



**PLYMOUTH CITY COMMISSION
REGULAR MEETING AGENDA**

KIWANIS PARK - AUBURN & JUNCTION

Monday, August 15, 2016 - 7:00 p.m.



201 S. MAIN ST., PLYMOUTH, MI 48170

Ph (734) 453-1234 Fax (734) 455-1892

<http://www.ci.plymouth.mi.us>

- 1) **CALL TO ORDER**
 - a) Pledge of Allegiance
 - b) Roll Call
- 2) **CITIZENS COMMENTS**
- 3) **APPROVAL OF THE AGENDA**
- 4) **ENACTMENT OF THE CONSENT AGENDA**
 - a) Approval of August 1, 2016 City Commission Regular Meeting Minutes
 - b) Approval of July, 2016 Bills
 - c) Special Event: Pure Barre in the Park, August 30, 2016
- 5) **COMMISSION COMMENTS**
- 6) **OLD BUSINESS**
- 7) **NEW BUSINESS**
 - a) Dog Ordinance Amendments - 1st Reading
 - b) Wilcox Grant Agreement
 - c) MML Annual Meeting
 - d) Authorization to Hire
 - e) Sign Ordinance Amendment- 1st Reading
- 8) **REPORTS AND CORRESPONDENCE**
 - a) Goal Setting
- 9) **ADJOURNMENT**

Citizen Comments - This section of the agenda allows up to 3 minutes to present information or raise issues regarding items not on the agenda. Upon arising to address the Commission, speakers should first identify themselves by clearly stating their name and address. Comments must be limited to the subject of the item.

Persons with disabilities needing assistance with this should contact the City Clerk's office at 734-453-1234 Mon-Fri from 8:00am -4:30pm, at least 24 hours prior to the meeting. An attempt will be made to make reasonable accommodations.

Consent Agenda- The items on the Consent Agenda will be approved by one motion as Agenda Item #4. There will be no separate discussion of these items unless a Commissioner or Citizen so requests, in which case that item will then be placed on the regular agenda.

PLEASE NOTE MEETING LOCATION

City of Plymouth 2016 Goals

- Resolve Last Issues Regarding Dissolution of Plymouth Community Fire Department Agreement (Primarily Pension issues) **Champions: Dalton, Dwyer, Valenti**
- Work Collaboratively with Plymouth Arts & Recreation Complex (PARC) organization, the Plymouth Canton School Board, and the greater Plymouth Community to continue the repurposing of Central Middle School into a high quality Arts & Recreation Complex.
Champions: Dalton, Deal, Dwyer
- Developing a succession plan for the city's key employees, especially considering the long tenures of many of our senior staff. **Champions: Deal, Pobur, Valenti**
- Develop funding plan for future capital improvements **Champions: Pobur, Wolcott, Wright**
- Work collaboratively with the DDA, community leaders, and other organizations to plan for Plymouth's 150th Birthday in 2017. This includes obtaining funding for new Kellogg Park Fountain and Kellogg Park upgrades. **Champions: Deal, Wolcott, Wright**

CITY OF PLYMOUTH

CITY COMMISSION MEETING MINUTES

MONDAY, AUGUST 1, 2016, 7:00 p.m.

CALL TO ORDER:

PRESENT: Mayor Daniel Dwyer, Mayor Pro-tem Oliver Wolcott, Commissioners Mike Wright, Colleen Pobur, Suzie Deal, Joe Valenti

ABSENT: Commissioner Daniel Dalton, excused

Also present was City Manager Paul Sincock, City Attorney Robert Marzano and various City Department Heads.

CITIZEN COMMENTS:

Mayor Daniel Dwyer introduced Eric Joy, President of Plymouth Rotary Club and he welcomed everyone to Rotary Park for their Commission Meeting.

Carl Battishill, 525 Blunk, thanked the City Commission for all their support and they are in their 56th season. They began the band concerts in 1960 and greatly appreciate all the sponsorship and assistance. He spoke about securing some help from grants and others. He stated they are a self supporting group and enjoy entertaining audiences and they are different than the Friday night concerts in the park. He hopes for continued support from the community and the City of Plymouth.

Glenn Kremer, 636 Jener, spoke about safety and parking concerns with building going on in his area. He said that his neighbors have been working on their house for two years and is a real concern because of the constant mess. He has concerns with the employees from Community Financial parking all over the street and there are blind intersections that will cause accidents. He stated that the lines for parking are faded and are not really visible and are causing problems.

Chief Al Cox stated they are taking a look at the problem and are aware of it.

Peggy Kremer, 636 Jener, expressed her concerns with signage in their area and asked that it be reviewed for parking on the street in their block for hazard situations.

Chris Porman, Municipal Services Director, stated he will take a look at and review the situation.

Kelly O'Donnell, 718 Burroughs, stated she was present at the last meeting when there was a discussion over a concern regarding trees that are not being replaced by builders and residents when they are taken down. She stated these are good and healthy trees being taken down and feels there should be a tree protection ordinance in place. She has a copy of one from Huntington Woods that she provided to the Commissioners. She urged the City Commission to really investigate putting an ordinance in place. She also read in the Charter that there is a Tree Board and she would like to volunteer to be put on this board. She urged the Commission to act quickly with this situation.

Lee Jasinski, 1380 Maple, stated he was at the last meeting for the tree discussion and feels that people move to Plymouth for the beautiful trees and quality of life. He feels if the trees keep disappearing, the value of homes will have a loss.

Commissioner Mike Wright stated that he did say after the last meeting he would investigate this matter. He stated he does have some information and will talk to the Planning Commission and put it all together before coming back with a report.

Mayor Daniel Dwyer thanked everyone for coming and expressing their views and concerns and will look at all this information with tree demolition and tree planting.

Judy Jasinski, 1380 Maple, feels there is a need to be concerned and a sense of urgency and would not like to see this review and investigation go on for a year or more.

A resident from Plymouth Township was present and explained how involved in both communities he is. He also volunteers at the Museum in the city. He offered his services and stated he has some history of the town that he would be happy to help with. He spoke about the property at 1107 W. Ann Arbor Trail possibly being sold and condemned and hopes the city would not let that happen because it is a historical property belonging to Cassius Kellogg.

Mayor Daniel Dwyer stated he has been out of town and when he returned he had a lot of e-mails concerning this subject and he is not aware of anything going on with this property. The City will abide by guidelines and cannot intervene with the sale of this property. He explained that Commissioner Dalton is aware of what is going on and will look into this and he has background in this area.

Tim Herman, 1193 Simpson, expressed concern about the historic home and the possibility of demolition.

Planning Consultant, Sally Elmiger, stated she does assist the City of Northville with their historic district and explained the process. She stated it is a very long involved process to add a parcel. She stated the national designation does not offer any protection for historical parcels and will offer any assistance possible.

APPROVAL OF THE AGENDA:

3. A motion was made by Commissioner Colleen Pobur and seconded by Mayor Pro-tem Oliver Wolcott for approval of the Agenda for Monday, August 1, 2016.

MOTION PASSED

ENACTMENT OF THE CONSENT AGENDA:

4a. Approval of July 18, 2016 City Commission Regular Meeting Minutes

4b. Special Event: Plymouth Ice Festival, January 6, 7, 8, 2017

A motion was made by Mayor Pro-tem Oliver Wolcott and seconded by Commissioner Colleen Pobur for approval of the Consent Agenda for Monday, August 1, 2016.

MOTION PASSED

COMMISSION COMMENTS:

Commissioner Joe Valenti stated he is frustrated with what is happening with all the complaints with trees being removed, over built homes, parking issues. He asked the City Commissioners to have an open discussion and dialogue and offer information for all these concerned residents. He feels everyone needs to be attending Planning Commission and Zoning meetings and get involved because this is the point where it all begins.

Commissioner Colleen Pobur asked for everyone to please vote tomorrow!!

PUBLIC HEARING:

6a. Sidewalk/Snow Removal Ordinance Amendments – 2nd Reading -

Mayor Daniel Dwyer opened the public hearing at 7:29 p.m. for discussion.

Hearing no further discussion, Mayor Daniel Dwyer closed the public hearing at 7:30 p.m.

RES. #2016-70

WHEREAS, From time to time it is necessary for the City to update some of its Ordinances and the City Administration has recommended that the City Commission updates what is commonly known as the Sidewalk to be Cleared Ordinance.

NOW THEREFORE BE IT RESOLVED THAT the City Commission of the City of Plymouth did establish and hold a Public Hearing for public comment on the proposed Ordinances Changes on the Sidewalks to be cleared Ordinance in front of the City Commission of August 1, 2016

BE IT FURTHER RESOLVED THAT the City Commission of the City of Plymouth after consideration of any public comment at the Public Hearing does hereby adopt Amendments to the Code of Ordinances for the City of Plymouth,, Sections 62-89 through 62-90 at their Final Reading before the City Commission.

A motion was made by Commissioner Colleen Pobur and seconded by Commissioner Joe Valenti for approval of the resolution.

MOTION PASSED

6b. Grass/Weeds – Ordinance Amendments – 2nd Reading –

Mayor Daniel Dwyer opened the public hearing at 7:31 p.m.

Hearing no further comments, Mayor Daniel Dwyer closed the public hearing at 7:32 p.m.

RES. #2016-71

WHEREAS, From time to time it is necessary for the City to update some of its Ordinances and the City Administration has recommended that the City Commission update what is commonly known as the Noxious Weeds Ordinance.

NOW THEREFORE BE IT RESOLVED THAT the City Commission of the City of Plymouth did hold and considered comments from a Public Hearing for public comments on the proposed Noxious Weeds Ordinance Changes at the City Commission meeting of August 1, 2016

BE IT FURTHER RESOLVED THAT the City Commission of the City of Plymouth does hereby adopt Amendments to the Code of Ordinances for the City of Plymouth, Division 3, Sections 18-751 through 18-756 at their Final Reading before the City Commission.

