNT DESCRIPTION	YTD BALANCE	END BALANCE	2015-16	2015-16	YTD BALANCE	ACTIVITY FOR	% BGDG
	03/31/2015	06/30/2015	ORIGINAL	AMENDED	03/31/2016	MONTH 03/31/2016	
	NORM (ABNORM)	NORM (ABNORM)	BUDGET	BUDGET	NORM (ABNORM)	INCR (DECR)	USED
Fund 101 - GENERAL FUND							
Revenues							
Dept 006-CEMETERY REVENUES							
633.000 FOUNDATIONS	4,660.00	6,910.00	10,000.00	10,000.00	8,130.00	715.00	81.30
634.000 GRAVE OPENINGS & CLOSING	49,550.00	65,400.00	75,000.00	75,000.00	52,350.00	7,250.00	69.80
643.000 CEMETERY LOT SALES	33,750.00	50,475.00	30,000.00	50,000.00	41,437.50	0.00	82.88
644.000 CRYPT SALES	30,350.00	42,650.00	30,000.00	30,000.00	13,000.00	0.00	43.33
649.000 CEMETERY MISC/TRANSFERS	1,695.00	2,575.00	1,000.00	1,000.00	1,695.51	170.51	169.55
Total Dept 006-CEMETERY REVENUES	120,005.00	168,010.00	146,000.00	166,000.00	116,613.01	8,135.51	70.25
Dept 007-PARKING REVENUES							
656.000 PARKING FEES/CENTRAL	17,980.32	21,301.32	20,000.00	20,000.00	11,633.84	164.00	58.17
656.100 PARKING FEES/EAST CENTRAL	235.00	635.00	400.00	400.00	6,815.00	0.00	1,703.75
657.000 PERMIT PARKING	1,810.00	4,335.00	4,000.00	4,000.00	1,935.00	75.00	48.38
658.000 PARKING FINES	11,670.00	14,935.00	20,000.00	14,000.00	12,890.00	3,275.00	92.07
658.500 PARKING FINES - DDA	10,725.00	14,235.00	25,000.00	15,000.00	10,530.00	1,430.00	70.20
Total Dept 007-PARKING REVENUES	42,420.32	55,441.32	69,400.00	53,400.00	43,803.84	4,944.00	82.03
Dept 008-OTHER REVENUE							
628.000 POLICE DEPARTMENT REVENUES	4,766.02	6,222.45	9,500.00	9,500.00	3,441.11	236.76	36.22
628.050 CITY PORTION/OFFENDER REG	100.00	250.00	0.00	0.00	200.00	0.00	100.00
628.200 EMER 911 REVENUES	30,635.64	51,328.96	62,000.00	62,000.00	18,986.30	0.00	30.62
628.300 ACT 302 TRAINING FUNDS	1,382.36	2,829.71	3,000.00	3,000.00	1,544.70	0.00	51.49
628.500 FALSE ALARM FEES	13,850.00	16,850.00	10,000.00	16,000.00	14,253.00	703.00	89.08
628.600 PBT TEST (BREATHLIZER)	3,119.83	3,659.83	2,500.00	2,500.00	2,245.00	315.00	89.80
628.700 LLRC FILING FEES	700.00	700.00	1,000.00	1,000.00	1,300.00	0.00	130.00
630.000 OVERHEAD ON WORK ORDERS	16,263.30	16,263.30	5,000.00	5,000.00	1,254.14	0.00	25.08
647.000 DISTRICT COURT REVENUE	0.00	85,612.00	115,000.00	50,000.00	0.00	0.00	0.00
647.500 DISTRICT COURT-DUILL REIMB	0.00	6,894.35	7,500.00	7,500.00	0.00	0.00	0.00
647.600 JUROR COMPENSATION RETURNS	0.00	0.00	150.00	150.00	29.40	0.00	19.60
660.000 TOWING FINES AND FEES	1,134.00	1,764.00	1,500.00	1,500.00	1,050.00	0.00	70.00
665.000 INTEREST ON INVESTMENTS	301.45	303.55	500.00	500.00	9.33	1.91	1.87
668.000 ROYALTIES/CABLE TV	103,872.64	211,493.90	205,000.00	205,000.00	107,669.83	0.00	52.52
668.300 CABLE TV/PEG FEES	15,719.09	31,670.15	32,000.00	32,000.00	15,096.05	0.00	47.18
668.500 METRO ACT R.O.W. REIMBURSEMEN	0.00	20,761.91	24,000.00	24,000.00	0.00	0.00	0.00
672.114 2014 SIDEWALK S/A	152.37	152.37	0.00	0.00	0.00	0.00	0.00
672.214 2014 SIDEWALK SPECIAL ASSMT	0.00	0.00	40,000.00	0.00	0.00	0.00	0.00
672.215 2015 SIDEWALK SPECIAL ASSESSM	0.00	132,241.52	0.00	(5,000.00)	(4,070.25)	742.00	81.41
672.216 2016 SIDEWALK SPECIAL ASSESSM	0.00	0.00	30,000.00	30,000.00	23,386.75	0.00	77.96
675.100 CONTRIBUTIONS/OTHER	0.00	10,017.00	0.00	0.00	0.00	0.00	0.00
680.000 OTHER INCOME	5,198.35	51,538.36	5,000.00	10,000.00	6,561.02	(106.22)	65.61
685.000 INSURANCE PROCEEDS	117,641.09	117,641.09	1,000.00	1,000.00	610.80	0.00	61.08
685.500 INSURANCE PROCEEDS/FIRE HALL	0.00	0.00	0.00	0.00	2,500.00	2,500.00	100.00
687.000 PASSPORT PROCESSING FEE	18,100.00	23,780.00	25,000.00	25,000.00	17,555.00	2,855.00	70.22
690.000 REIMBURSEMENT/SPEC ELECTIONS	0.00	12,672.06	700.00	700.00	669.75	0.00	95.68
691.000 REIMBURSEMENT/GEOTHERMAL CAP	72,435.33	96,580.44	96,580.00	96,580.00	72,435.33	8,048.37	75.00
694.200 INS PREM/RETIREES & OTHERS	(12,161.50)	(16,591.90)	(12,000.00)	(12,000.00)	(7,661.33)	0.00	63.84
694.300 SPECIAL EVENTS INCOME	155,938.15	174,333.91	210,000.00	175,000.00	163,747.08	23,313.19	93.57
694.400 MEMORIAL PARADE CONTRIBUTION	0.00	0.00	200.00	200.00	0.00	0.00	0.00
698.000 SUNDRY (CASH OVER/SHORT)	10.80	0.47	50.00	50.00	(0.50)	0.00	(1.00)
Total Dept 008-OTHER REVENUE	549,158.92	1,058,969.43	845,180.00	741,180.00	442,812.51	38,609.01	59.74

ACCOUNT DESCRIPTION	YTD BALANCE	END BALANCE	2015-16	2015-16	YTD BALANCE	ACTIVITY FOR	% BDTG
	03/31/2015	06/30/2015	ORIGINAL	AMENDED	03/31/2016	MONTH 03/31/2016	
	NORM (ABNORM)	NORM (ABNORM)	BUDGET	BUDGET	NORM (ABNORM)	INCR (DECR)	USED
Fund 101 - GENERAL FUND							
Revenues							
Dept 009-TRANSFERS IN OTHER SOURCES							
675.711 CONTRIBUTION FR CEMETERY FUND	1,462.65	359.17	500.00	1,000.00	364.90	(428.85)	36.49
699.000 APPROP OF PR YR FUND BALANCE	0.00	0.00	80,000.00	216,100.00	0.00	0.00	0.00
Total Dept 009-TRANSFERS IN OTHER SOU	1,462.65	359.17	80,500.00	217,100.00	364.90	(428.85)	0.17
TOTAL Revenues	6,618,669.06	7,638,922.50	7,749,200.00	7,773,700.00	6,673,939.30	509,920.91	85.85
Expenditures							
Dept 101-CITY COMMISSION							
706.000 SALARY & WAGES/ FULL TIME	2,587.47	3,929.96	4,450.00	4,450.00	2,386.64	0.00	53.63
707.000 SALARY & WAGES/TEMP-SEASONAL	0.00	0.00	1,490.00	1,490.00	212.81	159.06	14.28
721.000 FRINGE BENEFITS	197.95	395.62	460.00	460.00	199.68	12.79	43.41
727.000 OFFICE SUPPLIES	0.00	0.00	100.00	100.00	0.00	0.00	0.00
728.000 POSTAGE	601.00	601.00	650.00	1,850.00	1,106.43	13.18	59.81
740.000 OPERATING SUPPLIES	1,211.66	1,739.66	2,000.00	2,000.00	2,855.25	689.80	142.76
818.000 CONTRACTUAL SERVICES	3,890.00	4,590.00	4,000.00	4,000.00	5,000.00	3,600.00	125.00
818.211 CONT SVCS/AUDITING	31,000.00	31,000.00	31,000.00	32,000.00	32,000.00	0.00	100.00
818.410 CONT SVCS/ADVERTSNG PROMOTION	0.00	0.00	1,000.00	1,000.00	0.00	0.00	0.00
850.000 COMMUNICATIONS	0.00	0.00	230.00	230.00	0.00	0.00	0.00
864.000 CONFERENCES & MEETINGS	255.00	1,436.94	1,000.00	3,000.00	3,073.65	256.00	102.46
865.000 PUBLIC RELATIONS EXPENSE	303.94	512.82	2,000.00	2,000.00	925.34	143.44	46.27
900.000 PRINTING & PUBLISHING	343.55	1,008.13	2,000.00	2,000.00	2,028.05	577.78	101.40
956.000 MISCELLANEOUS	801.75	801.75	750.00	750.00	99.45	0.00	13.26
957.000 TRAINING EXPENSES	4,975.22	5,187.42	5,000.00	5,000.00	4,229.57	0.00	84.59
958.000 MEMBERSHIPS & DUES	4,870.00	9,657.00	13,000.00	13,000.00	4,644.00	0.00	35.72
Total Dept 101-CITY COMMISSION	51,037.54	60,860.30	69,130.00	73,330.00	58,760.87	5,452.05	80.13
Dept 172-CITY MANAGER							
706.000 SALARY & WAGES/ FULL TIME	127,405.63	175,037.18	183,190.00	183,190.00	130,910.88	13,784.00	71.46
706.050 SALARY & WAGES/PART TIME	0.00	0.00	10,000.00	10,000.00	0.00	0.00	0.00
706.100 SALARY & WAGES/SICK	0.00	8,047.68	7,780.00	7,780.00	0.00	0.00	0.00
706.300 SALARY & WAGES/LONGEVITY	1,850.00	1,850.00	2,000.00	2,000.00	1,900.00	0.00	95.00
706.600 SALARY & WAGES/AVACATION PAYOF	0.00	4,136.00	6,910.00	6,910.00	0.00	0.00	0.00
707.000 SALARY & WAGES/TEMP-SEASONAL	1,546.08	5,557.32	6,500.00	10,000.00	9,972.81	0.00	99.73
709.000 SALARY & WAGES/OVERTIME	64.26	64.26	0.00	0.00	0.00	0.00	0.00
721.000 FRINGE BENEFITS	52,356.50	61,844.84	75,420.00	75,420.00	55,066.39	5,757.10	73.01
721.500 POST RETIREMENT BENEFITS	24,727.50	45,882.29	35,720.00	35,720.00	26,784.72	2,976.08	74.99
727.000 OFFICE SUPPLIES	60.54	60.54	500.00	500.00	0.00	0.00	0.00
728.000 POSTAGE	228.07	302.76	330.00	330.00	126.52	6.76	38.34
740.000 OPERATING SUPPLIES	884.50	1,531.62	1,600.00	3,200.00	3,131.93	356.50	97.87
818.000 CONTRACTUAL SERVICES	0.00	45.00	0.00	0.00	0.00	0.00	0.00
850.000 COMMUNICATIONS	726.91	928.03	1,500.00	1,500.00	743.85	65.92	49.59
860.000 TRANSPORTATION	1,156.10	1,336.08	1,600.00	1,600.00	1,699.21	50.76	106.20
864.000 CONFERENCES & MEETINGS	1,233.11	1,248.41	1,500.00	1,500.00	1,380.23	240.00	92.02
900.000 PRINTING & PUBLISHING	140.19	140.19	150.00	150.00	102.01	0.00	68.01
925.000 SUBSCRIPTIONS & PUBLICATIONS	0.00	127.00	200.00	200.00	0.00	0.00	0.00
930.000 REPAIRS & MAINTENANCE	0.00	0.00	150.00	150.00	0.00	0.00	0.00
940.000 EQUIPMENT RENTAL - FORCE ACCT	476.68	613.34	1,130.00	1,130.00	904.17	475.83	80.02
956.000 MISCELLANEOUS	941.91	1,538.56	1,500.00	1,500.00	1,796.01	70.20	119.73
957.000 TRAINING EXPENSES	105.00	105.00	1,000.00	1,000.00	0.00	0.00	0.00
958.000 MEMBERSHIPS & DUES	539.00	884.00	1,100.00	1,100.00	923.05	0.00	83.91

ACCOUNT DESCRIPTION	YTD BALANCE	END BALANCE	PERIOD ENDING	2015-16	2015-16	YTD BALANCE	ACTIVITY FOR	% BGDG
	03/31/2015	06/30/2015	03/31/2016	ORIGINAL	AMENDED	03/31/2016	MONTH 03/31/2016	
	NORM (ABNORM)	NORM (ABNORM)	NORM (ABNORM)	BUDGET	BUDGET	NORM (ABNORM)	INCR (DECR)	USED
Fund 101 - GENERAL FUND								
Expenditures								
Total Dept 172-CITY MANAGER	214,441.98	311,280.10	339,280.00	344,880.00	235,441.78	23,783.15	68.27	
Dept 210-LEGAL SERVICES								
818.100 CONT SVCS/CITY ATTY - RETAINE	18,737.00	37,200.00	37,200.00	37,200.00	24,800.00	3,100.00	66.67	
818.110 CONT SVCS/PROSECUTION RETAINE	30,400.00	45,600.00	45,600.00	45,600.00	30,400.00	3,800.00	66.67	
818.150 CONT SVCS/CITY ATTY - SPECIAL	8,319.80	19,715.98	16,000.00	16,000.00	12,431.77	948.76	77.70	
818.165 CONT SVCS/CITY ATTY-BROWNFIELD	126.00	126.00	1,500.00	1,500.00	966.00	420.00	64.40	
818.170 CONT SVCS/PROPERTY TAX APPEAL	36,060.84	34,726.69	32,000.00	15,000.00	3,571.12	35.36	23.81	
818.200 CONT SVCS/LABOR ATTORNEY	651.25	1,062.50	2,500.00	2,500.00	2,571.50	0.00	102.86	
900.000 PRINTING & PUBLISHING	0.00	0.00	500.00	500.00	0.00	0.00	0.00	
956.000 MISCELLANEOUS	0.00	0.00	500.00	500.00	0.00	0.00	0.00	
Total Dept 210-LEGAL SERVICES	94,294.89	138,431.17	135,800.00	118,800.00	74,740.39	8,304.12	62.91	
Dept 212-FINANCE DEPARTMENT								
706.000 SALARY & WAGES/FULL TIME	125,794.37	173,222.84	180,870.00	180,870.00	129,522.68	13,638.10	71.61	
706.050 SALARY & WAGES/PART TIME	26,126.11	36,021.24	38,420.00	38,420.00	26,867.84	2,797.47	69.93	
706.100 SALARY & WAGES/SICK	0.00	6,873.54	8,190.00	8,190.00	0.00	0.00	0.00	
706.300 SALARY & WAGES/LONGEVITY	2,200.00	2,200.00	2,330.00	2,330.00	2,275.01	0.00	97.64	
706.600 SALARY & WAGES/VACATION PAYOF	0.00	5,814.75	6,820.00	6,820.00	0.00	0.00	0.00	
707.000 SALARY & WAGES/TEMP-SEASONAL	21,897.00	31,077.18	31,320.00	31,320.00	22,749.32	2,887.11	72.64	
709.000 SALARY & WAGES/OVERTIME	28.94	28.94	5,620.00	5,620.00	4.13	0.00	0.07	
721.000 FRINGE BENEFITS	57,410.71	70,153.44	84,410.00	84,410.00	59,652.82	6,327.86	70.67	
721.500 POST RETIREMENT BENEFITS	25,462.53	42,321.16	35,680.00	35,680.00	26,760.78	2,973.42	75.00	
725.000 EMPLOYEE TESTING & LICENSING	175.00	175.00	350.00	350.00	175.00	0.00	50.00	
725.500 MEAL ALLOWANCE	0.00	0.00	150.00	150.00	0.00	0.00	0.00	
727.000 OFFICE SUPPLIES	1,969.88	2,997.01	3,000.00	3,000.00	1,164.97	87.41	38.83	
728.000 POSTAGE	8,274.75	8,316.25	10,500.00	10,500.00	4,611.13	192.36	43.92	
740.000 OPERATING SUPPLIES	2,607.09	4,443.93	3,500.00	3,500.00	3,516.13	170.00	100.46	
818.000 CONTRACTUAL SERVICES	517.66	562.66	3,500.00	3,500.00	1,518.59	0.00	43.39	
818.213 CONT SVCS/ASSG-ASSESSING	41,314.50	55,324.66	58,000.00	58,000.00	42,388.47	0.00	73.08	
818.214 CONT SVCS/ASSG-SPECIAL PROJ	0.00	0.00	2,000.00	2,000.00	0.00	0.00	0.00	
860.000 TRANSPORTATION	399.40	471.84	900.00	900.00	523.08	101.52	58.12	
864.000 CONFERENCES & MEETINGS	1,007.25	1,032.25	1,500.00	1,500.00	787.48	0.00	52.50	
865.000 PUBLIC RELATIONS EXPENSE	810.00	1,050.00	1,500.00	1,500.00	690.00	0.00	46.00	
900.000 PRINTING & PUBLISHING	5,237.79	5,237.79	5,000.00	5,000.00	2,417.67	293.22	48.35	
925.000 SUBSCRIPTIONS & PUBLICATIONS	1,127.97	1,503.96	1,500.00	1,500.00	1,127.97	0.00	75.20	
930.000 REPAIRS & MAINTENANCE	0.00	0.00	200.00	200.00	0.00	0.00	0.00	
938.000 EQUIPMENT LEASE EXPENSE	51.59	51.87	300.00	300.00	0.00	0.00	0.00	
940.000 EQUIPMENT RENTAL - FORCE ACCT	7,866.68	5,433.34	2,750.00	2,750.00	3,779.17	(1,029.17)	137.42	
956.000 MISCELLANEOUS	(0.75)	99.00	0.00	0.00	0.00	0.00	0.00	
957.000 TRAINING EXPENSES	99.00	99.00	1,500.00	1,500.00	129.00	0.00	8.60	
958.000 MEMBERSHIPS & DUES	415.00	415.00	610.00	610.00	430.00	0.00	70.49	
Total Dept 212-FINANCE DEPARTMENT	330,792.47	454,827.65	490,420.00	490,420.00	331,091.24	28,439.30	67.51	
Dept 215-CITY CLERK/ELECTIONS								
706.000 SALARY & WAGES/ FULL TIME	54,636.03	74,995.20	78,140.00	78,140.00	55,536.14	5,835.00	71.07	
706.050 SALARY & WAGES/PART TIME	14,062.92	19,584.41	20,170.00	20,170.00	14,786.20	2,005.64	73.31	
706.100 SALARY & WAGES/SICK	0.00	3,432.60	3,540.00	3,540.00	0.00	0.00	0.00	
706.300 SALARY & WAGES/LONGEVITY	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	0.00	100.00	
706.600 SALARY & WAGES/VACATION PAYOF	0.00	2,860.50	2,950.00	2,950.00	0.00	0.00	0.00	
706.860 SALARY & WAGES/AUTO ALLOWANCE	3,600.00	4,800.00	4,800.00	4,800.00	3,600.00	400.00	75.00	