A motion was made by Mayor Pro-tem Oliver Wolcott and seconded by Commissioner Suzie Deal for approval of the resolution.

MOTION PASSED

OLD BUSINESS: None

NEW BUSINESS:

8a. Charter Amendment Resolution –

City Manager Paul Sincock provided an overview concerning the City Charter being in conflict with State Law pertaining to filing nomination petitions for election. He indicated that there were two options and City Administration recommending the Commission adopt Option #2 as outlined in the resolution prepared by the City Clerk and the City Attorney.

RES. #2016-72

WHEREAS, The City Commission did adopt a resolution for a proposed Charter Amendment to Chapter 10, Section 10.9 of the City Charter and language for the same for the November 8, 2016, election at their regular meeting on July 5, 2016.

WHEREAS, a change in the state election law supersedes the City Charter language for the City of Plymouth, and therefore the City of Plymouth needs to amend Chapter 10, Section 10.9 of the City Charter, entitled, "Nomination Petitions." A recent change in state law now requires candidates to file petitions by the 15th Tuesday before the August primary, not the 12th Tuesday before the August primary as currently stated in the City Charter.

WHEREAS, MCL 117.3b(3), which states: "Notwithstanding any charter provision, the city may provide by resolution for any election that is consistent with election law, 1954 PA 116 to 168.982."

NOW THEREFORE BE IT RESOLVED, that the Plymouth City Commission does hereby rescind the resolution it adopted on July 5, 2016, which approved a ballot issue for amending the City Charter, Chapter 10, Section 10.9, entitled, "Nomination

Petitions,” and instead pursuant to MCL 117.3b(3), hereby adopts this resolution to amend City Charter, Chapter 10, Section 10.9 to be consistent with the current state election law.

NOW THEREFORE BE IT FURTHER BE RESOLVED, that the upon adoption of this resolution, the City Clerk is hereby directed to add a footnote to the existing City Charter, Chapter 10, Section 10.9, which references the amendment to this section of the City Charter and contains both the new date for the filing of petitions and this resolution number and date of adoption.

A motion was made by Commissioner Colleen Pobur and seconded by Mayor Pro-tem Oliver Wolcott for approval of the resolution.

MOTION PASSED

REPORTS AND CORRESPONDENCE:

9. Goals for 2016 -

Commissioner Colleen Pobur asked the Commissioner if they might take a look at goal #4 on their list and take it off because there is no funding to pursue it. She requested that the next meeting it be placed on the agenda and vote on taking it off and move goal #5 up the list.

Mayor Daniel Dwyer stated it would be placed on the agenda for a vote and also maybe draft a tree ordinance.

Jim Mulhern, Chairman of the Planning Commission was present and provided an overview of items the board has been working on and their 5 goals they are acting on. He encouraged people to attend their meetings and maybe volunteer in some capacity. He indicated they are getting complaints about the single family ordinance and maybe taking a look at that topic. They also have a survey out concerning the Master Plan and people are returning and the Community Development office will tabulate the results.

Mayor Daniel Dwyer thanked Mr. Mulhern for attending and providing information and they look forward to the results for the Master Plan survey.

ADJOURNMENT:

10. Hearing no further business, a motion was made by Commissioner Mike Wright and seconded by Commissioner Colleen Pobur for adjournment of the meeting at 7:45 p.m.

MOTION PASSED

DANIEL DWYER
MAYOR

LINDA LANGMESSER
CITY CLERK

City of Plymouth
SPECIAL EVENT APPLICATION

ITEM #4.c

>> FEES WILL BE CHARGED FOR ALL SPECIAL EVENTS <<

Complete this application in accordance with the City of Plymouth Special Events Policy, and return it to the City Manager's Office at least 21 Calendar days prior to the starting date of the event.

Sponsoring Organization's Legal Name Pure Barre Plymouth

Ph# 734-837-4435 Fax# _____ Email plymouth@purebarre.com Website www.purebarre.com/plymouth

Address 585 Forest Ave. City Plymouth State MI Zip 48170

Sponsoring Organization's Agent's Name Liz Hynes Title Co-owner

Ph# 734-837-4435 Fax# _____ Email Lhynes@purebarre.com Cell# 734-837-4435

Address 29901 Meridian Pl #15201 City Farmington Hills State MI Zip 48331

Event Name 'Pure Barre in the Park'

Event Purpose To teach a Pure Barre class (~~for free~~) to anyone in the community, outside the studio space.

Event Date(s) Applying for 8/25 or 8/30

Event Times Evening (6pm or later?)

Event Location Kellogg Park

What Kind Of Activities? Pilates-based class.

What is the Highest Number of People You Expect in Attendance at Any One Time? 100

Coordinating With Another Event? YES NO If Yes, Event Name: _____

Event Details: (Provide a detailed description of all activities that will take place. Attach additional sheets if necessary.)

We will provide a Pure Barre fitness class. Pure Barre is a 55-minute, pilates/ballet inspired group fitness class.

We will play music + speak on a microphone. Attendees will be instructed to bring their own mats (will use our own sound system)

We will also have PBP literature + info.

1. **TYPE OF EVENT:** Based on Policy 12.2, this event is: *(Weddings Ceremonies – Please Review Section 12.2 f.)*
City Operated Co-sponsored Event Other Non-Profit Other For-Profit Political or Ballot Issue

2. **ANNUAL EVENT:** Is this event expected to occur next year? YES NO

If Yes, you can reserve a date for next year with this application (see Policy 12.15). To reserve dates for next year, please provide the following information:

Normal Event Schedule (e.g., third weekend in July):

Next year's specific dates:

would love to create a weekly schedule if possible (i.e. every Thursday evening in August) this would include 8/3/17, 8/10/17, 8/17/17, 8/24/17, 8/31/17

See section 12.13 for license & insurance requirements for vendors

3. **FOOD VENDORS/ CONCESSIONS?** YES NO **OTHER VENDORS?** YES NO

4. **DO YOU PLAN TO HAVE ALCOHOL SERVED AT THIS EVENT?** YES NO

5. **WILL ALCOHOL BE SERVED ON PRIVATE PROPERTY AS PART OF THIS EVENT?** YES NO

6. **WILL YOU NEED ELECTRICITY AND/OR WATER?** YES NO

CITY SERVICES REQUIRED? If needed, please attach a letter indicating all requests for City Services. (see Attachment B)

7. **AN EVENT MAP IS** **IS NOT** attached. If your event will use streets and/or sidewalks (for a parade, run, etc.), or will use multiple locations, please attach a complete map showing the assembly and dispersal locations and the route plan. Also show any streets or parking lots that you are requesting to be blocked off.

8. **EVENT SIGNS:** Will this event include the use of signs? YES NO
If Yes, refer to Policy 12.8 for requirements, and describe the size and location of your proposed signs: **Please complete a sign illustration / description sheet and include with the application.**

Signs or banners approved by the City of Plymouth for Special Events shall be designed and made in an artistic and workman like manner. THE CITY MANAGER MUST APPROVE ALL SIGNS. SIGNS CANNOT BE ERECTED UNTIL APPROVAL IS GIVEN.

Signs and/or Banners may be used during the event only. Please refer to Special Event Policy for information related to the installation of banners on Downtown Street Light Poles in advance of event. NO SIGNS ARE ALLOWED IN THE PARK IN ADVANCE OF THE EVENT.

9. **UNLIMITED PARKING:** Are you requesting the removal of time limits on parking (see Policy 12.5)? YES NO

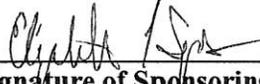
If Yes, list the lots or locations where/why this is requested:

10. **CERTIFICATION AND SIGNATURE:** I understand and agree on behalf of the sponsoring organization that
- a. A Certificate of Insurance must be provided which names the City of Plymouth as an additional named insured party on the policy. (See Policy 12.10 for insurance requirements)
 - b. Event sponsors and participants will be required to sign Indemnification Agreement forms (refer to Policy 12.12).
 - c. All food vendors must be approved by the Wayne County Health Department, and each food and/or other vendor must provide the City with a Certificate of Insurance which names the City of Plymouth as an additional named insured party on the policy. (See Policy 12.13)
 - d. The approval of this Special Event may include additional requirements and/or limitations, based on the City's review of this application, in accordance with the City's Special Event Policy. The event will be operated in conformance with the Written Confirmation of Approval. (see Policy 12.11 and 12.16)
 - e. The sponsoring organization will provide a security deposit for the estimated fees as may be required by the City, and will promptly pay any billing for City services which may be rendered, pursuant to Policy 12.3 and 12.4.

As the duly authorized agent of the sponsoring organization, I hereby apply for approval of this Special Event, affirm the above understandings, and agree that my sponsoring organization will comply with City's Special Event Policy, the terms of the Written Confirmation of Approval, and all other City requirements, ordinance and other laws which apply to this Special Event.

8/4/16

Date



Signature of Sponsoring Organization's Agent

RETURN THIS APPLICATION at least twenty (21) days prior to the first day of the event to:

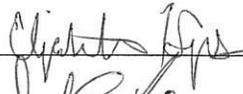
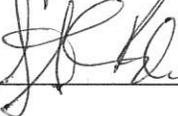
**City Manager's Office
City Hall
201 S. Main Street
Plymouth MI 48170**

Phone: (734) 453-1234 ext. 203

11. INDEMNIFICATION AGREEMENT

INDEMNIFICATION AGREEMENT

The Park Band Plymouth (*organization name*) agree(s) to defend, indemnify, and hold harmless the City of Plymouth, Michigan, from any claim, demand, suit, loss, cost of expense, or any damage which may be asserted, claimed or recovered against or from the Park Band in the Park (*event name*) by reason of any damage to property, personal injury or bodily injury, including death, sustained by any person whomsoever and which damage, injury or death arises out of or is incident to or in any way connected with the performance of this contract, and regardless of which claim, demand, damage, loss, cost of expense is caused in whole or in part by the negligence of the City of Plymouth or by third parties, or by the agents, servants, employees or factors of any of them.

Signature 
Witness 

Date 8/4/16
Date 8/4/16

EVENT REVIEW

EVENT NAME: PURE BARRE IN THE PARK

(note: all fees are only initial estimates and can increase upon assessment of services after the close of the event).

MUNICIPAL SERVICES:	Approved <input checked="" type="checkbox"/>	Denied <input type="checkbox"/> (list reason for denial)	Initial <u>GP</u>
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\$250 Bathroom Cleaning Fee Per Day of Event? YES NO

Regular Time	\$	Overtime Costs:	\$	Equipment &	\$
Costs:				Materials Costs:	

NO SERVICES NEEDED

POLICE:	Approved <input checked="" type="checkbox"/>	Denied <input type="checkbox"/> (list reason for denial)	Initial <u>Dec</u>
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Regular Time	\$	Overtime Costs:	\$	Equipment &	\$
Costs:				Materials Costs:	

NO SERVICES NEEDED

FIRE:	Approved <input checked="" type="checkbox"/>	Denied <input type="checkbox"/> (list reason for denial)	Initial <u>JD</u>
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Regular Time	\$	Overtime Costs:	\$	Equipment &	\$
Costs:				Materials Costs:	

No Services Needed

HVA:	Approved <input type="checkbox"/>	Denied <input type="checkbox"/> (list reason for denial)	Initial
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Regular Time	\$	Overtime Costs:	\$	Equipment &	\$
Costs:				Materials Costs:	

DDA:	Approved <input checked="" type="checkbox"/>	Denied <input type="checkbox"/> (list reason for denial)	Initial <u>TB</u>
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Regular Time	\$	Overtime Costs:	\$	Equipment &	\$
Costs:				Materials Costs:	

RISK MANAGEMENT:	Approved <input checked="" type="checkbox"/>	Denied <input type="checkbox"/> (list reason for denial)	Initial <u>MB</u>
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Class I – Low Hazard	<input type="checkbox"/>
Class II – Moderate Hazard	<input checked="" type="checkbox"/>
Class III – High Hazard	<input type="checkbox"/>
Class IV – Severe Hazard	<input type="checkbox"/>

CERTIFICATE OF INSURANCE NEEDED PRIOR TO EVENT
Naming City of Plymouth as 'Additional Insured'

APPROVED: _____ NOT APPROVED: _____ DATE: _____

SITE FEE APPLIED TO ALL EVENTS

CITY OF PLYMOUTH
201 S. MAIN
PLYMOUTH, MI 48170
www.ci.plymouth.mi.us

ADMINISTRATIVE RECOMMENDATION

To: Mayor & City Commission
From: Paul J. Sincock – City Manager
CC: S:\MANAGER\Sincock Files\Memorandum - Dog Ordinance Update 08-15-16.doc
Date: 8/8/2016
Re: Dog Ordinance Update

BACKGROUND:

The City Commission last updated the "Dog" Ordinance back in 2008. At that time the Commission had received a significant amount of material related to potentially changing the City's Ordinance as it relates to dogs. At that time the City Commission directed the City Attorney to review the current dog ordinance and provide the City Commission with options as it relates to the dog issue. The City Attorney spent a lot of time on this matter and provided the City Commission with six different options ranging from doing nothing to adopting an Ordinance which would ban all dogs in the City. The City Commission eventually adopted an Ordinance which amended our Ordinance and attempt to put in place a process which would help deal with problematic dogs.

More recently, the City Commission received a complaint related to a misdemeanor violation being issued for a dog at large issue. The City Commission asked that the Ordinance be revised to make Dog Ordinance Violations a Civil Infraction only. The Police Chief has reviewed this matter and this change would take away the authority of the Prosecutor from making any decisions to "lower the charge". The Police Chief also advises against a blanket change in the Ordinance for the entire chapter. By adopting a blanket change the Commission would make every offense including, but not limited to: Cruelty to animal and poisoning of animals a simple civil infraction. The Chief suggests that the City Commission may want to make Running At Large portion of the Ordinance a Civil Infraction.

RECOMMENDATION:

The City Commission wants to update the City's current dog Ordinance by changing Section 14-14 and 14-23. This change would make Dogs Running At Large a Civil Infraction, while all other violations of the Ordinance are misdemeanor charges. The proposed Ordinance responds to problematic dogs running at large and responds to the complaint that the Commission has received on this matter.

If the City Commission chooses to proceed along this path they could have the first reading of the Ordinance on Monday night and a second reading on September 6, 2016 with publication thereafter.

We have attached a copy of the proposed Ordinance as well as a proposed Resolution for the City Commission to consider regarding this matter. Should you have any questions in advance of the meeting please feel free to contact either Bob Marzano or myself.

- **Sec. 14-14. - Running at large.**

No person owning, possessing, or harboring any dog shall allow such dog to run at large at any time. The chief of police or any authorized representative of the police department may destroy any stray dog, any apparent dangerous dog, or any dog not held by a leash found in any street, alley, commons, public space within the city, open space within the city, or in any persons yard other than that of the owner of the dog. The chief of police or any authorized representative of the police department should first make a reasonable effort to catch and impound any dog in violation of this section before destroying said dog unless doing so would place the police officer and/or the public in any apparent danger. ***Violation of this section shall be a civil infraction subject to a fine of not more than \$500.00 plus costs of prosecution.***

- **Sec. 14-23. - Violations.**

Unless stated otherwise within a section, violation of any provision of this chapter shall be punishable by a fine of not more than \$500.00, or imprisonment for not to exceed 30 days, or by both such fine and imprisonment, plus costs of prosecution.

RESOLUTION

The following Resolution was offered by Comm. _____ and seconded by Comm. _____.

WHEREAS The City of Plymouth for the health, safety and welfare of its citizens has

Previously established an Ordinance related to the care and control of dogs, and

WHEREAS From time to time it is necessary to update Ordinances.

NOW THEREFORE BE IT RESOLVED THAT an Ordinance to AMEND ARTICLE II CHAPTER 14, DOGS, by updating Section 14 - 14 and 14 - 23 as outlined here:

14 - 14 - Add the words -Violation of this section shall be a civil infraction subject to a fine of not more than \$500 plus costs of prosecution.

14- 23 - Add the words - Unless stated otherwise within a section,.....

IS HEREBY INTRODUCED IN PRINTED FORM FOR ITS FIRST READING.

CITY OF PLYMOUTH
201 S. MAIN
PLYMOUTH, MI 48170
www.ci.plymouth.mi.us

ADMINISTRATIVE RECOMMENDATION

To: Mayor & City Commission
From: Paul J. Sincock – City Manager
CC: S:\MANAGER\Sincock Files\Memorandum - Wilcox Foundation Grant Agreement - Fountain - 08-15-16.doc
Date: 8/9/2016
Re: Wilcox Grant Agreement

BACKGROUND:

As you are aware the Wilcox Foundation has previously indicated that they will provide up to \$700,000 for the new fountain project in Kellogg Park. They request that the new fountain be named the Wilcox Fountain and that the funds be used exclusively for the fountain part of the project. Further, they are requesting a bronze plaque incorporated into the fountain indicating that this was made possible by a grant from the Wilcox Foundation. The City will agree to maintain the fountain into the future.

An agreement between the two parties is normal and this the next step in formalizing the understanding between the City and Wilcox Foundation. This is a fairly simply agreement in terms of grant agreements. The City Commission would need to approve the Grant Agreement and authorize the Mayor to sign the document. We will forward the signed document to Scott Dodge in California, who is a member of the Wilcox Foundation Board.

This agreement is a formalization of the commitments made by the Wilcox Foundation to fund the fountain project. This is also the next step in obtaining the necessary funding of the overall park improvement project. The Commission may be aware that the DDA has hired an outside fund raising firm to assist in the park improvement side of the fund raising efforts.

RECOMMENDATION:

The City Administration recommends that the City Commission approve the Grant Agreement between the Wilcox Foundation and the City of Plymouth. This grant will provide up to \$700,000 for the removal and replacement of the fountain in Kellogg Park.

We have attached a copy of the Grant Agreement for your reference and we have also drafted a proposed Resolution that could be considered by the City Commission. Should you have any questions in advance of the meeting please feel free to contact me.

Grant Agreement

The Wilcox Foundation

This Grant Agreement ("Agreement"), to be effective as of _____, 2016 ("Effective Date"), is made by and between the Wilcox Foundation, a Michigan non-profit corporation, whose address is 6260 Tower Road, Plymouth, Michigan 48170 (the "Foundation") and the City of Plymouth, whose address is 201 South Main Street, Plymouth, Michigan 48170 (the "City"). Based upon the Recitals below, and in consideration of the mutual promises and benefits hereunder, the parties hereto agree as follows:

RECITALS

The Foundation wishes to make a charitable grant to the City for the use and benefit of the City and the Plymouth community as set forth in this Agreement.

The City desires to accept such grant, subject to the terms and conditions set forth in this Agreement.