ACCOUNT DESCRIPTION	PERIOD ENDING 03/31/2016		2015-16		YTD BALANCE		ACTIVITY FOR	
	YTD BALANCE 03/31/2015 NORM (ABNORM)	END BALANCE 06/30/2015 NORM (ABNORM)	2015-16 ORIGINAL BUDGET	2015-16 AMENDED BUDGET	03/31/2016 NORM (ABNORM)	03/31/2016 NORM (ABNORM)	MONTH 03/31/2016 INCR (DECR)	% BDGT USED
Fund 101 - GENERAL FUND								
Expenditures								
707.000 SALARY & WAGES/TEMP-SEASONAL	15,535.38	20,813.56	25,000.00	25,000.00	16,306.79	7,241.25	65.23	
709.000 SALARY & WAGES/OVERTIME	1,663.49	2,216.47	1,260.00	1,260.00	1,614.84	731.10	128.16	
721.000 FRINGE BENEFITS	18,901.57	24,913.10	25,450.00	25,450.00	19,436.28	2,239.03	76.37	
721.500 POST RETIREMENT BENEFITS	8,550.72	10,555.48	12,540.00	12,540.00	9,404.19	1,044.91	74.99	
725.500 MEAL ALLOWANCE	8.00	16.00	50.00	50.00	16.00	8.00	32.00	
727.000 OFFICE SUPPLIES	567.88	640.61	700.00	700.00	104.25	104.25	14.89	
728.000 POSTAGE	3,604.54	3,772.19	6,000.00	6,000.00	458.38	6.76	7.64	
740.000 OPERATING SUPPLIES	7,291.24	8,817.59	6,500.00	6,500.00	5,525.33	548.24	85.01	
818.000 CONTRACTUAL SERVICES	9,537.67	13,950.17	17,300.00	17,300.00	9,143.16	3,330.00	52.85	
860.000 TRANSPORTATION	23.00	66.71	150.00	150.00	79.88	2.70	53.25	
864.000 CONFERENCES & MEETINGS	44.83	44.83	2,480.00	2,480.00	39.22	0.00	1.58	
900.000 PRINTING & PUBLISHING	1,627.30	2,897.92	6,000.00	6,000.00	1,444.38	271.50	24.07	
925.000 SUBSCRIPTIONS & PUBLICATIONS	0.00	248.50	400.00	400.00	49.00	0.00	12.25	
930.000 REPAIRS & MAINTENANCE	0.00	0.00	250.00	250.00	0.00	0.00	0.00	
940.000 EQUIPMENT RENTAL - FORCE ACCT	2,701.64	1,710.53	630.00	630.00	1,088.15	(437.28)	172.72	
956.000 MISCELLANEOUS	104.80	314.97	200.00	200.00	139.50	0.00	69.75	
957.000 TRAINING EXPENSES	0.00	0.00	200.00	200.00	0.00	0.00	0.00	
958.000 MEMBERSHIPS & DUES	789.00	789.00	800.00	800.00	485.00	0.00	60.63	
Total Dept 215-CITY CLERK/ELECTIONS	144,498.51	198,440.34	216,510.00	216,510.00	140,256.69	23,331.10	64.78	
Dept 258-MGMT INFORMATION SERVICES								
706.000 SALARY & WAGES/ FULL TIME	68,283.13	93,813.86	98,190.00	98,190.00	71,000.80	7,476.80	72.31	
706.100 SALARY & WAGES/SICK	0.00	4,313.28	4,170.00	4,170.00	0.00	0.00	0.00	
706.300 SALARY & WAGES/LONGEVITY	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	0.00	100.00	
706.500 SALARY & WAGES/VACATION PAYOFF	0.00	3,594.40	3,710.00	3,710.00	0.00	0.00	0.00	
721.000 FRINGE BENEFITS	28,649.47	33,835.00	39,370.00	39,370.00	29,924.98	3,175.81	76.01	
721.500 POST RETIREMENT BENEFITS	13,322.97	25,392.21	19,180.00	19,180.00	14,378.94	1,597.66	74.97	
727.000 OFFICE SUPPLIES	0.00	27.96	100.00	100.00	27.96	0.00	27.96	
728.000 POSTAGE	104.87	146.37	300.00	300.00	105.02	6.76	35.01	
740.000 OPERATING SUPPLIES	927.89	1,381.90	800.00	800.00	376.00	41.28	47.00	
750.000 OPERATING SUPPLIES/SOFTWARE	18,760.73	23,052.23	27,000.00	27,000.00	26,147.75	600.00	96.84	
818.000 CONTRACTUAL SERVICES	7,439.32	8,620.57	22,000.00	22,000.00	10,015.23	624.77	45.52	
850.000 COMMUNICATIONS	0.00	0.00	11,000.00	11,000.00	0.00	0.00	0.00	
860.000 TRANSPORTATION	(297.99)	(295.69)	450.00	450.00	117.65	0.00	26.14	
864.000 CONFERENCES & MEETINGS	0.00	0.00	750.00	750.00	0.00	0.00	0.00	
940.000 EQUIPMENT RENTAL - FORCE ACCT	208.32	291.66	320.00	320.00	260.83	59.17	81.51	
956.000 MISCELLANEOUS	0.00	0.00	100.00	100.00	0.00	0.00	0.00	
957.000 TRAINING EXPENSES	247.23	437.23	5,000.00	5,000.00	0.00	0.00	0.00	
958.000 MEMBERSHIPS & DUES	245.00	394.00	300.00	300.00	199.00	149.00	66.33	
Total Dept 258-MGMT INFORMATION SERVI	138,890.94	196,004.98	233,740.00	233,740.00	153,554.16	13,731.25	65.69	
Dept 276-CEMETERY								
706.000 SALARY & WAGES/ FULL TIME	15,597.67	23,154.97	18,020.00	18,020.00	15,102.77	1,280.26	94.27	
706.100 SALARY & WAGES/SICK	0.00	503.06	560.00	560.00	0.00	0.00	0.00	
706.300 SALARY & WAGES/LONGEVITY	45.25	50.71	170.00	170.00	37.43	0.00	22.02	
706.350 SALARY & WAGES/PAGER PAY	393.59	439.42	400.00	400.00	260.51	0.00	65.13	
706.550 SALARY & WAGES/CONTRACT BONUS	299.88	299.88	0.00	0.00	234.23	0.00	93.69	
706.600 SALARY & WAGES/VACATION PAYOFF	0.00	0.00	660.00	660.00	0.00	0.00	0.00	
707.000 SALARY & WAGES/TEMP-SEASONAL	2,219.88	3,840.32	2,180.00	2,180.00	5,550.22	221.19	74.00	
709.000 SALARY & WAGES/OVERTIME	1,724.91	2,029.12	1,940.00	1,940.00	965.31	182.20	49.76	
721.000 FRINGE BENEFITS	6,732.28	8,128.15	9,030.00	9,030.00	5,707.30	496.39	63.20	
721.500 POST RETIREMENT BENEFITS	4,495.50	6,928.40	3,720.00	3,720.00	2,787.75	309.75	74.94	

ACCOUNT DESCRIPTION	PERIOD ENDING 03/31/2016		2015-16		2015-16		ACTIVITY FOR MONTH 03/31/2016	% BGDG USED
	YTD BALANCE 03/31/2015	END BALANCE 06/30/2015	ORIGINAL BUDGET	AMENDED BUDGET	YTD BALANCE 03/31/2016	INCR (DECR)		
	NORM (ABNORM)	NORM (ABNORM)	BUDGET	BUDGET	NORM (ABNORM)			
Fund 101 - GENERAL FUND								
Expenditures								
725.500 MEAL ALLOWANCE	24.00	24.00	80.00	80.00	16.00	0.00	20.00	
728.000 POSTAGE	83.69	83.69	80.00	80.00	0.00	0.00	0.00	
740.000 OPERATING SUPPLIES	7,222.78	12,485.51	10,000.00	10,000.00	6,152.01	0.00	61.52	
818.000 CONTRACTUAL SERVICES	22,619.00	33,919.00	36,450.00	36,450.00	23,399.39	170.49	64.20	
920.000 PUBLIC UTILITIES	4,988.69	6,108.51	5,000.00	5,000.00	3,337.21	529.84	66.74	
930.000 REPAIRS & MAINTENANCE	0.00	0.00	1,500.00	1,500.00	0.00	0.00	0.00	
940.000 EQUIPMENT RENTAL - FORCE ACCT	25,212.40	33,383.78	46,880.00	46,880.00	19,736.92	1,758.65	42.10	
956.000 MISCELLANEOUS	0.00	0.00	0.00	0.00	43.71	0.00	100.00	
956.100 CRYPT/NICHE RETURNS	275.00	275.00	1,000.00	1,000.00	0.00	0.00	0.00	
956.200 LOT SALE/RETURNS	1,000.00	2,500.00	4,000.00	4,000.00	2,500.00	0.00	62.50	
Total Dept 276-CEMETERY	92,934.52	134,153.52	141,670.00	145,240.00	85,830.76	4,948.77	59.10	
Dept 301-POLICE DEPARTMENT								
706.000 SALARY & WAGES/ FULL TIME	840,285.85	1,166,885.36	1,201,430.00	1,201,430.00	885,952.21	96,545.28	73.74	
706.050 SALARY & WAGES/PART TIME	21,856.64	30,187.08	45,440.00	45,440.00	22,257.17	2,332.28	48.98	
706.100 SALARY & WAGES/SICK	0.00	44,111.96	39,280.00	39,280.00	2,084.16	0.00	5.31	
706.150 SALARY & WAGES/IN-LIEU HEALTH	0.00	888.57	0.00	0.00	0.00	0.00	0.00	
706.200 SALARY & WAGES/HOLIDAY PAY	46,164.48	46,164.48	50,670.00	50,670.00	50,347.84	0.00	99.36	
706.300 SALARY & WAGES/LONGEVITY	7,200.00	7,200.00	7,350.00	7,350.00	7,750.00	0.00	105.44	
706.400 SALARY & WAGES/UNIFORM ALLOW	9,039.26	12,642.14	7,970.00	7,970.00	5,084.12	106.29	63.79	
706.600 SALARY & WAGES/VACATION PAYOF	0.00	5,492.05	12,200.00	12,200.00	0.00	0.00	0.00	
706.900 SALARY & WAGES/DEBRIEF PAY	3,411.24	3,411.24	9,050.00	9,050.00	3,479.28	0.00	38.45	
707.000 SALARY & WAGES/TEMP-SEASONAL	7,751.87	9,724.47	21,920.00	21,920.00	6,096.95	584.22	27.81	
709.000 SALARY & WAGES/OVERTIME	54,597.91	68,573.85	95,690.00	95,690.00	51,973.48	4,114.25	54.31	
709.100 SALARY & WAGES/OT-TRAINING	2,799.34	4,045.83	2,500.00	2,500.00	2,763.73	0.00	110.55	
721.000 FRINGE BENEFITS	342,687.35	376,926.02	483,770.00	483,770.00	369,313.52	39,312.64	76.34	
721.500 POST RETIREMENT BENEFITS	810,618.75	1,332,254.58	1,183,760.00	1,083,760.00	1,042,775.25	109,218.61	96.22	
725.000 EMPLOYEE TESTING & LICENSING	5,067.01	5,786.01	5,000.00	5,000.00	3,369.00	720.00	67.38	
725.500 MEAL ALLOWANCE	187.73	187.73	0.00	0.00	0.00	0.00	0.00	
727.000 OFFICE SUPPLIES	498.03	582.55	2,200.00	2,200.00	427.57	0.00	19.44	
728.000 POSTAGE	1,245.51	1,423.43	3,000.00	3,000.00	395.72	29.67	13.19	
740.000 OPERATING SUPPLIES	6,225.38	8,687.93	7,800.00	7,800.00	4,937.44	953.47	63.30	
740.400 UNIFORM ALLOWANCE	646.22	3,692.78	5,150.00	5,150.00	2,959.26	408.92	57.46	
740.700 SAFETY GEAR	2,078.61	2,224.80	3,000.00	3,000.00	447.50	0.00	14.92	
810.000 TOWING CHARGES	909.00	2,142.50	3,600.00	3,600.00	975.00	0.00	27.08	
818.000 CONTRACTUAL SERVICES	3,362.50	3,977.76	6,640.00	6,640.00	4,157.96	175.91	62.62	
818.311 CONT SVCS/DISPATCH	258,300.00	381,600.00	331,000.00	417,600.00	332,100.00	28,500.00	79.53	
819.000 SCHOOL CROSSING GUARDS	10,426.40	10,426.40	13,000.00	13,000.00	8,955.36	0.00	68.89	
820.000 SEX OFFENDER REGISTRATION FEE	120.00	180.00	500.00	500.00	240.00	60.00	48.00	
822.000 ANIMAL CONTROL EXPENSES	275.00	275.00	1,200.00	1,200.00	150.00	50.00	12.50	
830.000 INVESTIGATION EXPENSES	573.45	2,369.70	2,850.00	2,850.00	516.30	100.00	18.12	
835.000 PRISONER/LODGING EXPENSES	1,085.00	3,500.00	3,500.00	3,500.00	4,375.00	1,260.00	125.00	
850.000 COMMUNICATIONS	11,586.16	17,305.34	24,200.00	24,200.00	12,120.83	315.82	50.09	
860.000 TRANSPORTATION	398.95	541.69	520.00	520.00	191.80	0.00	36.88	
864.000 CONFERENCES & MEETINGS	772.50	1,111.56	1,100.00	1,100.00	641.85	417.50	58.35	
865.000 PUBLIC RELATIONS EXPENSE	313.22	811.22	1,200.00	1,200.00	627.00	500.00	52.25	
900.000 PRINTING & PUBLISHING	1,357.66	3,189.85	5,300.00	5,300.00	1,554.68	221.49	29.33	
930.000 REPAIRS & MAINTENANCE	2,286.40	3,217.95	3,000.00	3,000.00	1,024.75	342.00	34.16	
938.000 EQUIPMENT LEASE EXPENSE	1,463.98	2,365.39	5,000.00	5,000.00	3,720.52	1,944.16	74.41	
940.000 EQUIPMENT RENTAL - FORCE ACCT	50,744.66	67,020.16	80,000.00	80,000.00	50,875.20	6,036.83	63.59	
956.000 MISCELLANEOUS	0.00	107.89	1,000.00	1,000.00	626.58	0.00	62.66	
957.000 TRAINING EXPENSES	7,833.96	9,577.43	10,000.00	10,000.00	3,876.75	709.44	38.77	
957.100 TRAINING/HNT	5,491.40	5,939.40	6,000.00	6,000.00	6,000.00	0.00	100.00	
957.302 TRAINING EXPENSES - 302 FUNDS	2,085.00	2,295.00	2,120.00	2,120.00	354.00	0.00	16.70	

ACCOUNT DESCRIPTION	YTD BALANCE 03/31/2015 NORM (ABNORM)	END BALANCE 06/30/2015 NORM (ABNORM)	PERIOD ENDING 03/31/2016	2015-16 ORIGINAL BUDGET	2015-16 AMENDED BUDGET	YTD BALANCE 03/31/2016 NORM (ABNORM)	ACTIVITY FOR MONTH 03/31/2016 INCR (DECR)	% BDGT USED
Fund 101 - GENERAL FUND								
Expenditures								
958.000 MEMBERSHIPS & DUES	409.00	1,197.00	1,590.00	1,590.00	1,590.00	929.00	186.00	58.43
Total Dept 301-POLICE DEPARTMENT	2,522,155.42	3,650,244.10	3,690,500.00	3,677,100.00	2,896,426.78	295,144.78		78.77
Dept 336-FIRE DEPARTMENT								
706.750 SALARY & WAGES/MEDICAL FIRST	5,739.61	5,739.61	4,500.00	9,000.00	8,400.00	0.00	0.00	93.33
707.000 SALARY & WAGES/TEMP-SEASONAL	3,000.00	3,000.00	3,500.00	3,500.00	3,500.00	0.00	0.00	100.00
721.000 FRINGE BENEFITS	1,628.34	187.95	710.00	2,510.00	1,701.63	0.00	0.00	67.79
721.500 POST RETIREMENT BENEFITS	120,915.00	143,316.00	165,930.00	165,930.00	120,664.23	(11,471.13)		72.72
725.000 EMPLOYEE TESTING & LICENSING	0.00	0.00	3,000.00	3,000.00	0.00	0.00	0.00	0.00
740.000 OPERATING SUPPLIES	4,688.88	11,230.42	5,500.00	5,500.00	692.03	47.50	0.00	12.58
740.400 UNIFORM ALLOWANCE	183.69	183.69	5,000.00	5,000.00	0.00	0.00	0.00	0.00
740.700 SAFETY GEAR	0.00	0.00	2,500.00	2,500.00	0.00	0.00	0.00	0.00
818.000 CONTRACTUAL SERVICES	1,906.56	2,174.82	14,500.00	14,500.00	2,765.69	89.59	0.00	19.07
818.800 CONT SVS -NFD	443,421.00	591,125.60	530,000.00	524,000.00	329,329.67	0.00	0.00	62.85
850.000 COMMUNICATIONS	447.93	746.77	2,000.00	2,000.00	787.83	74.76	0.00	39.39
900.000 PRINTING & PUBLISHING	0.00	1,283.60	2,700.00	2,700.00	0.00	0.00	0.00	0.00
920.000 PUBLIC UTILITIES	725.29	1,260.17	1,000.00	1,000.00	934.12	117.44	0.00	93.41
936.000 REPAIRS & MAINTENANCE/FIRE DA	55.00	55.00	0.00	0.00	0.00	0.00	0.00	0.00
940.000 EQUIPMENT RENTAL - FORCE ACCT	49,500.00	60,000.00	75,000.00	75,000.00	49,500.00	5,500.00	0.00	66.00
957.000 TRAINING EXPENSES	800.00	800.00	5,000.00	5,000.00	0.00	0.00	0.00	0.00
Total Dept 336-FIRE DEPARTMENT	633,011.30	821,103.63	820,840.00	821,140.00	518,275.20	(5,641.84)		63.12
Dept 435-MUNICIPAL SERVICES ADMIN								
706.000 SALARY & WAGES/ FULL TIME	47,778.22	66,094.73	68,200.00	67,600.00	48,183.52	4,817.11	0.00	71.28
706.050 SALARY & WAGES/PART TIME	10,067.34	14,384.68	23,110.00	23,110.00	10,811.63	1,110.05	0.00	46.78
706.100 SALARY & WAGES/SICK	359.98	2,804.79	2,630.00	2,630.00	359.98	0.00	0.00	13.69
706.150 SALARY & WAGES/IN-LIEU HEALTH	0.00	598.92	0.00	0.00	4,771.89	0.00	0.00	100.00
706.300 SALARY & WAGES/LONGEVITY	679.99	679.99	880.00	880.00	702.48	0.00	0.00	79.83
706.350 SALARY & WAGES/PAGER PAY	87.49	87.49	960.00	960.00	0.00	0.00	0.00	0.00
706.450 SALARY & WAGES/SAFETY INSPEC.	500.00	500.00	0.00	500.00	500.00	0.00	0.00	100.00
706.600 SALARY & WAGES/VACATION PAYOF	0.00	0.00	2,630.00	2,630.00	0.00	0.00	0.00	0.00
707.000 SALARY & WAGES/TEMP-SEASONAL	194.56	320.16	0.00	100.00	31.23	0.00	0.00	31.23
709.000 SALARY & WAGES/OVERTIME	3,558.32	4,584.71	12,310.00	12,310.00	3,029.34	235.35	0.00	24.61
721.000 FRINGE BENEFITS	20,326.54	23,053.63	34,550.00	34,550.00	20,812.41	2,073.51	0.00	60.24
721.500 POST RETIREMENT BENEFITS	15,749.28	19,831.52	11,320.00	11,320.00	8,492.22	943.58	0.00	75.02
725.000 EMPLOYEE TESTING & LICENSING	30.00	30.00	500.00	500.00	30.00	0.00	0.00	6.00
725.500 MEAL ALLOWANCE	0.00	0.00	0.00	50.00	16.00	0.00	0.00	32.00
728.000 POSTAGE	412.39	453.89	400.00	400.00	105.02	6.76	0.00	26.26
740.000 OPERATING SUPPLIES	2,079.29	2,648.07	3,500.00	3,500.00	1,403.22	267.06	0.00	40.09
740.400 UNIFORM ALLOWANCE	7,830.19	9,655.18	10,500.00	10,500.00	5,245.58	200.64	0.00	49.96
740.700 SAFETY GEAR	1,097.94	1,617.84	2,000.00	2,000.00	167.50	0.00	0.00	8.38
740.750 FOUL WEATHER GEAR	608.77	685.16	1,000.00	1,000.00	0.00	0.00	0.00	0.00
818.000 CONTRACTUAL SERVICES	1,560.71	3,130.26	3,600.00	3,600.00	3,509.09	325.81	0.00	97.47
850.000 COMMUNICATIONS	3,086.37	3,931.35	4,000.00	6,000.00	4,197.05	345.28	0.00	69.95
900.000 PRINTING & PUBLISHING	206.34	206.34	0.00	0.00	0.00	0.00	0.00	0.00
938.000 EQUIPMENT LEASE EXPENSE	1,811.90	2,477.03	2,500.00	2,500.00	2,282.70	281.85	0.00	91.31
940.000 EQUIPMENT RENTAL - FORCE ACCT	2,877.54	3,821.00	10,630.00	10,630.00	2,844.26	312.53	0.00	26.76
957.000 TRAINING EXPENSES	356.05	356.05	500.00	1,500.00	2,150.00	0.00	0.00	143.33
958.000 MEMBERSHIPS & DUES	0.00	0.00	100.00	100.00	0.00	0.00	0.00	0.00
Total Dept 435-MUNICIPAL SERVICES ADM	121,259.21	161,952.79	195,820.00	198,870.00	119,645.12	10,919.53		60.16