AGREEMENT

1. **Grant Amount.** The Foundation hereby pledges to the City a grant in an amount not to exceed \$700,000.00 (the "Grant").
2. **Purpose of the Grant.** The Grant is an irrevocable pledge that will be paid to the City for the purpose of making a permanent improvement for the benefit of the Plymouth community, specifically, for paying for the planning, design and construction of a fountain (the "Fountain") to be installed in Kellogg Park in the City of Plymouth and to be owned by the City.
3. **Payment of the Grant.** Payments in support of this Grant will be made periodically by check to the City upon the Foundation, or its authorized agent, being provided City approved Invoices for the costs of the planning, design and construction of the Fountain to the extent of the amount of the grant. Payments for approved Invoices will be made within twenty-one (21) days of receipt of an invoice and a certification by the City to the Foundation that the invoice submitted by the contractor is in conformity with the plans and specifications and the work was satisfactorily completed and the invoice is correct.
4. **Use of the Grant Funds.** The Grant funds shall be solely used to pay toward the costs of the planning, design and construction of the Fountain structure, including Fountain site work, but not any off-site excavation, sidewalk relocation construction, demolition, landscaping, streetscape, brick pavers, surrounds and related improvements.

The Grant funds are being provided for the express purposes stated above which are in accordance with the uses permitted by Internal Revenue Code Section 501(c)3. By accepting the funds, the City agrees that the funds will be so used. If the City is unable to use the funds for the stated purposes, the funds will be returned to the Foundation.

5. **City Agreements.** In consideration for the Grant, the City agrees as follows:
 - a) The City will name the Fountain (the "Naming") the "Wilcox Fountain". Subject to the terms of this Agreement, the name of the Fountain will continue in perpetuity, including for any replacement fountain should it become obsolete or should it be damaged. The Naming will be exclusive and no other Fountain sponsors', donors' or

other contributors' plaques or acknowledgements shall be placed on the Fountain commemorating their contributions.

- b) The City, to the extent reasonably possible, agrees to make reference to the "Wilcox Fountain" (not "the Fountain" or the "Kellogg Park Fountain") on City maps, publicity materials, informational drawings and the like which publicly show or depict Kellogg Park and the Fountain. No commercial or political advertising or signage shall be placed within a 50' radius of the Fountain.
- c) The City will incorporate a permanent bronze plaque into the Fountain design in a prominent location on the Fountain and will maintain and replace the plaque, as necessary, with a plaque of equal quality, including the replacement of a stolen, vandalized or damaged plaque. The plaque shall be of a size no greater than 750 square inches (in a 24"x24", 24"x30" or similar configuration) and shall state:

"Wilcox Fountain"

"This Fountain was made possible by a grant from The Wilcox Foundation at the request of Jack Wilcox in memory of his parents, George and Harriet Wilcox, and as a tribute to the 150th Anniversary of the founding of the Village of Plymouth."
July 4, 2017

- d) The City will not proceed with Fountain construction until The Wilcox Foundation has approved the final design, size and location of the bronze plaque.
 - e) The City acknowledges, understands and agrees that the naming of the Fountain is an integral and essential part of this Agreement and without the City's promise to permanently name it the "Wilcox Fountain", the Foundation will not make this grant.
6. **Publicity.** For purposes of publicizing the Grant and the Naming, City will have the right, without charge, to use photographs of Jack Wilcox and his family and use the names, likenesses, and images of the family in photographic, audiovisual, digital or any other form of medium (the "Media Materials") and to use, reproduce, distribute, exhibit, and publish the Media Materials in any manner and in whole or in part, including in brochures, website postings, informational and marketing materials, and reports and publications describing City's development and business activities.
7. **Maintenance and Insurance.** The City will maintain the Fountain and keep it in good working operation and maintain insurance for personal liability and property damage. The Foundation will have no responsibility to maintain or repair the Fountain.
8. **Assignment.** This Agreement and the rights and benefits hereunder may not be assigned by either party without the prior written consent of the other party, which consent shall be in the sole and absolute discretion of the non-assigning party.
9. **Entire Agreement.** This Agreement constitutes the entire agreement of the parties with regard to the matters referred to herein, and supersedes all prior oral and written agreement, if any, of the parties in respect hereto. This Agreement may not be modified or amended except by written agreement executed by both parties hereto. The captions inserted in this Agreement are for convenience only and in no way define, limit, or otherwise describe the scope or intent of this Agreement, or any provision hereof, or in any way affect the interpretation of this Agreement.
10. **Mediation.** In the event of any controversy or claim arising out of this Agreement, or the rights or obligations of the parties, the parties shall try to settle their differences in good

faith amicably between themselves. If such individuals or their designees are unable to resolve such dispute, then either party may give the other party a written notice of intent to mediate the dispute and, within thirty (30) days of such written notice, the parties shall refer the dispute to non-binding mediation before resorting to litigation. Such mediation shall be conducted pursuant to the commercial mediation rules of the American Arbitration Association with costs shared equally. If any unresolved matter is not resolved within 30 days following referral to non-binding mediation, either party may seek any remedy at law or in equity that may be available.

11. **Governing Law and Venue.** This Agreement will be governed by and construed in accordance with the laws of the State of Michigan without regard to any conflict of laws rule or principle that might refer the governance or construction of this Agreement to the laws of another jurisdiction. Any legal proceeding brought in connection with disputes relating to or arising out of this Agreement will be filed and heard in Wayne County, Michigan, and each party waives any objection that it might raise to such venue and any right it may have to claim that such venue is inconvenient.
12. **City of Plymouth Approval.** This Agreement and the recognition and Naming provided for herein are subject to the approval by the City and this Agreement will not be effective unless and until approved by the City.
13. **Representations by City.** The City represents unto donor that there are no outstanding agreements, contracts or commitments of any kind with any other third parties that exist which would prohibit the City from exclusively naming the fountain the "Wilcox Fountain" and that the Foundation is relying on these representations in making the above grant.
14. **Completion Date.** The parties acknowledge and agree that the estimated intended completion date of the Fountain is July 4, 2017. Extensions, if necessary to complete the project, shall be subject to the mutual agreement of the parties.

ACCEPTED AND AGREED TO:

The Wilcox Foundation

City of Plymouth

By: _____

By: _____

Name: _____

Name: _____

Title: _____

Title: _____

Date: _____

Date: _____

RESOLUTION

The following Resolution was offered by Comm. _____ and seconded by Comm. _____.

- WHEREAS The City of Plymouth is desirous of making improvements to Kellogg Park and a major improvement to the fountain in Kellogg Park, and
- WHEREAS The preliminary estimates place the fountain removal and upgrades at approximately \$700,000.00, and
- WHEREAS The Wilcox Foundation wishes to make a charitable grant to the City of Plymouth to help pay for the new fountain in the park, and
- WHEREAS There is a Grant Agreement between the Wilcox Foundation and the City of Plymouth.

NOW THEREFORE BE IT RESOLVED THAT the City Commission of the City of Plymouth does hereby authorize a Grant Agreement between the Wilcox Foundation and the City of Plymouth for a fountain in Kellogg Park. The grant is for funding for the fountain in an amount not to exceed \$700,000.00. The Mayor of the City is hereby authorized to sign the Grant Agreement on behalf of the City of Plymouth.

**City of Plymouth
201 S. Main
Plymouth, MI 48170
734-453-1234**

ADMINISTRATIVE RECOMMENDATION

To: Mayor and City Commission
From: Paul J. Sincock – City Manager
CC: *C:\My Documents\Memorandum - MML Annual Meeting.doc*
Date: 8/12/2016
Re: MML Annual Meeting

BACKGROUND:

Each year the Michigan Municipal League hosts their annual meeting and the City has the opportunity to send a voting delegate to the convention. Generally, a member of the City Commission is the voting delegate and the City Manager is the alternate. Occasionally, another member of the staff has filled the alternate slot.

This year the convention will be on Mackinac Island, September 14 - 16 and the City Manager and Municipal Services Director are going to the conference. We have attached a copy of a letter that we have received from the Michigan Municipal League related to this matter.

RECOMMENDATION:

The City Administration recommends that the City Commission appoint a voting delegate and alternate to the Annual Business meeting of the Michigan Municipal League. We would suggest that the City Commission designate City Manager Sincock as the delegate and Municipal Services Director Porman as the Alternate.

August 4, 2016

Michigan Municipal League Annual Meeting Notice

(Please present at the next Council, Commission or Board Meeting)

Dear Official:

The Michigan Municipal League Annual Convention will be held on Mackinac Island, September 14-16, 2016. The League's "Annual Meeting" is scheduled for 1:30 pm on Wednesday, September 14 in the Terrace Room at the Grand Hotel. The meeting will be held for the following purposes:

1. Election of Trustees. To elect six members of the Board of Trustees for terms of three years each (see #1 on page 2).
2. Policy. A) **To vote on the Core Legislative Principles document.**
In regard to the proposed League Core Legislative Principles, the document is available on the League website at <http://www.mml.org/delegate>. If you would like to receive a copy of the proposed principles by fax, please call Monica Drukis at the League at 800-653-2483.

B) **If the League Board of Trustees has presented any resolutions to the membership, they also will be voted on.** (See #2 on page 2.)
In regard to resolutions, member municipalities planning on submitting resolutions for consideration by the League Trustees are reminded that under the Bylaws, they must be submitted to the Trustees for their review by **August 15, 2016.**
3. Other Business. To transact such other business as may properly come before the meeting.