ACCOUNT DESCRIPTION	YTD BALANCE	END BALANCE	2015-16	2015-16	YTD BALANCE	ACTIVITY FOR	% BGD USED
	03/31/2015 NORM (ABNORM)	06/30/2015 NORM (ABNORM)	ORIGINAL BUDGET	AMENDED BUDGET	03/31/2016 NORM (ABNORM)	MONTH 03/31/2016 INCR (DECR)	
Fund 101 - GENERAL FUND							
Expenditures							
Dept 436-CITY HALL MAINTENANCE							
706.000 SALARY & WAGES/ FULL TIME	3,178.08	3,782.42	1,530.00	6,000.00	6,196.46	1,906.97	103.27
706.100 SALARY & WAGES/SICK	0.00	110.22	50.00	50.00	0.00	0.00	0.00
706.300 SALARY & WAGES/LONGEVITY	0.00	0.00	20.00	20.00	0.00	0.00	0.00
706.350 SALARY & WAGES/PAGER PAY	68.66	80.11	40.00	40.00	34.33	0.00	85.83
706.550 SALARY & WAGES/CONTRACT BONUS	56.16	56.16	0.00	50.00	37.44	0.00	74.88
706.600 SALARY & WAGES/VACATION PAYOF	0.00	0.00	60.00	60.00	0.00	0.00	0.00
707.000 SALARY & WAGES/TEMP-SEASONAL	524.05	545.65	760.00	2,000.00	1,287.87	275.22	64.39
709.000 SALARY & WAGES/OVERTIME	114.21	114.21	150.00	150.00	104.19	57.97	69.46
721.000 FRINGE BENEFITS	1,464.47	1,195.28	770.00	2,500.00	2,623.12	829.92	104.92
721.500 POST RETIREMENT BENEFITS	381.06	1,122.23	320.00	320.00	236.25	26.25	73.83
740.000 OPERATING SUPPLIES	1,056.64	1,460.39	1,000.00	4,500.00	2,578.07	0.00	57.29
818.000 CONTRACTUAL SERVICES	22,282.87	33,303.59	40,500.00	40,500.00	35,431.51	6,373.73	87.49
850.000 COMMUNICATIONS	732.90	1,588.05	1,500.00	1,500.00	968.40	122.83	64.56
920.000 PUBLIC UTILITIES	21,557.02	29,335.06	24,000.00	24,000.00	17,283.00	2,524.70	72.01
930.000 REPAIRS & MAINTENANCE	2,752.37	3,312.37	3,500.00	6,000.00	4,367.67	0.00	72.79
940.000 EQUIPMENT RENTAL - FORCE ACCT	3,578.26	4,222.91	5,000.00	5,000.00	4,556.06	930.36	91.12
Total Dept 436-CITY HALL MAINTENANCE	57,746.75	80,228.65	79,200.00	92,690.00	75,704.37	13,047.95	81.67
Dept 437-PARKS & PUBLIC PROPERTY							
706.000 SALARY & WAGES/ FULL TIME	7,007.54	11,220.42	15,400.00	21,080.00	17,563.63	2,069.73	83.32
706.100 SALARY & WAGES/SICK	0.00	564.73	480.00	480.00	0.00	0.00	0.00
706.300 SALARY & WAGES/LONGEVITY	90.63	101.57	140.00	140.00	75.00	0.00	53.57
706.350 SALARY & WAGES/PAGER PAY	512.47	558.30	340.00	340.00	383.87	0.00	112.90
706.550 SALARY & WAGES/CONTRACT BONUS	375.01	375.01	0.00	320.00	318.75	0.00	99.61
706.600 SALARY & WAGES/VACATION PAYOF	0.00	0.00	570.00	570.00	0.00	0.00	0.00
707.000 SALARY & WAGES/TEMP-SEASONAL	7,355.89	8,893.25	5,480.00	5,480.00	4,310.57	463.87	78.66
709.000 SALARY & WAGES/OVERTIME	100.81	100.81	730.00	730.00	156.29	123.87	21.41
721.000 FRINGE BENEFITS	3,755.18	4,360.86	7,720.00	10,720.00	6,973.63	770.93	65.05
721.500 POST RETIREMENT BENEFITS	3,841.56	3,547.64	3,180.00	3,180.00	2,460.78	343.42	77.38
728.000 POSTAGE	229.44	229.44	50.00	50.00	0.00	0.00	0.00
740.000 OPERATING SUPPLIES	10,950.06	13,892.02	20,000.00	20,000.00	14,143.95	15.48	70.72
818.000 CONTRACTUAL SERVICES	16,081.58	21,489.58	30,400.00	30,400.00	12,505.80	0.00	41.14
920.000 PUBLIC UTILITIES	24,699.08	41,990.83	42,000.00	42,000.00	26,473.79	1,434.70	63.03
930.000 REPAIRS & MAINTENANCE	3,300.57	7,148.57	7,500.00	7,500.00	0.00	0.00	0.00
940.000 EQUIPMENT RENTAL - FORCE ACCT	7,817.07	10,927.91	28,750.00	28,750.00	16,829.89	619.83	58.54
Total Dept 437-PARKS & PUBLIC PROPERTY	86,116.89	125,400.94	162,740.00	171,740.00	102,195.95	5,841.83	59.51
Dept 438-MUNICIPAL SERVICES YARD MAINT							
706.000 SALARY & WAGES/ FULL TIME	3,152.34	3,984.96	1,020.00	2,220.00	1,815.46	377.72	81.78
706.100 SALARY & WAGES/SICK	0.00	110.58	40.00	40.00	0.00	0.00	0.00
706.300 SALARY & WAGES/LONGEVITY	0.00	0.00	10.00	10.00	0.00	0.00	0.00
706.350 SALARY & WAGES/PAGER PAY	68.85	80.32	30.00	30.00	34.42	0.00	114.73
706.550 SALARY & WAGES/CONTRACT BONUS	56.33	56.33	0.00	50.00	37.56	0.00	75.12
706.600 SALARY & WAGES/VACATION PAYOF	0.00	0.00	40.00	40.00	0.00	0.00	0.00
707.000 SALARY & WAGES/TEMP-SEASONAL	2,027.47	2,543.10	460.00	2,660.00	1,765.55	59.93	66.37
709.000 SALARY & WAGES/OVERTIME	0.00	0.00	60.00	60.00	0.00	0.00	0.00
721.000 FRINGE BENEFITS	1,623.96	1,341.37	520.00	1,120.00	873.79	139.77	78.02
721.500 POST RETIREMENT BENEFITS	254.25	1,168.20	210.00	210.00	157.50	17.50	75.00
740.000 OPERATING SUPPLIES	2,136.95	2,355.81	3,200.00	3,200.00	344.93	170.51	10.78
818.000 CONTRACTUAL SERVICES	15,868.37	20,640.08	14,500.00	14,500.00	4,920.84	232.15	33.94
850.000 COMMUNICATIONS	0.00	203.71	0.00	0.00	0.00	0.00	0.00

PERIOD ENDING 03/31/2016

ACCOUNT DESCRIPTION	YTD BALANCE	END BALANCE	2015-16	2015-16	YTD BALANCE	ACTIVITY FOR	% BGDG
	03/31/2015	06/30/2015	ORIGINAL	AMENDED	03/31/2016	MONTH 03/31/2016	
	NORM (ABNORM)	NORM (ABNORM)	BUDGET	BUDGET	NORM (ABNORM)	INCR (DECR)	USED
Fund 101 - GENERAL FUND							
Expenditures							
920.000 PUBLIC UTILITIES	16,257.44	23,277.06	25,000.00	25,000.00	12,878.77	2,180.57	51.52
930.000 REPAIRS & MAINTENANCE	710.29	882.79	500.00	500.00	287.17	287.17	57.43
940.000 EQUIPMENT RENTAL - FORCE ACCT	677.14	913.99	13,750.00	13,750.00	403.98	126.84	2.94
Total Dept 438-MUNICIPAL SERVICES YAR	42,833.39	57,558.30	59,340.00	63,390.00	23,519.97	3,592.16	37.10
Dept 439-STREET SERVICES							
920.100 STREET LIGHTING - GENERAL	67,363.17	101,042.58	105,000.00	105,000.00	59,473.21	0.00	56.64
920.200 STREET LIGHTING - OLD VILLAGE	50,163.79	76,193.40	85,000.00	85,000.00	47,451.67	3,274.03	55.83
Total Dept 439-STREET SERVICES	117,526.96	177,235.98	190,000.00	190,000.00	106,924.88	3,274.03	56.28
Dept 440-MISCELLANEOUS MSD SERVICES							
706.000 SALARY & WAGES/ FULL TIME	703.65	761.75	770.00	770.00	189.15	12.06	24.56
706.100 SALARY & WAGES/SICK	0.00	0.00	30.00	30.00	0.00	0.00	0.00
706.300 SALARY & WAGES/LONGEVITY	0.00	0.00	10.00	10.00	0.00	0.00	0.00
706.350 SALARY & WAGES/PAGER PAY	0.00	0.00	20.00	20.00	0.00	0.00	0.00
706.600 SALARY & WAGES/VACATION PAYOF	0.00	0.00	30.00	30.00	0.00	0.00	0.00
707.000 SALARY & WAGES/TEMP-SEASONAL	341.59	346.99	560.00	560.00	32.48	0.00	5.80
709.000 SALARY & WAGES/OVERTIME	309.76	309.76	1,110.00	1,110.00	116.21	56.94	10.47
721.000 FRINGE BENEFITS	418.91	299.89	390.00	390.00	113.51	19.81	29.11
721.500 POST RETIREMENT BENEFITS	191.25	237.75	160.00	160.00	118.53	13.17	74.08
740.000 OPERATING SUPPLIES	0.00	53.63	0.00	0.00	0.00	0.00	0.00
818.000 CONTRACTUAL SERVICES	915.26	915.26	0.00	0.00	0.00	0.00	0.00
940.000 EQUIPMENT RENTAL - FORCE ACCT	1,406.50	1,417.03	1,250.00	1,250.00	418.23	89.54	33.46
Total Dept 440-MISCELLANEOUS MSD SERV	4,286.92	4,342.06	4,330.00	4,330.00	988.11	191.52	22.82
Dept 441-BATHEY MAINTENANCE EXPENSE							
706.000 SALARY & WAGES/ FULL TIME	0.00	0.00	510.00	510.00	0.00	0.00	0.00
706.100 SALARY & WAGES/SICK	0.00	0.00	20.00	20.00	0.00	0.00	0.00
706.300 SALARY & WAGES/LONGEVITY	0.00	0.00	10.00	10.00	0.00	0.00	0.00
706.350 SALARY & WAGES/PAGER PAY	0.00	0.00	10.00	10.00	0.00	0.00	0.00
706.600 SALARY & WAGES/VACATION PAYOF	0.00	0.00	20.00	20.00	0.00	0.00	0.00
707.000 SALARY & WAGES/TEMP-SEASONAL	0.00	0.00	310.00	310.00	0.00	0.00	0.00
709.000 SALARY & WAGES/OVERTIME	0.00	0.00	110.00	110.00	0.00	0.00	0.00
721.000 FRINGE BENEFITS	0.00	0.00	260.00	260.00	0.00	0.00	0.00
721.500 POST RETIREMENT BENEFITS	127.44	0.00	110.00	110.00	0.00	(70.00)	0.00
Total Dept 441-BATHEY MAINTENANCE EXP	127.44	0.00	1,360.00	1,360.00	0.00	(70.00)	0.00
Dept 442-SPECIAL EVENTS							
706.000 SALARY & WAGES/ FULL TIME	12,308.91	13,698.51	3,860.00	15,860.00	14,546.95	257.48	91.72
706.100 SALARY & WAGES/SICK	0.00	0.00	120.00	120.00	0.00	0.00	0.00
706.300 SALARY & WAGES/LONGEVITY	0.00	0.00	40.00	40.00	0.00	0.00	0.00
706.350 SALARY & WAGES/PAGER PAY	0.00	0.00	90.00	90.00	0.00	0.00	0.00
706.600 SALARY & WAGES/VACATION PAYOF	0.00	0.00	150.00	150.00	0.00	0.00	0.00
707.000 SALARY & WAGES/TEMP-SEASONAL	2,994.30	3,249.40	33,850.00	18,850.00	2,180.63	0.00	11.57
709.000 SALARY & WAGES/OVERTIME	19,589.86	21,017.56	14,080.00	21,080.00	19,552.02	452.16	92.75
721.000 FRINGE BENEFITS	12,044.65	7,812.36	4,500.00	14,000.00	11,715.16	331.13	83.68
721.500 POST RETIREMENT BENEFITS	962.28	5,646.08	800.00	800.00	596.97	66.33	74.62
725.500 MEAL ALLOWANCE	1,048.00	1,120.00	1,200.00	1,200.00	984.00	24.00	82.00

ACCOUNT DESCRIPTION	YTD BALANCE	END BALANCE	2015-16	2015-16	YTD BALANCE	ACTIVITY FOR	% BGDG
	03/31/2015	06/30/2015	ORIGINAL	AMENDED	03/31/2016	MONTH 03/31/2016	
	NORM (ABNORM)	NORM (ABNORM)	BUDGET	BUDGET	NORM (ABNORM)	INCR (DECR)	USED
Fund 101 - GENERAL FUND							
Expenditures							
740.000 OPERATING SUPPLIES	6,109.97	6,466.36	4,000.00	14,000.00	9,623.57	0.00	68.74
818.000 CONTRACTUAL SERVICES	16,824.90	59,383.95	32,350.00	32,350.00	12,626.81	1,360.00	39.03
940.000 EQUIPMENT RENTAL - FORCE ACCT	21,702.02	29,534.93	30,000.00	30,000.00	18,299.85	255.14	61.00
956.000 MISCELLANEOUS	81.00	81.00	0.00	0.00	0.00	0.00	0.00
Total Dept 442-SPECIAL EVENTS	93,665.89	148,010.15	125,040.00	148,540.00	90,125.96	2,746.24	60.67
Dept 443-PARKING							
706.000 SALARY & WAGES/ FULL TIME	5,264.28	5,570.24	2,590.00	4,090.00	3,592.90	387.22	87.85
706.100 SALARY & WAGES/SICK	0.00	0.00	80.00	80.00	0.00	0.00	0.00
706.300 SALARY & WAGES/LONGEVITY	0.00	0.00	30.00	30.00	0.00	0.00	0.00
706.350 SALARY & WAGES/PAGER PAY	0.00	0.00	60.00	60.00	0.00	0.00	0.00
706.600 SALARY & WAGES/VACATION PAYOF	0.00	0.00	100.00	100.00	0.00	0.00	0.00
707.000 SALARY & WAGES/TEMP-SEASONAL	74.94	155.94	270.00	270.00	52.46	0.00	19.43
709.000 SALARY & WAGES/OVERTIME	2,823.81	2,823.81	2,290.00	2,290.00	1,888.09	458.38	82.45
721.000 FRINGE BENEFITS	3,356.14	2,100.68	1,300.00	2,100.00	2,195.13	329.65	104.53
721.500 POST RETIREMENT BENEFITS	645.03	1,788.10	540.00	540.00	399.78	44.42	74.03
725.500 MEAL ALLOWANCE	112.00	112.00	100.00	100.00	8.00	8.00	8.00
740.000 OPERATING SUPPLIES	2,895.62	1,545.32	3,000.00	3,000.00	2,974.99	0.00	99.17
818.000 CONTRACTUAL SERVICES	2,335.11	2,335.11	3,500.00	3,500.00	15,778.68	0.00	450.82
920.000 PUBLIC UTILITIES	5,732.61	12,616.52	13,000.00	13,000.00	5,984.11	981.17	46.03
940.000 EQUIPMENT RENTAL - FORCE ACCT	12,639.55	12,920.83	12,500.00	12,500.00	6,773.48	542.31	54.19
Total Dept 443-PARKING	35,879.09	41,968.55	39,360.00	41,660.00	39,647.62	2,751.15	95.17
Dept 444-MSD SERVICES - DDA							
706.000 SALARY & WAGES/ FULL TIME	9,083.84	16,342.09	8,340.00	16,340.00	11,602.67	523.83	71.01
706.100 SALARY & WAGES/SICK	0.00	0.00	260.00	260.00	0.00	0.00	0.00
706.300 SALARY & WAGES/LONGEVITY	0.00	0.00	80.00	80.00	0.00	0.00	0.00
706.350 SALARY & WAGES/PAGER PAY	0.00	0.00	190.00	190.00	0.00	0.00	0.00
706.600 SALARY & WAGES/VACATION PAYOF	0.00	0.00	310.00	310.00	0.00	0.00	0.00
707.000 SALARY & WAGES/TEMP-SEASONAL	11,918.88	16,493.88	11,080.00	9,080.00	11,731.21	907.82	129.20
709.000 SALARY & WAGES/OVERTIME	3,957.26	4,984.05	2,510.00	12,510.00	2,839.77	0.00	22.70
721.000 FRINGE BENEFITS	5,976.27	6,800.71	4,180.00	9,180.00	6,331.07	248.62	68.97
721.500 POST RETIREMENT BENEFITS	2,079.72	4,953.12	1,720.00	1,720.00	1,289.25	143.25	74.96
725.500 MEAL ALLOWANCE	144.00	176.00	150.00	150.00	120.00	0.00	80.00
740.000 OPERATING SUPPLIES	8,346.39	10,958.75	10,000.00	17,000.00	16,585.86	0.00	97.56
818.000 CONTRACTUAL SERVICES	5,454.78	7,106.18	11,050.00	18,050.00	14,037.30	0.00	77.77
920.000 PUBLIC UTILITIES	2,469.52	2,648.72	5,000.00	5,000.00	1,375.75	0.00	27.52
940.000 EQUIPMENT RENTAL - FORCE ACCT	18,048.49	25,341.74	31,250.00	31,250.00	16,724.09	1,546.09	53.52
Total Dept 444-MSD SERVICES - DDA	67,479.15	95,805.24	86,120.00	121,120.00	82,636.97	3,369.61	68.23
Dept 850-OTHER FUNCTIONS							
721.000 FRINGE BENEFITS	0.00	0.00	4,000.00	4,000.00	0.00	0.00	0.00
724.000 MERS/OPEB ACTUARIAL EVALUATI	0.00	0.00	0.00	0.00	7,500.00	0.00	100.00
725.000 EMPLOYEE TESTING & LICENSING	(300.00)	(300.00)	1,500.00	1,500.00	0.00	0.00	0.00
727.000 OFFICE SUPPLIES	0.00	0.00	2,000.00	2,000.00	0.00	0.00	0.00
728.000 POSTAGE	1,179.06	4,658.95	5,000.00	10,000.00	8,175.00	2,500.00	81.75
740.000 OPERATING SUPPLIES	3,965.68	4,868.50	5,500.00	5,500.00	2,668.20	548.98	48.51
818.000 CONTRACTUAL SERVICES	5,910.92	7,152.32	7,500.00	7,500.00	4,095.95	146.89	54.61
818.900 CONT SRVC/BANK ANALYSIS FEES	0.00	0.00	2,000.00	2,000.00	0.00	0.00	0.00
850.000 COMMUNICATIONS	5,017.86	7,686.60	12,000.00	12,000.00	10,198.08	545.84	84.98

ACCOUNT DESCRIPTION	YTD BALANCE	END BALANCE	2015-16	2015-16	YTD BALANCE	ACTIVITY FOR	% BDGT
	03/31/2015 NORM (ABNORM)	06/30/2015 NORM (ABNORM)	ORIGINAL BUDGET	AMENDED BUDGET	03/31/2016 NORM (ABNORM)	MONTH 03/31/2016 INCR (DECR)	
Fund 101 - GENERAL FUND							
Expenditures							
865.000 PUBLIC RELATIONS EXPENSE	0.00	0.00	1,000.00	1,000.00	121.69	0.00	12.17
900.000 PRINTING & PUBLISHING	0.00	0.00	500.00	500.00	0.00	0.00	0.00
910.000 INSURANCE & BONDS	55,163.07	73,550.76	60,000.00	72,000.00	55,163.07	6,129.23	76.62
930.000 REPAIRS & MAINTENANCE	1,342.02	1,432.77	2,500.00	2,500.00	2,291.39	370.00	91.66
938.000 EQUIPMENT LEASE EXPENSE	4,277.24	6,415.01	7,500.00	7,500.00	3,892.86	470.83	51.90
940.000 EQUIPMENT RENTAL - FORCE ACCT	17,970.31	30,426.16	31,250.00	31,250.00	24,092.67	4,445.44	77.10
956.000 MISCELLANEOUS	0.00	(39.85)	1,000.00	1,000.00	0.00	0.00	0.00
957.000 TRAINING EXPENSES	400.00	400.00	4,000.00	4,000.00	1,000.00	1,000.00	25.00
963.000 BAD DEBT EXP/BANKRUPTCY	0.00	0.00	2,000.00	2,000.00	0.00	0.00	0.00
964.000 PRIOR YEAR TAX REFUNDS	128.87	3,638.06	0.00	0.00	0.00	0.00	0.00
Total Dept 850-OTHER FUNCTIONS	95,055.03	139,889.28	149,250.00	166,250.00	119,198.91	16,157.21	71.70
Dept 900-CAPITAL OUTLAY							
971.436 CAP OUTLAY/CITY HALL IMPRVMT	2,737.10	2,737.10	0.00	0.00	0.00	0.00	0.00
971.437 CAP OUTLAY/ LAND IMPROVEMENTS	0.00	172,093.69	0.00	26,000.00	25,045.53	0.00	96.33
976.336 CAP OUYLAY/FIRE STATION #2 BL	0.00	0.00	0.00	30,000.00	28,067.26	0.00	93.56
976.436 CAP OUTLAY/CITY HALL BLDG IMP	0.00	1,399.00	11,000.00	11,000.00	726.32	0.00	6.60
976.437 CAP OUTLAY/SIDEWALK REPL	1,778.72	105,602.64	126,000.00	28,000.00	2,750.00	0.00	9.82
976.438 CAP OUTLAY/MSD BUILDING IMP	0.00	0.00	33,000.00	33,000.00	0.00	0.00	0.00
977.101 CAP OUTLAY/ CITY COMMISSION	0.00	0.00	0.00	1,000.00	768.50	0.00	76.85
977.215 CAP OUTLAY/ELECTION EQUIP	0.00	0.00	10,550.00	10,550.00	0.00	0.00	0.00
977.301 CAP OUTLAY/POLICE EQUIP	14,629.28	22,554.59	15,500.00	15,500.00	4,706.11	2,217.00	30.36
977.438 CAP OUTLAY/MSD YARD EQUIP	0.00	0.00	0.00	9,000.00	8,200.00	0.00	91.11
980.172 CAP OUTLAY/MGR OFFICE EQUIP	0.00	0.00	500.00	500.00	0.00	0.00	0.00
980.215 CAP OUTLAY/CLERK OFF EQUIP	273.30	273.30	1,250.00	1,250.00	902.58	0.00	72.21
Total Dept 900-CAPITAL OUTLAY	19,418.40	304,660.32	197,800.00	165,800.00	71,166.30	2,217.00	42.92
Dept 905-DEBT ADMINISTRATION							
990.900 CONTRIB TO LTGO DBT FD - 2006	61,230.00	61,230.00	61,390.00	61,390.00	61,390.00	0.00	100.00
Total Dept 905-DEBT ADMINISTRATION	61,230.00	61,230.00	61,390.00	61,390.00	61,390.00	0.00	100.00
Dept 965-CONTRIBUTIONS							
962.000 RESERVE FOR CONTINGENCIES	0.00	0.00	34,160.00	0.00	0.00	0.00	0.00
965.208 CONTRIBUTION TO REGATATIONS	170,000.00	200,000.00	200,000.00	200,000.00	170,000.00	10,000.00	85.00
965.249 CONTRIBUTION TO BUILDING FUND	66,532.50	0.00	0.00	0.00	0.00	0.00	0.00
965.252 CONTRIBUTION TO NBHD SVCS FD	19,049.94	25,399.92	25,400.00	25,400.00	19,049.94	2,116.66	75.00
965.760 CONTRIBUTION TO COUNCIL ON AG	0.00	1,041.18	0.00	0.00	0.00	0.00	0.00
Total Dept 965-CONTRIBUTIONS	255,582.44	226,441.10	259,560.00	225,400.00	189,049.94	12,116.66	83.87
TOTAL Expenditures	5,280,265.13	7,590,069.15	7,749,200.00	7,773,700.00	5,576,571.97	473,647.57	71.74
Fund 101 - GENERAL FUND:							
TOTAL REVENUES	6,618,669.06	7,638,922.50	7,749,200.00	7,773,700.00	6,673,939.30	509,920.91	85.85
TOTAL EXPENDITURES	5,280,265.13	7,590,069.15	7,749,200.00	7,773,700.00	5,576,571.97	473,647.57	71.74
NET OF REVENUES & EXPENDITURES	1,338,403.93	48,853.35	0.00	0.00	1,097,367.33	36,273.34	100.00

PERIOD ENDING 03/31/2016

ACCOUNT DESCRIPTION	YTD BALANCE	END BALANCE	2015-16	YTD BALANCE	ACTIVITY FOR	% BDT USED
	03/31/2015	06/30/2015	AMENDED	03/31/2016	MONTH 03/31/2016	
	NORM (ABNORM)	NORM (ABNORM)	BUDGET	NORM (ABNORM)	INCR (DECR)	