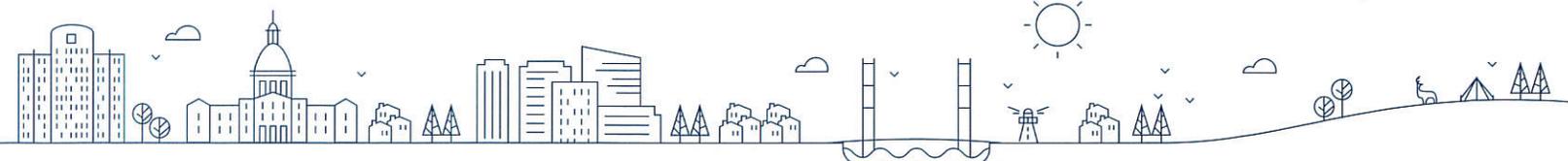
Designation of Voting Delegates

Pursuant to the provisions of the League Bylaws, you are requested to designate by action of your governing body one of your officials who will be in attendance at the Convention as your official representative to cast the vote of the municipality at the Annual Meeting, and, if possible, to designate one other official to serve as alternate. Please submit this information through the League website by visiting <http://www.mml.org/delegate> **no later than August 15, 2016.**

Regarding the designation of an official representative of the member to the annual meeting, please note the following section of the League Bylaws:

"Section 4.4 - Votes of Members. Each member shall be equally privileged with all other members in its voice and vote in the election of officers and upon any proposition presented for discussion or decision at any meeting of the members. Honorary members shall be entitled to participate in the discussion of any question, but such members shall not be entitled to vote. The vote of each member shall be cast by its official representative attending the meeting at which an election of officers or a decision on any proposition shall take place. Each member shall, by action of its governing body prior to the annual meeting or any special meeting, appoint one official of such member as its principal official representative to cast the vote of the member at such meeting, and may appoint one official as its alternate official representative to serve in the absence or inability to act of the principal representative."

We love where you live.



1. Election of Trustees

Regarding election of Trustees, under Section 5.3 of the League Bylaws, six members of the Board of Trustees will be elected at the annual meeting for a term of three years. The regulations of the Board of Trustees require the Nominations Committee to complete its recommendations and post the names of the nominees for the Board of Trustees on a board at the registration desk at least four hours before the hour of the business meeting.

2. Statements of Policy and Resolutions

Regarding consideration of resolutions and statements of policy, under Section 4.5 of the League Bylaws, the Board of Trustees acts as the Resolutions Committee, and "no resolution or motion, except procedural and incidental matters having to do with business properly before the annual meeting or pertaining to the conduct of the meeting, shall be considered at the annual meeting unless it is either (1) submitted to the meeting by the Board of Trustees, or (2) submitted in writing to the Board of Trustees by resolution of the governing body of a member at least thirty (30) days preceding the date of the annual meeting." Thus the deadline this year for the League to receive resolutions is **August 15, 2016**. Please submit resolutions to the attention of Daniel P. Gilmartin, Executive Director/CEO at 1675 Green Rd., Ann Arbor, MI 48105. Any resolution submitted by a member municipality will go to the League Board of Trustees, serving as the resolutions committee under the Bylaws, which may present it to the membership at the Annual Meeting or refer it to the appropriate policy committee for additional action.

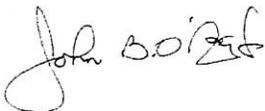
Further, "Every proposed resolution submitted by a member shall be stated in clear and concise language and shall be accompanied by a statement setting forth the reasons for recommending the proposed resolution. The Board shall consider the proposal at a Board meeting prior to the next annual meeting and, after consideration, shall make a recommendation as to the advisability of adopting each such resolution or modification thereof."

3. Posting of Proposed Resolutions and Core Legislative Principles

The proposed Michigan Municipal League Core Legislative Principles and any new proposed Resolutions recommended by the Board of Trustees for adoption by the membership will be available on the League website, or at the League registration desk to permit governing bodies of member communities to have an opportunity to review such proposals and delegate to their voting representative the responsibility for expressing the official point of view of the member at the Annual Meeting.

The Board of Trustees will meet on Wednesday, September 14 in the Terrace Room in the Grand Hotel for the purpose of considering such other matters as may be requested by the membership, in addition to other agenda items.

Sincerely,



John B. O'Reilly, Jr.
President
Mayor of Dearborn



Daniel P. Gilmartin
Executive Director & CEO

RESOLUTION

The following Resolution was offered by Comm. _____ and seconded by Comm. _____.

WHEREAS Each year the Michigan Municipal League hosts an annual business meeting
To discuss matters and to form policy related to local government, and

WHEREAS The City of Plymouth has an opportunity to designate a voting delegate and
Alternate to the Business meeting.

NOW THEREFORE BE IT RESOLVED THAT the City Commission of the City of Plymouth does hereby designate City Manager Paul Sincock as the voting delegate to the Michigan Municipal League Annual Convention.

BE IT FURTHER RESOLVED THAT the City Commission of the City of Plymouth does hereby designate Municipal Services Director Chris Porman as the voting alternate to the Michigan Municipal league Annual Convention.

City of Plymouth
201 S. Main
Plymouth, MI 48170
734-453-1234

ADMINISTRATIVE RECOMMENDATION

To: Mayor and City Commission
From: Paul J. Sincock – Acting City Manager
CC: S:\MANAGER\Sincock Files\Memorandum - Authorization to Hire - PD Administrative Assistant 08-15-16.doc
Date: 8/10/2016
Re: Authorization to Hire - Police Administrative Assistant

BACKGROUND:

The City Commission adopted the Employment Ordinance on August 7, 2000 and it requires that the City Manager seek advance and express approval prior to filling any full time position.

At this time, the City Administration is seeking approval to begin the process of hiring a Police Administrative Assistant for the Police Department. Our current person in this position has indicated that she will be leaving our organization to move to another state. We have reviewed the position and find that it is critical that we maintain it as a full time position. With the Department running 24/365 we find that there is a critical need for this position in order to keep up with all of the activity on the 24 hour schedule.

The busiest "window" at City Hall is the Police Department and requests for service at that window cover a very wide range of topics. It is not practical to keep calling patrol officers in off the road to handle routine matters, that do not need a police officer. The current clerical person is extremely busy with handling routine matters such as parking permits, copies of reports, LEIN Certifications, FOIA requests for electronic, paper and video documents, gun permits, vacation requests, special attention write ups, parking ticket appeals, court information, radio licensing, training records, Police Computer record keeping, supply inventory, purchasing, training registrations and community information are all items that are handled at the front counter. In addition, we have found a clear need to insure that the Police Chief has adequate clerical support to maintain departmental records. There is no increase in the staffing for Department as we have one full time person leaving and a new one coming in.

RECOMMENDATION:

The City Administration recommends that the City Commission authorize the hiring of one Police Administrative Assistant.

RESOLUTION

The following Resolution was offered by Comm. _____ and seconded by
Comm. _____.

WHEREAS The City Commission passed a hiring ordinance that requires that the City
Administration seek prior and express approval before any full time hiring, and

WHEREAS The City Administration has requested prior and express approval for the hiring of
A administrative assistant for the police department.

NOW THEREFORE BE IT RESOLVED THAT the City Commission of the City of Plymouth does
hereby grant prior and express approval for the hiring of a full time Police Department Administrative
Assistant.

CITY OF PLYMOUTH
201 S. MAIN
PLYMOUTH, MI
48170
www.ci.plymouth.mi.us

ADMINISTRATIVE RECOMMENDATION

To: Mayor & City Commission
From: Paul J. Sincock – City Manager
CC: S:\MANAGER\Sincock Files\Memorandum - Sign Ordinance Revision First Reading 08-15-16.doc
Date: 8/12/2016
Re: First Reading of Sign Ordinance Revision

BACKGROUND:

The City Commission has indicated that they want to make revisions to the City's Sign Ordinance to insure that we are in compliance with the relatively recent United States Supreme Court decision in the Reed vs. Gilbert decision. In brief, the Supreme Court indicated that any content based restriction is not allowed. The Supreme Court ruling has allowed local units of government to be able to regulate the types of signs (*i.e. Electric Display*), the physical characteristics (*how big*) and to some extent the placement of signs. While the City has taken a policy for many years not to attempt to regulate the content of a sign (*political, kids sports teams or otherwise*), we do not have an Ordinance that matches that policy and the Supreme Court ruling.

We should note that the Planning Commission has scheduled a Public Hearing on these revisions, but due to the number of vacations during the month of August the regular Planning Commission Meeting has been delayed until August 24th. Which means that the Planning Commission HAS NOT reviewed these changes and there has been no public hearing on these proposed changes.

RECOMMENDATION:

The City Administration recommends that the City Commission table this matter until September 6th and hold off on any action on the Ordinance Revisions until the Planning Commission holds the Public Hearing. However, if the City Commission chooses to move forward with a First Reading, we have prepared a proposed Resolution for the City Commission to consider regarding this matter.

To fully adopt the Ordinance there needs to be a Public Hearing, which the Planning Commission has scheduled and two readings before the City Commission.

Should you have any questions regarding this matter please feel free to contact me.

Draft revision to Sign Ordinance: DPD 06 16 16

ARTICLE XIX. - SIGNS

Sec. 78-220. - Intent.

The intent of this article is to regulate the location, size, construction and manner of display of signs and outdoor advertising in order to minimize their harmful effects on the public health, safety and welfare and to balance the First Amendment concerns articulated by the United States Supreme Court in *Reed v. Gilbert* (2015). It is the intent of this Code to regulate many aspects of signs that have nothing to do with a sign's message, such as size, building materials, lighting, moving parts and portability. It is intended by this article to give recognition to the legitimate needs of business, industry and other activities, through appropriate guidelines, in attaining their identification and informational objectives. It is a basic tenet that failure to regulate them may lead to poor identification of neighboring businesses, deterioration and blight of the business and residential areas of the city, conflicts between different types of land use, and reduction in traffic safety to pedestrians and motorists.

(Ord. of 10-6-03)

Sec. 78-221. - Definitions.

The following words, terms and phrases, when used in this article, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

Abandoned sign means a ~~sign which~~ sign, which, for 90 days, fails to direct a person to or advertises a bona fide business, tenant, owner, product or activity conducted, or product available on the premises where such sign is displayed.

Accessory sign means a ~~sign which~~ sign, which pertains to the principal use of the premises.

Advertising means the use of a sign to call the public's attention to goods or services for sale, or business' name and/or locations, so as to get them to buy or shop for those goods or services, at those businesses.

Area of sign means the total area included within the polygon caused by encompassing the outermost portions of the sign or around the outermost edges of a sign formed of letters or symbols only. An area so created shall include all solid surfaces as well as openings and shall include all sides serving as a sign surface. For canopy/awning signs only the logo and lettering area shall be used in calculating sign square footage.

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Awning sign (see canopy sign) means a sign which is printed or otherwise affixed to an awning which may be rolled or folded up against the wall to which it is attached.

Banner: Any sign of lightweight fabric or similar material that is attached to a pole or a building at one or more edges. National flags, state or municipal flags, or the official flag of any institution or business shall not be considered banners.

Bench sign means an advertising sign placed upon a bench or other seating structure.

Building sign: Any sign attached to any part of a building, as contrasted to a ground sign or a hanging sign. Building signs shall include the following types of signs as defined in this section: banner, canopy, projecting and wall.

Canopy sign means a sign which is part of or located on a canopy or awning which is attached to the building or structure they are intended to serve. Canopy signs shall also include internally illuminated translucent fabric awnings or fabric canopies which advertise goods or services.

Change of copy refers to the change of names, logos, symbols, or other graphic items of information, as long as the structural characteristics including size, shape, or frame is not modified.

Changeable copy sign: means a sign or portion thereof with characters, letters, or illustrations that can be changed or rearranged without altering the structural integrity of the sign. A sign on which the message changes more than eight times per day shall be considered an animated sign and not a changeable copy sign for purposes of this ordinance. A sign on which the only copy that changes is an electronic or mechanical indication of time or temperature shall be considered a "time and temperature" portion of a sign and not a changeable copy sign for purposes of this ordinance.

Construct or erect means to build, construct, attach, hang, suspend, or affix.

Construction and/or real estate development signs means signs pertaining to projects or real estate developments under construction.

Directional sign means a sign which indicates the route or location of facilities, services, or activities which are of public interest, and signs denoting the direction of vehicular traffic.

Festoon sign means banners, pennants, incandescent light bulbs, or other such temporary features which are hung or strung overhead and which are not an integral, physical part of the building or structure they are intended to serve.

Flag: means any fabric or banner containing distinctive colors, patterns, or symbols, used as a symbol of a government, political subdivision, or other entity.

Flashing, animated or moving sign means a sign that has intermittently reflecting lights, or signs which have movement of any illumination such as intermittent, flashing, scintillating, or varying intensity, or a sign that has any visible portions in motion, either constantly or at intervals, whether caused by artificial or natural sources.

Ground sign means a sign supported by one or more upright brace or braces of reasonable size necessary to support such sign, permanently mounted in or upon the ground and in no way attached to a building structure.

Hanging sign means a sign for pedestrian traffic that is not supported by any means from the ground or sidewalk and which is fastened to or suspended from a structure.

Height. The height of a sign shall be computed as the distance from the base of the sign at normal grade to the top of the highest attached component of the sign. Normal grade shall be construed to be the lower of:

- (1) Existing grade prior to construction; or
- (2) The newly established grade after construction, exclusive of any filling, berming, mounding, or excavating solely for the purposes of locating the sign.

In cases where the normal grade cannot reasonably be determined, sign height shall be computed on the assumption that the elevation of the normal grade at the base of the sign is equal to the elevation of the nearest point of the crown of a public street or the grade of the land at the principal entrance to the principal structure on the zoning lot, whichever is lower.

Identification nameplate sign means a sign stating the name and/or address of a person or firm.

Inflatable sign means a sign, figure or object that is either expanded to its full dimensions or supported by gases contained within the sign, figure or object, or part, at a pressure greater than atmospheric pressure.

Interior window sign means window copy painted or otherwise attached to the interior window surface, or any sign hung so that its primary purpose is to be observed from outside the building.

Lawn extension means that area between the sidewalk and the curb.

Marquee sign means a display sign attached to or hung from a roof like structure projecting over an entrance and from and supported by a building, but not including canopy or awning signs.

Non-accessory sign means a sign which pertains to other than the principal use of the premises.

Nonconforming sign means any advertising structure or sign which was lawfully erected and maintained prior to the effective date of this ordinance and any amendments thereto, and which fails to conform to all applicable regulations and restrictions of this chapter.

Off-premises sign means a sign which contains a message unrelated to a business or profession conducted on the premises, or to a commodity, service or activity, not sold or offered upon the premises where such sign is located.

Political sign means a temporary sign, whose message relates to a candidate for political office, to a political party, to a political issue, or an ideological opinion.

Portable sign means a freestanding sign not permanently anchored or secured to either a building or the ground, such as, but not limited to trailers, "A" frame, "T" shaped sign, and wire frame structures.

Premises means any lot or parcel of land or building or site as otherwise used in this chapter.

Projecting wall sign means a sign panel and frame which projects from the wall at an angle of 90 degrees, by no more than four feet from the building, or 1/3 of the sidewalk width, whichever is less.

Public property means any land within the city that is not privately owned.

Public right-of-way means that area designated for public use by easement, dedication or otherwise, from one property line to another property line as shown in the plat records of the city or recorded with the county register of deeds.

Real estate sign means a temporary sign placed upon a property advertising that the particular property it is placed upon is for sale, rent, or lease.

Roof sign means a sign which is erected, constructed, or maintained upon the roof or parapet of a building.

Sign means the use of a device to display any word, numeral, figure, device, letter, symbol, insignia, illustration, design, trademark, or combination of these by which information is made known to the general public and is visible from off the site or lot.

Sign setback means that where it is specified that a sign must be located a minimum or other certain distance from property lines or public rights-of-way, such distance will be measured from the portion of the sign structure nearest to the specified line. For purposes of these measurements, the property lines and public rights-of-way lines extend vertically and perpendicularly from the ground to infinity.

Temporary sign means any sign, regardless of size and materials that is not permanently fastened to any structure, including posts with permanent footings.

Vehicle business sign means a sign painted or attached to a vehicle which is parked or placed upon the owner's premises primarily for purposes of advertising the premises. Commercially licensed vehicles which are generally used daily off-site are not included in this definition.

Wall sign means a sign attached to, or placed flush against, the exterior wall or surface of any building, no portion of which projects more than 16 inches from the wall.

(Ord. of 10-6-03; Ord. No. 2005-08, § 2, 7-18-05; Ord. No. 2008-03, § 4, 8-4-08)

Sec. 78-222. - Violations and penalties.

It shall be unlawful for any person to erect, construct, maintain, enlarge, alter, move or convert any sign in the city, or cause or permit the same to be done, contrary to or in violation of any of the provisions of this article. It shall be unlawful to erect, construct,

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enlarge, alter, move or convert any sign regulated by this article, except a sign which ~~sign~~ which is permitted by the provisions of this article. Any person violating any of the provisions of this article shall be guilty of a civil infraction pursuant to section 78-382 of this chapter.

(Ord. of 10-6-03)

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Sec. 78-223. - Signs not permitted.

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All signs not expressly permitted in section 78-226 are prohibited. Examples of signs not permitted are:

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- (1) Abandoned sign;
- (2) Banner sign;
- (3) Bench sign;
- (4) Festoon sign;
- (5) Flashing, animated or moving sign;
- (6) Inflatable sign as defined;
- (7) Non-accessory sign;
- (8) Nonconforming sign;
- (9) Off-premises sign;
- (10) Portable sign;
- (11) Roof sign;
- (12) Vehicle sign; and
- (13) Any other type of sign not expressly permitted in section 78-226.

(Ord. of 10-6-03)

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~~Sec. 78-224. - Application of standards: exempt signs/temporary signs.~~

~~The following signs are specifically exempt for the sign permit requirements but are subject to the following regulations and standards:~~

Comment [DD1]: This is all content based and needs to be removed.

- ~~(1) Business affiliation signs: Signs not exceeding a total of one square foot per business indicating acceptance of credit cards or describing business affiliations and are attached to a permitted sign, exterior wall, building entrance or window.~~
- ~~(2) Flags bearing the official design of a nation, state, municipality, educational institution, church or fraternal organization: Flags bearing only the official seal or emblem of a company or corporation are also exempted, provided they contain no other slogan, messages or graphics. A parcel or business site shall be limited to a maximum total of six of the above flags.~~

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- ~~(3) Gas station pump island signs: Located on the structural supports identifying "self-serve" and "full-serve" operations, provided that there is no business identification or advertising copy on such signs, that there are no more than two such signs per pump island and that such signs do not exceed two square feet in area.~~
- ~~(4) Historical marker: Plaques or signs describing state or national designation as a historic site or structure and/or containing narrative, not exceeding 12 square feet in area.~~
- ~~(5) Integral signs: Names of buildings, dates of erection, monumental citations, commemorative tablets when carved into stone, concrete or similar material or made of bronze, aluminum or other non-combustible material and made an integral part of the structure and not exceeding 25 square feet in area.~~
- ~~(6) Menu board: Up to two signs each no greater than 20 square feet which display menu items and may contain a communication system for placing food orders or other items at an approved drive-thru facility, provided such sign(s) is not in the front yard.~~
- ~~(7) Model signs: Temporary signs directing the public to a model home or unit, which do not exceed four square feet in area.~~
- ~~(8) Non-commercial signs: Signs containing non-commercial messages, such as those designating the location of public telephones, restrooms, restrictions on smoking and restrictions on building entrances, provided that such signs do not exceed two square feet in area.~~
- ~~(9) Owner/tenant signs: Address or occupant name and other signs of up to two square feet in area mounted on the wall of a commercial building.~~
- ~~(10) Parking lot signs: Indicating restrictions on parking, when placed within a permitted parking lot, are a maximum of ten feet in height, and do not exceed six square feet in area.~~
- ~~(11) Public signs: Signs of a non-commercial nature and in the interest of, erected by, or on the order of, a public officer or building official in the performance of public duty, such as directional signs, regulatory signs, warning signs, and informational signs.~~
- ~~(12) Regulatory, directional and street signs: Erected by a public agency in compliance with Michigan Manual of Uniform Traffic Control Devices Manual.~~
- ~~(13) Warning signs: such as no trespassing, warning of electrical currents or animals, provided that such signs do not exceed two square feet.~~