ACCOUNT DESCRIPTION	YTD BALANCE	END BALANCE	2015-16	2015-16	YTD BALANCE	ACTIVITY FOR	% BGDY
	03/31/2015	06/30/2015	ORIGINAL	AMENDED	03/31/2016	MONTH 03/31/2016	
	NORM (ABNORM)	NORM (ABNORM)	BUDGET	BUDGET	NORM (ABNORM)	INCR (DECR)	USED
Fund 202 - MAJOR STREET FUND							
Revenues							
Dept 000-GENERAL REVENUES	274,813.71	367,933.16	371,750.00	371,750.00	281,457.86	29,415.51	75.71
547.000 GAS & WEIGHT TAX	9,382.86	12,508.78	12,520.00	12,520.00	9,377.99	1,042.00	74.90
547.100 LOCAL ROADS PROGRAM	0.27	0.27	10.00	10.00	0.00	0.00	0.00
665.000 INTEREST ON INVESTMENTS							
Total Dept 000-GENERAL REVENUES	284,196.84	380,442.21	384,280.00	384,280.00	290,835.85	30,457.51	75.68
TOTAL Revenues	284,196.84	380,442.21	384,280.00	384,280.00	290,835.85	30,457.51	75.68
Expenditures							
Dept 290-ADMINISTRATION	3,390.91	3,039.12	2,140.00	2,140.00	1,605.00	(1,143.25)	75.00
706.000 SALARY & WAGES/ FULL TIME	815.14	703.32	730.00	730.00	547.50	(134.76)	75.00
706.050 SALARY & WAGES/PART TIME	60.02	79.79	90.00	90.00	60.02	0.00	66.69
706.100 SALARY & WAGES/SICK	0.00	85.57	0.00	0.00	0.00	0.00	0.00
706.150 SALARY & WAGES/IN-LIEU HEALTH	15.00	15.00	30.00	30.00	15.00	0.00	50.00
706.300 SALARY & WAGES/LONGEVITY	12.50	12.50	30.00	30.00	0.00	0.00	0.00
706.350 SALARY & WAGES/PAGER PAY	0.00	0.00	90.00	90.00	0.00	0.00	0.00
706.600 SALARY & WAGES/VACATION PAYOFF	426.18	362.72	390.00	390.00	302.00	38.65	77.44
709.000 SALARY & WAGES/OVERTIME	1,537.17	1,029.01	1,080.00	1,080.00	810.00	(401.62)	75.00
721.000 FRINGE BENEFITS	479.25	597.44	360.00	360.00	265.50	29.50	73.75
721.500 POST RETIREMENT BENEFITS	808.90	0.00	0.00	0.00	0.00	(566.73)	0.00
850.000 COMMUNICATIONS	674.64	0.00	0.00	0.00	0.00	(449.76)	0.00
910.000 INSURANCE & BONDS	841.14	1,108.90	1,500.00	1,500.00	792.45	87.48	52.83
940.000 EQUIPMENT RENTAL - FORCE ACCT	0.00	0.00	87,250.00	87,250.00	0.00	0.00	0.00
962.000 RESERVE FOR CONTINGENCIES	70,222.50	93,630.00	96,060.00	96,060.00	72,045.00	8,005.00	75.00
965.203 CONTRIBUTION TO LOCAL STREET							
Total Dept 290-ADMINISTRATION	79,283.35	100,663.37	189,750.00	160,870.00	76,442.47	5,464.51	47.52
Dept 463-ROUTINE MAINTENANCE	15,379.78	23,644.46	10,270.00	18,770.00	14,553.94	3,270.16	77.54
706.000 SALARY & WAGES/ FULL TIME	622.97	1,327.62	0.00	1,500.00	997.19	293.36	66.48
706.050 SALARY & WAGES/PART TIME	0.00	878.76	320.00	320.00	0.00	0.00	0.00
706.100 SALARY & WAGES/SICK	311.62	338.98	100.00	280.00	276.09	0.00	98.60
706.300 SALARY & WAGES/LONGEVITY	731.42	754.34	230.00	230.00	684.82	0.00	297.75
706.350 SALARY & WAGES/PAGER PAY	487.64	487.64	0.00	500.00	497.01	0.00	99.40
706.550 SALARY & WAGES/CONTRACT BONUS	0.00	0.00	380.00	380.00	0.00	0.00	0.00
706.600 SALARY & WAGES/VACATION PAYOFF	460.07	672.92	600.00	600.00	480.48	10.62	80.08
707.000 SALARY & WAGES/TEMP-SEASONAL	158.26	558.82	660.00	660.00	179.71	0.00	27.23
709.000 SALARY & WAGES/OVERTIME	6,655.85	9,900.96	5,150.00	5,150.00	6,018.28	1,168.66	116.86
721.000 FRINGE BENEFITS	2,561.22	8,816.02	2,120.00	2,120.00	1,587.78	176.42	74.90
721.500 POST RETIREMENT BENEFITS	0.00	8.00	0.00	0.00	0.00	0.00	0.00
725.500 MEAL ALLOWANCE	6,909.14	15,892.59	9,000.00	9,000.00	91.52	0.00	1.02
740.000 OPERATING SUPPLIES	638.07	638.07	500.00	15,000.00	10,993.02	0.00	73.29
818.000 CONTRACTUAL SERVICES	1,729.72	3,379.45	2,300.00	2,300.00	2,685.73	843.79	116.77
850.000 COMMUNICATIONS	1,349.28	2,698.56	2,800.00	2,800.00	2,023.92	674.64	72.28
910.000 INSURANCE & BONDS	5,568.97	7,991.49	12,000.00	12,000.00	3,306.32	365.94	27.55
940.000 EQUIPMENT RENTAL - FORCE ACCT							
Total Dept 463-ROUTINE MAINTENANCE	43,564.01	77,988.68	46,430.00	71,610.00	44,375.81	6,803.59	61.97
Dept 470-STORMWATER SYSTEM MAINTENANCE	185.00	185.00	2,000.00	2,000.00	0.00	0.00	0.00
818.000 CONTRACTUAL SERVICES							

ACCOUNT DESCRIPTION	YTD BALANCE	END BALANCE	2015-16	2015-16	YTD BALANCE	ACTIVITY FOR	% BGDG
	03/31/2015	06/30/2015	ORIGINAL	AMENDED	03/31/2016	MONTH 03/31/2016	
	NORM (ABNORM)	NORM (ABNORM)	BUDGET	BUDGET	NORM (ABNORM)	INCR (DECR)	USED
Fund 202 - MAJOR STREET FUND							
Expenditures							
825.000 STORMWATER SYSTEM MAINTENANCE	1,000.00	0.00	0.00	0.00	0.00	0.00	0.00
825.500 STORMWATER PERMIT FEES	0.00	1,000.00	1,000.00	1,000.00	0.00	0.00	0.00
Total Dept 470-STORMWATER SYSTEM MAIN	1,185.00	1,185.00	3,000.00	3,000.00	0.00	0.00	0.00
Dept 474-TRAFFIC SIGNAL MAINTENANCE							
706.000 SALARY & WAGES/ FULL TIME	1,234.27	1,686.18	590.00	2,090.00	1,572.67	117.03	75.25
706.100 SALARY & WAGES/SICK	0.00	0.00	20.00	20.00	0.00	0.00	0.00
706.300 SALARY & WAGES/LONGEVITY	0.00	0.00	10.00	10.00	0.00	0.00	0.00
706.350 SALARY & WAGES/PAGER PAY	0.00	0.00	20.00	20.00	0.00	0.00	0.00
706.600 SALARY & WAGES/VACATION PAYOF	0.00	0.00	30.00	30.00	0.00	0.00	0.00
707.000 SALARY & WAGES/TEMP-SEASONAL	76.70	103.70	60.00	60.00	40.00	0.00	66.67
709.000 SALARY & WAGES/OVERTIME	73.89	73.89	60.00	400.00	320.28	0.00	80.07
721.000 FRINGE BENEFITS	533.61	581.13	300.00	1,200.00	821.07	51.67	68.42
721.500 POST RETIREMENT BENEFITS	145.44	471.99	120.00	120.00	90.00	10.00	75.00
740.000 OPERATING SUPPLIES	3,125.98	3,248.72	5,000.00	5,000.00	2,435.59	867.75	48.71
818.000 CONTRACTUAL SERVICES	7,671.71	12,882.74	16,000.00	15,660.00	60,552.10	0.00	386.67
920.000 PUBLIC UTILITIES	3,058.48	4,590.00	5,000.00	5,000.00	2,846.73	0.00	56.93
940.000 EQUIPMENT RENTAL - FORCE ACCT	664.64	1,183.64	1,000.00	1,000.00	(458.45)	103.89	(45.85)
Total Dept 474-TRAFFIC SIGNAL MAINTEN	16,584.72	24,821.99	28,210.00	30,610.00	68,219.99	1,150.34	222.87
Dept 479-SNOW & ICE REMOVAL							
706.000 SALARY & WAGES/ FULL TIME	4,910.14	6,077.77	1,930.00	2,830.00	4,354.81	1,613.54	153.88
706.100 SALARY & WAGES/SICK	0.00	61.47	60.00	60.00	0.00	0.00	0.00
706.300 SALARY & WAGES/LONGEVITY	45.25	50.71	20.00	20.00	37.43	0.00	187.15
706.350 SALARY & WAGES/PAGER PAY	118.60	118.60	50.00	50.00	123.01	0.00	246.02
706.550 SALARY & WAGES/CONTRACT BONUS	74.88	74.88	0.00	100.00	84.23	0.00	84.23
706.600 SALARY & WAGES/VACATION PAYOF	0.00	0.00	70.00	70.00	0.00	0.00	0.00
707.000 SALARY & WAGES/TEMP-SEASONAL	328.87	410.87	0.00	300.00	194.75	37.15	64.92
709.000 SALARY & WAGES/OVERTIME	3,661.62	3,661.62	3,190.00	3,190.00	3,159.79	1,415.92	99.05
721.000 FRINGE BENEFITS	3,792.89	2,931.53	970.00	970.00	2,605.54	1,039.10	268.61
721.500 POST RETIREMENT BENEFITS	481.50	2,086.90	400.00	400.00	298.53	33.17	74.63
725.500 MEAL ALLOWANCE	192.00	192.00	200.00	200.00	112.00	56.00	56.00
740.000 OPERATING SUPPLIES	63,066.06	60,115.29	40,000.00	40,000.00	45,688.06	21,717.07	114.22
940.000 EQUIPMENT RENTAL - FORCE ACCT	14,641.33	14,650.65	20,000.00	20,000.00	12,251.25	1,662.11	61.26
Total Dept 479-SNOW & ICE REMOVAL	91,313.14	90,432.29	66,890.00	68,190.00	68,909.40	27,566.06	101.05
Dept 485-ROAD CONSTRUCTION							
818.406 CONT SVCS/ENG-ARCH	8,807.38	9,362.38	12,500.00	12,500.00	0.00	0.00	0.00
818.450 CONT SVCS/STREET CONSTRUCTION	0.00	0.00	37,500.00	37,500.00	0.00	0.00	0.00
Total Dept 485-ROAD CONSTRUCTION	8,807.38	9,362.38	50,000.00	50,000.00	0.00	0.00	0.00
TOTAL Expenditures	240,737.60	304,453.71	384,280.00	384,280.00	257,947.67	40,984.50	67.12
Fund 202 - MAJOR STREET FUND:							
TOTAL REVENUES	284,196.84	380,442.21	384,280.00	384,280.00	290,835.85	30,457.51	75.68
TOTAL EXPENDITURES	240,737.60	304,453.71	384,280.00	384,280.00	257,947.67	40,984.50	67.12

PERIOD ENDING 03/31/2016

ACCOUNT DESCRIPTION	YTD BALANCE	END BALANCE	2015-16	2015-16	YTD BALANCE	ACTIVITY FOR	% BDT
	03/31/2015	06/30/2015	ORIGINAL	AMENDED	03/31/2016	MONTH 03/31/2016	USED
	NORM (ABNORM)	NORM (ABNORM)	BUDGET	BUDGET	NORM (ABNORM)	INCR (DECR)	

Fund 202 - MAJOR STREET FUND	43,459.24	75,988.50	0.00	0.00	32,888.18	(10,526.99)	100.00
NET OF REVENUES & EXPENDITURES							

ACCOUNT DESCRIPTION	YTD BALANCE	END BALANCE	2015-16	2015-16	YTD BALANCE	ACTIVITY FOR
	03/31/2015	06/30/2015	ORIGINAL	AMENDED	03/31/2016	MONTH 03/31/2016
	NORM (ABNORM)	NORM (ABNORM)	BUDGET	BUDGET	NORM (ABNORM)	INCR (DECR)
						% BDTG USED
Fund 203 - LOCAL STREET FUND						
Revenues						
Dept 000-GENERAL REVENUES						
547.000 GAS & WEIGHT TAX	121,801.06	147,846.72	149,320.00	149,320.00	113,011.75	11,823.08
547.100 LOCAL ROADS PROGRAM	3,770.15	5,026.47	5,030.00	5,030.00	3,769.74	418.82
547.300 SUPPLEMENTAL STATE ROAD FUNDI	0.00	35,067.21	11,680.00	11,680.00	53,817.43	0.00
665.000 INTEREST ON INVESTMENTS	0.04	0.04	10.00	10.00	0.00	0.00
675.202 CONTRIBUTION FROM MAJOR STREE	70,222.50	93,630.00	96,060.00	96,060.00	72,045.00	8,005.00
680.000 OTHER INCOME	0.00	0.00	0.00	0.00	227.00	0.00
680.100 MISC/TREES	2,516.00	4,415.00	2,200.00	2,200.00	1,800.75	0.00
Total Dept 000-GENERAL REVENUES	198,309.75	285,985.44	264,300.00	264,300.00	244,671.67	20,246.90
TOTAL Revenues	198,309.75	285,985.44	264,300.00	264,300.00	244,671.67	20,246.90
Expenditures						
Dept 290-ADMINISTRATION						
706.000 SALARY & WAGES/ FULL TIME	4,416.27	2,078.74	2,140.00	2,140.00	1,605.00	(2,669.42)
706.050 SALARY & WAGES/PART TIME	1,150.24	704.58	730.00	730.00	547.50	(451.88)
706.100 SALARY & WAGES/SICK	40.00	73.66	90.00	90.00	22.50	25.00
706.150 SALARY & WAGES/IN-LIEU HEALTH	0.00	171.12	0.00	0.00	0.00	0.00
706.300 SALARY & WAGES/LONGEVITY	15.00	15.00	30.00	30.00	15.00	0.00
706.350 SALARY & WAGES/PAGER PAY	24.99	24.99	30.00	30.00	0.00	0.00
706.600 SALARY & WAGES/VACATION PAYOF	0.00	0.00	90.00	90.00	0.00	0.00
709.000 SALARY & WAGES/OVERTIME	518.74	367.91	390.00	390.00	380.94	68.50
721.000 FRINGE BENEFITS	2,043.33	1,059.52	1,080.00	1,080.00	810.00	(1,004.61)
721.500 POST RETIREMENT BENEFITS	479.25	636.12	360.00	360.00	265.50	29.50
850.000 COMMUNICATIONS	606.56	0.00	0.00	0.00	(1,009.65)	(1,876.38)
910.000 INSURANCE & BONDS	1,009.65	0.00	0.00	0.00	1,009.65	336.55
940.000 EQUIPMENT RENTAL - FORCE ACCT	1,696.37	2,228.78	2,500.00	2,500.00	1,476.20	167.62
962.000 RESERVE FOR CONTINGENCIES	0.00	0.00	46,210.00	37,710.00	0.00	0.00
Total Dept 290-ADMINISTRATION	12,000.40	7,360.42	53,650.00	45,150.00	5,122.64	(5,400.12)
Total Dept 463-ROUTINE MAINTENANCE	19,918.76	32,326.19	25,690.00	30,040.00	23,845.67	5,165.84
706.000 SALARY & WAGES/ FULL TIME	1,726.20	3,350.82	0.00	3,500.00	2,541.40	769.02
706.100 SALARY & WAGES/SICK	65.00	1,594.77	800.00	800.00	82.49	0.00
706.300 SALARY & WAGES/LONGEVITY	406.64	433.98	230.00	230.00	374.05	0.00
706.350 SALARY & WAGES/PAGER PAY	937.60	994.88	570.00	570.00	787.86	0.00
706.550 SALARY & WAGES/CONTRACT BONUS	656.27	656.27	0.00	650.00	609.46	0.00
706.600 SALARY & WAGES/VACATION PAYOF	0.00	0.00	940.00	940.00	0.00	0.00
707.000 SALARY & WAGES/TEMP-SEASONAL	1,091.38	1,548.58	3,360.00	3,360.00	787.10	0.00
709.000 SALARY & WAGES/OVERTIME	590.83	1,304.84	1,610.00	1,610.00	572.17	0.00
721.000 FRINGE BENEFITS	8,433.92	14,512.55	12,880.00	12,880.00	9,940.48	1,973.55
721.500 POST RETIREMENT BENEFITS	6,411.78	13,111.52	5,310.00	5,310.00	3,975.75	441.75
740.000 OPERATING SUPPLIES	5,188.23	8,172.84	5,000.00	5,000.00	6,551.21	0.00
742.000 RESIDENT/TREES	0.00	0.00	3,750.00	3,750.00	1,801.50	0.00
818.000 CONTRACTUAL SERVICES	2,401.00	3,909.00	6,500.00	6,500.00	2,810.00	0.00
850.000 COMMUNICATIONS	1,932.06	3,379.46	2,500.00	2,500.00	2,685.74	1,143.79
910.000 INSURANCE & BONDS	2,019.30	4,038.60	4,000.00	4,000.00	3,028.95	1,009.65
940.000 EQUIPMENT RENTAL - FORCE ACCT	5,329.31	7,212.57	20,000.00	20,000.00	4,395.26	865.46
Total Dept 463-ROUTINE MAINTENANCE	57,108.28	96,546.87	93,140.00	101,640.00	64,789.09	11,369.06
Total Dept 000-GENERAL REVENUES	198,309.75	285,985.44	264,300.00	264,300.00	244,671.67	20,246.90
TOTAL Revenues	198,309.75	285,985.44	264,300.00	264,300.00	244,671.67	20,246.90
Expenditures						
Dept 290-ADMINISTRATION	12,000.40	7,360.42	53,650.00	45,150.00	5,122.64	(5,400.12)
Dept 463-ROUTINE MAINTENANCE	19,918.76	32,326.19	25,690.00	30,040.00	23,845.67	5,165.84
Total	31,919.16	39,686.61	79,340.00	75,190.00	28,968.31	(1,231.82)

PERIOD ENDING 03/31/2016

ACCOUNT DESCRIPTION	YTD BALANCE	END BALANCE	2015-16	2015-16	YTD BALANCE	ACTIVITY FOR	% BDDT
	03/31/2015	06/30/2015	ORIGINAL	AMENDED	03/31/2016	MONTH 03/31/2016	
	NORM (ABNORM)	NORM (ABNORM)	BUDGET	BUDGET	NORM (ABNORM)	INCR (DECR)	USED
Fund 203 - LOCAL STREET FUND							
Expenditures							
Dept 470-STORMWATER SYSTEM MAINTENANCE							
706.000 SALARY & WAGES/ FULL TIME	11.82	11.82	0.00	0.00	0.00	0.00	0.00
721.000 FRINGE BENEFITS	7.17	1.48	0.00	0.00	0.00	0.00	0.00
818.000 CONTRACTUAL SERVICES	185.00	185.00	2,000.00	0.00	0.00	0.00	0.00
825.000 STORMWATER SYSTEM MAINTENANCE	1,000.00	0.00	0.00	0.00	0.00	0.00	0.00
825.500 STORMWATER PERMIT FEES	0.00	1,000.00	1,000.00	0.00	0.00	0.00	0.00
940.000 EQUIPMENT RENTAL - FORCE ACCT	0.00	10.53	0.00	0.00	0.00	0.00	0.00
Total Dept 470-STORMWATER SYSTEM MAIN	1,203.99	1,208.83	3,000.00	3,000.00	0.00	0.00	0.00
Dept 474-TRAFFIC SIGNAL MAINTENANCE							
706.000 SALARY & WAGES/ FULL TIME	1,446.74	1,658.16	2,590.00	0.00	1,141.63	96.44	45.85
706.100 SALARY & WAGES/SICK	0.00	0.00	80.00	0.00	0.00	0.00	0.00
706.300 SALARY & WAGES/LONGEVITY	0.00	0.00	30.00	0.00	0.00	0.00	0.00
706.350 SALARY & WAGES/PAGER PAY	0.00	0.00	60.00	0.00	0.00	0.00	0.00
706.550 SALARY & WAGES/CONTRACT BONUS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
706.600 SALARY & WAGES/AVACATION PAYOF	0.00	0.00	100.00	0.00	0.00	0.00	0.00
707.000 SALARY & WAGES/TEMP-SEASONAL	489.96	510.76	100.00	0.00	0.00	0.00	0.00
709.000 SALARY & WAGES/OVERTIME	70.89	70.89	90.00	0.00	168.00	0.00	186.67
721.000 FRINGE BENEFITS	593.67	632.02	440.00	0.00	0.00	0.00	0.00
721.500 POST RETIREMENT BENEFITS	645.03	463.99	1,300.00	0.00	503.96	34.96	38.77
740.000 OPERATING SUPPLIES	2,553.83	3,328.91	540.00	0.00	399.78	44.42	74.03
818.000 CONTRACTUAL SERVICES	3,948.39	7,950.45	4,500.00	0.00	3,376.36	867.75	75.03
940.000 EQUIPMENT RENTAL - FORCE ACCT	1,010.47	1,096.84	8,500.00	0.00	21,215.15	0.00	249.59
Total Dept 474-TRAFFIC SIGNAL MAINTEN	10,758.98	15,712.02	19,730.00	19,730.00	27,123.56	1,085.29	137.47
Dept 479-SNOW & ICE REMOVAL							
706.000 SALARY & WAGES/ FULL TIME	4,195.48	4,643.39	5,130.00	0.00	2,620.05	1,161.00	51.07
706.100 SALARY & WAGES/SICK	0.00	61.47	160.00	0.00	0.00	0.00	0.00
706.300 SALARY & WAGES/LONGEVITY	45.25	50.72	50.00	0.00	37.44	0.00	0.00
706.350 SALARY & WAGES/PAGER PAY	118.60	118.60	120.00	0.00	123.01	0.00	74.88
706.550 SALARY & WAGES/CONTRACT BONUS	74.88	74.88	0.00	0.00	84.23	0.00	102.51
706.600 SALARY & WAGES/AVACATION PAYOF	0.00	0.00	190.00	0.00	0.00	0.00	100.00
707.000 SALARY & WAGES/TEMP-SEASONAL	112.43	112.43	10.00	0.00	5.62	0.00	0.00
709.000 SALARY & WAGES/OVERTIME	902.96	902.96	2,780.00	0.00	1,397.97	1,009.27	56.20
721.000 FRINGE BENEFITS	2,186.80	1,836.75	2,580.00	0.00	1,447.13	780.97	56.09
721.500 POST RETIREMENT BENEFITS	1,280.97	1,446.20	1,060.00	0.00	794.25	88.25	74.93
725.500 MEAL ALLOWANCE	24.00	24.00	200.00	0.00	40.00	40.00	20.00
740.000 OPERATING SUPPLIES	21,022.00	21,071.91	17,500.00	0.00	15,224.10	7,239.04	86.99
940.000 EQUIPMENT RENTAL - FORCE ACCT	9,760.15	9,760.15	15,000.00	0.00	5,062.17	950.65	33.75
Total Dept 479-SNOW & ICE REMOVAL	39,723.52	40,103.46	44,780.00	44,780.00	26,835.97	11,269.18	59.93
Dept 485-ROAD CONSTRUCTION							
818.406 CONT SVCS/ENG-ARCH	0.00	0.00	12,500.00	0.00	0.00	0.00	0.00
818.450 CONT SVCS/STREET CONSTRUCTION	0.00	0.00	37,500.00	0.00	0.00	0.00	0.00
Total Dept 485-ROAD CONSTRUCTION	0.00	0.00	50,000.00	50,000.00	0.00	0.00	0.00
TOTAL Expenditures	120,795.17	160,931.60	264,300.00	264,300.00	123,871.26	18,323.41	46.87