~~(Ord. of 10-6-03)~~

~~Sec. 78-225. - Required conditions in any use district.~~

~~The following conditions shall apply to all signs erected or located in any use district:~~

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- (1) Signs shall pertain only to the sale, rental, or use of the premises on which located, or to the goods sold or activities conducted thereon.
- (2) No sign shall be erected until approved by the building official and a permit issued ~~except that political, real estate, garage sale, yard sale and directional signs and those signs exempt under section 78-224, complying with the ordinance, will not require approval or permits.~~
- (3) Only signs established by city, county, state or federal government may be located in or project into public right-of-way or public property or lawn extensions, unless specifically provided otherwise herein.
- (4) Wall signs shall be displayed flat against the wall of the building. No signs shall be painted directly on a roof or wall.
- (5) In business, office and industrial districts, canopy or awning signs shall be considered to be wall signs and subject to the size limitation and placement regulations of wall signs.
- (6) Ground signs, real estate signs, political signs, garage sale signs, and temporary signs may have a maximum of two sides, each with the allowable area, and they shall be placed so as not to obstruct the clear vision of pedestrians, cyclists or motorists.
- (7) Directional signs shall not exceed two square feet per side nor exceed two sides, shall contain no advertising, except the business name or logo, and may be illuminated. Directional ground signs shall not exceed a maximum of two sides, nor a height of six feet, and may be located one at each driveway entrance.
- (8) Interior window signs shall not exceed 25 percent of the glass surface of the window area in which the sign is located; shall not require a permit; shall be permitted in addition to any permitted wall or ground sign; and shall be located only on the first floor front facade of the building. Buildings on a corner lot shall be permitted window signs on each road frontage.
- (9) Temporary signs for special civic events ~~may be permitted by the city manager.~~ Such signs shall not exceed four square feet in area per side or four feet in height and shall not be illuminated. Permission cannot be granted for a temporary sign for a commercial, industrial or private use.
- (10) ~~Garage sale and yard sale signs with a maximum area of four square feet per side, and a maximum height of four feet, are permitted when located on the property where the event will occur or on other private property with that property owner's consent. Such signs must be removed immediately following the event they describe and are not permitted in commercial, industrial or office areas, i.e., properties zoned B-1, B-2, B-3, B-3A, O-1, I-1, I-2, and ARC.~~
- (11) Illuminated signs shall not interfere with the vision of pedestrians, cyclists, motorists or adjacent property owners, and shall not be of the flashing, moving or intermittent type.

Comment [DD2]: This may be problematic as it allows the discretion of one person to allow for a sign. I would delete the phrase – may be permitted by the City Manager.

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Comment [DD3]: I think we covered this an limited the number of signs for garage sales in the garage sale ordinance.

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(12) ~~One real estate sign~~ per premises shall be permitted, provided it shall not exceed four square feet per side in area or four feet in height, and shall be removed within seven days of the rental, lease or acceptance of offer to purchase.

Comment [DD4]: Content based- real estate
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(13) ~~Political signs~~ are permitted in any use district provided they do not exceed four square feet in area per side or four feet in height.

Comment [DD5]: Political signs – content based

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(14) Construction and/or real estate development signs are permitted only on the premises upon which the construction or development is taking place. The permitted sign may be erected only after a building permit for the project has been issued and shall be removed when 51 percent of the units or square footage of the project are occupied, whichever occurs first. The location, size, height, setbacks, type and number of signs shall be the same as required for business districts.

(15) For purposes of identification by emergency personnel (fire, police, EMS) all businesses, offices, industrial buildings, apartment complexes, or residences either multiple- or single-family, shall prominently display on the front side (facing the street) of their building or upon freestanding signs or entranceways to all buildings, their street address. Buildings shall have approved address numbers placed in a position to be plainly legible and visible from the street or road fronting the property. These numbers shall contrast with their background. Address numbers shall be Arabic numerals or alphabet letters. Numbers shall be a minimum of 4 inches (102 mm) high with a minimum stroke width of 0.5 inch (12.7 mm). If the residence or business cannot be seen from the street, an additional street address sign shall be displayed in an area where it can be seen from the street. In all residences with more than one unit, such as apartments, each individual unit shall be clearly marked.

(Ord. of 10-6-03; Ord. No. 2008-03, § 5, 8-4-08)

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Sec. 78-226. - Signs permitted.

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The following signs are permitted subject to compliance with the requirements in this article:

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- (1) Canopy/awning sign;
- (2) Directional sign;
- (3) Garage and yard sale sign;
- (4) Ground sign;
- (5) Interior window sign;
- (6) Political sign;
- (7) Real estate sign;
- (8) Temporary sign;
- (9) Wall sign;

- (10) Construction and/or real estate development signs;
and
- (11) Projecting wall sign, and;
- (12) Signs advertising religious services.

(Ord. of 10-6-03)

Sec. 78-227. - Measurement.

(a) Sign area. Sign area shall be computed as follows:

- (1) General requirements. Where a sign consists of a generally flat surface or sign face on which lettering and other information is affixed, the sign area shall be computed by measuring the entire face of the sign including any framing or borders.
- (2) Individual letters. Where a sign consists of individual letters and logo affixed directly to a building, the area of the sign shall be computed by measuring the area of the envelope required to enclose the lettering and logo.
- (3) Freestanding sign. The area of a double-faced freestanding sign shall be computed using only one face of the sign provided that: 1) the outline and dimensions of both faces are identical, and 2) the faces are back-to-back so that only one face is visible from any given direction.
- (4) Ground sign. The area of a ground sign shall be computed by measuring the entire vertical surface of a face upon which the letters and logo are attached. In the case of a multi-faced ground sign, the area of the sign shall be computed using only one face of the sign.
- (5) Cylindrical sign. The area of a cylindrical ground sign shall be computed by multiplying the circumference of the cylinder by its height.
- (6) Temporary signs. All signs on property located in the zoning district advertising real estate sales, leasing, rent; political signs; signs adverting religious services or messages, shall be permitted, provided it shall not exceed four square feet per side in area or four feet in height, and shall be limited to days.

(b) Setback and distance measurements. The following guidelines shall be used to determine compliance with setback and distance measurements:

- (1) The distance between two signs shall be measured along a straight horizontal line that represents the shortest distance between the two signs.
- (2) The distance between a sign and a parking lot or building shall be measured along a straight horizontal line that represents the shortest distance between the outer edge of the parking lot or building.

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Comment [DD6]: The number of days for all signs needs to be content neutral. If you are allowing real estate signs for 30 days, all other signs need be 30 days as well.

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- (3) The distance between a sign and a property line shall be measured along a straight horizontal line that represents the shortest distance between the sign and the property line.

(Ord. of 10-6-03)

Sec. 78-228. - Ground signs.

(a) General requirements. (The following regulations shall apply to all ground signs except for ground signs located in the ARC Zoning District which shall be governed by section 78-169.)

- (1) Within all non-residential zoning districts including non-residential uses contained in the MU mixed use district, only one ground sign shall be permitted per zoning lot. If the frontage of a zoning lot exceeds 400 linear feet two such ground signs may be permitted. One additional ground sign may be permitted at a secondary entrance if it is not located on the same street as the primary entrance. Maximum sign area is provided in "Table A" found in the following pages.
- (2) Within all residential zoning districts including residential uses contained in the MU mixed use district, only one ground sign shall be permitted at the primary entrance for the purpose of identifying a subdivision, site condominium, multiple family development, or mobile home park.
- (3) Within all residential zoning districts, only one ground sign shall be permitted per zoning lot for the purpose of identifying a non-residential special land use. One additional ground sign may be permitted at a secondary entrance if it is not located on the same street as the primary entrance. Maximum area is provided in "Table A" below.
- (4) One freestanding identification sign stating the name of a business center and major tenants therein may be erected for a shopping center, office park, industrial park or other integrated group of stores, commercial buildings, office buildings or industrial buildings. The sign area shall not exceed 32 square feet in area. Such signs may be up to eight feet in height. If the lot fronts on two or more collector or arterial streets one such sign may be permitted for each frontage.
- (5) Within all PUD districts, the number and size and location of ground signs shall be determined by the intended use of the premises, subject to the review and approval of the city during PUD plan review.
- (6) All ground signs shall be set back a minimum of five feet from all road rights-of-way and shall be located no closer than five feet from the edge of the principal entrance driveway and all property lines.
- (7) The support structure for a ground sign shall not exceed 25 percent of the maximum permissible area of the sign measured by viewing the elevation of the sign perpendicular to the sign face, unless otherwise approved during the site plan review process.

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(b) Maximum height and area requirements for ground signs shall be applied within each zoning district according to the following schedule. The maximum height and area for ground signs within business centers are pursuant to paragraph (a)(4) above:

Table A. Ground Signs/Allowable Height and Maximum Area

District	Max. Height (ft.)	Maximum Area (sq. ft.)	
		Per Side	Total
*R-1	4	18	36
*RT-1	4	18	36
*RM-1	6	25	50
*RM-2	6	25	50
O-1	8	25	50
O-2	8	25	50
B-1	8	25	50
B-2	15	25	50
B-3	15	25	50
I-1	6	25	50
I-2	6	25	50
MU	4	18	36
ARC	Subject to the standards of Section 78-169.		