PERIOD ENDING 03/31/2016

ACCOUNT DESCRIPTION	YTD BALANCE	END BALANCE	2015-16	2015-16	YTD BALANCE	ACTIVITY FOR		% BDTG USED
	03/31/2015 NORM (ABNORM)	06/30/2015 NORM (ABNORM)	ORIGINAL BUDGET	AMENDED BUDGET	03/31/2016 NORM (ABNORM)	MONTH 03/31/2016 INCR (DECR)	MONTH 03/31/2016 INCR (DECR)	
Fund 203 - LOCAL STREET FUND								
Fund 203 - LOCAL STREET FUND:								
TOTAL REVENUES	198,309.75	285,985.44	264,300.00	264,300.00	244,671.67	20,246.90	20,246.90	92.57
TOTAL EXPENDITURES	120,795.17	160,931.60	264,300.00	264,300.00	123,871.26	18,323.41	18,323.41	46.87
NET OF REVENUES & EXPENDITURES	77,514.58	125,053.84	0.00	0.00	120,800.41	1,923.49	1,923.49	100.00

ACCOUNT DESCRIPTION	PERIOD ENDING 03/31/2016		2015-16 AMENDED BUDGET	YTD BALANCE 03/31/2016 NORM (ABNORM)	ACTIVITY FOR MONTH 03/31/2016 INCR (DECR)	% BDDT USED
	YTD BALANCE 03/31/2015 NORM (ABNORM)	2015-16 ORIGINAL BUDGET				
Fund 208 - RECREATION FUND						
Revenues						
Dept 021-CULTURAL CENTER REVENUES						
650.200 ICE ARENA/RENTAL SKATES	2,336.00	2,000.00	2,000.00	2,182.00	176.00	109.10
650.300 ICE ARENA/OPEN SKATING	12,891.00	12,000.00	12,000.00	11,263.00	1,172.00	93.86
650.400 ICE ARENA/HOCKEY RENTALS	417,310.00	428,000.00	428,000.00	400,110.00	48,480.00	93.48
650.550 ICE ARENA/DROP-IN ICE	12,360.00	13,000.00	13,000.00	13,217.50	90.00	101.67
650.600 ICE ARENA/OTHER REVENUES	50.00	1,000.00	1,000.00	3,443.13	576.85	344.31
651.100 GB/VENDING MACHINES	3,898.00	0.00	0.00	0.00	0.00	0.00
651.300 GB/RECREATION SERVICES	43,508.40	56,000.00	56,000.00	34,959.10	4,588.00	62.43
651.500 GB/RENTAL-CARD & MEETING ROOM	3,817.00	6,000.00	6,000.00	3,298.50	1,380.00	54.98
651.600 GB/RENTAL-ARTS & CRAFTS ROOM	900.00	3,000.00	3,000.00	2,186.00	144.00	72.87
651.700 GB/RENTAL-MULTI-PURPOSE ROOM	29,950.00	51,000.00	51,000.00	31,959.50	4,101.50	62.67
653.300 ADVERTISING INCOME	2,763.00	6,000.00	6,000.00	1,253.00	0.00	20.88
675.003 CONTRIBUTION/CC WIRELESS	0.00	2,000.00	2,000.00	0.00	0.00	0.00
Total Dept 021-CULTURAL CENTER REVENU	529,783.40	580,000.00	580,000.00	503,871.73	60,708.35	86.87
Dept 022-ADMINISTRATIVE CHARGES						
665.000 INTEREST ON INVESTMENTS	0.04	50.00	50.00	0.00	0.00	0.00
675.101 CONTRIBUTION FROM GENERAL FUN	170,000.00	200,000.00	200,000.00	170,000.00	10,000.00	85.00
699.000 APPROP OF PR YR FUND BALANCE	0.00	46,000.00	46,000.00	0.00	0.00	0.00
Total Dept 022-ADMINISTRATIVE CHARGES	170,000.04	246,050.00	246,050.00	170,000.00	10,000.00	69.09
Dept 023-PROGRAM FEES & CHARGES						
651.410 GB/SENIOR PROGRAMS-CLASSES	11,429.50	12,000.00	12,000.00	10,932.50	1,645.00	91.10
652.200 YOUTH ATHLETICS	17,830.00	28,000.00	28,000.00	10,704.00	7,640.00	38.23
652.300 MIRACLE LEAGUE	9,190.00	9,100.00	9,100.00	8,691.00	5,120.00	95.51
652.400 PCHA	36,140.00	44,000.00	44,000.00	59,716.95	15,777.50	67.86
652.500 PCHA-MINI MITES	24,767.50	26,100.00	26,100.00	22,155.00	200.00	84.89
653.100 CLASS & SPECIAL EVENTS	33,319.28	55,000.00	55,000.00	31,102.14	3,072.12	56.55
653.200 AMUSEMENT PARK TICKET SALES	0.00	0.00	0.00	0.00	0.00	0.00
654.000 SOCCER REVENUES-REGISTRATIONS	80,783.50	180,000.00	180,000.00	80,478.88	5,704.00	44.71
655.000 LIQUOR REVENUES	1,130.50	5,000.00	5,000.00	1,731.00	0.00	34.62
Total Dept 023-PROGRAM FEES & CHARGES	214,590.28	359,200.00	403,200.00	225,511.47	39,158.62	55.93
TOTAL Revenues	914,373.72	1,185,250.00	1,229,250.00	899,383.20	109,866.97	73.17
Expenditures						
Dept 290-ADMINISTRATION						
706.000 SALARY & WAGES/ FULL TIME	98,501.96	141,430.00	141,430.00	102,254.72	10,768.00	72.30
706.050 SALARY & WAGES/PART TIME	39,995.13	63,490.00	63,490.00	42,928.27	4,461.01	67.61
706.100 SALARY & WAGES/SICK	0.00	6,000.00	6,000.00	0.00	0.00	0.00
706.150 SALARY & WAGES/IN-LIEU HEALTH	0.00	1,800.00	1,800.00	0.00	0.00	0.00
706.300 SALARY & WAGES/LONGEVITY	1,650.00	2,350.00	2,350.00	1,700.00	0.00	72.34
706.600 SALARY & WAGES/VACATION PAYOF	0.00	7,050.00	7,050.00	0.00	0.00	0.00
707.000 SALARY & WAGES/TEMP-SEASONAL	41,215.76	44,210.00	44,210.00	31,150.11	3,790.36	70.46
709.000 SALARY & WAGES/OVERTIME	15,409.85	13,060.00	13,060.00	12,776.45	2,640.08	97.83
721.000 FRINGE BENEFITS	49,874.94	71,470.00	71,470.00	50,700.65	5,786.55	70.94
721.500 POST RETIREMENT BENEFITS	27,270.72	36,610.00	36,610.00	27,451.44	3,050.16	74.98
725.000 EMPLOYEE TESTING & LICENSING	0.00	200.00	200.00	0.00	0.00	0.00
727.000 OFFICE SUPPLIES	479.97	1,000.00	1,000.00	0.00	0.00	0.00

PERIOD ENDING 03/31/2016

ACCOUNT DESCRIPTION	YTD BALANCE	END BALANCE	2015-16	2015-16	YTD BALANCE	ACTIVITY FOR	%
	03/31/2015	06/30/2015	ORIGINAL	AMENDED	03/31/2016	MONTH 03/31/2016	BDGT
	NORM (ABNORM)	NORM (ABNORM)	BUDGET	BUDGET	NORM (ABNORM)	INCR (DECR)	USED
Fund 208 - RECREATION FUND							
Expenditures							
728.000 POSTAGE	7,890.78	7,932.28	8,500.00	8,500.00	6,300.06	6.75	74.12
740.000 OPERATING SUPPLIES	21,802.58	25,003.24	29,000.00	29,000.00	17,948.32	1,685.54	61.89
740.500 OPERATING SUPPLIES/ROOM RENTA	0.00	406.87	500.00	500.00	0.00	0.00	0.00
740.600 OPERATING SUPPLIES/LINEN	3,311.80	4,252.93	4,000.00	4,000.00	2,589.15	0.00	64.73
741.000 UNIFORMS	532.50	532.50	1,500.00	1,500.00	1,544.97	0.00	77.25
801.000 CREDIT CARD FEES	13,242.71	15,824.98	11,000.00	16,000.00	15,576.98	921.11	97.36
815.000 ADMINISTRATIVE SERVICES	10,320.03	13,760.04	13,760.00	13,760.00	10,320.03	1,146.67	75.00
818.000 CONTRACTUAL SERVICES	19,397.21	23,402.39	30,100.00	28,100.00	21,557.00	590.04	76.72
850.000 COMMUNICATIONS	5,176.09	6,759.01	6,000.00	6,000.00	4,934.11	524.19	82.24
860.000 TRANSPORTATION	64.85	117.18	100.00	100.00	325.45	0.00	54.24
864.000 CONFERENCES & MEETINGS	0.00	676.00	3,000.00	3,000.00	699.16	0.00	23.31
900.000 PRINTING & PUBLISHING	4,652.99	4,652.99	5,000.00	5,000.00	3,417.61	0.00	68.35
910.000 INSURANCE & BONDS	33,374.16	44,498.88	36,300.00	36,300.00	33,374.16	3,708.24	91.94
920.000 PUBLIC UTILITIES	101,925.84	140,642.91	150,000.00	140,000.00	95,351.19	11,466.24	68.11
921.000 REIMBURSEMENT/GEOTHERMAL PROJ	72,435.33	96,580.44	96,580.00	96,580.00	72,435.33	8,048.37	75.00
930.000 REPAIRS & MAINTENANCE	27,117.10	30,451.93	40,000.00	40,000.00	24,380.94	977.71	60.95
938.000 EQUIPMENT LEASE EXPENSE	1,230.03	1,701.92	4,600.00	4,600.00	1,224.84	142.78	26.63
940.000 EQUIPMENT RENTAL - FORCE ACCT	15,528.00	20,526.00	25,000.00	24,000.00	14,994.00	1,666.00	62.48
956.000 MISCELLANEOUS	50.00	550.00	550.00	550.00	0.00	0.00	0.00
957.000 TRAINING EXPENSES	670.00	670.00	800.00	800.00	91.79	0.00	11.47
958.000 MEMBERSHIPS & DUES	647.50	947.50	1,350.00	1,350.00	215.00	0.00	15.93
962.000 RESERVE FOR CONTINGENCIES	0.00	0.00	1,170.00	770.00	0.00	0.00	0.00
965.306 CONTRIB TO 06 LTGO DEBT FUND	18,370.00	18,370.00	18,420.00	18,420.00	18,420.00	0.00	100.00
965.402 CONTRIBUTION TO REC CAP IMP F	0.00	24,000.00	4,000.00	4,000.00	0.00	0.00	0.00
Total Dept 290-ADMINISTRATION	632,137.83	855,794.46	879,900.00	872,500.00	614,661.73	61,379.80	70.45
Dept 740-RECREATION VENDING							
740.000 OPERATING SUPPLIES	3,783.64	4,265.46	0.00	0.00	0.00	0.00	0.00
Total Dept 740-RECREATION VENDING	3,783.64	4,265.46	0.00	0.00	0.00	0.00	0.00
Dept 745-RECREATION SERVICES							
707.000 SALARY & WAGES/TEMP-SEASONAL	15,309.97	17,404.79	14,000.00	14,000.00	14,297.47	1,921.15	102.12
709.000 SALARY & WAGES/OVERTIME	499.63	546.48	140.00	300.00	140.54	0.00	46.85
721.000 FRINGE BENEFITS	1,231.60	1,373.29	1,130.00	1,130.00	1,138.58	151.93	100.76
740.000 OPERATING SUPPLIES	20,021.41	23,262.65	22,000.00	22,000.00	17,627.99	1,601.07	80.13
818.000 CONTRACTUAL SERVICES	1,575.00	2,025.00	2,000.00	3,000.00	0.00	0.00	0.00
920.000 PUBLIC UTILITIES	283.04	498.32	200.00	200.00	47.95	0.00	23.98
930.000 REPAIRS & MAINTENANCE	0.00	0.00	500.00	500.00	0.00	0.00	0.00
969.000 SALES TAX EXPENSE	0.00	0.00	3,000.00	3,000.00	0.00	0.00	0.00
Total Dept 745-RECREATION SERVICES	38,920.65	45,110.53	42,970.00	44,130.00	33,252.53	3,674.15	75.35
Dept 748-ADULT ATHLETICS							
707.000 SALARY & WAGES/TEMP-SEASONAL	1,330.14	1,330.14	0.00	0.00	0.00	0.00	0.00
721.000 FRINGE BENEFITS	128.84	101.76	0.00	0.00	0.00	0.00	0.00
740.000 OPERATING SUPPLIES	404.84	404.84	0.00	0.00	0.00	0.00	0.00
920.000 PUBLIC UTILITIES	94.35	166.11	0.00	0.00	0.00	0.00	0.00
Total Dept 748-ADULT ATHLETICS	1,958.17	2,002.85	0.00	0.00	0.00	0.00	0.00

ACCOUNT DESCRIPTION	YTD BALANCE 03/31/2015 NORM (ABNORM)	PERIOD ENDING 03/31/2016 END BALANCE 06/30/2015 NORM (ABNORM)	2015-16 ORIGINAL BUDGET	2015-16 AMENDED BUDGET	YTD BALANCE 03/31/2016 NORM (ABNORM)	ACTIVITY FOR MONTH 03/31/2016 INCR (DECR)	% BDTG USED
Fund 208 - RECREATION FUND							
Expenditures							
Dept 749-YOUTH ATHLETICS							
707.000 SALARY & WAGES/TEMP-SEASONAL	1,715.32	3,495.41	4,000.00	4,000.00	940.13	0.00	23.50
721.000 FRINGE BENEFITS	136.30	168.25	320.00	320.00	83.98	0.00	26.24
740.000 OPERATING SUPPLIES	8,251.93	11,880.50	6,000.00	6,000.00	4,368.64	0.00	72.81
818.000 CONTRACTUAL SERVICES	611.25	772.50	1,500.00	1,500.00	135.00	0.00	9.00
920.000 PUBLIC UTILITIES	0.00	0.00	800.00	800.00	139.99	29.26	17.50
930.000 REPAIRS & MAINTENANCE	358.00	543.95	1,000.00	1,000.00	0.00	0.00	0.00
Total Dept 749-YOUTH ATHLETICS	11,072.80	16,860.61	13,620.00	13,620.00	5,667.74	29.26	41.61
Dept 750-MIRACLE LEAGUE							
721.000 FRINGE BENEFITS	0.00	(15.15)	0.00	0.00	0.00	0.00	0.00
818.000 CONTRACTUAL SERVICES	1,800.00	10,990.00	9,100.00	9,100.00	1,560.00	0.00	17.14
Total Dept 750-MIRACLE LEAGUE	1,800.00	10,974.85	9,100.00	9,100.00	1,560.00	0.00	17.14
Dept 751-PCHA							
707.000 SALARY & WAGES/TEMP-SEASONAL	7,075.64	8,402.68	9,000.00	9,000.00	4,795.70	517.65	53.29
721.000 FRINGE BENEFITS	541.28	657.96	720.00	720.00	366.85	39.60	50.95
740.000 OPERATING SUPPLIES	33,663.20	34,423.20	30,500.00	77,240.00	68,408.45	7,012.50	88.57
818.000 CONTRACTUAL SERVICES	0.00	0.00	1,000.00	1,000.00	0.00	0.00	0.00
Total Dept 751-PCHA	41,280.12	43,483.84	41,220.00	87,960.00	73,571.00	7,569.75	83.64
Dept 752-PCHA -MINI MITES EXPENDITURES							
707.000 SALARY & WAGES/TEMP-SEASONAL	274.56	274.56	8,000.00	8,000.00	3,503.55	0.00	43.79
709.000 SALARY & WAGES/OVERTIME	0.00	0.00	0.00	0.00	20.06	0.00	100.00
721.000 FRINGE BENEFITS	21.00	0.00	640.00	640.00	272.51	0.00	42.58
721.500 POST RETIREMENT BENEFITS	383.30	613.28	0.00	0.00	237.90	0.00	100.00
740.000 OPERATING SUPPLIES	12,284.00	12,284.00	12,500.00	12,500.00	1,286.60	0.00	10.29
818.000 CONTRACTUAL SERVICES	1,100.00	1,456.25	1,000.00	1,000.00	0.00	0.00	0.00
940.000 EQUIPMENT RENTAL - FORCE ACCT	15.61	15.61	1,000.00	1,000.00	0.00	0.00	0.00
Total Dept 752-PCHA -MINI MITES EXPEN	14,078.47	14,643.70	23,140.00	23,140.00	5,320.62	0.00	22.99
Dept 753-MSD SERVICES EXPENDITURES							
706.000 SALARY & WAGES/ FULL TIME	2,096.73	2,654.71	2,770.00	2,770.00	1,541.67	83.02	55.66
706.100 SALARY & WAGES/SICK	0.00	0.00	90.00	90.00	0.00	0.00	0.00
706.300 SALARY & WAGES/LONGEVITY	0.00	0.00	30.00	30.00	0.00	0.00	0.00
706.350 SALARY & WAGES/PAGER PAY	0.00	0.00	70.00	70.00	0.00	0.00	0.00
706.600 SALARY & WAGES/VACATION PAYOF	0.00	0.00	110.00	110.00	0.00	0.00	0.00
707.000 SALARY & WAGES/TEMP-SEASONAL	164.96	180.76	100.00	100.00	163.92	13.42	163.92
709.000 SALARY & WAGES/OVERTIME	0.00	0.00	120.00	120.00	0.00	0.00	0.00
721.000 FRINGE BENEFITS	837.92	695.45	1,390.00	1,390.00	558.66	26.75	40.19
721.500 POST RETIREMENT BENEFITS	306.64	306.64	580.00	190.32	190.32	47.58	32.81
740.000 OPERATING SUPPLIES	0.00	0.00	500.00	500.00	0.00	0.00	0.00
818.000 CONTRACTUAL SERVICES	0.00	150.00	880.00	880.00	3,561.31	0.00	404.69
940.000 EQUIPMENT RENTAL - FORCE ACCT	1,813.05	2,590.90	2,000.00	5,500.00	2,998.09	28.68	54.51
Total Dept 753-MSD SERVICES EXPENDITU	5,219.30	6,578.46	8,640.00	12,140.00	9,013.97	199.45	74.25

ACCOUNT DESCRIPTION	PERIOD ENDING 03/31/2016		2015-16		2015-16		ACTIVITY FOR	
	YTD BALANCE 03/31/2015 NORM (ABNORM)	END BALANCE 06/30/2015 NORM (ABNORM)	ORIGINAL BUDGET	AMENDED BUDGET	YTD BALANCE 03/31/2016 NORM (ABNORM)	MONTH 03/31/2016 INCR (DECR)	%	BDDT USED
Fund 208 - RECREATION FUND								
Expenditures								
Dept 754-SOCCER								
707.000 SALARY & WAGES/TEMP-SEASONAL	1,728.88	5,169.42	6,000.00	6,000.00	1,776.73	0.00	29.61	
709.000 SALARY & WAGES/OVERTIME	11.81	50.62	100.00	100.00	0.00	0.00	0.00	
721.000 FRINGE BENEFITS	155.94	409.63	490.00	490.00	140.81	0.00	28.74	
740.000 OPERATING SUPPLIES	56,411.01	71,166.47	65,000.00	65,000.00	57,123.71	9,508.30	87.88	
818.000 CONTRACTUAL SERVICES	27,558.00	32,954.50	37,000.00	37,000.00	17,660.25	0.00	47.73	
864.000 CONFERENCES & MEETINGS	162.60	162.60	600.00	600.00	0.00	0.00	0.00	
930.000 REPAIRS & MAINTENANCE	3,918.99	5,103.35	4,710.00	4,710.00	575.00	0.00	12.21	
Total Dept 754-SOCCER	89,947.23	115,016.59	113,900.00	113,900.00	77,276.50	9,508.30	67.85	
Dept 755-LIQUOR								
740.000 OPERATING SUPPLIES	0.00	29.64	520.00	520.00	0.00	0.00	0.00	
740.300 OPERATING SUPPLIES/LIQUOR	1,746.10	3,211.53	3,000.00	3,000.00	1,300.00	1,300.00	43.33	
818.000 CONTRACTUAL SERVICES	228.00	646.00	2,000.00	2,000.00	361.00	0.00	18.05	
Total Dept 755-LIQUOR	1,974.10	3,887.17	5,520.00	5,520.00	1,661.00	1,300.00	30.09	
Dept 757-CLASSES & SPECIAL EVENTS								
707.000 SALARY & WAGES/TEMP-SEASONAL	0.00	0.00	1,500.00	1,500.00	0.00	0.00	0.00	
710.000 SALARY & WAGES/CONTRACTUAL	0.00	0.00	500.00	500.00	0.00	0.00	0.00	
721.000 FRINGE BENEFITS	0.00	0.00	120.00	120.00	0.00	0.00	0.00	
740.000 OPERATING SUPPLIES	1,974.44	1,974.44	2,000.00	2,000.00	1,828.41	0.00	91.42	
818.000 CONTRACTUAL SERVICES	17,599.53	23,258.33	34,300.00	34,300.00	18,977.37	1,536.50	55.33	
875.000 PROGRAM ADVERTISING	0.00	0.00	1,000.00	1,000.00	0.00	0.00	0.00	
Total Dept 757-CLASSES & SPECIAL EVEN	19,573.97	25,232.77	39,420.00	39,420.00	20,805.78	1,536.50	52.78	
Dept 758-THERAPEUTIC PROGRAM								
818.000 CONTRACTUAL SERVICES	0.00	0.00	1,000.00	1,000.00	0.00	0.00	0.00	
Total Dept 758-THERAPEUTIC PROGRAM	0.00	0.00	1,000.00	1,000.00	0.00	0.00	0.00	
Dept 760-SENIOR PROGRAMS - CLASSES								
707.000 SALARY & WAGES/TEMP-SEASONAL	2,321.88	3,298.02	4,000.00	4,000.00	2,459.21	269.28	61.48	
721.000 FRINGE BENEFITS	227.42	682.80	320.00	320.00	245.16	26.52	76.61	
740.000 OPERATING SUPPLIES	863.89	863.89	2,000.00	2,000.00	0.00	0.00	0.00	
818.000 CONTRACTUAL SERVICES	0.00	0.00	500.00	500.00	0.00	0.00	0.00	
Total Dept 760-SENIOR PROGRAMS - CLAS	3,413.19	4,844.71	6,820.00	6,820.00	2,704.37	295.80	39.65	
TOTAL Expenditures								
	865,159.47	1,148,696.00	1,185,250.00	1,229,250.00	845,495.24	85,493.01	68.78	
Fund 208 - RECREATION FUND:								
TOTAL REVENUES	914,373.72	1,125,686.67	1,185,250.00	1,229,250.00	899,383.20	109,866.97	73.17	
TOTAL EXPENDITURES	865,159.47	1,148,696.00	1,185,250.00	1,229,250.00	845,495.24	85,493.01	68.78	
NET OF REVENUES & EXPENDITURES	49,214.25	(23,009.33)	0.00	0.00	53,887.96	24,373.96	100.00	

User: MRC
DB: Plymouth

PERIOD ENDING 03/31/2016

ACCOUNT DESCRIPTION	YTD BALANCE	END BALANCE	2015-16	2015-16	YTD BALANCE	ACTIVITY FOR	% BDGT
	03/31/2015	06/30/2015	ORIGINAL	AMENDED	03/31/2016	MONTH	
	NORM (ABNORM)	NORM (ABNORM)	BUDGET	BUDGET	NORM (ABNORM)	INCR (DECR)	USED
Fund 226 - WASTE AND RECYCLING FUND							
Revenues							
Dept 000-GENERAL REVENUES			830,530.00	830,530.00	831,069.42	26,265.42	100.06
403.000 CURRENT PROPERTY TAX/REAL	812,121.26	812,121.26	(2,490.00)	(2,490.00)	0.00	0.00	0.00
408.000 PRIOR YEAR TAX REFUNDS	0.00	0.00	2,160.00	2,160.00	2,171.72	0.00	100.54
437.000 CURRENT PROP TAX/CFT-IFT	2,338.20	2,338.20	6,640.00	6,640.00	3,000.55	2,975.07	45.19
445.000 PENALTIES & INTEREST	1,416.73	1,416.73	343,420.00	343,420.00	258,445.50	28,053.50	75.26
635.000 SOLID WASTE DISPOSAL FEES	263,245.98	347,108.91	250.00	250.00	105.00	15.00	42.00
635.500 SOLID WASTE OPT-IN FEES	30.00	125.00	11,000.00	11,000.00	7,151.92	914.34	65.02
635.900 SOLID WASTE PENALTIES & INT	7,420.40	9,543.27	5,000.00	5,000.00	4,233.00	1,256.00	84.66
636.000 BAG/TAG SALES	4,564.00	6,570.00	3,000.00	3,000.00	2,683.00	206.00	89.43
637.000 SPECIAL REFUSE	2,781.00	3,394.00	4,000.00	4,000.00	4,141.00	458.00	103.53
638.000 TRANSFER STATION	4,363.00	5,943.00	2,500.00	2,500.00	0.00	0.00	0.00
639.000 RECYCLE BINS	510.00	510.00	50.00	50.00	0.00	0.00	0.00
665.000 INTEREST ON INVESTMENTS	0.06	0.06	2,000.00	2,000.00	2,042.25	0.00	102.11
680.000 OTHER INCOME	1,440.00	1,440.00					
Total Dept 000-GENERAL REVENUES	1,100,230.63	1,190,510.43	1,208,060.00	1,208,060.00	1,115,043.36	60,143.33	92.30
TOTAL Revenues	1,100,230.63	1,190,510.43	1,208,060.00	1,208,060.00	1,115,043.36	60,143.33	92.30
Expenditures							
Dept 521-RECYCLING			156,350.00	155,750.00	98,341.97	8,738.99	63.14
706.000 SALARY & WAGES/ FULL TIME	105,805.51	137,942.29	21,670.00	21,670.00	0.00	0.00	0.00
706.050 SALARY & WAGES/PART TIME	0.00	201.08	5,420.00	5,420.00	1,050.01	0.00	19.37
706.100 SALARY & WAGES/SICK	1,050.01	4,471.30	1,640.00	1,640.00	534.99	0.00	32.62
706.300 SALARY & WAGES/LONGEVITY	531.24	553.11	2,770.00	2,770.00	698.93	0.00	25.23
706.350 SALARY & WAGES/PAGER PAY	887.47	956.23	0.00	600.00	562.51	0.00	93.75
706.550 SALARY & WAGES/CONTRACT BONUS	637.48	637.48	5,850.00	5,850.00	0.00	0.00	0.00
706.600 SALARY & WAGES/VACATION PAYOFF	0.00	0.00	8,020.00	8,020.00	3,960.47	177.92	49.38
707.000 SALARY & WAGES/TEMP-SEASONAL	7,365.76	8,679.49	31,200.00	31,200.00	8,200.49	612.54	26.28
709.000 SALARY & WAGES/OVERTIME	13,161.26	14,819.82	78,260.00	78,260.00	44,018.81	3,972.22	56.25
721.000 FRINGE BENEFITS	50,419.45	64,318.65	30,180.00	30,180.00	22,626.00	2,514.00	74.97
721.500 POST RETIREMENT BENEFITS	39,040.47	56,000.36	240.00	240.00	112.00	0.00	46.67
725.500 MEAL ALLOWANCE	168.00	200.00	2,000.00	2,000.00	1,850.00	950.00	92.50
728.000 POSTAGE	659.98	1,356.02	5,000.00	5,000.00	1,183.78	12.04	23.68
740.000 OPERATING SUPPLIES	3,575.19	3,932.28	1,500.00	1,500.00	0.00	0.00	0.00
740.801 OPERATING SUPPLIES/BAGS-OTHER	0.00	669.22	150,830.00	150,830.00	113,122.53	12,569.17	75.00
815.000 ADMINISTRATIVE SERVICES	107,730.00	143,640.00	48,200.00	48,200.00	33,327.48	7,153.67	69.14
818.000 CONTRACTUAL SERVICES	49,747.05	56,986.63	301,600.00	301,600.00	188,797.93	27,331.55	62.60
818.801 CONT SRVC/RESIDENTS	202,448.58	335,952.68	119,950.00	119,950.00	50,186.81	7,265.35	41.84
818.802 CONT SRVC/RECYCLING	54,081.28	90,169.73	55,000.00	55,000.00	35,604.40	0.00	64.74
818.803 CONT SRVC/LEAF COLLECTION	49,949.10	49,949.10	8,000.00	8,000.00	3,909.23	750.77	48.87
818.804 CONT SRVC/TRANSFER STATION	3,166.26	5,332.97	8,500.00	8,500.00	0.00	0.00	0.00
818.805 CONT SRVC/HAZARDOUS WASTE	0.00	0.00	3,500.00	3,500.00	2,685.43	277.06	76.73
850.000 COMMUNICATIONS	2,538.62	3,379.45	1,200.00	1,200.00	658.00	0.00	54.83
900.000 PRINTING & PUBLISHING	854.20	1,309.20	0.00	0.00	2,763.72	307.08	85.56
910.000 INSURANCE & BONDS	2,763.72	3,684.96	128,750.00	128,750.00	97,602.43	12,004.37	75.81
940.000 EQUIPMENT RENTAL - FORCE ACCT	110,567.94	138,537.02	20,150.00	16,920.00	0.00	0.00	0.00
962.000 RESERVE FOR CONTINGENCIES	0.00	0.00	12,280.00	12,280.00	12,280.00	0.00	100.00
965.306 CONTRIB TO 06 LTGO DEBT FUND	12,250.00	12,250.00					
Total Dept 521-RECYCLING	819,398.57	1,135,929.07	1,208,060.00	1,208,060.00	724,077.92	84,636.73	59.94
TOTAL Expenditures	819,398.57	1,135,929.07	1,208,060.00	1,208,060.00	724,077.92	84,636.73	59.94

PERIOD ENDING 03/31/2016

ACCOUNT DESCRIPTION	YTD BALANCE	END BALANCE	2015-16	2015-16	YTD BALANCE	ACTIVITY FOR	% BGD USED
	03/31/2015 NORM (ABNORM)	06/30/2015 NORM (ABNORM)	ORIGINAL BUDGET	AMENDED BUDGET	03/31/2016 NORM (ABNORM)	MONTH 03/31/2016 INCR (DECR)	
Fund 226 - WASTE AND RECYCLING FUND							
Fund 226 - WASTE AND RECYCLING FUND:							
TOTAL REVENUES	1,100,230.63	1,190,510.43	1,208,060.00	1,208,060.00	1,115,043.36	60,143.33	92.30
TOTAL EXPENDITURES	819,398.57	1,135,929.07	1,208,060.00	1,208,060.00	724,077.92	84,636.73	59.94
NET OF REVENUES & EXPENDITURES	280,832.06	54,581.36	0.00	0.00	390,965.44	(24,493.40)	100.00

ACCOUNT DESCRIPTION	YTD BALANCE 03/31/2015 NORM (ABNORM)	PERIOD ENDING 03/31/2016 END BALANCE 06/30/2015 NORM (ABNORM)	2015-16 ORIGINAL BUDGET	2015-16 AMENDED BUDGET	YTD BALANCE 03/31/2016 NORM (ABNORM)	ACTIVITY FOR MONTH 03/31/2016 INCR (DECR)	% BDGT USED
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Fund 248 - DOWNTOWN DEV AUTH/OPERATING FD

Revenues

Dept 000-GENERAL REVENUES							
403.000 CURRENT PROPERTY TAX/REAL	835,846.14	835,846.14	890,300.00	890,300.00	882,553.60	6,413.60	99.13
405.000 TAXES RECOVERED BY COUNTY	(19,341.54)	(19,341.54)	(7,000.00)	(7,000.00)	0.00	0.00	0.00
408.000 PRIOR YEAR TAX REFUNDS	0.00	0.00	(4,450.00)	(4,450.00)	0.00	0.00	0.00
409.000 PERSONAL PROPERTY TAX REPL RE	17,135.66	17,135.66	17,500.00	17,500.00	20,093.79	0.00	114.82
620.000 CONCERT REVENUES	36,527.00	80,027.00	60,000.00	60,000.00	25,500.00	0.00	42.50
621.000 BENCH SALE REVENUES	1,000.00	1,000.00	0.00	0.00	0.00	0.00	0.00
622.000 CONCOURS SPONSORSHIP REVENUES	2,000.00	2,000.00	1,500.00	1,500.00	0.00	0.00	0.00
623.000 VALET PARKING REVENUES	5,100.00	5,100.00	9,600.00	9,600.00	0.00	0.00	0.00
665.000 INTEREST ON INVESTMENTS	0.05	0.05	50.00	50.00	0.00	0.00	0.00
670.000 PROGRAM FEES	400.00	400.00	0.00	0.00	0.00	0.00	0.00
675.000 CONT FROM PRIVATE SOURCES	0.00	0.00	4,000.00	4,000.00	0.00	0.00	0.00
675.095 CONTRIBUTIONS FOR LIGHT DECOR	0.00	0.00	0.00	0.00	1,275.00	0.00	100.00
679.000 ADVERTISING REVENUE	(175.00)	(175.00)	0.00	0.00	300.00	0.00	100.00
680.000 OTHER INCOME	3,531.00	3,631.00	0.00	0.00	1,063.05	100.00	100.00
684.000 OFFICE RENTAL - DDA/587 ANN A	0.00	10,260.00	0.00	0.00	46,000.00	5,130.00	100.00
Total Dept 000-GENERAL REVENUES	882,023.31	935,883.31	971,500.00	971,500.00	976,785.44	11,643.60	100.54

TOTAL Revenues

TOTAL Revenues	882,023.31	935,883.31	971,500.00	971,500.00	976,785.44	11,643.60	100.54
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Expenditures

Dept 290-ADMINISTRATION							
706.000 SALARY & WAGES/ FULL TIME	42,510.00	58,401.36	61,130.00	61,130.00	45,129.76	4,654.40	73.83
706.050 SALARY & WAGES/PART TIME	0.00	5,415.00	27,000.00	27,000.00	28,433.84	2,746.64	105.31
706.100 SALARY & WAGES/SICK	0.00	2,237.60	2,600.00	2,600.00	0.00	0.00	0.00
706.300 SALARY & WAGES/LONGEVITY	250.00	250.00	300.00	300.00	300.00	0.00	100.00
706.600 SALARY & WAGES/VACATION PAYOF	0.00	2,237.60	2,170.00	2,170.00	0.00	0.00	0.00
707.000 SALARY & WAGES/TEMP-SEASONAL	0.00	0.00	20,990.00	20,990.00	357.00	0.00	1.70
721.000 FRINGE BENEFITS	13,943.71	20,746.53	25,680.00	25,680.00	20,679.38	2,372.32	80.53
721.500 POST RETIREMENT BENEFITS	7,028.19	20,224.96	10,370.00	10,370.00	7,777.44	864.16	75.00
727.000 OFFICE SUPPLIES	416.16	436.50	300.00	300.00	122.27	0.00	40.76
728.000 POSTAGE	104.87	156.66	250.00	250.00	159.27	6.76	63.71
740.000 OPERATING SUPPLIES	442.06	442.06	1,250.00	1,250.00	289.00	0.00	23.12
815.000 ADMINISTRATIVE SERVICES	38,999.97	51,999.96	53,010.00	53,010.00	39,757.50	4,417.50	75.00
818.000 CONTRACTUAL SERVICES	3,598.67	8,019.65	8,000.00	8,000.00	6,332.24	221.46	79.15
850.000 COMMUNICATIONS	718.95	954.77	2,400.00	2,400.00	1,078.17	258.63	44.92
860.000 TRANSPORTATION	291.28	673.09	350.00	350.00	382.96	0.00	109.42
864.000 CONFERENCES & MEETINGS	529.48	826.62	1,000.00	1,000.00	509.77	85.00	50.98
865.000 PUBLIC RELATIONS EXPENSE	65.00	65.00	500.00	500.00	24.00	0.00	4.80
900.000 PRINTING & PUBLISHING	86.88	86.88	600.00	600.00	0.00	0.00	0.00
920.000 PUBLIC UTILITIES	1,666.75	2,396.84	3,000.00	3,000.00	1,769.43	292.10	58.98
925.000 SUBSCRIPTIONS & PUBLICATIONS	24.50	63.35	100.00	100.00	42.57	0.00	42.57
930.000 REPAIRS & MAINTENANCE	0.00	0.00	1,500.00	1,500.00	0.00	0.00	0.00
938.000 EQUIPMENT LEASE EXPENSE	1,000.11	1,123.79	1,600.00	1,600.00	144.67	0.00	9.04
940.000 EQUIPMENT RENTAL - FORCE ACCT	450.00	600.00	630.00	630.00	457.50	50.00	72.62
942.000 OFFICE RENT	11,900.00	14,200.00	15,600.00	15,600.00	12,000.00	1,200.00	76.92
957.000 TRAINING EXPENSES	164.88	453.22	600.00	600.00	282.09	0.00	47.02
958.000 MEMBERSHIPS & DUES	820.00	820.00	1,000.00	1,000.00	820.00	0.00	82.00
962.000 RESERVE FOR CONTINGENCIES	0.00	0.00	74,000.00	74,000.00	0.00	0.00	0.00
Total Dept 290-ADMINISTRATION	125,011.46	192,831.44	315,930.00	293,930.00	166,848.86	17,168.97	56.76

Dept 301-POLICE DEPARTMENT

PERIOD ENDING 03/31/2016

ACCOUNT DESCRIPTION	YTD BALANCE	END BALANCE	2015-16	2015-16	YTD BALANCE	ACTIVITY FOR	% BGDG USED
	03/31/2015 NORM (ABNORM)	06/30/2015 NORM (ABNORM)	ORIGINAL BUDGET	AMENDED BUDGET	03/31/2016 NORM (ABNORM)	MONTH 03/31/2016 INCR (DECR)	
Fund 248 - DOWNTOWN DEV AUTH/OPERATING FD							
Expenditures							
706.000 SALARY & WAGES/ FULL TIME	0.00	0.00	10,880.00	10,880.00	6,961.75	933.41	63.99
706.200 SALARY & WAGES/HOLIDAY PAY	0.00	0.00	480.00	480.00	141.44	0.00	29.47
706.400 SALARY & WAGES/UNIFORM ALLOW	0.00	0.00	130.00	130.00	0.00	0.00	0.00
709.000 SALARY & WAGES/OVERTIME	0.00	0.00	1,110.00	1,110.00	141.24	28.52	12.72
721.000 FRINGE BENEFITS	0.00	0.00	6,110.00	6,110.00	2,158.79	523.57	35.33
Total Dept 301-POLICE DEPARTMENT	0.00	0.00	18,710.00	18,710.00	9,403.22	1,485.50	50.26
Dept 443-PARKING							
815.000 ADMINISTRATIVE SERVICES	25,030.00	33,000.00	34,470.00	34,470.00	25,852.50	2,872.50	75.00
818.000 CONTRACTUAL SERVICES	9,305.00	10,425.00	3,500.00	3,500.00	2,240.00	280.00	64.00
920.000 PUBLIC UTILITIES	0.00	595.78	0.00	0.00	0.00	0.00	0.00
Total Dept 443-PARKING	34,335.00	44,020.78	37,970.00	37,970.00	28,092.50	3,152.50	73.99
Dept 445-SAXTON PARKING FACILITY							
818.000 CONTRACTUAL SERVICES	0.00	406.00	0.00	0.00	31,462.76	190.00	100.00
920.000 PUBLIC UTILITIES	0.00	615.01	0.00	0.00	7,193.82	1,579.47	100.00
942.500 PROPERTY TAXES	0.00	0.00	0.00	0.00	39,225.01	0.00	100.00
Total Dept 445-SAXTON PARKING FACILIT	0.00	1,021.01	0.00	0.00	77,881.59	1,769.47	100.00
Dept 811-MARKETING							
727.000 OFFICE SUPPLIES	13.79	75.76	500.00	500.00	0.00	0.00	0.00
728.000 POSTAGE	8.54	8.54	500.00	500.00	0.00	0.00	0.00
740.000 OPERATING SUPPLIES	264.00	323.90	1,500.00	1,500.00	625.16	0.00	41.68
792.000 CONCOURS EXPENSE	2,100.65	2,100.65	1,500.00	1,500.00	0.00	0.00	0.00
794.000 CONCERT EXPENSES	31,150.00	50,966.74	50,700.00	50,700.00	21,321.50	0.00	42.05
795.000 VALET PARKING EXPENSE	3,750.00	5,700.00	13,000.00	13,000.00	0.00	0.00	0.00
818.000 CONTRACTUAL SERVICES	19,905.06	22,193.53	12,000.00	12,000.00	7,158.37	0.00	59.65
900.000 PRINTING & PUBLISHING	2,470.08	11,348.50	9,000.00	9,000.00	2,604.05	80.09	28.93
Total Dept 811-MARKETING	59,662.12	92,717.62	88,700.00	88,700.00	31,709.08	80.09	35.75
Dept 820-INFRASTRUCTURE MAINTENANCE							
707.000 SALARY & WAGES/TEMP-SEASONAL	21,907.71	25,214.41	0.00	0.00	187.00	0.00	100.00
721.000 FRINGE BENEFITS	2,956.58	2,051.82	0.00	0.00	14.30	0.00	100.00
740.000 OPERATING SUPPLIES	0.00	0.00	1,000.00	1,000.00	0.00	0.00	0.00
815.000 ADMINISTRATIVE SERVICES	91,185.03	121,580.04	116,090.00	116,090.00	87,067.53	9,674.17	75.00
818.000 CONTRACTUAL SERVICES	14,208.57	39,850.79	24,000.00	24,000.00	18,570.60	0.00	77.38
931.000 REPAIRS & MAINT/SUMMER	18,441.00	18,441.00	20,000.00	20,000.00	4,778.76	0.00	23.89
932.000 REPAIRS & MAINT/WINTER	31,130.00	33,355.00	40,000.00	40,000.00	22,130.00	9,645.00	55.33
933.000 HOLIDAY LIGHTS MAINTENANCE	0.00	0.00	12,000.00	12,000.00	9,161.62	0.00	76.35
Total Dept 820-INFRASTRUCTURE MAINTEN	179,828.89	240,493.06	213,090.00	213,090.00	141,909.81	19,319.17	66.60
Dept 965-CONTRIBUTIONS							
965.310 CONTRIBUTION TO 10 LTGO CAP I	235,000.00	235,000.00	232,000.00	232,000.00	232,000.00	0.00	100.00
965.315 CONTRIB TO 2015 LTGO CAP IMPD	12,430.00	12,430.00	45,100.00	45,100.00	45,100.00	0.00	100.00
965.405 CONTRIBUTION TO DDA/CAP IMP F	37,499.95	49,999.93	20,000.00	42,000.00	37,000.03	1,666.67	88.10

PERIOD ENDING 03/31/2016

ACCOUNT DESCRIPTION	YTD BALANCE	END BALANCE	2015-16	2015-16	YTD BALANCE	ACTIVITY FOR	% BGD USED
	03/31/2015 NORM (ABNORM)	06/30/2015 NORM (ABNORM)	ORIGINAL BUDGET	AMENDED BUDGET	03/31/2016 NORM (ABNORM)	MONTH 03/31/2016 INCR (DECR)	
Fund 248 - DOWNTOWN DEV AUTH/OPERATING FD							
Expenditures							
Total Dept 965-CONTRIBUTIONS	284,929.95	297,429.93	297,100.00	319,100.00	314,100.03	1,666.67	98.43
TOTAL Expenditures	683,767.42	868,513.84	971,500.00	971,500.00	769,945.09	44,642.37	79.25
Fund 248 - DOWNTOWN DEV AUTH/OPERATING							
TOTAL REVENUES	882,023.31	935,883.31	971,500.00	971,500.00	976,785.44	11,643.60	100.54
TOTAL EXPENDITURES	683,767.42	868,513.84	971,500.00	971,500.00	769,945.09	44,642.37	79.25
NET OF REVENUES & EXPENDITURES	198,255.89	67,369.47	0.00	0.00	206,840.35	(32,998.77)	100.00