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*Ground signs permitted in these districts are for non-residential special uses permitted in the residential districts. Home occupation and bed and breakfast are not permitted ground signs.

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Comment [DD7]: Content based – home occupation and bed and breakfast

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(Ord. of 10-6-03)

Sec. 78-229. - Building signs/wall signs.

(a) General requirements: (The following regulations shall apply to all building signs/wall signs except for such signs located in the ARC Zoning District which shall be governed by Section 78-169.)

- (1) Within all non-residential zoning districts, a combination of building signs may be established not to exceed the maximum sign area per "Table B" for each zoning lot (for a single business). Signs for multiple tenant shopping centers shall not exceed 25 square feet.
- (2) For each single-family or two-family dwelling unit, with a separate means of ingress and egress, one wall sign not exceeding two square feet in area per unit, indicating the name and/or address of the occupant, home occupation or bed and breakfast operation is permitted. Home occupation and bed and breakfast operations shall not be permitted individual ground signs.
- (3) Within all PUD districts, the number and size of wall signs shall be determined by the intended use of the premises, subject to the review and approval of the city, during PUD plan review.
- (4) One projecting sign may be permitted for each first-floor business within the B-2 central business district. The projecting sign may be a maximum of eight sq. ft. in area (each side) and shall be included in the total amount of signs permitted for the subject building. Changeable copy shall not be permitted as a part of projecting signs. Projecting signs must provide a clear distance of eight feet from the sidewalk and ten feet from any driveway. The leading edge of a projecting sign shall not extend more than four feet from the face of the building that it is attached to. Wall signs or awning signs shall not be permitted in conjunction with a projecting sign. Projecting signs shall be spaced at least 25 feet apart and shall not be internally illuminated.
- (5) Channel letter signs are considered to be wall signs that are mounted so that the face of the letters are parallel to the building wall. Mounting regulations for channel letter signs, from wall to outermost face, are as follows:
 - a. Channel letters with transformers mounted inside the letters shall not extend more than 16 inches from the building wall.
 - b. Channel letters with remote transformers shall not extend more than 12 inches from the building wall.
 - c. Channel letters mounted on a raceway shall not extend more than 16 inches from the building wall.

- d. Channel letter signs must provide a clear distance of eight feet from the sidewalk to bottom edge of the sign, but shall not extend over public or private roadways, or parking lots.
- (b) A cabinet flat wall sign shall not exceed more than 12 inches from the building wall. Other wall signs shall not exceed more than eight inches from the wall.
- (c) Illuminated canopy and translucent fabric awning signs shall be considered a wall sign. The entire illuminated surface shall be considered a part of the sign for purposes of area calculation.
- (d) Maximum area requirements for building signs shall be applied within each zoning district according to the following schedule. One (1) wall sign or canopy sign shall be permitted on each facade, which has a separate public means of ingress and egress.

Table B. Building Signs/Wall Signs Maximum Area

District	Maximum Area in sq. ft.
O-1	25
O-2	25
B-1	25
B-2	25
B-3	25
I-1	25
I-2	25
MU	25
ARC	Subject to section 78-169

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(Ord. of 10-6-03)

Sec. 78-230. - Nonconforming existing signs.

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Nonconforming signs are those signs that do not comply with the size, placement, construction or other standards or regulations of this chapter, but were lawfully established prior to its adoption. Signs for which the zoning board of appeals has granted a variance are exempt and shall not be defined as nonconforming. It is the intent of this ordinance to encourage eventual elimination of nonconforming signs. This objective is considered as much a subject of public health, safety, and welfare as the prohibition of new signs in violation of this chapter. Therefore, the purpose of administering this chapter is to remove illegal non-conforming signs while avoiding any unreasonable invasion of established private property rights.

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A nonconforming sign may be continued and shall be maintained in good condition as described elsewhere in this section, however, the following alterations are regulated:

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- (1) A nonconforming sign shall not be structurally altered so as to change its shape, size, type or design unless such change shall make the sign conforming.
- (2) A nonconforming sign may undergo a "change of copy" or the replacement of names, logos, symbols, numbers or other graphic items of information as long as the structural characteristics, including size, shape or frame, are not modified.
- (3) A nonconforming sign shall not be replaced by another nonconforming sign.
- (4) A nonconforming sign shall not be re-established after the activity, business, or use to which it related has been discontinued for 90 days or longer.
- (5) A nonconforming sign may undergo normal maintenance and repair such as painting, replacement of lights, and replacement of letters. Normal maintenance shall not exceed 60 percent of the appraised market value.
- (6) A nonconforming sign shall not be re-established after damage or destruction if the estimated expense of reconstruction exceeds 60 percent of the appraised replacement cost as determined by the building official.

Comment [DD8]: Do you want to consider amortization of non-conforming signs? This is permissible under Michigan law. That way we eliminate non-conforming signs.

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(Ord. of 10-6-03)

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Sec. 78-231. - Hanging signs/pedestrian traffic signage.

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General requirements: Hanging signs shall be allowed within the B-1 B-2, and MU zoning districts and shall be governed by the following regulations:

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- (1) One hanging sign may be permitted for each first-floor business or tenant space with a separate means of ingress and egress within the B-1, B-2 and MU zoning districts.
- (2) The hanging sign may be in addition to a wall sign for each business site. However, hanging signs are not allowed at business sites which display a projecting sign or a ground sign. A hanging sign shall also not be allowed at business sites which display a nonconforming wall sign or signs which exceed the current allowed square footage for wall signs.
- (3) Hanging signs shall be measured in the following manner:

- a. The maximum area for a hanging sign shall be six square feet per side or maximum of 12 square feet of total surface area.
 - b. The maximum distance from the face of the building to the sign edge closest to the right-of-way, shall be 30 inches or the depth of the awning whichever is less.
 - c. The dimension of the hanging sign which is parallel to the face of the building shall not be more than the dimension which is perpendicular to the face of the building.
- (4) The hanging sign must be located in the center third of the storefront/business site or over an entrance door.
 - (5) The minimum height or clearance above a walking surface shall be seven feet.
 - (6) Hanging signs shall not be allowed above a street or alley where they could interfere with vehicular traffic.
 - (7) Signage lettering or numerals shall not exceed eight inches excluding letters or digits used as part of a logo.
 - (8) Hanging signs shall not be internally illuminated.
 - (9) Hanging signs within the city's historic district shall be subject to and approved by the Kellogg Park Historic District Commission.
 - (10) Hanging signs shall be subject to sign application procedures of section 78-225 and permitting requirements of the building department.
 - (11) All hanging signs shall be safely and securely attached by not less than two metal chains, metal brackets or wrought iron brackets firmly secured. No excess chain shall be allowed. In no case shall any hanging sign be attached with wire, string, rope, wood, or secured by nails.

(Ord. No. 2005-08, § 3, 7-18-05)

Secs. 78-232—78-239. - Reserved.

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RESOLUTION

The following Resolution was offered by Comm. _____ and seconded by Comm. _____.

WHEREAS The City of Plymouth has a number of local Ordinances in order to protect the public health, safety and welfare, and

WHEREAS From time to time it is necessary to update these Ordinances to meet certain community standards and/or to come into compliance with state or federal law or rulings, and

WHEREAS The City Commission has determined that there is a need to adopt certain changes in the Ordinance commonly known as the "Sign Ordinance."

NOW THEREFORE BE IT RESOLVED THAT the City Commission of the City of Plymouth does hereby adopt changes to the Plymouth City Code of Ordinances ARTICLE XIX - Signs Sections 78-220 through 78-231 at a First Reading:

- 78-220 - Intent
- 78-221 - Definitions
- 78-222 - Violations and penalties
- 78-223 - Signs not permitted
- 78-224 - Application of standards: Exempt signs/temporary signs - Delete this section
- 78-225 - Required Conditions in any use District
- 78-226 - Signs Permitted
- 78-227 - Measurement
- 78-228 - Ground Signs
- 78-229 - Building Signs/wall signs
- 78-231 - Hanging Signs/Pedestrian Traffic Signage

ADMINISTRATIVE UPDATE

To: Mayor & City Commission
CC: S:\MANAGER\Sincock Files\Memorandum - Goal Setting Mid-Year 08-15-16.doc
From: Paul J. Sincock -City Manager
Date: 8/10/2016
Re: Goal Setting - August

The City Commission has indicated that they wanted to set one or more additional goals for this year. The Goal Setting Process is normally completed in January of each year, but the Commission has deleted the goal related to future capital improvement projects and now wants to add an additional goal(s) to the list for this year.

As a refresher; here is a listing of the goals that did NOT make the Goal List for the City this year and the number of City Commission votes that each of these goals received:

- 1) **A complete examination and updating of our code of ordinances.** (3 votes) - The aim would be to eliminate antiquated or unnecessary language and to bring the ordinances in line with our overall vision. (Dwyer, Pobur, Deal)
- 2) **Public Art** (3 votes) - Create a public arts commission in collaboration with the Planning Commission, the PARC, the DDA and the Chamber of Commerce with the purpose of including public art in the public projects and to codify in the Master Plan. (Dwyer, Dalton, Deal)
- 3) **Saxton's Property** (2 votes) - Continue to work collaboratively with the DDA, Planning Commission and Historic Commission to develop the Saxton's property for parking in the short and medium term, with an eye toward developing the site in the long term. (Valenti, Wright)
- 4) **Work collaboratively with DDA, and Old Village** (1 vote) on opportunities to engage and integrate the neighborhoods and businesses of Old Village into our many festivals and activities downtown throughout the year. (Deal)

The City Commission has also been hearing from the public with some additional thoughts for potential goals including; parking issues, tree issues, and housing issues.

Should the City Commission choose a mid-year goal(s), then we will update the goal lists that is attached to all of the agenda cover pages. Should you have any questions in advance of the meeting please feel free to contact me.