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PERIOD ENDING 03/31/2016

ACCOUNT DESCRIPTION	YTD BALANCE	END BALANCE	2015-16	2015-16	YTD BALANCE	ACTIVITY FOR	% BDTG USED
	03/31/2015	06/30/2015	ORIGINAL BUDGET	AMENDED BUDGET	03/31/2016	MONTH 03/31/2016	
	NORM (ABNORM)	NORM (ABNORM)			NORM (ABNORM)	INCR (DECR)	
Fund 249 - BUILDING FUND							
Revenues							
Dept 000-GENERAL REVENUES							
445.000 PENALTIES & INTEREST	174.45	174.45	0.00	0.00	65.99	65.99	100.00
470.000 SITE PLAN REVIEW FEES	5,655.00	10,590.00	16,500.00	10,500.00	4,847.50	1,200.00	46.17
471.000 ZONING BOARD FILING FEES	1,325.00	1,725.00	1,200.00	5,000.00	5,500.00	500.00	110.00
475.000 MEETING REVIEW FEES	1,515.00	2,115.00	2,780.00	2,780.00	1,200.00	600.00	43.17
478.000 PERMITS/BUILDING	172,738.00	263,564.00	210,000.00	460,000.00	486,456.20	10,862.50	105.75
479.000 PERMITS/ELECTRICAL	22,185.00	35,876.00	31,000.00	46,000.00	27,595.00	5,244.00	59.99
480.000 PERMITS/MECHANICAL	24,706.00	30,900.00	30,500.00	45,500.00	32,382.00	3,720.00	71.17
481.000 PERMITS/PLUMBING	18,687.00	26,708.00	17,500.00	25,500.00	25,073.00	3,545.00	98.33
482.000 SIDEWALK CAFE PERMITS	0.00	2,950.00	8,500.00	4,500.00	350.00	250.00	7.78
485.000 HOUSING INSPECTION FEES	2,685.00	3,245.00	2,250.00	4,000.00	4,300.00	205.00	107.50
490.000 REGISTRATIONS/BUILDING	1,820.00	2,590.00	2,500.00	2,500.00	2,165.00	150.00	86.60
491.000 REGISTRATIONS/ELECTRICAL	1,265.00	1,620.00	1,500.00	1,500.00	1,080.00	200.00	72.00
492.000 REGISTRATIONS/MECHANICAL	1,020.00	1,345.00	1,500.00	1,500.00	640.00	60.00	42.67
493.000 REGISTRATIONS/PLUMBING	680.00	920.00	750.00	750.00	560.00	60.00	74.67
532.000 FEDERAL GRANTS - CDBG	0.00	5,320.00	6,280.00	6,280.00	4,975.46	4,975.46	79.23
627.750 W/S TAP ADMINISTRATION FEE	0.00	0.00	5,000.00	5,000.00	0.00	0.00	0.00
659.000 ORDINANCE VIOLATIONS/CITATION	5,925.00	5,775.00	8,500.00	8,500.00	0.00	0.00	0.00
665.000 INTEREST ON INVESTMENTS	0.03	0.03	50.00	50.00	0.00	0.00	0.00
675.055 CONTRIBUTION FROM CITY OF NORT	12,847.22	12,847.22	0.00	0.00	0.00	0.00	0.00
675.101 CONTRIBUTION FROM GENERAL FUN	66,532.50	0.00	0.00	0.00	0.00	0.00	0.00
680.000 OTHER INCOME	425.45	7,069.86	0.00	1,500.00	1,457.48	0.00	97.17
Total Dept 000-GENERAL REVENUES	340,185.65	415,334.56	346,310.00	631,360.00	598,647.63	31,637.95	94.82
TOTAL Revenues	340,185.65	415,334.56	346,310.00	631,360.00	598,647.63	31,637.95	94.82
Expenditures							
Dept 371-ENGINEERING/INSPECTIONS							
706.000 SALARY & WAGES/ FULL TIME	124,965.16	167,712.07	83,760.00	83,760.00	105,699.37	11,296.91	126.19
706.050 SALARY & WAGES/PART TIME	997.37	978.34	20,000.00	20,000.00	172.88	0.00	0.86
706.100 SALARY & WAGES/SICK	6,062.04	8,051.94	3,690.00	3,690.00	0.00	0.00	0.00
706.300 SALARY & WAGES/LONGEVITY	1,280.00	1,280.00	880.00	880.00	650.00	0.00	73.86
706.600 SALARY & WAGES/VACATION PAYOF	3,315.41	4,144.54	3,170.00	3,170.00	0.00	0.00	0.00
706.860 SALARY & WAGES/AUTO ALLOWANCE	1,520.00	1,520.00	0.00	0.00	0.00	0.00	0.00
707.000 SALARY & WAGES/TEMP-SEASONAL	50,101.30	63,326.65	74,450.00	74,450.00	50,227.60	9,194.15	67.46
709.000 SALARY & WAGES/OVERTIME	196.89	196.89	0.00	0.00	0.00	0.00	0.00
721.000 FRINGE BENEFITS	58,676.09	56,165.25	43,820.00	43,820.00	46,493.17	5,328.81	106.10
721.500 POST RETIREMENT BENEFITS	13,928.22	26,694.34	14,740.00	14,740.00	11,043.00	1,227.00	74.92
725.000 EMPLOYEE TESTING & LICENSING	0.00	0.00	350.00	350.00	0.00	0.00	0.00
727.000 OFFICE SUPPLIES	669.09	1,000.77	1,000.00	1,000.00	742.61	101.96	74.26
728.000 POSTAGE	1,028.99	1,070.49	1,000.00	1,000.00	105.02	6.76	10.50
740.000 OPERATING SUPPLIES	4,695.44	5,086.21	1,000.00	1,000.00	3,780.87	60.58	378.09
815.000 ADMINISTRATIVE SERVICES	5,159.97	6,879.96	25,000.00	25,000.00	33,749.97	17,083.33	135.00
818.000 CONTRACTUAL SERVICES	19,169.44	67,017.74	35,910.00	205,910.00	128,334.28	8,976.15	62.33
818.430 CONT SVCS/SNOW REMOVAL	0.00	0.00	1,000.00	1,000.00	0.00	0.00	0.00
818.435 CONT SVCS/WEED MOWING	4,700.00	4,700.00	2,500.00	2,500.00	957.50	0.00	38.30
818.449 CONT SVCS/ZONING	4,570.00	7,735.00	5,500.00	5,500.00	3,770.00	1,762.50	68.55
850.000 COMMUNICATIONS	2,201.88	2,871.78	2,500.00	2,500.00	2,474.90	355.94	99.00
860.000 TRANSPORTATION	459.65	459.65	500.00	500.00	206.34	164.48	41.27
864.000 CONFERENCES & MEETINGS	1,809.39	1,915.03	1,000.00	1,000.00	1,442.70	0.00	144.27
900.000 PRINTING & PUBLISHING	2,569.21	3,918.51	2,000.00	4,000.00	2,905.70	54.30	72.64
925.000 SUBSCRIPTIONS & PUBLICATIONS	967.90	967.90	230.00	230.00	835.54	0.00	363.28
930.000 REPAIRS & MAINTENANCE	0.00	367.88	1,000.00	1,000.00	343.24	0.00	34.32

PERIOD ENDING 03/31/2016

ACCOUNT DESCRIPTION	YTD BALANCE	END BALANCE	2015-16	2015-16	YTD BALANCE	ACTIVITY FOR	% BDTG
	03/31/2015	06/30/2015	ORIGINAL	AMENDED	03/31/2016	MONTH 03/31/2016	
	NORM (ABNORM)	NORM (ABNORM)	BUDGET	BUDGET	NORM (ABNORM)	INCR (DECR)	USED
Fund 249 - BUILDING FUND							
Expenditures							
938.000 EQUIPMENT LEASE EXPENSE	986.91	1,444.11	1,100.00	1,100.00	1,198.84	135.13	108.99
940.000 EQUIPMENT RENTAL - FORCE ACCT	3,000.00	4,500.00	2,250.00	2,250.00	2,260.84	135.84	100.48
957.000 TRAINING EXPENSES	2,042.45	2,099.28	1,000.00	1,000.00	617.19	441.76	61.72
958.000 MEMBERSHIPS & DUES	495.00	495.00	500.00	1,000.00	700.00	0.00	70.00
962.000 RESERVE FOR CONTINGENCIES	0.00	0.00	10,320.00	122,870.00	0.00	0.00	0.00
965.306 CONTRIB TO 06 LTGO DEBT FUND	6,130.00	6,130.00	6,140.00	6,140.00	6,140.00	0.00	100.00
980.500 CAP OUTLAY/COMPUTER EQUIPMENT	0.00	999.90	0.00	0.00	0.00	0.00	0.00
Total Dept 371-ENGINEERING/INSPECTION	321,697.80	449,729.23	346,310.00	631,360.00	404,851.56	56,325.60	64.12
Dept 375-BUILDING INSPECTIONS - NORTHVILLE							
706.000 SALARY & WAGES/ FULL TIME	5,067.86	4,939.44	0.00	0.00	0.00	0.00	0.00
706.100 SALARY & WAGES/SICK	1,515.51	1,515.51	0.00	0.00	0.00	0.00	0.00
706.300 SALARY & WAGES/LONGEVITY	320.00	320.00	0.00	0.00	0.00	0.00	0.00
706.600 SALARY & WAGES/VACATION PAYOF	828.86	828.86	0.00	0.00	0.00	0.00	0.00
706.860 SALARY & WAGES/AUTO ALLOWANCE	480.00	480.00	0.00	0.00	0.00	0.00	0.00
707.000 SALARY & WAGES/TEMP-SEASONAL	2,550.00	2,550.00	0.00	0.00	0.00	0.00	0.00
721.000 FRINGE BENEFITS	2,230.03	7,959.78	0.00	0.00	0.00	0.00	0.00
721.500 POST RETIREMENT BENEFITS	1,910.97	2,547.96	0.00	0.00	0.00	0.00	0.00
860.000 TRANSPORTATION	696.09	666.09	0.00	0.00	0.00	0.00	0.00
940.000 EQUIPMENT RENTAL - FORCE ACCT	271.68	323.34	0.00	0.00	36.67	(36.67)	100.00
Total Dept 375-BUILDING INSPECTIONS -	15,871.00	22,130.98	0.00	0.00	36.67	(36.67)	100.00
TOTAL Expenditures	337,568.80	471,860.21	346,310.00	631,360.00	404,888.23	56,288.93	64.13
Fund 249 - BUILDING FUND:							
TOTAL REVENUES	340,185.65	415,334.56	346,310.00	631,360.00	598,647.63	31,637.95	94.82
TOTAL EXPENDITURES	337,568.80	471,860.21	346,310.00	631,360.00	404,888.23	56,288.93	64.13
NET OF REVENUES & EXPENDITURES	2,616.85	(56,525.65)	0.00	0.00	193,759.40	(24,650.98)	100.00

ACCOUNT DESCRIPTION	YTD BALANCE	END BALANCE	2015-16	2015-16	YTD BALANCE	ACTIVITY FOR	% BDDT
	03/31/2015	06/30/2015	ORIGINAL	AMENDED	03/31/2016	MONTH 03/31/2016	
	NORM (ABNORM)	NORM (ABNORM)	BUDGET	BUDGET	NORM (ABNORM)	INCR (DECR)	USED
Fund 252 - NEIGHBORHOOD SERVICES FUND							
Revenues							
Dept 000-GENERAL REVENUES							
532.000 FEDERAL GRANTS - CDBG	0.00	55,660.00	27,350.00	27,350.00	11,929.58	11,929.58	43.62
536.000 OTHER GRANTS - SMART FUNDS	4,480.00	11,210.00	8,960.00	8,960.00	6,720.00	2,240.00	75.00
595.000 CHARGES FOR SVCS/PLYM TOWNSHI	21,389.31	35,775.73	60,000.00	15,800.00	15,767.49	0.00	99.79
665.000 INTEREST ON INVESTMENTS	0.01	0.01	30.00	30.00	0.00	0.00	0.00
675.100 CONTRIBUTIONS/OTHER	0.00	0.00	10,000.00	10,000.00	0.00	0.00	0.00
675.101 CONTRIBUTION FROM GENERAL FUN	19,049.94	25,399.92	25,400.00	25,400.00	19,049.94	2,116.66	75.00
682.000 SENIOR TRANSPORTATION CO-PAY	2,639.00	3,295.00	6,000.00	740.00	739.00	0.00	99.86
699.000 APPROP OF PR YR FUND BALANCE	0.00	0.00	11,100.00	11,570.00	0.00	0.00	0.00
Total Dept 000-GENERAL REVENUES	47,558.26	131,340.66	148,840.00	99,850.00	54,206.01	16,286.24	54.29
TOTAL Revenues	47,558.26	131,340.66	148,840.00	99,850.00	54,206.01	16,286.24	54.29
Expenditures							
Dept 290-ADMINISTRATION							
818.000 CONTRACTUAL SERVICES	0.00	0.00	0.00	500.00	249.90	0.00	49.98
962.000 RESERVE FOR CONTINGENCIES	0.00	0.00	2,000.00	0.00	0.00	0.00	0.00
Total Dept 290-ADMINISTRATION	0.00	0.00	2,000.00	500.00	249.90	0.00	49.98
Dept 488-OLD VILLAGE COMMUNITY CENTER							
920.000 PUBLIC UTILITIES	1,608.25	1,853.19	2,000.00	2,000.00	914.11	232.85	45.71
Total Dept 488-OLD VILLAGE COMMUNITY	1,608.25	1,853.19	2,000.00	2,000.00	914.11	232.85	45.71
Dept 701-SENIOR TRANSPORTATION							
706.050 SALARY & WAGES/PART TIME	22,900.12	32,294.87	39,350.00	11,930.00	11,929.72	0.00	100.00
707.000 SALARY & WAGES/TEMP-SEASONAL	28,644.80	39,723.94	45,510.00	17,830.00	17,824.86	0.00	99.97
709.000 SALARY & WAGES/OVERTIME	104.85	100.51	700.00	30.00	24.10	0.00	80.33
721.000 FRINGE BENEFITS	7,998.20	11,478.96	12,100.00	4,570.00	4,564.21	0.00	99.87
721.500 POST RETIREMENT BENEFITS	759.78	0.00	0.00	0.00	0.00	0.00	0.00
727.000 OFFICE SUPPLIES	264.00	396.00	100.00	500.00	264.00	0.00	52.80
728.000 POSTAGE	0.00	0.00	750.00	100.00	26.52	0.00	26.52
740.000 OPERATING SUPPLIES	1,673.76	1,824.25	2,000.00	1,500.00	1,452.86	0.00	96.86
818.000 CONTRACTUAL SERVICES	61.00	121.00	2,700.00	50,000.00	17,420.74	0.00	34.84
818.101 CONT SVCS/HVA SERVICES	0.00	0.00	1,000.00	0.00	0.00	0.00	0.00
818.102 CONT SVCS/CAB CO. SERVICES	0.00	0.00	1,000.00	0.00	0.00	0.00	0.00
850.000 COMMUNICATIONS	1,819.81	2,456.72	2,500.00	2,500.00	1,738.45	171.95	69.54
900.000 PRINTING & PUBLISHING	0.00	0.00	500.00	0.00	0.00	0.00	0.00
930.000 REPAIRS & MAINTENANCE	0.00	0.00	250.00	(250.00)	0.00	0.00	0.00
940.000 EQUIPMENT RENTAL - FORCE ACCT	19,172.91	24,838.14	35,780.00	8,640.00	8,632.46	0.00	99.91
957.000 TRAINING EXPENSES	0.00	0.00	600.00	0.00	0.00	0.00	0.00
Total Dept 701-SENIOR TRANSPORTATION	83,399.23	113,234.39	144,840.00	97,350.00	63,877.92	171.95	65.62
TOTAL Expenditures	85,007.48	115,087.58	148,840.00	99,850.00	65,041.93	404.80	65.14
Fund 252 - NEIGHBORHOOD SERVICES FUND							

PERIOD ENDING 03/31/2016

ACCOUNT DESCRIPTION	YTD BALANCE	END BALANCE	2015-16	2015-16	YTD BALANCE	ACTIVITY FOR	% BDDT USED
	03/31/2015 NORM (ABNORM)	06/30/2015 NORM (ABNORM)	ORIGINAL BUDGET	AMENDED BUDGET	03/31/2016 NORM (ABNORM)	MONTH 03/31/2016 INCR (DECR)	
Fund 252 - NEIGHBORHOOD SERVICES FUND							
TOTAL REVENUES	47,558.26	131,340.66	148,840.00	99,850.00	54,206.01	16,286.24	54.29
TOTAL EXPENDITURES	85,007.48	115,087.58	148,840.00	99,850.00	65,041.93	404.80	65.14
NET OF REVENUES & EXPENDITURES	(37,449.22)	16,253.08	0.00	0.00	(10,835.92)	15,881.44	100.00

ACCOUNT DESCRIPTION	PERIOD ENDING 03/31/2016		2015-16		2015-16		ACTIVITY FOR	
	YTD BALANCE 03/31/2015 NORM (ABNORM)	END BALANCE 06/30/2015 NORM (ABNORM)	ORIGINAL BUDGET	AMENDED BUDGET	YTD BALANCE 03/31/2016 NORM (ABNORM)	MONTH 03/31/2016 INCR (DECR)	% BDDT USED	
Fund 592 - WATER/SEWER O&M FUND								
Expenditures								
940.000 EQUIPMENT RENTAL - FORCE ACCT	11,205.76	14,948.45	25,000.00	25,000.00	11,027.74	1,229.76	44.11	
957.000 TRAINING EXPENSES	3,763.77	4,356.08	10,000.00	10,000.00	6,726.42	0.00	67.26	
958.000 MEMBERSHIPS & DUES	3,290.78	3,290.78	4,500.00	4,500.00	2,951.16	0.00	65.58	
959.000 DEPRECIATION	266,249.97	464,617.34	355,000.00	355,000.00	266,249.97	29,583.33	75.00	
960.000 BOND DISCOUNT AMORTIZATION	7,035.84	9,381.12	9,360.00	9,360.00	7,020.00	780.00	75.00	
962.000 RESERVE FOR CONTINGENCIES	0.00	0.00	106,610.00	6,610.00	0.00	0.00	0.00	
963.000 BAD DEBT EXP/BANKRUPTCY	0.00	19,367.96	5,000.00	5,000.00	0.00	0.00	0.00	
965.306 CONTRIB TO 06 LTGO DEBT FUND	18,370.00	18,370.00	18,420.00	18,420.00	18,420.00	0.00	100.00	
965.313 CONTRIB TO 12 LTGO REF DBT FD	252,000.00	0.00	256,000.00	256,000.00	256,000.00	0.00	100.00	
965.315 CONTRIB TO 2015 LTGO CAP IMPD	16,570.00	0.00	190,400.00	420,400.00	0.00	0.00	0.00	
965.316 CONTRIB TO 2015 CAP IMP DEBT	0.00	0.00	0.00	0.00	190,400.00	0.00	100.00	
965.560 CONTRIBUTION TO W/S CAPITAL I	595,833.34	0.00	150,000.00	150,000.00	150,000.00	0.00	100.00	
995.304 INTEREST/2003 LTGO DEBT FUND	0.00	666.80	0.00	0.00	0.00	0.00	0.00	
995.313 INTEREST/2012 LTGO REF DBT FD	0.00	40,711.88	0.00	0.00	0.00	0.00	0.00	
995.316 INTEREST/2015 CAP IMP DEBT FD	0.00	26,391.78	0.00	0.00	0.00	0.00	0.00	
998.313 PAYING AGENT FEES/12 LTGO REF	0.00	500.00	0.00	0.00	0.00	0.00	0.00	
998.316 PAYING AGENT FEES/2015 CAP IM	0.00	285.70	0.00	0.00	0.00	0.00	0.00	
Total Dept 290-ADMINISTRATION	2,886,159.20	3,118,483.78	3,919,530.00	4,053,530.00	2,662,574.35	256,361.03	65.69	
Dept 536-TRUNK & LATERAL								
706.000 SALARY & WAGES/ FULL TIME	21,421.86	30,230.17	61,500.00	60,800.00	18,578.91	2,519.40	30.56	
706.100 SALARY & WAGES/SICK	0.00	1,027.82	1,910.00	1,910.00	0.00	0.00	0.00	
706.300 SALARY & WAGES/LONGEVITY	351.87	384.68	550.00	550.00	309.98	0.00	56.36	
706.350 SALARY & WAGES/PAGER PAY	1,097.50	1,143.33	1,360.00	1,360.00	977.33	0.00	71.86	
706.550 SALARY & WAGES/CONTRACT BONUS	675.00	675.00	0.00	700.00	656.26	0.00	93.75	
706.600 SALARY & WAGES/VACATION PAYOF	0.00	0.00	2,250.00	2,250.00	0.00	0.00	0.00	
707.000 SALARY & WAGES/TEMP-SEASONAL	6,122.70	8,336.51	16,530.00	16,530.00	5,678.60	532.05	34.35	
709.000 SALARY & WAGES/OVERTIME	36.19	229.23	5,780.00	5,780.00	497.16	75.36	8.60	
721.000 FRINGE BENEFITS	10,679.72	11,174.25	30,830.00	30,830.00	8,951.67	1,263.58	29.04	
721.500 POST RETIREMENT BENEFITS	14,877.00	9,256.52	12,760.00	12,760.00	9,516.78	1,057.42	74.58	
725.500 MEAL ALLOWANCE	0.00	0.00	20.00	20.00	16.00	0.00	80.00	
740.000 OPERATING SUPPLIES	353.92	5,994.39	6,000.00	6,000.00	2,704.75	0.00	45.08	
818.000 CONTRACTUAL SERVICES	11,159.21	9,550.17	15,000.00	15,000.00	8,836.60	0.00	58.91	
850.000 COMMUNICATIONS	931.10	931.10	0.00	0.00	0.00	0.00	0.00	
920.000 PUBLIC UTILITIES	593.20	829.35	1,000.00	1,000.00	390.62	36.99	39.06	
930.000 REPAIRS & MAINTENANCE	554.63	554.63	2,500.00	2,500.00	0.00	0.00	0.00	
940.000 EQUIPMENT RENTAL - FORCE ACCT	23,731.48	31,105.64	40,000.00	40,000.00	18,411.36	4,003.16	46.03	
Total Dept 536-TRUNK & LATERAL	92,585.38	111,422.79	197,990.00	197,990.00	75,526.02	9,487.96	38.15	
Dept 537-MAINS MAINTENANCE								
706.000 SALARY & WAGES/ FULL TIME	19,022.33	34,399.92	35,660.00	35,060.00	22,125.46	1,092.43	63.11	
706.100 SALARY & WAGES/SICK	0.00	1,399.78	1,110.00	1,110.00	0.00	0.00	0.00	
706.300 SALARY & WAGES/LONGEVITY	466.62	493.99	320.00	450.00	442.60	0.00	98.36	
706.350 SALARY & WAGES/PAGER PAY	1,198.90	1,244.74	790.00	790.00	1,056.09	0.00	133.68	
706.550 SALARY & WAGES/CONTRACT BONUS	600.12	600.12	0.00	600.00	572.01	0.00	95.34	
706.600 SALARY & WAGES/VACATION PAYOF	0.00	0.00	1,310.00	1,310.00	0.00	0.00	0.00	
707.000 SALARY & WAGES/TEMP-SEASONAL	5,933.38	8,399.14	16,040.00	16,040.00	5,703.00	532.05	35.55	
709.000 SALARY & WAGES/OVERTIME	6,616.48	8,440.53	11,540.00	11,540.00	3,238.47	0.00	28.06	
721.000 FRINGE BENEFITS	10,491.16	14,163.42	17,880.00	17,880.00	10,604.05	445.33	59.31	
721.500 POST RETIREMENT BENEFITS	8,627.22	11,276.25	7,360.00	7,360.00	5,518.53	613.17	74.98	
725.500 MEAL ALLOWANCE	272.00	408.00	400.00	400.00	152.00	0.00	38.00	
740.000 OPERATING SUPPLIES	8,096.07	14,450.44	22,000.00	22,000.00	9,562.93	4,691.10	43.47	

ACCOUNT DESCRIPTION	YTD BALANCE	END BALANCE	PERIOD ENDING	2015-16	2015-16	YTD BALANCE	ACTIVITY FOR	% BGDG USED
	03/31/2015 NORM (ABNORM)	06/30/2015 NORM (ABNORM)	03/31/2016	ORIGINAL BUDGET	AMENDED BUDGET	03/31/2016 NORM (ABNORM)	MONTH 03/31/2016 INCR (DECR)	
Fund 592 - WATER/SEWER O&M FUND								
Expenditures								
818.000 CONTRACTUAL SERVICES	2,453.60	10,102.31	12,000.00	12,000.00	12,000.00	2,284.65	0.00	19.04
930.000 REPAIRS & MAINTENANCE	0.00	4,302.00	7,500.00	7,500.00	7,500.00	0.00	0.00	0.00
940.000 EQUIPMENT RENTAL - FORCE ACCT	28,176.85	35,544.49	37,500.00	37,500.00	37,500.00	14,714.18	1,024.94	39.24
Total Dept 537-MAINS MAINTENANCE	91,954.73	145,225.13	171,410.00	171,410.00	171,540.00	75,973.97	8,399.02	44.29
Dept 538-METER MAINTENANCE								
706.000 SALARY & WAGES/ FULL TIME	24,604.54	32,397.61	61,500.00	61,500.00	61,500.00	27,260.04	2,983.23	44.33
706.100 SALARY & WAGES/SICK	0.00	1,083.72	1,910.00	1,910.00	1,910.00	0.00	0.00	0.00
706.300 SALARY & WAGES/LONGEVITY	400.00	400.00	550.00	550.00	550.00	425.01	0.00	77.27
706.350 SALARY & WAGES/PAGER PAY	550.01	550.01	1,360.00	1,360.00	1,360.00	504.17	0.00	37.07
706.600 SALARY & WAGES/AVACATION PAYOF	0.00	0.00	2,250.00	2,250.00	2,250.00	0.00	0.00	0.00
707.000 SALARY & WAGES/TEMP-SEASONAL	35.88	35.88	9,030.00	9,030.00	9,030.00	0.00	0.00	0.00
709.000 SALARY & WAGES/OVERTIME	237.14	433.89	2,310.00	2,310.00	2,310.00	251.20	0.00	10.87
721.500 POST RETIREMENT BENEFITS	8,715.73	9,751.16	30,830.00	30,830.00	30,830.00	9,857.64	1,041.32	31.97
725.500 MEAL ALLOWANCE	16.00	16.00	12,700.00	12,700.00	12,700.00	9,516.78	1,057.42	74.94
740.000 OPERATING SUPPLIES	12,600.60	12,719.71	50.00	50.00	50.00	8.00	0.00	16.00
818.000 CONTRACTUAL SERVICES	0.00	0.00	20,000.00	20,000.00	20,000.00	18,244.56	0.00	91.22
940.000 EQUIPMENT RENTAL - FORCE ACCT	7,375.99	9,696.86	21,880.00	21,880.00	21,880.00	7,954.06	1,097.40	36.35
Total Dept 538-METER MAINTENANCE	69,412.89	76,627.36	165,370.00	165,370.00	165,370.00	74,116.41	6,179.37	44.82
Dept 539-SERVICE MAINTENANCE								
706.000 SALARY & WAGES/ FULL TIME	8,263.34	11,736.58	11,180.00	11,180.00	11,080.00	9,569.30	598.72	86.37
706.100 SALARY & WAGES/SICK	0.00	278.22	350.00	350.00	350.00	0.00	0.00	0.00
706.300 SALARY & WAGES/LONGEVITY	125.25	130.71	100.00	100.00	100.00	122.42	0.00	122.42
706.350 SALARY & WAGES/PAGER PAY	228.56	228.56	250.00	250.00	250.00	223.83	0.00	89.53
706.550 SALARY & WAGES/CONTRACT BONUS	74.88	74.88	0.00	0.00	100.00	84.23	0.00	84.23
706.600 SALARY & WAGES/AVACATION PAYOF	0.00	0.00	410.00	410.00	410.00	0.00	0.00	0.00
707.000 SALARY & WAGES/TEMP-SEASONAL	76.88	76.88	250.00	250.00	250.00	16.85	16.85	6.74
709.000 SALARY & WAGES/OVERTIME	861.37	1,246.30	2,310.00	2,310.00	2,310.00	112.62	0.00	4.88
721.000 FRINGE BENEFITS	3,519.25	3,774.92	5,600.00	5,600.00	5,600.00	3,562.02	245.01	63.61
721.500 POST RETIREMENT BENEFITS	2,702.97	3,546.85	2,310.00	2,310.00	2,310.00	1,728.72	192.08	74.84
725.500 MEAL ALLOWANCE	0.00	0.00	50.00	50.00	50.00	0.00	0.00	0.00
740.000 OPERATING SUPPLIES	1,110.11	3,529.95	2,500.00	2,500.00	2,500.00	2,374.59	1,877.28	94.98
818.000 CONTRACTUAL SERVICES	4,350.00	4,350.00	1,250.00	1,250.00	5,000.00	2,383.48	0.00	47.67
940.000 EQUIPMENT RENTAL - FORCE ACCT	6,496.77	10,411.99	18,750.00	18,750.00	18,750.00	10,586.98	941.22	56.46
Total Dept 539-SERVICE MAINTENANCE	27,809.38	39,385.84	45,310.00	45,310.00	49,060.00	30,765.04	3,871.16	62.71
Dept 540-HYDRANT MAINTENANCE								
706.000 SALARY & WAGES/ FULL TIME	4,156.80	4,860.40	8,410.00	8,410.00	8,260.00	6,680.78	753.46	80.88
706.100 SALARY & WAGES/SICK	0.00	172.26	270.00	270.00	270.00	0.00	0.00	0.00
706.300 SALARY & WAGES/LONGEVITY	45.38	50.86	80.00	80.00	80.00	37.57	0.00	46.96
706.350 SALARY & WAGES/PAGER PAY	187.77	199.24	190.00	190.00	190.00	157.78	0.00	83.04
706.550 SALARY & WAGES/CONTRACT BONUS	131.47	131.47	0.00	0.00	150.00	122.08	0.00	81.39
706.600 SALARY & WAGES/AVACATION PAYOF	0.00	0.00	310.00	310.00	310.00	0.00	0.00	0.00
707.000 SALARY & WAGES/TEMP-SEASONAL	412.44	393.44	1,060.00	1,060.00	1,060.00	156.97	0.00	14.81
709.000 SALARY & WAGES/OVERTIME	0.00	0.00	1,170.00	1,170.00	1,170.00	226.08	0.00	19.32
721.000 FRINGE BENEFITS	2,051.50	1,543.00	4,220.00	4,220.00	4,220.00	3,237.57	334.02	76.72
721.500 POST RETIREMENT BENEFITS	2,033.28	1,494.48	1,740.00	1,740.00	1,740.00	1,300.50	144.50	74.74
725.500 MEAL ALLOWANCE	0.00	0.00	50.00	50.00	50.00	0.00	0.00	0.00

PERIOD ENDING 03/31/2016

ACCOUNT DESCRIPTION	YTD BALANCE 03/31/2015		END BALANCE 06/30/2015		2015-16 ORIGINAL BUDGET		2015-16 AMENDED BUDGET		YTD BALANCE 03/31/2016		ACTIVITY FOR MONTH 03/31/2016		% BDC USED
	NORM	(ABNORM)	NORM	(ABNORM)					NORM	(ABNORM)	INCR	(DECR)	
Fund 592 - WATER/SEWER O&M FUND													
Expenditures													
740.000 OPERATING SUPPLIES	62.56		(707.71)		5,000.00		5,000.00		2,697.08		648.85		53.94
930.000 REPAIRS & MAINTENANCE	0.00		0.00		7,500.00		7,500.00		0.00		0.00		0.00
940.000 EQUIPMENT RENTAL - FORCE ACCT	1,530.68		1,558.64		10,000.00		10,000.00		2,329.52		189.80		23.30
Total Dept 540-HYDRANT MAINTENANCE	10,611.88		9,696.08		40,000.00		40,000.00		16,945.93		2,070.63		42.36
TOTAL Expenditures	3,178,533.46		3,500,840.98		4,539,610.00		4,677,490.00		2,935,901.72		286,369.17		62.77
Fund 592 - WATER/SEWER O&M FUND:													
TOTAL REVENUES	2,852,650.04		3,718,923.39		4,539,610.00		4,677,490.00		2,899,646.99		253,025.61		61.99
TOTAL EXPENDITURES	3,178,533.46		3,500,840.98		4,539,610.00		4,677,490.00		2,935,901.72		286,369.17		62.77
NET OF REVENUES & EXPENDITURES	(325,883.42)		218,082.41		0.00		0.00		(36,254.73)		(33,343.56)		100.00

PERIOD ENDING 03/31/2016

ACCOUNT DESCRIPTION	YTD BALANCE	END BALANCE	2015-16	2015-16	YTD BALANCE	ACTIVITY FOR	% BGDG
	03/31/2015	06/30/2015	ORIGINAL	AMENDED	03/31/2016	MONTH 03/31/2016	
	NORM (ABNORM)	NORM (ABNORM)	BUDGET	BUDGET	NORM (ABNORM)	INCR (DECR)	USED
Fund 661 - EQUIPMENT FUND							
Revenues							
Dept 000-GENERAL REVENUES			750.00	750.00	0.00	0.00	0.00
665.000 INTEREST ON INVESTMENTS	0.13	0.13					
676.000 RENTAL FEES - FORCE ACCT	493,697.04	630,400.62	794,760.00	674,760.00	440,211.63	48,507.51	65.24
676.100 RENTAL FEES - FORCE ACCOUNT -	0.00	0.00	3,500.00	3,500.00	0.00	0.00	0.00
677.000 TOWNSHIP VEHICLE MAINTENANCE	402.22	402.22	15,000.00	15,000.00	0.00	0.00	0.00
680.000 OTHER INCOME	512.81	512.81	1,000.00	1,000.00	260.00	42.00	26.00
681.000 EXPENSE REIMBURSEMENTS	0.00	0.00	312,100.00	312,100.00	0.00	0.00	100.00
683.000 GAIN/LOSS-SALE OF FIXED ASSET	11,695.00	11,695.00	5,000.00	5,000.00	0.00	0.00	0.00
Total Dept 000-GENERAL REVENUES	506,307.20	643,010.78	820,010.00	1,012,110.00	752,573.79	48,549.51	74.36
TOTAL Revenues	506,307.20	643,010.78	820,010.00	1,012,110.00	752,573.79	48,549.51	74.36
Expenditures							
Dept 290-ADMINISTRATION			62,760.00	62,760.00	50,057.85	6,074.93	79.76
706.000 SALARY & WAGES/ FULL TIME	49,231.71	66,800.74	2,420.00	2,420.00	0.00	0.00	0.00
706.100 SALARY & WAGES/SICK	0.00	1,991.72	1,000.00	1,000.00	1,000.00	0.00	100.00
706.300 SALARY & WAGES/LONGEVITY	1,000.00	1,000.00	1,000.00	1,000.00	1,100.00	0.00	110.00
706.350 SALARY & WAGES/PAGER PAY	1,100.00	1,100.00	2,420.00	2,420.00	0.00	0.00	0.00
707.600 SALARY & WAGES/VACATION PAYOF	0.00	0.00	500.00	500.00	0.00	0.00	0.00
707.000 SALARY & WAGES/TEMP-SEASONAL	721.04	700.44	11,320.00	11,320.00	450.84	44.93	90.17
709.000 SALARY & WAGES/OVERTIME	2,094.25	2,156.66	23,250.00	23,250.00	986.70	0.00	8.72
721.000 FRINGE BENEFITS	20,691.57	27,871.42	16,810.00	16,810.00	21,369.58	2,567.12	91.91
721.500 POST RETIREMENT BENEFITS	11,156.22	21,118.02	50.00	50.00	12,602.97	1,400.33	74.97
725.500 MEAL ALLOWANCE	56.00	56.00	110,000.00	110,000.00	32.00	0.00	64.00
740.000 OPERATING SUPPLIES	79,187.16	94,406.29	120,000.00	120,000.00	62,375.88	11,641.41	56.71
745.000 FUEL & OIL	52,693.75	79,151.19	500.00	500.00	33,920.52	2,943.93	28.27
750.000 OPERATING SUPPLIES/SOFTWARE	0.00	0.00	500.00	500.00	0.00	0.00	0.00
760.000 OPERATING SUPPLIES/TOOLS	0.00	0.00	500.00	500.00	0.00	0.00	0.00
815.000 ADMINISTRATIVE SERVICES	35,677.53	47,570.04	50,000.00	50,000.00	37,500.03	4,166.67	75.00
818.000 CONTRACTUAL SERVICES	11,582.43	13,823.85	17,000.00	17,000.00	11,941.79	926.26	70.25
850.000 COMMUNICATIONS	2,230.70	2,975.49	3,000.00	3,000.00	2,385.03	245.43	79.50
860.000 TRANSPORTATION	282.24	282.24	300.00	300.00	0.00	0.00	0.00
864.000 CONFERENCES & MEETINGS	0.00	0.00	500.00	500.00	0.00	0.00	0.00
910.000 INSURANCE & BONDS	33,109.02	44,145.36	38,000.00	38,000.00	33,109.02	3,678.78	87.13
930.000 REPAIRS & MAINTENANCE	13,060.46	13,945.73	20,000.00	20,000.00	14,682.72	2,074.80	73.41
939.000 EQUIPMENT RENTAL	0.00	0.00	1,000.00	1,000.00	0.00	0.00	0.00
940.000 EQUIPMENT RENTAL - FORCE ACCT	513.04	1,067.77	3,130.00	3,130.00	1,981.09	564.50	63.29
957.000 TRAINING EXPENSES	0.00	532.54	500.00	500.00	0.00	0.00	0.00
959.000 DEPRECIATION	187,499.97	288,578.58	250,000.00	250,000.00	187,499.97	20,833.33	75.00
962.000 RESERVE FOR CONTINGENCIES	0.00	0.00	75,710.00	267,310.00	0.00	0.00	0.00
965.306 CONTRIB TO 06 LTGO DEBT FUND	6,130.00	6,130.00	6,140.00	6,140.00	6,140.00	0.00	100.00
996.000 INTEREST ON CAPITAL LEASE	4,811.04	4,461.67	2,700.00	2,700.00	2,694.50	0.00	99.80
Total Dept 290-ADMINISTRATION	512,828.13	719,865.75	820,010.00	1,012,110.00	481,830.49	57,162.42	47.61
TOTAL Expenditures	512,828.13	719,865.75	820,010.00	1,012,110.00	481,830.49	57,162.42	47.61
Fund 661 - EQUIPMENT FUND:							
TOTAL REVENUES	506,307.20	643,010.78	820,010.00	1,012,110.00	752,573.79	48,549.51	74.36
TOTAL EXPENDITURES	512,828.13	719,865.75	820,010.00	1,012,110.00	481,830.49	57,162.42	47.61

PERIOD ENDING 03/31/2016

ACCOUNT DESCRIPTION	YTD BALANCE 03/31/2015		END BALANCE 06/30/2015		2015-16 ORIGINAL BUDGET		2015-16 AMENDED BUDGET		YTD BALANCE 03/31/2016		ACTIVITY FOR MONTH 03/31/2016		% BDC USED
	NORM	(ABNORM)	NORM	(ABNORM)					NORM	(ABNORM)	INCR	(DECR)	
Fund 661 - EQUIPMENT FUND													
NET OF REVENUES & EXPENDITURES	(6,520.93)		(76,854.97)		0.00		0.00	0.00	270,743.30		(8,612.91)		100.00
TOTAL REVENUES - ALL FUNDS	13,744,504.46		16,466,039.95		17,617,360.00		18,251,900.00		14,505,733.24		1,091,778.53		79.48
TOTAL EXPENDITURES - ALL FUNDS	12,124,061.23		16,016,247.89		17,617,360.00		18,251,900.00		12,185,571.52		1,147,952.91		66.76
NET OF REVENUES & EXPENDITURES	1,620,443.23		449,792.06		0.00		0.00		2,320,161.72		(56,174.38)		100.00

CITY OF PLYMOUTH
201 S. MAIN
PLYMOUTH, MI
48170
www.ci.plymouth.mi.us

ADMINISTRATIVE RECOMMENDATION

To: Mayor & City Commission
From: Paul J. Sincock – City Manager
CC: S:\MANAGER\Sincock Files\Memorandum - Summer Concert Tour 2016 - 05-02-16.doc
Date: 4/27/2016
Re: Summer Meetings in the Parks

BACKGROUND:

During the past 15 summers the City Commission held several regular meetings in the neighborhood parks. The Commission had previously indicated a desire to continue this practice.

Based on this information we have developed a proposed schedule for the “City Commission Summer Concert Tour.” We will note that due to continuing budget issues, we will not be bringing the bandshell out to the parks. In addition, there will be no P.A. system as there is no power at the various parks.

RECOMMENDATION:

The City Administration recommends that the City Commission establish a summer meeting schedule for the neighborhood parks.

Monday, June 6, 2016	Kellogg Park
Monday, June 20, 2016	Fire House Playground (Holbrook & Spring)
TUESDAY, July 5, 2016	Wilcox Park (Bryon & Dewey)
Monday, July 18, 2016	Lions Park (Burroughs & Fairground)
Monday, August 1, 2016	Rotary Park (Wing & Harold)
Monday, August 15, 2016	Kiwanis Park (Auburn & Junction)

RESOLUTION

The following Resolution was offered by Comm. _____ and seconded by Comm. _____.

WHEREAS The City Commission has indicated a desire to move the summer City Commission Meetings from City Hall to the neighborhood parks, and

WHEREAS The Commission found this program to be successful during the summers of 2001, 2002, 2003, 2004, 2005, 2006, 2007, 2008, 2009, 2010, 2011, 2012, 2013, 2014 and 2015.

NOW THEREFORE BE IT RESOLVED THAT The City Commission of the City of Plymouth does hereby schedule the following meetings for 7:00 p.m. at the following locations. The Significant Rain Location for all locations will be Plymouth City Hall, 201 S. Main, Plymouth.

Monday, June 6, 2016	Kellogg Park
Monday, June 20, 2016	Fire House Playground (Holbrook & Spring)
TUESDAY, July 5, 2016	Wilcox Park (Bryon & Dewey)
Monday, July 18, 2016	Lions Park (Burroughs & Fairground)
Monday, August 1, 2016	Rotary Park (Wing & Harold)
Monday, August 15, 2016	Kiwanis Park (Auburn & Junction)

BE IT FURTHER RESOLVED THAT the City Commission of the City of Plymouth hereby directs the City Clerk to post a notice of the changed meeting locations as appropriate and as quickly as possible.

CITY OF PLYMOUTH
201 S. MAIN
PLYMOUTH, MI 48170
www.ci.plymouth.mi.us

ADMINISTRATIVE RECOMMENDATION

To: Mayor & City Commission
From: Paul J. Sincock – City Manager
CC: S:\MANAGER\Sincock Files\Memorandum - Closed Session City Attorney Opinion Letter 05-02-16.doc
Date: 4/29/2016
Re: Closed Session – To Review Attorney Client Privileged Communication

BACKGROUND:

The Open Meetings Act allows the City Commission to go into Closed Session “*To consider material exempt from discussion or disclosure by state or federal statute.*” The City has requested that the attorney provide the Commission with a letter that is a matter of Attorney - Client communication.

We would like to discuss this matter with the City Commission in a closed session as this communication from the City Attorney is an Attorney – Client Privileged Communication and as such is not subject to the Open Meetings Act or the Freedom of Information Act.

RECOMMENDATION:

The City Administration recommends that the City Commission authorize a closed session to consider the Attorney – Client Privileged Communication. We have attached a Proposed Resolution for the Commission to consider regarding this matter. Should you have any questions in advance of the meeting please feel free to contact me.

RESOLUTION

The following Resolution was offered by Comm. _____ and seconded by Comm. _____.

WHEREAS The City Commission of the City of Plymouth is authorized by the Michigan Open Meetings Act to go into closed session to consider material exempt from discussion or Disclosure by state or federal statute, and

NOW THEREFORE BE IT RESOLVED THAT the City Commission of the City of Plymouth does hereby authorize a closed session in accordance with the Michigan Open Meetings Act to discuss material from the City Attorney that is exempt from discussion or disclosure by state or federal statute.